

Town of Boscawen, N.H. 2023



Annual Town Report

With the 2024 Town Warrant and Budget

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Dedication



Roger Wheeler Sanborn

Roger Sanborn is a “favorite son” of the Town of Boscawen. He was born in Concord, attended elementary school and was active in 4-H. His parents, Roger and Dorothy Sanborn, took over the family farm on King Street in 1938 and began the legacy of being socially responsible citizens. Roger graduated from Concord High School and went on to get an associate degree in animal science at the University of New Hampshire in 1966 and took another year of courses in 1967. In 1968, Roger spent a year in India with the 4-H International Foreign Youth Exchange (IFYE) program, which chose one young farmer from each state to visit a foreign country to learn different ways of farming.

Roger returned to the family farm and in 1969 worked with his dad in modernizing the dairy operation by building a new free stall barn and milking parlor, which was cutting edge technology at the time. Roger married Adele Victor Sanborn in 1974, whom he met during her summertime family excursions to Webster from outside of New York City. Soon they built a house on the farm property and started a family with their two boys, Christopher and Benjamin.

Roger did not confine himself to the labors of the farm, and he soon immersed himself into Town affairs, which had been typical of the Sanborn family. He spent 38 years of service with the Boscawen Fire Department. On the bicentennial year he helped to plant 100 trees up and down King Street and North Main and assisted in the development and promotion of the bicentennial

coin. He saw a need for kids' activities and helped in getting the summer youth programs going at the Church Park, which later moved to the Town Park.

Among Roger's many other civic duties, he has served five terms on the Select Board, been chair and a member of the Old Home Day Committee, served on the Zoning Board, and been a member of the Agricultural Commission. He was involved in the construction of the addition to the Torrent Firehouse for housing the Penacock Rescue Squad.

Roger has also championed many agricultural events in the area. He helped coach and chaperone a 4-H livestock judging team, which competed on the local level and in Richmond, Virginia. Then he came back and started up a swine show at the Hopkinton Fair. He was a founding member of the Granite State Draft and Pony Association. Roger's draft horses were admired by those passing by his house. He enjoyed organizing and hosting various draft horse activities around Town to feature these animals he adored and demonstrate the old art of plowing with horses.

In more recent years, with the development of the Community Gardens on Corn Hill Road, Roger has faithfully rototilled the gardens to get them ready in the spring and tilled them again in the fall for planting the winter rye cover crop. He has also been known to buzz around Town and till up private gardens at no charge.

On most any Town board when something comes up that needs to be done, the common phrase is "Let's ask Roger." Being the generous and good-natured guy that he is, he says "Yes." This list doesn't begin to cover all the things he has done behind the scenes and with little fanfare or recognition. He is certainly worthy of this recognition.

Roger was involved in the construction of the addition to the Torrent Firehouse for housing the Penacock Rescue Squad.



Lottie Irene Hanks

Presented with Boston Post Cane on January 5, 2024



Lottie Irene Hanks, affectionately known as “Nanny Nunu, Grammy, and Meme” was born April 18, 1922, in Littleton, New Hampshire. On February 9, 1942, Lottie married the love of her life, Leonard H. Hanks. They relocated from Massena, New York to the Gage Street area of Boscawen in 1959. By 1969, Lottie and Leonard had settled on Corn Hill Road where she still resides today.

Lottie and Leonard had two children, Carolyn (Hanks) Whitman and Kevin Hanks. Lottie was a proud stay-at-home mother and prided herself on taking care of her family and their home. She worked for a short period with her daughter, Carolyn, at Duncraft in Concord after Kevin joined the military. After 79 wonderful years of marriage and memories, Lottie lost her husband, Leonard, on May 4, 2021, just shy of his 100th birthday.

Lottie has always been protective of her family. Her son, Kevin, recalls being nine years old and having a bus stop up the street from their home. Lottie would not allow him to walk to the bus stop. Instead, she would wave down the bus and make sure they stopped to pick him up right outside their home so he would be safe.

Lottie enjoyed gardening as well as canning and freezing foods for her family. She spent time volunteering for the Cub Scouts and Boy Scouts and was known for contributing her baked beans. Lottie is known by her family for her annual Memorial Day weekend tradition in Franconia, New Hampshire, which is filled with family time and great food.

Today, Lottie enjoys time with her two children, four grandchildren, seven great grandchildren, and four great-great grandchildren whom she adores. Lottie is honored to receive the Boston Post Cane at the age of 101 years old.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

TOWN OFFICERS DECEMBER 31, 2023

SELECT BOARD

Matthew T. Burdick, Chair	Term expires 2024
Lorrie J. Carey	Term expires 2025
William R. Bevans	Term expires 2026

TOWN ADMINISTRATOR

Katherine M. Phelps

ADVISORY BUDGET COMMITTEE

Edward J. Cherian, Jr.	Term expires September 2024+
Joshua J. Crawford	Term expires December 2026
Margaret A. Daneau	Term expires November 2026
Rhoda W. Hardy	Term expires February 2026+
Thomas W. Laliberte	Term expires May 2026
Dale G. Randall	Term expires September 2025
Gary L. Tillman	Term expires November 2026

AGRICULTURAL COMMISSION

William R. Bevans	Member Ex-Officio
Lorrie J. Carey (Alternate)	Member Ex-Officio
Julie M. Fournier (Alternate)	Term expires July 2024
John D. Keegan, Chair	Term expires March 2025
Ralph H. Odell	Term expires July 2024
John C. Porter, Vice-Chair	Term expires March 2024
Roger W. Sanborn	Term expires March 2024+
Gary L. Tillman	Term expires March 2024

BEAUTIFICATION COMMITTEE

William R. Bevans	Member Ex-Officio
Beverly Baer Drouin, Vice Chair	Term expires November 2025
John D. Keegan, Chair	Term expires November 2024
Leah Milano	Term expires September 2026
Nancy B. Towle	Term expires November 2024

BROWNFIELDS ADVISORY COMMITTEE

Lorrie J. Carey	Member Ex-Officio
Mason W. Donovan	Term expires November 2024
Kellee Jo Easler, Chair	Term expires November 2024
Timothy J. Kenney	Term expires November 2024
Frederick T. Reagan	Term expires November 2024

BUILDING INSPECTORS

Alan H. Hardy+	Charles Bodien
	Rose Fife

+Resigned

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

CEMETERY TRUSTEES

Rhoda W. Hardy	Term expires March 2025
Lauren M. Hargrave	Term expires March 2026
Beverly H. Lacey	Term expires March 2024

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

Kellee Jo Easler	
Rhoda W. Hardy (Alternate)	Term expires June 2024+
Barbara J. Randall	Term expires June 2024

CODE ENFORCEMENT OFFICER

Alan H. Hardy+	Rose Fife
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CONSERVATION COMMISSION

Jeffrey L. Abbe, Vice Chair	Term expires September 2025
Matthew T. Burdick	Member Ex-Officio
Henry J. Carrier (Alternate)	Term expires June 2025+
Lyman A. Cousens (Alternate)	Term expires October 2026
Alan H. Hardy, Chair	Term expires February 2025
Mark G. Kaplan	Term expires September 2024
Norman E. LaPierre	Term expires January 2025
Elizabeth McNaughten (Alternate)	Term expires May 2025
Aurel Mihai	Term expires March 2025

CUSTODIAL

Russell Johnson

ECONOMIC DEVELOPMENT COMMITTEE

Caroletta C. Alicea (Alternate)	Term expires March 2025+
Lorrie J. Carey	Member Ex-Officio
Mason W. Donovan (Alternate)	Term expires March 2026
Sean P. Goldman	Term expires July 2026
Thomas W. Laliberte	Term expires May 2026
Jacob L. Martin	Term expires October 2024+
John C. Porter, Vice-Chair	Term expires March 2025
Barbara J. Randall, Chair	Term expires March 2026
Adele V. Sanborn	Term expires June 2024
Michael Tardiff	Executive Director CNHRPC

EMERGENCY MANAGEMENT

Jason S. Killary, Director	Term expires April 2024
Shawn P. Brechtel, Deputy	Term expires April 2024

ENERGY COMMITTEE

Matthew T. Burdick	Member Ex-Officio
Edward J. Cherian, Jr., Chair	Term expires November 2026
Charles R. Niebling, Vice-Chair	Term expires November 2024
Nate Preisendorfer	Term expires January 2026
Gary L. Tillman	Term expires November 2026

+Resigned

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

FACILITIES MANAGEMENT

Gary Moore, Director

FINANCE

Crystal R. Tilton+

Kate L. Merrill, Director

FIRE DEPARTMENT OFFICERS

Mark E. Bailey, Deputy Chief
Thomas V. Defina, Lieutenant
Scott Dow, Lieutenant
Adam B. Egounis, Lieutenant

Timothy R. Kenney, Chief
Mike W. Fisher, Captain
Paul R. Gagnon, Engineer

FIREFIGHTERS

John T. Ayers
Connor R. Bailey
Michael Banks
Caden Brien
Joshua M. Brien
Carlos Goncalves
Ronald McDaniel

Bradley A. Newbery
John Pearl
Alan R. Perkins
Robert D. Petrin
Timothy Sanborn
Hugo Serrano
Owen Westgate

FOREST FIRE WARDENS

Mark E. Bailey, Deputy
Thomas Defina, Deputy
Scott Dow, Deputy

Adam B. Egounis, Deputy
Michael W. Fisher, Deputy
Timothy J. Kenney, Warden

FORESTER

Charles R. Niebling

HAZARD MITIGATION COMMITTEE

Shawn P. Brechtel
Kellee Jo Easler
Dean A. Hollins
Nicole E. Hoyt
Timothy J. Kenney
Jason S. Killary
Loren Martin
Katherine M. Phelps

BY VIRTUE OF OFFICE
Penacook Rescue Squad Chief
Planning and Community Development Director
Public Works Director
Town Clerk/Tax Collector
Volunteer Fire Department Chief
Emergency Management Director, Police Department Chief
Planning Board, Chair
Town Administrator

HEALTH OFFICER

Kellee Jo Easler, Officer
Kara Gallagher, Deputy

Kearsten O'Brien, Deputy+

HUMAN SERVICES

Nicole E. Hoyt, Overseer of Welfare
Karyn L. Chagnon

Alicia M. Hakins, Director+
Sarah E. Gerlack, Director+

+Resigned

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

LIBRARY TRUSTEES

Elaine Clow, Chair
Mary Estee
Rebecca Davis
Beverly H. Lacey
Tina D. Larochele

Term expires March 2025
Term expires March 2024
Term expires March 2024
Term expires March 2026
Term expires March 2026

LIFE SAFETY OFFICER

Charles Bodien

MODERATOR

Charles R. Niebling
William R. Lambert, Assistant

Term expires March 2024
Term expires March 2024

MUNICIPAL RECORDS COMMITTEE

Kellee Jo Easler
Sarah E. Gerlack
Nicole E. Hoyt
Timothy J. Kenney
Kate Merrill
Gary Moore
Kearsten O'Brien+
Katherine M. Phelps

Term expires November 2023
Term expires July 2022+
Term expires November 2023
Term expires May 2026
Term expires January 2025
Term expires January 2025
Term expires November 2023+
Term expires November 2023+

OLD HOME DAY COMMITTEE

Matthew T. Burdick
Pauline E. Dawson, Chair
Kimberly E. Kenney
Beverly H. Lacey
Gary L. Tillman

Member Ex-Officio
Term expires November 2025
Term expires October 2025
Term expires December 2024
Term expires May 2025

PARKS & RECREATION

Kearsten O'Brien, Coordinator+

PENACOOK ACADEMY REVIEW BOARD

Pauline Dawson
Nicole E. Hoyt+

Kellee Jo Easler
Rebekah Rolfe Sutherland

PLANNING AND COMMUNITY DEVELOPMENT

Ruth E. Ashby
Amy Forbes+
Kellee Jo Easler, Director

Kearsten O'Brien, Deputy+
Kara Gallagher, Coordinator

PLANNING BOARD

William R. Bevans (Alternate)
Lorrie J. Carey
Edward J. Cherian
Joshua Crawford
Rhoda W. Hardy

Member Ex-Officio
Member Ex-Officio
Term expires April 2025
Term expires May 2026
Term expires April 2024+

+Resigned

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Loren J. Martin, Chair	Term expires March 2024
Barbara J. Randall, Vice Chair	Term expires January 2026
Gary L. Tillman	Term expires June 2026
Mark E. Varney, Chair	Term expires March 2025+
Roberta M. Witham	Term expires June 2026

POLICE DEPARTMENT

Jagger Bell, Officer+	Alek Ladd, Corporal+
Thomas Bibeau, Officer	Robert M. Mottram, Sergeant
Lynne Davis, Police Administrator	Elizabeth Murray, Corporal
Noelle Delorie, Officer	Patrick Ryan, Officer+
Ashley Keisling, Officer	Kevin S. Wyman, Chief+
Jason S. Killary, Chief	

PUBLIC WORKS DEPARTMENT

Mark DeAngelis	Steve C. Keniston
Don Fanny	Joel E. Lorden, General Foreman
Kenneth Gilliland	Benjamin A. Matott
Dean A. Hollins, Director	Alan R. Perkins

SCHOOL BOARD MEMBERS FOR BOSCAWEN

Owen C. Harrington	Term expires 2025
Loren J. Martin	Term expires 2026

SEXTON OF CEMETERIES

Dean A. Hollins

SUPERVISORS OF THE CHECKLIST

Lynn S. Colby	Term expires 2029
Sherlene B. Fisher	Term expires 2025
Sarah E. Gerlack	Term expires 2026

TAX ADMINISTRATION

Norma J. Caporale, Deputy	Nicole E. Hoyt, Certified Collector
Alicia M. Hakins+	Sarah E. Gerlack, Deputy+

TOWN CLERK

Nicole E. Hoyt, Certified Clerk	Term expires March 2024
Norma J. Caporale	Karyn L. Chagnon, Deputy
Sarah E. Gerlack+	Alicia M. Hakins+

TREASURER

Tama L. Tillman	Term expires March 2025
Barbara J. Randall, Deputy	Term expires March 2025

TRUSTEES OF TRUST FUNDS

Lyman A. Cousens	Term expires March 2025
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+Resigned

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Margaret A. Daneau
Pauline E. Dawson

Term expires March 2026
Term expires March 2024

UPPER MERRIMACK RIVER LOCAL ADVISORY REPRESENTATIVE Mark G. Kaplan

ZONING BOARD OF ADJUSTMENT

Tracy Jo Bartlett
Edward J. Cherian, Jr., Chair
Scott J. Maltzie, PhD, Vice-Chair
Roger W. Sanborn
Tama L. Tillman

Term expires October 2024
Term expires October 2025
Term expires June 2026
Term Expires September 2024
Term expires April 2026

NEW HAMPSHIRE GOVERNOR

Chris Sununu (R)

Office of the Governor, State House
107 North Main Street
Concord, NH 03301

UNITED STATE SENATORS

Margaret Wood Hassan (D)
www.hassan.senate.gov

324 Hart Senate Office Building
Washington, DC 20510

Jeanne Shaheen (D)
www.shaheen.senate.gov

506 Hart Senate Office Building
Washington DC, 20510

NEW HAMPSHIRE STATE SENATOR

Daniel Innis (R)
daniel.innis@leg.state.nh.us

Legislative Office Building, Room 302
107 North State Street
Concord, NH 03301

REPRESENTATIVES TO THE GENERAL COURT

Merrimack District 8
Lorrie J. Carey (D)
151 King Street
Boscawen, NH 03303

Merrimack District 26
Alvin See

MERRIMACK COUNTY COMMISSIONERS

Ross L. Cunningham, Administrator
David M. Lovlien Jr., Clerk
Tara Reardon, Chair
Stuart D. Trachy, Vice Chair

603-796-6800
333 Daniel Webster Highway
Suite 2
Boscawen, NH 03303

EXECUTIVE COUNCILOR District 2

Cinde Warmington (D)
cinde.warmington@nh.gov

PO Box 2133
Concord, NH 03301

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

**The State of New Hampshire
BOSCAWEN TOWN WARRANT**

THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM.

To the Inhabitants of the Town of Boscawen in the County of Merrimack in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Boscawen Public Library in said Boscawen on Tuesday, the 12th day of March 2024, at 7:00 AM, to act upon the following subjects:

1. To choose all necessary Town Officers for the ensuing year.

- Cemetery Trustee (One) 3 Year Term
- Library Trustee (Two) 3 Year Terms
- Moderator (One) 2 Year Term
- Selectperson (One) 3 Year Term
- Town Clerk (One) 3 Year Term
- Trustee of the Trust Funds (One) 3 Year Term
- Trustee of the Trust Funds (One) 2 Year Term

2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Boscawen zoning ordinance as follows: Article II, Zoning Districts, 2.02 Description of Districts, f. Mill Redevelopment District (MRD) amended as reads, A zone intended to accommodate a variety of residential, commercial and industrial uses, and to encourage redevelopment of formerly industrial properties and related land and buildings with standards for development in the Mill Redevelopment District in Article XXV? YES or NO

Recommended by: Planning Board

3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Boscawen zoning ordinance as follows: Article IV, Use Regulations, 4.01 Table of Uses for Agricultural & Forestry, Commercial, Residential, Miscellaneous and the addition of footnotes 3-Mill Redevelopment District (MRD) and footnotes 4-Planned Unit Development (PUD) to reflect changes to the Accessory Dwelling Unit Ordinance, Cluster Developments Ordinance and Planned Unit Development? YES or NO

Recommended by: Planning Board

4. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of Boscawen zoning ordinance as follows: Article V, Lot Dimensions and Area, to remove * relating to the MRD and insert the following: “The Planning Board may approve a conditional use permit that allows variable dimensional standards for property in the Mill Redevelopment District (see standards for development in Article XXV)? YES or NO

Recommended by: Planning Board

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5. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town of Boscawen zoning ordinance as follows: Article XII, Definitions: Accessory Dwelling Unit (ADU) A residential living unit that is attached or detached to a single-family dwelling unit or detached from a two-family dwelling (duplex) unit and, Planned Unit Development (PUD): A parcel or parcels of land developed by a master plan with a single use or mixed uses allowed, depending on zoning, and design flexibility from traditional Site Plan Regulations. The greater flexibility in locating buildings makes it possible to achieve certain economics in construction while preserving open space. All PUDs require Conditional Use Permit (CUP) approval from the Planning Board and are subject to the provisions of Article XXV? **YES or NO**
Recommended by: Planning Board
6. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town of Boscawen zoning ordinance as follows: Article XIV, Cluster Developments Ordinance that include updates for mandatory Homeowners Association with private roads and incentives for density. This encourages flexibility with road standards for developers and lessens the cost to taxpayers? **YES or NO**
Recommended by: Planning Board
7. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town of Boscawen zoning ordinance as follows: Article XV, Floodplain Development Ordinance, as follows: Introduction, Definitions, Section 15.05, 15.07, 15.08, & 15.09, as necessary to comply with the requirements of the National Flood Insurance Program? **YES or NO**
Recommended by: Planning Board
8. Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Town of Boscawen zoning ordinance as follows: Article XXIII, Accessory Dwelling Unit (ADU) Ordinance, Sections 23.01, 23.02 & 23.03 to allow ADUs by right, allow attached and detached to single family homes and detached ADUs to two-family homes? **YES or NO**
Recommended by: Planning Board
9. Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Town of Boscawen zoning ordinance as follows: A new Article XXV, Planned Unit Development Ordinance that encourages the use of RSA 674:21, Innovative Land Use Controls, to provide flexibility and density incentives in land development for residential, commercial, and mixed uses? **YES or NO**
Recommended by: Planning Board
10. Are you in favor of rescinding authority to accept dedicated streets for public use, from the Select Board, and giving authority back to Town Meeting in accordance with the provisions of NH RSA 674:40-a? **YES or NO**
Recommended by: Select Board (3-0)

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11. Two Sessions for the Annual Town Meeting

Do you approve of having two sessions for the annual Town Meeting in this Town, the first session for choice of Town Officers elected by an official ballot and the other action required to be inserted on said official ballot and the second session, on a date set by the selectmen, for transaction of other business? (By Petition) **YES or NO**

YOU ARE FURTHER NOTIFIED AS SOON AS THE POLLS ARE CLOSED, THE BALLOTS WILL BE COUNTED AT THE BOSCAWEN PUBLIC LIBRARY AND THE MEETING WILL CONVENE AT THE BOSCAWEN ELEMENTARY SCHOOL ON TUESDAY, THE 12th DAY OF MARCH 2024, AT 7:30 PM TO ACT UPON THE FOLLOWING SUBJECTS:

12. To Approve the 2024 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$4,917,675 for general municipal operations? This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Recommended by: Select Board (3-0) and Advisory Budget Committee (5-0)

13. Contribute to Town Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of \$585,000 to be contributed to the Town Capital Reserve Funds previously established as follows:

A Fire Truck.....	\$80,000
B Fire Station.....	75,000
C FD Equipment Emergency Fund... ..	15,000
D Highway Heavy Equipment.....	100,000
E Public Works Building.....	100,000
F Municipal IT	30,000
G C & D Landfill Closure.....	40,000
H Municipal Buildings.....	75,000
I Police Cruiser.....	50,000
J Parks and Recreation.....	10,000
K Town-wide Safety.....	10,000?

(Majority vote required)

Recommended by: Select Board (3-0) and Advisory Budget Committee (5-0)

14. Change Land Use Change Tax Percentage to Conservation

To see if the Town will vote to authorize that 0% of the Land Use Change Tax Collected pursuant to RSA 79-A:25 to be deposited into the existing Conservation Fund in accordance with RSA 36-A:5, III, as authorized by RSA 79-A:25, II and return all funds collected to the general fund. If adopted this article shall take effect April 1, 2024 and shall remain in effect until altered or rescinded by a future vote of the Town Meeting. (By Petition)

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15. **Charges for Professional Banking or Brokerage Assistance for Capital Reserve Funds**

Shall the Town of Boscawen vote, pursuant to RSA 35:9-a, II to authorize the Trustees of the Trust Funds, to pay for capital reserve fund investment management services, and any other expenses incurred, from capital reserve funds income. No vote by the Town to rescind such authority shall occur within five years of the original adoption of this article? (Majority vote required)

Recommended by: Select Board (3-0)

16. **To Adopt the Provisions of NH RSA 162-K**

To see if the Town will vote to adopt the provisions of NH RSA Chapter 162-K, Municipal Economic Development and Revitalization Districts, which will authorize the establishment of one or more development districts at a future Town Meeting? (Majority vote required)

Recommended by: Select Board (3-0)

17. **To Establish Walker Pond Town Forest**

To see if the Town will vote to establish as a Town Forest under RSA 31:110 the following parcels of land: map 45 lot 74, at 12 Chadwick Hill Road and map 45, lot 78 at Chadwick Hill Road?, totaling 82.48 acres, more or less; to authorize the conservation commission to manage this Town Forest under the provision of RSA 31:112, II, and to authorize the placement of any proceeds that may accrue from this forest management in the pre-existing forest maintenance fund established by vote of Town Meeting in 1982, which shall be allowed to accumulate from year to year as provided by RSA 31:113? (Majority vote required)

Recommended by: Select Board (3-0)

18. **To Adopt Boscawen Community Power**

To see if the Town will vote to adopt the Boscawen Community Power plan, to authorize the Select Board to implement the plan, and to take all action in furtherance thereof, pursuant to RSA 53-E. The Boscawen Community Power plan is an opt-out program that offers more flexible electricity procurement. The plan will initially provide lower electricity rates for residents, or it will not launch. Initial participation in the plan can be declined, after which enrollment becomes voluntary? (Majority vote required)

Recommended by: Select Board (3-0)

19. **To Establish Contingency Fund**

To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$30,000 to put in the fund? This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the General Fund. (Majority vote required)

Recommended by: Select Board (3-0) and Advisory Budget Committee (5-0)

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20. **Contribute to Court Appointed Special Advocates**

To see if the Town will vote to raise and appropriate the sum of \$500 to contribute to the recruitment efforts of Court Appointed Special Advocates (CASA) of NH? (Majority vote required)

Recommended by: Select Board (3-0) and Advisory Budget Committee (5-0)

21. **Contribute to the American Red Cross**

To see if the Town will vote to raise and appropriate the sum of \$100 to contribute to the operating costs of the American Red Cross? (Majority vote required)

Recommended by: Select Board (3-0) and Advisory Budget Committee (5-0)

22. **Contribute to the Community Action Program**

To see if the Town will vote to raise and appropriate the sum of \$7,600 for the continuation of services to the residents of Boscawen through the Concord area Center of the Community Action Program Belknap-Merrimack Counties, Inc.? (Majority vote required)

Recommended by: Select Board (3-0) and Advisory Budget Committee (5-0)

23. **Contribute to Boscawen Historical Society**

To see if the Town will vote to raise and appropriate the sum of \$7,500 to contribute to the operating costs of the Boscawen Historical Society? (Majority vote required)

Recommended by: Select Board (3-0) and Advisory Budget Committee (5-0)

24. **To Authorize the sale of the Torrent Station**

To see if the Town will vote to authorize the sale of the Torrent Station, Map 183C, Lot 81, with a physical location of 73 north Main Street, Boscawen, NH, on such terms and conditions as the Select Board determine are in the best interest of the Town, such authority shall continue to be in effect indefinitely, until rescinded: (Majority vote required)

Recommended by: Select Board (3-0)

25. **To Authorize the sale of the 1913 Library**

To see if the Town will vote to authorize the sale of the 1913 Library, Map 81D, Lot 12, with a physical location of 248 King Street, Boscawen, NH, on such terms and conditions as the Select Board determine are in the best interest of the Town, such authority shall continue to be in effect indefinitely, until rescinded? (Majority vote required)

Recommended by: Select Board (3-0)

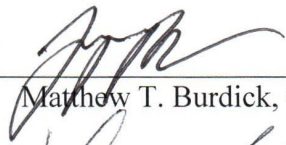
26. To transact any other business which may legally come before this meeting.

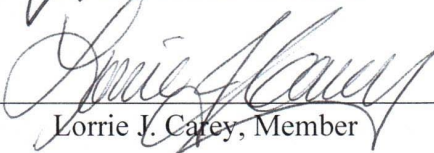
Town Flag Presentation: Joshua Crawford

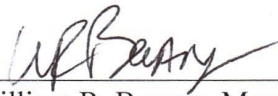
Given under our hands and seal, this 15th day of February, in the year of our Lord, Two Thousand Twenty-Four.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Town of Boscawen Select Board


Matthew T. Burdick, Chair


Lorrie J. Carey, Member


William R. Bevans, Member



The men of the Much-I-Do Hose Company
Albert Hardy, William Wallace Ballard “Capt” Flint,
and Jim Bagley.



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Proposed Appropriations for period ending 12/31/2024	
					(Recommended)	(Not Recommended)
General Government						
4130	Executive	12	\$187,844	\$199,967	\$195,380	\$0
4140	Election, Registration, and Vital Statistics	12	\$91,813	\$102,057	\$120,426	\$0
4150	Financial Administration	12	\$174,137	\$180,261	\$189,654	\$0
4152	Property Assessment	12	\$92,454	\$93,467	\$93,261	\$0
4153	Legal Expense	12	\$63,382	\$50,000	\$50,000	\$0
4155	Personnel Administration	12	\$886,328	\$1,056,278	\$1,054,249	\$0
4191	Planning and Zoning	12	\$132,208	\$137,132	\$144,936	\$0
4194	General Government Buildings	12	\$156,640	\$205,040	\$195,075	\$0
4195	Cemeteries	12	\$1,892	\$3,000	\$3,000	\$0
4196	Insurance Not Otherwise Allocated	12	\$50,706	\$50,706	\$58,863	\$0
4197	Advertising and Regional Associations		\$0	\$0	\$0	\$0
4198	Contingency		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$33,000	\$0	\$0
General Government Subtotal			\$1,837,404	\$2,110,908	\$2,104,844	\$0
Public Safety						
4210	Police	12	\$665,702	\$760,448	\$745,368	\$0
4215	Ambulances	12	\$250,192	\$250,192	\$273,049	\$0
4220	Fire	12	\$181,386	\$207,417	\$203,519	\$0
4240	Building Inspection	12	\$1,560	\$2,100	\$2,200	\$0
4290	Emergency Management	12	\$8,429	\$11,946	\$11,396	\$0
4299	Other Public Safety		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$1,107,269	\$1,232,103	\$1,235,532	\$0
Airport/Aviation Center						
4301	Airport Administration		\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Highway Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	12	\$532,873	\$580,264	\$608,402	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	12	\$21,521	\$36,000	\$25,000	\$0
4319	Other Highway, Streets, and Bridges	12	\$4,400	\$5,800	\$5,800	\$0
Highways and Streets Subtotal			\$558,794	\$622,064	\$639,202	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Proposed Appropriations for period ending 12/31/2024	
					(Recommended)	(Not Recommended)
Sanitation						
4321	Sanitation Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	12	\$201,911	\$257,819	\$270,925	\$0
4325	Solid Waste Facilities Clean-Up	12	\$10,176	\$17,000	\$15,250	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation	12	\$85,920	\$90,420	\$90,498	\$0
Sanitation Subtotal			\$298,007	\$365,239	\$376,673	\$0
Water Distribution and Treatment						
4331	Water Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351	Electric Administration		\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Health Administration	12	\$41,520	\$8,803	\$11,703	\$0
4414	Pest Control		\$0	\$250	\$0	\$0
4415	Health Agencies and Hospitals		\$100	\$100	\$0	\$0
4419	Other Health		\$0	\$0	\$0	\$0
Health Subtotal			\$41,620	\$9,153	\$11,703	\$0
Welfare						
4441	Welfare Administration	12	\$47,500	\$65,413	\$75,429	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$8,100	\$8,100	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0
Welfare Subtotal			\$55,600	\$73,513	\$75,429	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Proposed Appropriations for period ending 12/31/2024	
					(Recommended)	(Not Recommended)
Culture and Recreation						
4520	Parks and Recreation	12	\$26,664	\$33,208	\$34,624	\$0
4550	Library	12	\$107,156	\$107,156	\$107,670	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$6,600	\$6,600	\$0	\$0
	Culture and Recreation Subtotal		\$140,420	\$146,964	\$142,294	\$0
Conservation and Development						
4611	Conservation Administration	12	\$257	\$2,200	\$500	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0
4651	Economic Development Administration	12	\$1,500	\$2,250	\$3,750	\$0
4652	Economic Development		\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$1,757	\$4,450	\$4,250	\$0
Debt Service						
4711	Principal - Long Term Bonds, Notes, and Other Debt	12	\$89,668	\$69,224	\$59,000	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	12	\$19,626	\$25,450	\$16,748	\$0
4723	Interest on Tax and Revenue Anticipation Notes	12	\$0	\$2,000	\$2,000	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$109,294	\$96,674	\$77,748	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$244,534	\$0	\$0	\$0
4903	Buildings		\$34,027	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$62,290	\$6,500,000	\$0	\$0
	Capital Outlay Subtotal		\$340,851	\$6,500,000	\$0	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Proposed Appropriations for period ending 12/31/2024	
					(Recommended)	(Not Recommended)
Operating Transfers Out						
4911	To Revolving Funds		\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	12	\$276,405	\$250,000	\$250,000	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$276,405	\$250,000	\$250,000	\$0
Total Operating Budget Appropriations					\$4,917,675	\$0

Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2024	
			(Recommended)	(Not Recommended)
4915	To Capital Reserve Funds	13	\$585,000	\$0
<i>Purpose: To Contribute to Town Capital Reserve Funds</i>				
Total Proposed Special Articles			\$585,000	\$0

Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2024	
			(Recommended)	(Not Recommended)
4198	Contingency	19	\$30,000	\$0
<i>Purpose: To Establish a Contingency Fund</i>				
4415	Health Agencies and Hospitals	21	\$100	\$0
<i>Purpose: To Contribute to the American Red Cross</i>				
4444	Intergovernmental Welfare Payments	20	\$500	\$0
<i>Purpose: To Contribute to Court Appointed Special Advocates</i>				
4444	Intergovernmental Welfare Payments	22	\$7,600	\$0
<i>Purpose: To Contribute to Community Action Program</i>				
4589	Other Culture and Recreation	23	\$7,500	\$0
<i>Purpose: To Contribute to Boscawen Historical Society</i>				
Total Proposed Individual Articles			\$45,700	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2024
Taxes					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes		\$36,461	\$19,389	\$0
3186	Payment in Lieu of Taxes	12	\$348,939	\$125,350	\$175,000
3187	Excavation Tax		\$6,180	\$6,180	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	12	\$36,182	\$33,500	\$35,000
Taxes Subtotal			\$427,762	\$184,419	\$210,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	12	\$784,089	\$650,000	\$712,500
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	12	\$13,054	\$12,500	\$12,000
Licenses, Permits, and Fees Subtotal			\$797,143	\$662,500	\$724,500
From Federal Government					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
From Federal Government Subtotal			\$0	\$0	\$0
State Sources					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	12	\$369,857	\$175,000	\$199,550
3353	Highway Block Grant	12	\$141,095	\$80,000	\$80,000
3354	Water Pollution Grant	12	\$24,893	\$24,893	\$20,000
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	12	\$367	\$367	\$350
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution		\$584	\$584	\$0
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$0	\$0	\$0
3379	Intergovernmental Revenues - Other	12	\$0	\$0	\$100
State Sources Subtotal			\$536,796	\$280,844	\$300,000



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2024
Charges for Services					
3401	Income from Departments	12	\$51,250	\$46,000	\$43,254
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$51,250	\$46,000	\$43,254
Miscellaneous Revenues					
3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property		\$4,417	\$4,417	\$0
3502	Interest on Investments		\$102,507	\$89,000	\$0
3503	Other	12	\$50	\$0	\$80,000
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$25,164	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified		\$43,187	\$28,520	\$0
Miscellaneous Revenues Subtotal			\$175,325	\$121,937	\$80,000
Interfund Operating Transfers In					
3911	From Revolving Funds		\$0	\$0	\$0
3912	From Special Revenue Funds		\$29,535	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund	12	\$329,156	\$250,000	\$250,000
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$206,001	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$564,692	\$250,000	\$250,000
Other Financing Sources					
3934	Proceeds from LT Notes/Bonds/Other Sources		\$0	\$6,500,000	\$0
9998	Amount Voted from Fund Balance	19	\$0	\$0	\$30,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$6,500,000	\$30,000
Total Estimated Revenues and Credits			\$2,552,968	\$8,045,700	\$1,637,754



Budget Summary

Item	Period ending 12/31/2024
Operating Budget Appropriations	\$4,917,675
Special Warrant Articles	\$585,000
Individual Warrant Articles	\$45,700
Total Appropriations	\$5,548,375
Less Amount of Estimated Revenues & Credits	\$1,637,754
Estimated Amount of Taxes to be Raised	\$3,910,621

In Memoriam
Robert J. Carey
1955—2023



Robert Jude Carey, “Grateful Bob” was aptly named for an Irish grandfather and for St. Jude, patron saint of Hope, who remembers our difficulties and struggles, and intercedes on our behalf. The 3rd of eight children of Irish immigrants, Bob was raised in Boscawen, graduating from MVHS in the class of 1973. Parents Danny and Betty Carey took over the market that popular George “Vic” Flint had run even while being our elected Boscawen Town Clerk. Vic operated it from 1941 until the Careys came to Boscawen in November 1953. When Danny and Betty retired, Bob became owner of the store that had been a lifeline in our community since built in 1836. Quoting from his obituary, “Those in Bob’s presence were drawn to his brilliant warmth, his kind heart and generous spirit. His openness to welcome strangers, mentor those around him, and raise them up to believe that they are irreplaceable, is his true legacy. . . Moved by his love of all people and creatures, he sought strength through his sobriety, in his family and friends, in all forms of nature, from his fanatical devotion to the Grateful Dead, and harnessed the positive light of any moment or situation. Thirty-three years sober, Bob found peace with the world.” Guided gently and lovingly by Colleen McKerley Dour, he leaves an extended family and legions of friends who he considered his brothers and sisters. Again, quoting obit, “Bob walked into splintered sunlight April 13, 2023, at the age of 67. May the Rainmakers of the Sky cascade his light upon the rest of the world and upon his most cherished loved ones.”

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE ADVISORY BUDGET COMMITTEE

The Town of Boscawen Advisory Budget Committee reviews the annual budget and other expenditure requests and assesses Town budget needs. This year the Committee had two public meetings on January 18 and 25, 2024 at the Boscawen Municipal Complex with the Select Board, Town Administrator, and Department Heads to review 2024 proposed spending. Primary spending includes the Town Operating Budget, proposed contributions to Capital Reserves, and several Warrant Articles requesting the use of tax dollars.

Select Board Chair Matt Burdick reviewed the key items, increases, and decreases in the proposed 2024 Operating Budget of \$4,917,675. The overall proposed budget increase is 1.1%.

Proposed Budget—Key elements in the 2024 budget are a 3% cost of living adjustment and the adoption of a wage schedule with 2.9% step increases or 5% longevity increases on fifth year intervals. The Town Clerk and Elections Budget had an 18% increase due to the four elections taking place in 2024. The Personnel Administration Budget saw a 2% decrease due to the staff switching to a different health insurance plan. The Police Department Budget decreased by 2% due in large part to the elimination of one officer’s position for 2024. The Fire Department also decreased its budget by 2%. The Highways and Streets Budget rose 5% due to wage increases from a 2023 CDL Market Rate Adjustment. The Debt Service Budget decreased by 20% because the Municipal Building Insulation loan was paid off with 2023 funds.

Capital Reserves—Proposed contributions to Capital Reserve accounts were thoroughly discussed with suggestions for greater prioritization. The Select Board revised their proposals for contributions to the following:

A Fire Truck.....	\$80,000
B Fire Station.....	75,000
C FD Safety Equipment.....	15,000
D Highway Heavy Equipment.....	100,000
E Public Works Building.....	100,000
F Municipal IT	30,000
G C & D Landfill Closure.....	40,000
H Municipal Buildings.....	75,000
I Police Cruiser.....	50,000
J Parks & Recreation	10,000
K Town-wide Safety.....	<u>10,000</u>
	\$585,000

The Capital Reserves act similarly to savings accounts for future major cost expenses.

Warrant Articles—The committee reviews only proposed spending items for this year.

The Budget Committee Public Hearing was held on February 1, 2024, at 6:00 PM, also at the Boscawen Municipal Complex. After another summary presentation of proposed spending, the Committee opened the public hearing to gather input and questions from residents. After the public hearing was closed, the Budget Committee proceeded through all proposed spending items and voted to recommend or not recommend each item, as summarized below:

Article 12 To Approve the 2024 Operating Budget for \$4,917,675. The Motion passed 5-0 vote.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Article 13 To Contribute to Capital Reserves Previously Established for \$585,000. The Motion passed by a 5-0 vote.

Article 19 To Establish Contingency Fund for \$30,000. The Motion passed by a 5-0 vote.

Article 20 Contribute to Court Appointed Special Advocates for \$500. The Motion passed by a 5-0 vote.

Article 21 Contribute to the American Red Cross for \$100. The Motion passed by a 5-0 vote.

Article 22 Contribute to the Community Action Program for \$7,600. The Motion passed by a 5-0 vote.

Article 23 Contribute to the Boscawen Historical Society for \$7,500. The Motion passed by a 5-0 vote.

With all business concluded, the meeting adjourned at 7:50 PM.

If you are interested in more details, you can access the Minutes/Draft Minutes from the Public Meetings and Hearing found online at: [2024 Advisory Budget Committee Meeting Minutes | Town of Boscawen NH](#).

If you found this process interesting, you would be a good candidate to serve on the Advisory Budget Committee. We currently have five members and would like to have seven and one or two Alternates. Expertise is not required, just a desire to serve your Town and learn the budget process.

Respectfully submitted,

Dale Randall, Chair

Peg Daneau

Gary Tillman

Tom Laliberte

Joshua Crawford

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

**MONTHLY PAYMENTS TO THE
MERRIMACK VALLEY SCHOOL DISTRICT**

Boscawen Select Board

January 12, 2024

Town of Boscawen
116 North Main Street
Boscawen, NH 03303

The revised total assessment due from the Town of Boscawen for the support of the Merrimack Valley School District for 2023-2024 is \$5,841,406. This amount is comprised of the Local Share of School Support of \$5,310,699 and the Equalized Property Tax of \$530,707. As of today, the amount paid by the Town of Boscawen is \$3,880,125.57. Included in the amount received is the overpayment of \$144,000.03 from FY 2023. This leaves a balance of \$1,961,280.43 to be paid in (4) equal installments of \$490,320.11 due on the 15th of each month commencing on February 15, 2024.

Hilary Denoncourt, Business Administrator

Merrimack Valley School District Payment History				
Month	2021	2022	2023	2024
January	\$ 425,006.94	\$ 430,825.66	\$ 437,909.67	\$ 533,732.22
February	\$ 425,006.94	\$ 430,825.66	\$ 437,909.67	\$ 490,320.11
March	\$ 425,006.94	\$ 430,825.66	\$ 437,909.67	\$ 490,320.11
April	\$ 425,006.94	\$ 430,825.66	\$ 437,909.67	\$ 490,320.11
May	\$ 425,006.94	\$ 430,825.66	\$ 437,909.67	\$ 490,320.11
June	<i>Reprieve</i>	<i>Reprieve</i>	<i>Reprieve</i>	<i>Reprieve</i>
July	\$ 474,672.81	\$ 477,051.28	\$ 533,732.22	
August	\$ 474,672.81	\$ 477,051.28	\$ 533,732.22	
September	\$ 474,672.81	\$ 477,051.28	\$ 533,732.22	
October	\$ 474,672.81	\$ 477,051.28	\$ 533,732.22	
November	\$ 474,672.81	\$ 477,051.28	\$ 533,732.22	
December	\$ 430,825.66	\$ 477,051.28	\$ 533,732.22	
Total	\$ 4,929,224.41	\$ 5,016,435.98	\$ 5,391,941.67	

2023 TOWN OF BOSCAWEN ANNUAL TOWN REORT

REPORT OF THE TOWN MEETING

March 14, 2023. March 25, 2023

Assistant Moderator William Lambert called the Annual Town Meeting to order at 7:00 am on March 14, 2023, at the Boscawen Public Library, and declared the polls would remain open until 7:00 pm. The election of Town Officers requires polling hour balloting.

Assistant Moderator Lambert announced a delay of action on Articles 5 through 28 per the impending snowstorm. In addition, absentee ballots would be cast beginning at 3:00 pm. Once the Town Officers were elected, the Town Meeting would resume on March 25, 2023, at the Boscawen Elementary School.

Ballot Clerks:

Karyn Chagnon

Agnes Colby

John Keegan

Polls closed at 7:00 pm. Moderator Charles Niebling began the ballot counting process for the write-in votes. Moderator Niebling explained that the Town Meeting would resume on Saturday March 25, 2023, at 9:00 am, located at Boscawen Elementary School.

Moderator Niebling opened the meeting at 9:27 am. He recognized and thanked the Town Officials. Administrator Katie Phelps, Town Clerk Nicole Hoyt, Supervisors of the Checklist, Sherlene Fisher, Agnes Colby, and Sarah Gerlack. He thanked Police Chief Kevin Wyman and his staff; Public Works Director Dean Hollins and his staff; Library Trustees; Merrimack Valley School District Facilities Director Fred Reagan and his staff; other Town staff for all their assistance for today's preparation for the election. The Moderator requested John Keegan lead us all in the Pledge of Allegiance. He then recognized those in attendance who are members of the armed services, active duty, reserves, and guard.

Moderator Charles Niebling recognized Lorrie Carey, Select Board Chair, to introduce the head table. Select Board Members Lorrie Carey, and Matt Burdick. He also introduced Town Administrator Katie Phelps, Town Clerk Nicole Hoyt, Deputy Town Clerk Karyn Chagnon, and Moderator Charles Niebling. Chair Carey stated we would not be here if it were not for the Town Employees and Committee Volunteers and asked that they all stand for a round of applause. She then asked for a moment of silence to honor volunteers of the Town we have lost in 2022: Rhoda Bergeron, Claire Clark and Bruce Crawford.

Moderator Niebling then summarized the rules of the meeting, according to the Moderator, loosely based on Roberts Rules of Order. All articles will be read by the Moderator prior to deliberation. No comments from the floor will be recognized. You will be allowed comments at one of the two microphones. If you cannot get to a microphone, one will be brought to you. Comments shall be directed to the Moderator, limited to the article on the floor. Speakers will be allowed a second time at the microphones after all first timers have spoken. Voting will be by voice vote, voting cards, or secret ballot. This is for Boscawen registered voters only. Secret ballot requests must be accompanied by five registered voter signatures. This must be done prior to the voice vote. He went on to explain the rules for applying RSA 40:10, which restricts reconsideration

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of an article once voted upon during the meeting deliberations. The Moderator recognized Town Clerk Nicole Hoyt, who will keep the official record of the meeting, and asked everyone who spoke to state their name and address clearly for the record. Assistant Moderator Bill Lambert, Police Chief Kevin Wyman, and Lieutenant Jason Killary will serve as the official counters. He added that registered voters should have a pack of paper ballots and a voting card for the meeting.

Moderator Niebling asked for a motion to approve the official rules of the meeting. Bill Lambert moved to accept the rules of the meeting as read. Paul Matthews seconded. A voice vote was taken, and official rules were approved.

At this time Fire Chief Tim Kenney came forward for a special presentation. Chief Kenney shared that we have three first responders here in Boscawen that were recognized for “Representing Outstanding Performance under difficult and unusual circumstances.” Police Chief Kevin Wyman, Lieutenant Jason Killary and Captain Mike Fisher were presented with a plaque and Unit Citations for their courageous conduct at an incident that took place in 2021.

Article 1—To choose all necessary Town Officers for the year ensuing. The votes were counted in a total of 252 ballots cast, and the results are as follows:

Office	Name	Vote
Cemetery Trustee—3 years	Lauren Hargrave	250
	Other	1
Library Trustees—3 years (2)	Tina Larochelle	176
	Lawreen Murphy	191
	Bill Bevans	187
Selectperson—3 years	Loren J. Martin	73
	Gary L. Tillman	21
	Other	1
	Lynn Colby	11
Supervisor of the Checklist—5 years	Others	16
	Margaret A. Daneau	244
Trustee of the Trust Funds—3 years	Others	2

Article 2—Are you in favor of adoption of Amendment No. 1 as proposed by the Planning Board, to amend the Town Zoning Ordinance, Article X, Use Regulations, Administration & Enforcement, 10.01 as follows: Remove this Ordinance and add “Land Use Ordinances”?
Ballot vote: YES—140, NO—87. **Article 2 is approved.**

Article 3—Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board, to amend the Town Zoning Ordinance, Article XII Definitions as follows:

a. **Accessory Use or Accessory Structures:** Remove the sentence “The accessory structure is not to exceed 144 square feet in size”;

b. **Boarding, Rooming or Lodging House:** Amend to meet requirements of NFPA 101 Chapter 26;

c. **Family:** Amend definition to read, “A group of people related by recognized birth, marriage or other legal relationships.”?

Ballot vote: YES—167, NO—82. **Article 3 is approved.**

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Article 4—Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board, to amend the Town Zoning Ordinance, Article XXII, from Small Wind Energy Systems Ordinance to Renewable Energy Systems Ordinance?

Ballot vote: YES—174, NO—75. **Article 4 is approved.**

Special note: reposting of the warrant was due to a clerical error regarding the Select Board members' signature date. The date was corrected, warrant resigned, and reposted on February 21, 2023.

Article 5—To see if the Town will vote to raise and appropriate the sum of \$6,500,000 for the purpose of replacing sanitary sewer lines in the areas of Park Street, Oak Street, Prospect Street, Lower Queen Street, Chandler Street, and North Main Street designated as “Project 3” and “Project 4” on Underwood Engineers sewer replacement plan; to authorize the issuance of not more than \$6,500,000 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Select Board to apply for, obtain, accept and expend any and all federal, state or other aid and/or grants that may be available for said project, which aid and/or grant funding shall be used to reduce the amount of bonds or notes to be issued or to pay debt service on such bonds or notes; to authorize the Select Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof. Without impairing the general obligation nature of the bonds, it is expected and intended that the debt service on the bonds or notes will be paid in part with funds from sewer user fees, grants, and general taxation? (3/5 ballot vote required)

Recommended by: Select Board (3-0) and the Advisory Budget Committee (5-0)

Tama Tillman motioned to adopt Article 5, Bill Lambert seconded.

Discussion on Article 5—Chair Carey introduced Project Manager for Underwood Engineers Inc. Cole Melendy. Mr. Melendy presented the 2022 Sewer Rate Study Update. He explained that the engineering evaluation done in 2001 was the beginning of the four-part project to separate storm water from wastewater. Projects #1 and #2 began in 2004 known as the Gage St. Project. Mr. Melendy presented several pictures of the current condition of the Town’s sewer infrastructure. Much of it cannot be rehabilitated but would need to be replaced. He estimated that 69% of what we send to the Penacook Wastewater Treatment Plant is clean water. The projected cost of Projects #3 and #4 were estimated at \$2.7M in 2009. Estimated cost for the same projects in 2022 is \$6.5M. Discussions ensued regarding rehab vs. new pipes and what the anticipated savings could be. Penacook Boscawen Water Precinct Commissioner Bill Murphy questioned as to the cost to PBWP. Mr. Melendy recalled that the Gage Street project was a collaborative effort with PBWP. Chair Carey discussed a preexisting agreement with the Treatment Plant and the ability to renegotiate the agreement after these projects are completed to more accurately what we use. Our cost is estimated usage, and a portion of the plant’s capital projects expense. Joshua Crawford shared his concern with the environmental aspect of clean water not going through treatment.

Point of order, Mark Varney made a motion to move the question. Bill Lambert seconded. A voice vote is taken. Motion to move the question is adopted. There being no further discussion a paper ballot vote is open at 10:30 am and will remain open for one hour.

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Article 6—To see if the Town will vote to raise and appropriate the sum of \$4,863,268 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately? (Majority vote required)

Recommended by: Select Board (3-0) and the Advisory Budget Committee (5-0)

Tama Tillman motioned to adopt Article 6, Alan Grill seconded.

Discussion on Article 6—Chair Carey hit on some of the notable points of budget preparation. The Department Heads were asked to start from zero and build the budget up from there. Merit increases that were previously approved were removed. Cost of living adjustments decreased to 4.6%. ARPA funds that were granted are mostly gone and the budget will reflect this. Sally Fisher questioned why Boscawens portion for the school district is higher than other towns in the district when we don't have more enrollees. Loren Martin stated that the budget is actually only up by 2.6%. Elaine Cate made a motion to amend the budget by a decrease of \$75,000. Ken Haskins seconded. Moderator Niebling asked for a show of voting cards. YES—83, NO—79 **Amendment is approved.** Further discussion on Article 6 as amended. Residents asked how a motion like this would work in practical terms. Chair Carey explained that the Town of Boscawen does not have a default budget to revert to. The governing body would have to remain at the meeting and work until we had an approved budget.

Moderator Niebling moved to vote on **Article 6** as amended in the amount of \$4,788,268.

Moderator Niebling asked for a show of voting cards. YES—79, NO—88. **Article 6 as amended is defeated.**

Point of order—Mr. Grill motioned to adopt **Article 6** as originally proposed, Susan Searah seconded. Discussion on Article 6 as originally proposed—Mr. Grill thanked the employees for all their hard work in preparing the budget. Mark Varney made a motion to move the question. Gary Tillman seconded. Voice vote taken and motion to move the question is approved. Voice vote taken on Article 6; **Article 6 is adopted as originally proposed.** Ms. Searah moved to restrict reconsideration of Article 6, per RSA 40:10. Ed Cherian seconded. Voice vote taken, motion to restrict reconsideration approved.

Point of Order—Mason Donovan motioned to reorder Articles 21 and 22 before Article 7. Mark Kaplan seconded. A voice vote is taken. Motion to reorder Articles 21 and 22 is approved.

Article 21—To see if the Town will authorize the sale of the Torrent Station, Map 183C, Lot 81, with a physical location of 73 North Main Street, Boscawen, NH, on such terms and conditions as the Select Board determine are in the best interest of the Town, such authority to transfer or sell shall continue to be in effect indefinitely, until rescinded? This is a contingent warrant article if warrant article twenty (20) is not approved. If warrant article twenty (20) is approved this warrant article shall be void. (Majority vote required)

Recommended by: Select Board (3-0). Mason Donovan motioned to amend Article 21, Rick Devoid seconded.

Discussion on Article 21—Mr. Donovan motioned to amend this article by removing the last two lines, *“This is a contingent warrant article if warrant article twenty (20) is not approved. If warrant article twenty (20) is approved this warrant article shall be void.”* Further to include that

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the Town take the proceeds from the sale of the Torrent Station and the 1913 Library and put them toward the Capital Reserve Funds. Upton and Hatfield Attorney Madeline K. Osbon explained that the amendment to Article 21 is not permissible under the law as it changes the nature of the article. Moderator Niebling requested that Attorney Osbon speak to the validity of voting on this article prior to Article 20. Attorney Osbon stated that the decision on Article 20 will supersede the decision on Article 21. Discussion ensued regarding the historic nature of the building, how much land there was, the use of equipment storage and the clarification of ownership of the Penacook Rescue portion of this parcel. There being no further discussion, Moderator Niebling asked for a show of voting cards. YES—97, NO— 71. **Article 21 is adopted as originally proposed.**

Article 22—To see if the Town will authorize the sale of the 1913 Library, Map 81D, Lot 12, with a physical location of 248 King Street in Boscawen, NH, on such terms and conditions as the Select Board determine are in the best interest of the Town, such authority to transfer or sell shall continue to be in effect indefinitely, until rescinded? This is a contingent warrant article if warrant article twenty (20) is not approved. If warrant article twenty (20) is approved this warrant article shall be void. (Majority vote required)

Recommended by: Select Board (3-0)

Gary Tillman motioned to adopt Article 22, Rick Devoid seconded.

Discussion on Article 22—Selectman Burdick explained that the Town is spending money that we do not have on a building that we do not use. Discussion ensued regarding the boundary lines, lack of parking, purchase of an adjoining lot, and the lack of a plan. Chair Carey shared the history of research and cost regarding how to best use this building.

Alan Grill made a motion to amend Article 22 to require that the Select Board return to Town Meeting for ultimate authority on a plan to transfer or sell the 1913 Library. Seconded by Roger Sanborn.

Discussion on the amendment to Article 22—Elaine Clow stated that the 1913 Library, the Historical Society building and the Merrimack County Savings Bank renovation, were a package deal at the time and that needs to be researched as well. Moderator Niebling called for a voice vote on Article 22 as amended. **The amendment is approved.**

There being no further discussion on the amendment to Article 22 a voice vote is taken. **Article 22 as amended is adopted.**

Moderator Niebling announced that voting on Article 5 has closed at 11:48 am

Point of Order— Alan Grill moved to reconsider Article 21, seconded by Sheila Serrano. Vote by show of cards. **Reconsideration of Article 21 approved.** YES—78, NO—58.

Mr. Grill moved to add that the Select Board return to the Town Meeting for ultimate authority on a plan to transfer or sell Torrent Station. Seconded by Fred Reagan. A voice vote is taken **Article 21 as amended is adopted.**

Point of Order—Loren Martin moved to restrict reconsideration on Articles 21 and 22. Seconded by Tom Gilmore. Voice vote is taken, motion to restrict reconsideration is approved.

Ballot voting results on Article 5. With a total of 177 votes. YES—110, NO—67. **Article 5 is adopted.**

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Point of Order—Scott Maltzie motioned to reorder Article 10 before Article 7. Rick Devoid seconded. A voice vote is taken. Motion to reorder Article 10 approved.

Point of Order—Mark Varney moved to restrict reconsideration per RSA 40:10, on Article 5. Gary Tillman seconded. Voice vote taken, motion to restrict reconsideration on Article 5 approved.

Article 10—To see if the Town will vote to adopt the provisions of RSA 261:153 VI, to collect an additional \$5.00 fee in addition to the motor vehicle registration fees, for the purpose of supporting a municipal and transportation improvement fund, which shall be a capital reserve fund established for the purpose of general road improvements. Further, to see if the Town will authorize the establishment of a Capital Reserve Fund (pursuant to RSA Chapter 35) to be known as the “Transportation Improvement Capital Reserve Fund” for the purpose of said road improvements and to designate the Select Board as agents to expend? (Majority vote required)

Recommended by: Select Board (3-0) and the Advisory Budget Committee (3-2)

Roger Sanborn motioned to adopt Article 10, Rick Devoid seconded.

Discussion on Article 10—Barbara Randall spoke on behalf of the Economic Development Committee. She stated that this NH Statute was brought to them by the NH Regional Planning Commission as a way to increase revenue for our “roads, bridges, bicycle and pedestrian facilities, parking and intermodal facilities, electric vehicle charging stations, and public transportation.” Several residents stated that they are not in favor of the additional fee or the fact that it creates another capital reserve fund. Fred Reagan spoke about the sidewalks in lower Boscawen that are in desperate need of repair. Michelle Brochu explained that many towns have adopted this fee, and it would help to offset the Public Works budget. Ms. Brochu further explained that an individual can save \$3.00 per vehicle by going to the state to receive their plate decals.

There being no further discussion a white paper ballot vote was taken. YES—48, NO—122.

Article 10 is defeated.

Article 7—To see if the Town will vote to raise and appropriate the sum of \$351,000 to be contributed to the Town Capital Reserve Funds previously established as follows:

A Fire Truck.....	\$65,000
B Fire Station.....	50,000
C FD Safety Equipment.....	10,000
D Highway Heavy Equipment.....	50,000
E Public Works Building.....	25,000
F Municipal IT	30,000
G C & D Landfill Closure.....	32,000
H Municipal Buildings.....	49,000
I Police Cruiser.....	40,000?

(Majority vote required)

Recommended by: Select Board (3-0)

Bill Lambert motioned to adopt Article 7; Susan Searah seconded.

Discussion on Article 7—Chair Carey recapped and stated the budget had been reduced after the first budget hearing. She went over the Capital Reserve Funds and said that these numbers come

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from the Capital Improvement Plan (projected out to year 2030), which indicates things we need to replace in the Town, and we incrementally save each year for these items. Sadly, as we do tend to kick the can down the road, we begin to lose ground and that is where we are now. Various Department Heads spoke to the Capital Reserve Funds for their department. Fire Chief Tim Kenney discussed the cost of purchasing a new fire truck. There is currently \$213,150 in the Capital Reserve Fund. The plan is to replace a 25-year-old truck in 2029. The cost at that point will be between \$600,000 and \$700,000. Public Works Director Dean Hollins stated that the cost to replace the Public Works building could be upwards of 5 million. This is our final year of being able to bury trash at the C&D Landfill. The estimate to cap the landfill is currently a little over 2 million. He added that the more money we put into the Capital Reserve Fund, the less we will have to bond. Facilities Director Gary Moore shared a few projects for 2023: The Police Station—the back steps are not up to current code and need to be repaired. Also needs a fire safe steel door. The PD Sally Port needs reconstruction as there is a drainage issue. The Municipal Building—a generator to protect the entire Municipal Complex. He stated that the boiler is over 16 years old, and it is time to start saving for this costly purchase. The parking lot needs some maintenance and sealing. The Fire Station and Public Works buildings have many maintenance issues as well. Safety concerns are what decides the most important repair moving to the top of the list. Further discussion ensued. Sheila Serrano made a motion to reduce A, B, D, E, F, G, H, I, by \$10,000 each, Claudio Serrano seconded. Mark Varney pointed out that we cannot reduce line by line, but it has to be an overall amount. Sheila Serrano amended her motion to an \$80,000 overall reduction. Claudio Serrano seconded. Merrimack Valley School District Facilities Director Fred Reagan shared that he wouldn't reduce any of these and that he would add to them. He further stated that if we don't save now, we will not be able to keep up maintenance of the Town. Additional topics of conversation were the Fire Department vs. the Public Works building and which is in worse shape. Chief Wyman shared that the cost of a new cruiser is approximately \$55,000 and currently there is \$28,000 in the CRF. It was decided that based on an opinion from the New Hampshire Municipal Association (NHMA) that individual lines in the CRF warrant article can be amended. Nancy Towle remarked on how we have employees with excellence in our Town and we need to be cautious not to tie their hands while in their official capacity. Bill Bevans moved to amend Article 7 to \$317,000 overall as follows:

A	Fire Truck.....	\$65,000
B	Fire Station.....	15,000
C	FD Safety Equipment.....	10,000
D	Highway Heavy Equipment.....	50,000
E	Public Works Building.....	50,000
F	Municipal IT	30,000
G	C & D Landfill Closure.....	32,000
H	Municipal Buildings.....	25,000
I	Police Cruiser.....	40,000?

Point of Order, Sheila Serrano wants to support Mr. Bevans' amendment, Ray Fisher seconded. Additional discussion ensued. Kim Kenney commented on the passion our Fire Fighters have and the much-needed improvements to the Fire Station. Most notably a shower to protect their vehicle, home and families from harmful chemicals. Moved to voice vote, then show of cards. YES—71, NO—70. Moderator may vote, Moderator voted NO, if tie vote the **amendment to Article 7 as proposed is defeated.**

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Gary Tillman made a motion to move the question as originally introduced, Fred Reagan seconded. A voice vote taken and motion to move is approved. There being no further discussion a voice vote is taken. **Article 7 is adopted as originally proposed.**

Article 8—To see if the Town will vote to establish a King Street Improvements Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of repair, construction, reconstruction and other streetscape improvements to King Street, to raise and appropriate the sum of \$50,000 to be placed in this fund. Further, to name the Select Board as agents to expend? (Majority vote required) Recommended by: Select Board (3-0) and the Advisory Budget Committee (4-1)

Lorrie Carey motioned to table Article 8; Matt Burdick seconded. A voice vote was taken. **Article 8 is tabled.**

Article 9—To see if the Town will vote to establish a Parks and Recreation Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of an addition to the Dorval House and to raise and appropriate the sum of \$5,000 to be placed in this fund? Further, to name the Select Board as agents to expend? (Majority vote required)

Recommended by: Select Board (3-0) and the Advisory Budget Committee (5-0)

Loren Martin motioned to adopt Article 9; Joel White seconded.

Point of order—Susan Searah moved to enact RSA 40:10 to restrict reconsideration of Article 7, Gary Tillman seconded. Voice vote taken, motion to restrict reconsideration on Article 7 approved.

Discussion on Article 9—Selectman Burdick explained this is designed to save funds for the Parks & Recreation Department to allow for more activities for seniors and youths, as well as having a larger meeting place. Discussion ensued regarding various improvements. There being no further discussion a voice vote is taken. Loren Martin made a motion to move the question, seconded by Shawn Brechtel. Motion to move the question is approved. A voice was taken, and **Article 9 is adopted.**

Article 10—was reordered prior to Article 7.

Article 11—Shall the Town vote to readopt the Optional Veterans Tax Credit in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$500? (Majority vote required)

Recommended by: Select Board (3-0)

Alan Grill motioned to adopt Article 11; Joe Juliano seconded.

Discussion on Article 11—Selectman Burdick announced that this article and the following article are both to readopt. If defeated the tax credit will divert back to \$50.00.

There being no further discussion a voice vote is taken. **Article 11 is adopted.**

Article 12—Shall the Town vote to readopt the All-Veterans Tax Credit in accordance with RSA 72:28-b, for an annual tax credit on residential property, which shall be equal to the same amount. as the standard or optional veterans tax credit voted by the Town under RSA 72:28? (Majority vote required) Recommended by: Select Board (3-0).

Joe Juliano motioned to adopt Article 12; Rhoda Hardy seconded. There being no discussion a voice vote is taken. **Article 12 is adopted.**

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Article 13—Shall the Town adopt the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Boscawen, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$32,000; for a person 75 years of age up to 80 years, \$48,000; for a person 80 years of age or older \$64,000. To qualify, the person must have resided in this state for at least three consecutive years preceding April 1 in the year in which the exemption is claimed, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least five consecutive years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$40,000; and own net assets not in excess of \$75,000 excluding the value of the persons' residence? (Majority vote required)

Recommended by: Select Board (3-0)

Fred Reagan motioned to adopt Article 13; Alan Grill seconded.

Discussion on Article 13—Selectman Burdick stated that this increase will assist our elderly population to remain qualified for the exemption. Fred Reagan made a motion to move the question. Tom Gilmore seconded. A voice vote is taken. Motion to move is approved. There being no further discussion a voice vote is taken. **Article 13 is adopted.**

Point of Order—Rhoda Hardy motioned to enact RSA 40:10 to restrict reconsideration of Article 13, seconded by Michelle Brochu. A voice vote is taken, RSA 40:10 enacted on Article 13.

Article 14—Shall the Town rescind the Solar Energy Systems Tax Exemption adopted at the March 8, 2011, Town Meeting and readopted at the March 9, 2021, Town Meeting. If passed, the rescission shall take effect April 1, 2023? (Majority vote required)

Recommended by: Select Board (3-0)

Loren Martin motioned to adopt Article 14, seconded by William Murphy.

A petition for a paper ballot was submitted.

Discussion on Article 14—Chair Carey, discussed the difference between exemptions given prior to assessment and credits given after the assessment. She further explained that we have \$78 M in untaxed property in Boscawen. Chair Carey stressed to the public body that this is their chance to re-affirm the decision to offer exemptions to those that put in Solar Energy Systems.

Discussion ensued regarding supporting alternative energy sources; fairness of those that can afford to put in solar systems not paying their full property value; owning panels and renting panels; if solar panels should be considered property in the true sense of assessed value; selling back energy for credit vs. not selling back.

Petitioners for the secret ballot are Tama Tillman, Gary Tillman, Lauren Hargrave, William Hargrave, Barbara Randall, Dale Randall, and Karyn Chagnon.

There being no further discussion a secret ballot vote is taken. Ballot vote: YES—38, NO—99

Article 14 is defeated.

Point of Order—Mason Donovan moved to restrict reconsideration on Article 14 per RSA 40:10. Cheryl Lambert seconded. Voice vote taken, motion to restrict reconsideration approved.

Article 15—To see if the Town will vote to deposit the funds from the sale of cemetery lots into the General Fund of the Town as sale of Town property? (Majority vote required)

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Recommended by: Select Board (3-0)

Rhoda Hardy motioned to adopt Article 15, Rick Devoid seconded.

Discussion on Article 15—Selectmen Burdick shared that the Town had not previously voted in RSA 289:2-a. currently the funds cannot be used for cemetery maintenance. Moving these funds to the general fund will allow the cemetery trustees to use them appropriately. There being no further discussion a voice vote is taken. **Article 15 is adopted.**

Article 16—To see if the Town will vote to change the purpose of the existing Municipal Buildings Capital Reserve Fund from maintenance and upkeep of Town-owned buildings to maintenance and upkeep of Town-owned buildings and grounds. And furthermore, to name the Select Board as agents to expend from said fund? (Two-thirds vote required)

Recommended by: Select Board (3-0)

Bill Lambert motioned to adopt Article 16, Tama Tillman seconded.

Discussion on Article 16—Chair Carey stated that all this is doing is including the parking area as well. There being no further discussion a voice vote is taken. Unanimously affirmed. **Article 16 is adopted.**

Article 17—To see if the Town will vote to amend the purpose of the existing Fire Station Capital Reserve Fund to include engineering, maintenance, improvements and expansion. And furthermore, to name the Select Board as agents to expend from said fund? (Two-thirds vote required)

Recommended by: Select Board (3-0)

Cheryl Lambert motioned to adopt Article 17; Alan Grill seconded.

Discussion on Article 17—Chair Carey stated that this is to broaden the use of the funds for example showers. Currently that is not lawful use of the funds. There being no further discussion a voice vote is taken. Unanimously affirmed. **Article 17 is adopted.**

Article 18—To see if the Town will vote to authorize to transfer its interest in the Boscawen Town Hall, Map 81D, Lot 21, with a physical address of 14 High Street, Boscawen, NH, on such terms and conditions as the Select Board determine are in the best interest of the Town, such authority to transfer shall continue to be in effect indefinitely, until rescinded? (Majority vote required)

Recommended by: Select Board (3-0)

Loren Martin motioned to adopt Article 18; Gary Tillman seconded.

Discussion on Article 18—Boscawen Congregational Church Moderator Pam Watson, spoke about the Town Hall as a community asset. She also shared that the Town cannot sell this to anyone but the BCC. Chair Carey, spoke to the engineering study done by David Baer. In his study he states that the Hall needs a complete life safety and mechanical review. It has yet to be determined if the space could be code compliant in today's standards. Carey explained that the Town could not spend any funds on the Hall as the prior assessment article was defeated and that the BCC brought litigation against the Town. Discussion ensued regarding Municipal entities vs. non-profit organizations, lawsuits vs. declaratory judgements. Clarifications were made regarding the liability of sharing the building and what transferring ownership means. Mr. Grill spoke as the Chair of the Deacons of BCC and stated in no uncertain terms that BCC does not want the Town Hall. He further stated that the Church wants the Town to honor their obligation to the Church. Several residents suggested repairs/resolves to save money; replacing the costly stove with electric, tearing up the hardwood floor down to the concrete, minor brick work on the entry way, filling it

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in with concrete, boarding it up or use the space for storage. Loren Martin spoke about the voice of the Town resounding that they do not want to spend money on this and stated that this Article is in the best interest of the Town.

After much discussion Moderator Niebling asked to move to a vote. Show of voting cards. YES—68, NO—33 No. **Article 18 is adopted.**

Point of order—Susan Searah motioned to adopt RSA 40:10 to restrict reconsideration of Article 18. Rhoda Hardy seconded. A voice vote was taken to enact RSA 40:10. Restriction of reconsideration is adopted.

Article 19—To see if the Town will vote to raise and appropriate the sum of \$12,120 to complete an Assessment Study to determine required safety upgrades to bring the Town Hall into compliance with Life Safety and Building Codes? This is a contingent warrant article if warrant article eighteen (18) is not approved. If warrant article eighteen (18) is approved this warrant article shall be void. (Majority vote required)

Not Recommended by: Select Board (2-1) and the Advisory Budget Committee (5-0)

This is a contingent article and Article 18 was passed.

Article 20—To see if the Town will vote to adopt RSA 41:14-a, to allow the Select Board to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded by a majority vote? (Majority vote required)

Recommended by: Select Board (3-0)

Matt Burdick motioned to table Article 20; Lorrie Carey seconded. A voice vote was taken. **Article 20 is tabled.**

Article 21—was relocated prior to Article 7.

Article 22—was relocated prior to Article 7.

Article 23—To see if the Town will vote to establish a Contingency Fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$33,000 to put in the Fund? This sum comes from the Unassigned Fund Balance and no amount to be raised from taxation. Any appropriation left in the Fund at the end of the year will lapse to the General Fund? (Majority vote required)

Recommended by: Select Board (3-0) and the Advisory Budget Committee (5-0)

Tama Tillman motioned to adopt Article 23, Dale Randall seconded. There being no discussion a voice vote was taken. **Article 23 is adopted.**

Article 24—To see if the Town will vote to raise and appropriate the sum of \$500 to contribute to the recruitment efforts of Court Appointed Special Advocates (CASA) of NH? (Majority vote required)

Recommended by: Select Board (3-0) and the Advisory Budget Committee (5-0)

Scott Maltzie motioned to adopt Article 24; Heather Chandler seconded.

There being no discussion voice vote taken. **Article 24 is adopted.**

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Article 25—To see if the Town will vote to raise and appropriate the sum of \$100 to contribute to the operating costs of the American Red Cross? (Majority vote required)

Recommended by: Select Board (3-0) and the Advisory Budget Committee (5-0)

Rick Devoid motioned to adopt Article 25, Cheryl Lambert seconded.

There being no discussion a voice vote was taken. **Article 25 is adopted.**

Article 26—To see if the Town will vote to raise and appropriate the sum of \$7,600 for the continuation of services to the residents of Boscawen through the Concord area Center of the Community Action Program Belknap-Merrimack Counties, Inc.? (Majority vote required)

Recommended by: Select Board (3-0) and the Advisory Budget Committee (5-0)

Rhoda Hardy motioned to adopt Article 26; Alan Grill seconded.

There being no discussion a voice vote is taken. **Article 26 is adopted.**

Article 27—To see if the Town will vote to raise and appropriate the sum of \$6,600 to contribute to the operating costs of the Boscawen Historical Society? (Majority vote required)

Recommended by: Select Board (3-0) and the Advisory Budget Committee (4-1)

Elaine Clow motioned to adopt Article 27; Alan Grill seconded.

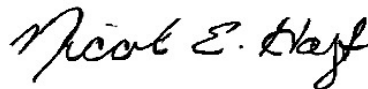
Discussion on Article 27—Ms. Clow stated that the Historical Society had lost long-time member Bruce Crawford and lost the President and also the Treasurer. She requested volunteers to join the group at their next meeting scheduled for April 11, 2023. Nancy Towle spoke in favor of this article and shared how proud she is of this Town's history.

There being no further discussion a voice vote taken. **Article 27 is adopted.**

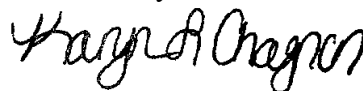
Article 28—To transact any other business, which may legally come before this meeting. Chair Carey recognized Police Chief Kevin Wyman for his 18 years of service to the Town of Boscawen. Chief Wyman will be retiring in April 2023. Mr. William Murphy questioned if the public would want to enact RSA 32:5-b Local Tax Gap by a petitioned warrant article. No one showed interest at this time. Ray Fisher asked that the Town look into our liability insurance carrier PRIMEX. He stated that other towns are not restricted the way that Boscawen is. Town Administrator Katie Phelps will follow up with Mr. Fisher for more information.

Bill Lambert motioned to adjourn the meeting. Gary Tillman seconded. All in favor. The meeting adjourned at 3:00 pm.

Respectfully submitted,



Nicole E. Hoyt, Town Clerk



Karyn L. Chagnon, Deputy Town Clerk

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

DEBT SERVICE CALCULATIONS

NEW HAMPSHIRE MUNICIPAL BOND BANK WWTF AND GAGE ST IMPROVEMENTS
Term of Debt is 19 Years

Debt Year	Period Ending	Principal Outstanding	Principal	Rate	Interest after Refunding	Total Payment	Calendar Year Total
	2/15/2024				11,250.00	11,250.00	
12	8/15/2024	474,000.00	59,000.00	5.00%	5,498.00	64,498.00	75,748.00
	2/15/2025				9,775.00	9,775.00	
13	8/15/2025	415,000.00	60,000.00	5.00%	5,870.00	65,870.00	75,645.00
	2/15/2026				8,275.00	8,275.00	
14	8/15/2026	355,000.00	60,000.00	5.00%	4,370.00	64,370.00	72,645.00
	2/15/2027				6,775.00	6,775.00	
15	8/15/2027	295,000.00	60,000.00	3.00%	2,935.00	62,935.00	69,710.00
	5/15/2028				5,875.00	5,875.00	
16	8/15/2028	235,000.00	59,000.00	5.00%	2,035.00	61,035.00	66,910.00
	2/15/2029				4,400.30	4,400.00	
17	8/15/2029	176,000.00	59,000.00	5.00%	560.00	59,560.00	63,960.00
	2/15/2030				2,925.00	2,925.00	
18	8/15/2030	117,000.00	59,000.00	5.00%	1,666.00	60,666.00	63,591.00
	2/15/2031				192.00	192.00	
19	8/15/2031	58,000.00	58,000.00	5.00%	192.00	58,192.00	58,384.00

Boscawen tree lives on as a woodland scene. Trees are majestic things, and sometimes that’s true even when they’re no longer alive. A former white pine on Route 4 in Boscawen is an example. “We wanted to add something spectacular and beautiful to Boscawen,” said Suzanne LeClair, owner of Black Forest Nursery. The tree was one of a half-dozen mature pines that were taken down when the nursery bought the property next door and expanded. “I really debated about taking them down because we’re in the business of growing trees and plants. ... It was a really hard decision,” she said. They cut down and ground up the stumps of all but one because “a few years ago, I thought that tree would make the perfect tree for a carving.” So the tree crew left about 16 feet of the trunk standing while LeClair decided what to do. One day the decision was made for her. “Alex happened to see the tree as he was driving by, he turned that wheel so hard and came flying into the parking lot,” LeClair recalled. “I was in the office and thought, who is this guy? I opened the door and he’s like: ‘Are you going to carve that tree?’ I said yes and he said, ‘I would love to carve that tree!’ ” Alex is Alex Bieniecki, or “Carver Alex” as he’s known on Instagram, who has developed a reputation as a chainsaw artist. LeClair said she had a general idea of what she wanted. “I wanted birds at the top and going down a woodland scene” with variety, she said. “As people go around it, I want to see something new: there’s a squirrel, there’s a butterfly, there’s a turtle.” Details were left to Bieniecki who over subsequent weeks turned the trunk and its three large branches into a sort of vertical ecosystem.



2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2023 REPORT OF THE TREASURER

GENERAL OPERATING ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$ 1,088,565.32
Receipts - <i>All Departments</i>	\$ 12,800,837.19
Disbursements - <i>Select Board Orders Paid</i>	\$ (12,011,180.40)
Net Transfers (To)/From Money Market Accounts	\$ 2,200,000.00
Ending Cash Balance - 12/31/2023	\$ 4,078,222.11
Cash Reconciliation	
Bank Balance 12/31/2022 - Promotory (Sweep) Account	\$ 4,811,306.12
Add: Deposits in Transit	\$ 78,492.56
Less: Outstanding Checks	\$ (811,576.57)
Reconciled Bank Balance - 12/31/2023	<u>\$ 4,078,222.11</u>

GENERAL OPERATING FUND MONEY MARKET 01 RECONCILIATION

Beginning Cash Balance 01/01/2023	\$ 1,538,996.50
Add: Transfers In	\$ 1,000,000.00
Add: Interest Earned	\$ 30,773.50
Less: Transfers Out	\$ (2,100,000.00)
Ending Cash Balance - 12/31/2023	\$ 469,770.00
Reconciled Bank Balance - 12/31/2023	<u>\$ 469,770.00</u>

GENERAL OPERATING FUND MONEY MARKET 02 RECONCILIATION

Beginning Cash Balance 01/01/2023	\$ 1,553,436.87
Add: Transfers In	\$ 1,000,000.00
Add: Interest Earned	\$ 31,294.34
Less: Transfers Out	\$ (2,100,000.00)
Ending Cash Balance - 12/31/2023	\$ 484,731.21
Reconciled Bank Balance - 12/31/2023	<u>\$ 484,731.21</u>

1913 LIBRARY ACCOUNT RECONCILIATION

Beginning Cash Balance 01/01/2023	\$ 17,946.48
Receipts	\$ 634.45
Disbursements	\$ -
Ending Cash Balance - 12/31/2023	\$ 18,580.93
Reconciled Bank Balance - 12/31/2023	<u>\$ 18,580.93</u>

AGRICULTURAL COMMISSION RECONCILIATION

Beginning Cash Balance 01/01/2023	\$ -
Receipts	\$ 1,188.95
Disbursements	\$ -
Ending Cash Balance - 12/31/2023	\$ 1,188.95
Reconciled Bank Balance - 12/31/2023	<u>\$ 1,188.95</u>

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

ARPA FUNDS (AMERICAN RESCUE PLAN) ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$ 177,558.57
Receipts	\$ 2,431.70
Disbursements	\$ (149,434.93)
Ending Cash Balance - 12/31/2023	\$ 30,555.34
Reconciled Bank Balance 12/31/2023	<u>\$ 30,555.34</u>

BUILDING INSPECTION ACCOUNT RECONCILIATION

Beginning Cash Balance 01/01/2023	\$ 31,424.34
Receipts	\$ 82,439.49
Disbursements	\$ (52,469.59)
Ending Cash Balance 12/31/2023	\$ 61,394.24
Reconciled Bank Balance 12/31/2023	<u>\$ 61,394.24</u>

CONSERVATION COMMISSION ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$ 81,672.81
Receipts	\$ 54,026.57
Disbursements	\$ -
Ending Cash Balance - 12/31/2023	\$ 135,699.38
Reconciled Bank Balance - 12/31/2023	<u>\$ 135,699.38</u>

CONSTRUCTION DEBRIS ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$ 228,125.15
Receipts	\$ 49,384.63
Disbursements	\$ (5,850.05)
Ending Cash Balance - 12/31/2023	\$ 271,659.73
Reconciled Bank Balance - 12/31/2023	<u>\$ 271,659.73</u>

CONSTRUCTION DEBRIS INVESTMENT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$ 184,958.64
Receipts	\$ 3,386.60
Disbursements	\$ -
Ending Cash Balance - 12/31/2023	\$ 188,345.24
Reconciled Bank Balance - 12/31/2023	<u>\$ 188,345.24</u>

IMPACT FEES ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$ 61,166.18
Receipts	\$ 61,898.98
Disbursements	\$ (3,827.59)
Ending Cash Balance - 12/31/2023	\$ 119,237.57
Reconciled Bank Balance - 12/31/2023	<u>\$ 119,237.57</u>

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

BOSCAWEN OLD HOME DAY ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$	28,538.57
Receipts	\$	15,463.51
Disbursements	\$	(12,028.80)
Ending Cash Balance - 12/31/2023	\$	31,973.28
Reconciled Bank Balance - 12/31/2023	\$	<u>31,973.28</u>

PLANNING & ZONING ESCROW ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$	72,124.00
Receipts	\$	57,117.12
Disbursements	\$	(31,172.97)
Ending Cash Balance - 12/31/2023	\$	98,068.15
Reconciled Bank Balance - 12/31/2023	\$	<u>98,068.15</u>

POLICE SPECIAL DETAIL ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$	13,401.65
Receipts	\$	30,979.17
Disbursements	\$	(13,646.10)
Ending Cash Balance - 12/31/2023	\$	30,734.72
Reconciled Bank Balance 12/31/2023	\$	<u>30,734.72</u>

RECYCLING FUND ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$	50,050.42
Receipts	\$	27,220.76
Disbursements	\$	(17,407.35)
Ending Cash Balance - 12/31/2023	\$	59,863.83
Reconciled Bank Balance - 12/31/2023	\$	<u>59,863.83</u>

RECYCLING FUND MONEY MARKET ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$	988.54
Receipts	\$	34.70
Disbursements	\$	-
Ending Cash Balance - 12/31/2023	\$	1,023.24
Reconciled Bank Balance - 12/31/2023	\$	<u>1,023.24</u>

SEWER USER ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$	253,938.19
Receipts	\$	602,257.84
Disbursements	\$	(271,862.27)
Ending Cash Balance - 12/31/2023	\$	584,333.76
Reconciled Bank Balance - 12/31/2023	\$	<u>584,333.76</u>

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

TOWN FOREST RECONCILIATION

Beginning Cash Balance - 01/01/2023	\$	17,398.35
Receipts	\$	568.90
Disbursements	\$	(4,528.17)
Ending Cash Balance - 12/31/2023	\$	13,439.08
Reconciled Bank Balance - 12/31/2023	\$	<u>13,439.08</u>

Respectfully submitted,

Tama Tillman, Treasurer

Note: Thanks to the Finance Department employees, it was noted that the CD's were not paying as well as the Money Market Accounts. With the assistance of the people at FSB, a newly available option was brought to our attention, and we were able to convert all Town bank accounts to a much higher interest paying type of MM accounts fully insured. Therefore, the Sewer User CD was closed, and the funds transferred to the Sewer User Account. The Construction Debris CD was converted to a MM account. The bank also agreed to convert the Trustees of the Trust accounts to these higher paying MM accounts.

In Memoriam Agnes M. Marshall 1920—2023

Agnes McNeil grew up just over the line in the Penacook village of Concord. As a young woman, she had a job at Marshall Farm in Boscawen, cleaning and grading eggs with her friend, Miriam Marshall. It was not long before she was interested, not in Miriam, but in Miriam's older brother, Sumner. A month before her 20th birthday they were married. From then on, whatever they did, they did it together. Sumner started Marshall's Insurance Agency and Agnes joined him in its operation from 1957 to 1977. At the same time, Agnes spent 40 years as bookkeeper for N.H. Bituminous where, as part of her job, she was a duly elected Town of Boscawen Official Weigher. She retired from N.H. Bituminous when she was 79. In 1960 they started Marshall's Flower Shop and ran it until their granddaughter, Lorrie Carey, took it over and ran it until she closed the business recently. Always a good cook, she was



noted for her Toll House Cookies. During the Depression of the 1930's there were times when hobos came to Agnes's door begging for food. It was well known among the hobos that Agnes's home was a place to stop if you were hungry. It is said they left an identifying mark so that hungry people looking for food knew where to stop. As members of the United Church of Penacook, she and her neighbor Marie Durant catered banquets for various groups like the Masons or Eastern Star, sometimes for weddings, and even got into making wedding cakes as a business! It is said that at her funeral people were still talking about her Toll House cookies!

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE TRUSTEES OF THE TRUST FUNDS

	Balance 1/1/2023	New Funds	Income/Loss	Expenditures	Expenses	Balance 12/31/2023
Cemetery Trust Funds	65,978.49	200.00	2,867.48		68.40	68,977.57
Library Trust Funds/Books						
Martha Knowles	10,360.77		445.38		10.70	10,795.45
H. K. White	2,073.08		89.12		2.14	2,160.06
Lizzie Choate	953.62		41.00		0.99	993.63
Beulah Nardini Memorial Fund	616.85		26.52		0.64	642.73
Edna Clark	4,461.69		191.80		4.61	4,648.88
Library/Future Building/Maintenance						
F. Gerrish	4,146.09		178.23		4.28	4,320.04
Library/General						
Mrs. John Kimball	103.53		4.45		0.11	107.87
W. Buxton	1,036.57		44.56		1.07	1,080.06
M. Buxton	1,036.57		44.56		1.07	1,080.06
Mary K. Colby	518.30		22.29		0.54	540.05
Isabelle Grimes	1,036.57		44.56		1.07	1,080.06
Harold Holmes	5,182.62		222.78		5.35	5,400.05
M. T. E. Kimball	9,235.79		397.02		9.54	9,623.27
Robert & Virginia Colby Fund	228,967.66		8,221.80		264.77	236,924.69
Total Library Trust Funds	269,729.71		9,974.07		306.88	279,396.90
Capital Reserve Accounts						
Jodiah T. Tuttle Fund	1,290.95		58.65		1.08	1,348.52
Cemetery Improvements	6,175.36		280.58		5.19	6,450.75
Fire Truck	257,148.90	65,000.00	12,540.16	29,045.00	215.97	305,428.09
Highway Heavy Equipment	33,233.48	50,000.00	2,561.48		27.91	85,767.05
1913 Library	6,601.45		299.94		5.54	6,895.85
Fire Department Equipment	48,800.31	10,000.00	1,408.02	40,304.00	28.93	19,875.40
Wild Fire Suppression	5,097.81		231.62		4.28	5,325.15
Bridge Removal	25,071.25		1,139.13		21.06	26,189.32
Sidewalk Fund	31,637.43		1,437.47		26.57	33,048.33
Tennis Court	155.07		7.05		0.13	161.99
Public Works Building	271,169.17	25,000.00	12,846.49		227.74	308,787.92
Police Cruiser	28,317.62	40,000.00	1,973.02	45,845.95	23.78	24,420.91
Townwide Safety	1,103.36		48.14	592.00	0.93	558.57
Fire Station	31,695.55	50,000.00	2,491.61		26.62	84,160.54
Municipal Building IT	7,446.20	30,000.00	948.32	825.00	5.98	37,563.54
C&D Landfill Closure	122,040.21	32,000.00	6,217.94		102.50	160,155.65
Municipal Building & Grounds CRF	30,251.95	49,000.00	2,302.05	5,856.50	25.41	75,672.09
Parks & Recreation Building		5,000.00	100.08	1,500.00		3,600.08
Total Capital Reserve Funds	\$907,236.07	\$356,000.00	\$46,891.75	\$123,968.45	\$749.62	\$1,185,409.75
TOTAL TRUST FUNDS	\$1,242,944.27	\$356,200.00	\$59,733.30	\$123,968.45	\$1,124.90	\$1,533,784.22

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

SCHEDULE OF TOWN PROPERTY

Map/Lot	Location/Acreage	Description of Property	Assessed Value
45/67/A	Chadwick Hill - 4	Created from 45/67 Survey	\$ 25,500.00
45/74	Chadwick Hill - 29.43	Shorefront on Walker Pond CC purchase	301,300.00
45/78	Chadwick Hill - 53.05	Shorefront on Walker Pond CC purchase	137,000.00
47/38A	Water Street - 10	Maplewood Cemetery	123,200.00
49/13	Merrimack River - .25	River Bank - 1982 Vote Retain Property	5,100.00
49/14	Merrimack River - 2	River Bank - 1982 Vote Retain Property	8,800.00
49/15	Route 3 - 2.41	Wooded - 1982 Vote Retain Property	4,400.00
49/24A	High Street - .5	High Street Cemetery	87,900.00
49/33	Tote Road - 2.95	Camp w/land	59,100.00
79/1	Merrimack River - 4.5	Backland btw RR & Merrimack River	15,100.00
79/66	Backland - 2.41	Not on tax map, No Access Oak Lawn	5,600.00
79/78	Merrimack River - 1.5	No Deed Info, See Assessing Card	8,000.00
81/1	13 Depot St - 2.44	Park & Recreation building (Dorval)	278,100.00
81/2	14 Depot St - 8.5	Jamie Welch Memorial Field	329,300.00
81/32	Off Queen St - 21	Backland 1380 Off Queen	47,600.00
81/19A	Off Queen St - 25	Backland	56,100.00
83/7	216 Queen St - 296.1	Conservation Land/Creaser	195,800.00
83/31	54 Queen St - 20.8	Multi-Parcel Sale/83-42&83-7	145,100.00
83/42	Queen St - 13	Part of Creaser: See Assessing Card	29,000.00
83/49	Off Weir Rd - 466.6	Town Forest	44,900.00
83/60/60	Weir Road - 0.8	Road Frontage non-buildable	4,400.00
94/18	Backland - 5	All wetland	1,600.00
94/19	Backland - 6	All wetland	1,900.00
94/41/A	6 No Water St - .03	Town Pound	2,000.00
81A/23A	King St - 3	Plains Cemetery	102,300.00
81D/12	248 King St - .2	1913 Library	386,300.00
81D/21	14 High St - .1	Town Hall/Basement	192,400.00
81D/44	13 Woodbury - 1.43	Town Garage	414,800.00
81D/45	10 Corn Hill - 3.8	Community Garden	161,400.00
81D/71	19 High St - 3.56	Old Police Station (Card 1 of 2)	377,200.00
81D/71	15 High St - NA	Fire Department (Card 2 of 2)	360,300.00
81D/94	36 Marlboro - 96	Transfer Station	676,900.00
81D/94/BLD G	Located/Transfer Station	Old Compressor Bldg	31,500.00
81D/44A	14 Corn Hill - 3.68	Pine Grove Cemetery	107,400.00
183C/38	Eel St - 1.8	1982 Vote Retain Property	33,300.00
183C/81	73 No Main St - .2	Torrent Fire Station	449,900.00
183C/122/X	Sweatt St - 1.4	Greenspace Plan 7653	7,500.00
183C/122/Z	Sweatt St - .97	Greenspace Plan 7653	4,000.00
183D/31	Baker - 1.2	Backland - Martin Ave - No access	3,200.00
183D/75	116 No Main St - 2.88	Municipal Complex	3,200,700.00
183D/149/6	48-56 Commercial - .72	NH Hydro	39,400.00
183D/149/7	40-46 Commercial - .38	NH Hydro	36,800.00
183D/149/8	36-38 Commercial - .28	NH Hydro	36,700.00
183D/150	Cont/Merr River - 2.33	Hannah Dustin Island	7,500.00
183D/153	Hannah Dustin Dr - .537	Fronts Class 6, Railroad ROW & River	25,000.00
Total Town Owned Property:			\$ 8,571,300.00

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2023 BUDGET VS. ACTUAL

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
3100 · Taxes			
3110 · Property Taxes	\$ 3,386,350.12	\$ 3,342,974.00	\$ 43,376.12
3120 · Land Use Change Tax	155,495.48	-	-
3120.5 · Current Use—Conservation	(155,495.48)	-	-
3185 · Yield Taxes	36,461.03	19,389.00	17,072.03
3186 · Payments In Lieu Of Taxes	348,938.64	217,278.00	131,660.64
3187 · Excavation Tax	6,180.22	6,180.00	0.22
3190 · Penalties & Interest	36,181.56	33,500.00	2,681.56
3199 · Overlay	(6,237.50)	(72,148.00)	65,910.50
Total 3100 · Taxes	<u>\$ 3,807,874.07</u>	<u>\$ 3,547,173.00</u>	<u>\$ 260,701.07</u>
3200 · Licenses, Permits & Fees			
3220 · Motor Vehicles Permit Fees			
3220.10 · Motor Vehicle Registration Fees	\$ 768,474.00	\$ 650,000.00	\$ 118,474.00
3220.50 · Motor Vehicle Agent Fees	15,615.00	12,500.00	3,115.00
Total 3220 · Motor Vehicles Permit Fees	<u>\$ 784,089.00</u>	<u>\$ 662,500.00</u>	<u>\$ 121,589.00</u>
3290 · Other Licenses Permits Fees			
3509 · Reimbursement Postage	\$ 28.60	\$ -	\$ -
3290.01 · Dog Licenses	6,136.00	-	-
3290.1b · Dog License Fees to State	(1,828.50)	-	-
3290.02 · Dog License Fines	3,780.00	-	-
3290.03 · Marriage Licenses	220.00	-	-
3290.04 · Vital Statistics Application Fees	2,948.00	-	-
3290.4a · TC State Vital Statistics	(1,584.00)	-	-
3290.06 · UCC Fees	615.00	-	-
3290.07 · Boat Registration Fees	1,652.84	-	-
3290.09 · Miscellaneous Fees	488.95	-	-
3290.10 · Fish and Game Fees	3,435.50	-	-
3290.1a · TC Fish and Game Fees	(3,287.50)	-	-
3290.11 · Account Credit	52,420.70	-	-
3290.a1 · Credit Reimbursement	(52,116.87)	-	-
3290.80 · Motor Vehicle DMV Fees	263,603.11	-	-
3290.8a · TC State DMV Fee ACH	(263,603.11)	-	-
3290.81 · Motor Vehicle DMV Returns	145.44	-	-
3290 · Other Licenses Permits Fees	-	-	-
Total 3290 · Other Licenses Permits Fees	<u>\$ 13,054.16</u>	<u>\$ -</u>	<u>\$ 13,054.16</u>
Total 3200 · Licenses, Permits & Fees	<u>\$ 797,143.16</u>	<u>\$ 662,500.00</u>	<u>\$ 134,643.16</u>
3310 · Federal Support			
3319.70 · EFSP Grant	\$ 8,563.00	\$ 8,000.00	\$ -
3319.50 · CDFA Grant—Riverbend	1,818.00	-	-
Total 3310 · Federal Support	<u>\$ 10,381.00</u>	<u>\$ 8,000.00</u>	<u>\$ -</u>
3350 · State Support			
3352 · Meals & Rooms Tax Distribution	\$ 369,857.35	\$ 369,857.00	\$ 0.35
3353 · Highway Block Grant	141,094.81	85,650.00	55,444.81

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

3354 · Water Pollution Grant	24,893.00	24,893.00	0.00
3356 · State & Federal Forest Land Reimbursement	366.88	367.00	(0.12)
3359 · Other (Including Railroad)			
3359.70 · InvestNH HOP Grant	23,400.00	-	-
3359.60 · NH Dept of Safety Grant	477.24	-	-
3359.90 · Other State Grants	74,347.50	-	-
3359 · Other (Including Railroad)	106.48	584.00	(477.52)
Total 3359 · Other (Including Railroad)	\$ 98,331.22	\$ 584.00	\$ 97,747.22
3379 · From Other Governments	6,833.83	-	-
Total 3350 · State Support	\$ 641,377.09	\$ 481,351.00	\$ 160,026.09
3400 · Charges For Services			
3401 · Executive			
3401.02 · Code Enforcement Review	\$ 1,190.00	\$ -	\$ -
3401.03 · Code Enforcement Admin. Fees	300.00	-	-
Total 3401 · Executive	\$ 1,490.00	\$ -	\$ -
3402 · Land Use Income			
3402.2a · Beautification Donation Expense	\$ (46.76)	\$ -	\$ -
3402.01 · LU Reprographic Services Fees	665.00	500.00	165.00
3402.02 · LU Postage Fees	652.50	250.00	402.50
3402.03 · LU Public Notice Fees	4,527.32	3,150.00	1,377.32
3402.04 · LU Application Fees	12,175.00	4,500.00	7,675.00
3402.05 · LU MCRD Recording Fees	391.36	250.00	141.36
3402.10 · Zoning Board Postage Fees	577.50	-	-
3402.18 · LU Community Garden Plot Fees	-	1,000.00	(1,000.00)
3402.19 · Roundabout Landscape Donations	41.80	-	-
3402.a9 · Roundabout Donation Expenses	(41.80)	-	-
3402.20 · Place of Assembly Admin. Fees	0.00	50.00	(50.00)
3402.21 · Beautification Donations	46.76	-	-
Total 3402 · Land Use Income	\$ 18,988.68	\$ 9,700.00	\$ 9,288.68
3404 · Solid Waste Collection/Disposal			
3404.01 · Tipping Fees	15,146.47	-	-
Total 3404 · Solid Waste Collection/Disposal	\$ 15,146.47	\$ -	\$ -
3405 · Burial Income			
3405.11 · Burial Income	825.00	-	-
Total 3405 · Burial Income	\$ 825.00	\$ -	\$ -
3406 · Recreation Department Income			
3406.10 · Parks & Recreation Donations	\$ 731.43	\$ -	\$ -
3406.1a · RE Donation Expenditures	(731.43)	-	-
3406.20 · P&R Summer Program Fees	30.00	-	-
3406.30 · Parks & Recreation Income	10,105.00	-	-
Total 3406 · Recreation Department Income	\$ 10,135.00	\$ -	\$ -
3408 · Welfare Income			
3408.10 · Backpack Program Donations	\$ 2,844.21	\$ -	\$ -
3408.1a · Backpack Donation Expenses	(2,844.21)	-	-
3408.11 · Welfare Repayments	764.83	-	-
3408.12 · Welfare Donations	2.00	-	-
3408.2a · Welfare Donation Expenses	(2.00)	-	-

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Total 3408 · Welfare Income	\$ 764.83	\$ -	\$ -
3410 · Public Safety			
3410.10 · Police Department Income	\$ 1,525.40	-	-
3410.20 · Fire Department Income	-	-	-
3410.21 · Hazmat Technician Admin Fee	475.00	-	-
3410.22 · Life Safety Income	<u>\$ 1,900.00</u>	<u>\$ -</u>	<u>\$ -</u>
Total 3410.20 · Fire Department Income	<u>\$ 2,375.00</u>	<u>\$ -</u>	<u>\$ -</u>
Total 3410 · Public Safety	<u>\$ 3,900.40</u>	<u>\$ 36,300.00</u>	<u>\$ (36,300.00)</u>
Total 3400 · Charges For Services	<u>\$ 51,250.38</u>	<u>\$ 46,000.00</u>	<u>\$ 5,250.38</u>
3500 · Miscellaneous Revenues			
3509.01 · Legal Damages/Court Settlement	\$ 36,590.76	\$ -	\$ -
3501 · Sale of Municipal Property	4,417.28	4,417.00	0.28
3502 · Interest on Investments	102,507.07	89,000.00	13,507.07
3503 · Rental of Property	50.00	-	-
3506 · Insurance Reimbursements	25,164.27	25,000.00	164.27
3510 · Legal Fee Reimbursements	382.50	-	-
3511 · Miscellaneous Reimbursements	6,586.68	3,520.00	3,066.68
3500 · Miscellaneous Revenues - Other	10.00	-	-
Total 3500 · Miscellaneous Revenues	<u>\$ 175,708.56</u>	<u>\$ 121,937.00</u>	<u>\$ 53,771.56</u>
3910 · Interfund Operating Transfers In			
3912 · Transfers from Special Revenue			
3912028 · Transfer From Building Inspection	\$ 4,745.00	\$ -	\$ 4,745.00
3912023 · Transfer From Sewer	18,043.76	-	18,043.76
3912027 · Transfer From Special Detail	2,120.63	-	-
3912 · Transfer From Special Revenue Other	4,625.50	-	-
Total 3912 · Transfers from Special Revenue	<u>\$ 29,534.89</u>	<u>\$ -</u>	<u>\$ 29,534.89</u>
3915 · Transfers From Capital Reserves			
3915.01 · Fire Truck	\$ 29,045.00	\$ -	\$ -
3915.03 · Highway Heavy Equipment	58,710.00	-	-
3915.04 · Fire Department Equipment	25,560.00	-	-
3915.11 · Police Cruiser	57,442.45	-	-
3915.12 · Information Technology	6,235.00	-	-
3915.13 · Safety Equipment	592.00	-	-
3915.16 · Municipal Buildings	26,916.50	-	-
3915.17 · Parks and Recreation Building	1,500.00	-	-
3915 · Transfers From Cap. Reserves—Other	-	-	-
Total 3915 · Transfers From Capital Reserves	<u>\$ 206,000.95</u>	<u>\$ -</u>	<u>\$ -</u>
Total 3910 · Interfund Operating Transfers In	<u>\$ 235,535.84</u>	<u>\$ -</u>	<u>\$ 235,535.84</u>
Total Income	<u>\$ 5,719,270.10</u>	<u>\$ 4,858,961.00</u>	<u>\$ 860,309.10</u>
Gross Profit	<u>\$ 5,719,270.10</u>	<u>\$ 4,858,961.00</u>	<u>\$ 860,309.10</u>
Expense			
4100 · General Government			
4130 · Executive			
4130111 · Select Board	\$ 17,252.50	\$ 17,954.00	\$ (701.50)
4130112 · Town Administrator	71,255.60	72,052.00	(796.40)
4130114 · Recording Secretary	7,125.00	9,175.00	(2,050.00)
4130116 · Code Enforcement Officer	5,310.00	5,500.00	(190.00)

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4130117 · Assistant to Administrator	2,501.85	2,373.00	128.85
4130330 · Exec Cont. Service & Agreements	7,953.76	8,300.00	(346.24)
4130332 · Exec Computer License/Software	10,536.72	16,700.00	(6,163.28)
4130334 · Exec Contractual Computer Maint	29,000.00	29,000.00	-
4130335 · Exec Dues & Subscriptions	4,456.19	4,900.00	(443.81)
4130336 · Exec Equipment Non-Computer	643.48	1,300.00	(656.52)
4130338 · Exec Equipment Maintenance	513.00	513.00	-
4130341 · Exec Telephone	11,077.46	12,500.00	(1,422.54)
4130571 · Exec Meetings & Travel	1,612.77	1,600.00	12.77
4130620 · Exec Office Supplies	5,394.96	6,500.00	(1,105.04)
4130625 · Exec Postage	12,061.15	10,000.00	2,061.15
4130626 · Exec Advertising	1,150.04	1,600.00	(449.96)
Total 4130 · Executive	\$ 187,844.48	\$ 199,967.00	\$ (12,122.52)
4140 · Town Clerk/Elections			
4140110 · Town Clerk	\$ 29,892.20	\$ 30,223.00	\$ (330.80)
4140111 · Deputy Town Clerk	27,107.11	27,941.00	(833.89)
4140112 · Administrative Assistant	10,922.50	20,083.00	(9,160.50)
4140113 · Assistant Clerk	9,466.02	5,040.00	4,426.02
4140115 · TC Overtime	727.86	1,100.00	(372.14)
4140191 · Moderator & Supervisors	2,050.00	2,500.00	(450.00)
4140332 · TC Equipment Software & Supplies	6,379.72	6,485.00	(105.28)
4140550 · TC Printing & Town Reports	1,168.67	1,300.00	(131.33)
4140571 · TC Meetings & Travel	1,292.54	1,900.00	(607.46)
4140620 · TC Election Costs	2,806.06	5,168.00	(2,361.94)
4140801 · TC Vital Records Preservation	-	1.00	(1.00)
4140802 · Town Historian Supplies	-	1.00	(1.00)
Total 4140 · Town Clerk/Elections	\$ 91,812.68	\$ 101,742.00	\$ (9,929.32)
4150 · Financial Administration			
4150110 · Treasurer	\$ 3,999.96	\$ 4,000.00	\$ (0.04)
4150111 · Deputy Treasurer	750.00	750.00	-
4150112 · Finance Director	46,091.76	46,605.00	(513.24)
4150114 · Finance Assistant	21,180.33	22,410.00	(1,229.67)
4150301 · FA Annual Audit Services	17,350.00	18,500.00	(1,150.00)
4150303 · FA Payroll Service	7,079.35	7,600.00	(520.65)
4150332 · FA Equipment & Software	490.43	500.00	(9.57)
4150571 · FA Travel & Meetings	440.00	545.00	(105.00)
4150571 · FA Office Supplies	1,205.58	1,340.00	(134.42)
Total 4150 · Financial Administration	\$ 98,587.41	\$ 102,250.00	\$ (3,662.59)
4151 · Tax Collector			
4151110 · Tax Collector	\$ 29,892.20	\$ 30,223.00	\$ (330.80)
4151111 · Deputy Tax Collector	25,482.62	18,945.00	6,537.62
4151112 · Administrative Assistant	10,302.02	20,083.00	(9,780.98)
4151332 · TX Equipment & Software	4,519.50	4,500.00	19.50
4151333 · TX Supplies	630.23	1,000.00	(369.77)
4151334 · TX Lien Expenses	2,895.18	3,415.00	(519.82)
4151571 · TX Meetings & Travel	1,827.73	1,500.00	327.73
Total 4151 · Tax Collector	\$ 75,549.48	\$ 79,666.00	\$ (4,116.52)

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4152 · Revaluation of Property			
4152113 · Assessing Clerk	\$ 6,117.28	\$ 6,230.00	\$ (112.72)
4152114 · Assessing Assistant	20,014.82	20,224.98	(210.16)
4152115 · Assessing Office Clerk	19,091.80	19,303.00	(211.20)
4152312 · Assessing Services	41,420.00	43,000.00	(1,580.00)
4152313 · Assessing Software	2,683.00	2,683.00	0.00
4152315 · Assessing Public Data Hosting	2,741.00	2,773.00	(32.00)
4152316 · Assessing Intent to Cuts	385.96	500.00	(114.04)
Total 4152 · Revaluation of Property	\$ 92,453.86	\$ 94,713.98	\$ (2,260.12)
4153 · Legal Expenses			
4153320 · Town Counsel	\$ 36,657.27	\$ 36,657.27	\$ -
4153321 · Special Litigation Services	26,724.74	26,724.74	-
Total 4153 · Legal Expenses	\$ 63,382.01	\$ 63,382.01	\$ -
4155 · Personnel Administration			
4155110 · Human Resource Director	\$ 8,133.84	\$ 8,225.00	\$ (91.16)
4155111 · Human Resource Assistant	3,737.72	3,955.00	(217.28)
4155120 · PA Health Insurance (Retirees)	54,903.97	95,528.00	(40,624.03)
4155121 · PA Employee Health Insurance	400,564.52	440,050.04	(39,485.52)
4155122 · PA Shots, Drug Testing	577.50	400.00	177.50
4155123 · Employee Dental Insurance	17,141.06	18,830.00	(1,688.94)
4155215 · PA Life Insurance	2,272.50	3,211.00	(938.50)
4155220 · PA Social Security	68,243.57	75,215.00	(6,971.43)
4155222 · PA Unemployment Insurance	820.14	821.00	(0.86)
4155224 · PA Worker's Compensation Ins.	18,428.40	18,429.00	(0.60)
4155225 · PA Medicare	23,126.82	25,961.00	(2,834.18)
4155230 · PA Retirement	269,335.94	338,621.00	(69,285.06)
4155330 · PA Policies & Procedures	-	250.00	(250.00)
4155571 · PA Meetings & Travel	799.00	1,000.00	(201.00)
4155572 · PA Background Checks	630.00	750.00	(120.00)
4155573 · PA Short/Long Term Disability	10,995.30	13,614.00	(2,618.70)
4155574 · PA Vacation Buyout	4,541.60	4,584.00	(42.40)
4155575 · Personnel Software	1,371.60	1,400.00	(28.40)
4155576 · Staff Development & Training	146.93	500.00	(353.07)
4155800 · PA Miscellaneous	558.03	1,100.00	(541.97)
Total 4155 · Personnel Administration	\$ 886,328.44	\$ 1,052,444.04	\$ (166,115.60)
4191 · Land Use			
4191803 · HOP Grant Expenses	\$ 23,400.00	\$ -	\$ -
4191110 · P&C Dev Director	48,938.24	49,837.00	(898.76)
4191111 · P&C Dev Assistant	20,014.82	20,224.98	(210.16)
4191112 · Recording Secretary	6,150.00	7,200.00	(1,050.00)
4191113 · P&C Dev Assistant	19,091.80	19,303.00	(211.20)
4191114 · P&C Clerk	13,483.82	15,285.00	(1,801.18)
4191332 · LU Office Equip/Maint/Software	447.41	900.00	(452.59)
4191540 · LU Advertising - Applicants	3,900.57	1,800.00	2,100.57
4191541 · LU Advertising - Public Notices	734.65	500.00	234.65
4191550 · LU Printing & Mapping	3,716.00	1,858.00	1,858.00
4191551 · LU Telephone	1,753.30	2,238.00	(484.70)

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4191552 · LU Dues CNHRPC	4,983.00	4,983.00	-
4191553 · LU Recording Fees—Applicants	375.62	250.00	125.62
4191554 · LU Code Manual Updates	54.20	150.00	(95.80)
4191555 · LU REG Ordinance Updates	-	1,000.00	(1,000.00)
4191571 · LU Meetings & Travel	2,098.31	3,000.00	(901.69)
4191572 · LU Office Equip & Service Agree	2,788.63	4,650.00	(1,861.37)
4191610 · LU General Office Supplies	2,801.89	3,000.00	(198.11)
4191610 · LU Energy Committee	285.00	500.00	(215.00)
Total 4191 · Land Use	\$ 155,017.26	\$ 136,678.98	\$ 18,338.28
4193 · Agricultural Commission			
4193802 · AG Comm—Administration	\$ 125.00	\$ 500.00	\$ (375.00)
4193803 · Ag Comm—Community Garden	215.35	300.00	(84.65)
4193804 · Ag Comm—Physical Improvements	250.00	900.00	(650.00)
Total 4193 · Agricultural Commission	\$ 590.35	\$ 1,700.00	\$ (1,109.65)
4194 · Town Buildings			
4194109 · Facilities Director	\$ 37,142.88	\$ 41,992.00	\$ (4,849.12)
4194110 · Custodian	11,652.77	18,273.00	(6,620.23)
4194440 · 1913 Library	3,070.20	3,380.00	(309.80)
4194442 · 19 High Street	43.57	300.00	(256.43)
4194443 · 14 High Street Town Hall	8,911.43	6,430.00	2,481.43
4194447 · Bldg Maint Supplies 116 N Main	18,848.39	20,000.00	(1,151.61)
4194448 · Bldg Utilities 116 N Main	46,657.92	47,490.00	(832.08)
4194449 · 73 North Main Street	3,458.94	3,700.00	(241.06)
4194500 · Tax Deeded Properties	1,264.30	1,554.37	(290.07)
4194502 · Radio Maintenance	-	2,000.00	(2,000.00)
4194504 · Vehicle Maintenance	1,064.17	2,000.00	(935.83)
4194505 · Telephone & Software	476.63	675.00	(198.37)
4194506 · Tools & Equipment	1,551.50	2,000.00	(448.50)
4194507 · Contracts & Service Agreements	14,282.69	25,000.00	(10,717.31)
4194508 · Boscawen Town Park	8,214.94	9,800.00	(1,585.06)
Total 4194 · Town Buildings	\$ 156,640.33	\$ 184,594.37	\$ (27,954.04)
4195 · Cemeteries			
4195440 · CE Operating Expenses	1,891.72	3,000.00	(1,108.28)
Total 4195 · Cemeteries	\$ 1,891.72	\$ 3,000.00	\$ (1,108.28)
4196 · Insurance			
4196520 · Property Liability Insurance	50,705.53	50,706.00	(0.47)
Total 4196 · Insurance	\$ 50,705.53	\$ 50,706.00	\$ (0.47)
4199 · Other General Government			
4199881 · Contingency	-	33,000.00	(33,000.00)
Total 4199 · Other General Government	\$ -	\$ 33,000.00	\$ (33,000.00)
Total 4100 · General Government	\$ 1,860,803.55	\$ 2,103,844.38	\$ (243,040.83)
4200 · Public Safety			
4210 · Police			
4210110 · Police Chief	\$ 91,753.92	\$ 86,757.00	\$ 4,996.92
4210111 · Police Lieutenant	25,253.21	58,710.99	(33,457.78)
4210113 · Police Sergeant	70,870.22	71,490.00	(619.78)
4210114 · Police Patrolman #1	30,118.50	53,768.00	(23,649.50)

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4210115 · Police Patrolman #2	61,939.60	63,066.00	(1,126.40)
4210116 · Police Patrolman #3	48,651.54	57,055.00	(8,403.46)
4210117 · Police Corporal	50,893.80	65,104.00	(14,210.20)
4210118 · Police Administrator	58,032.00	59,364.00	(1,332.00)
4210119 · Police Patrolman #5	52,744.65	53,768.00	(1,023.35)
4210120 · Police Overtime	33,300.12	38,000.00	(4,699.88)
4210152 · Police Holiday Pay	18,612.18	17,000.00	1,612.18
4210555 · Police Legal Expenses	6,765.00	8,400.00	(1,635.00)
4210331 · Police Computer Expenses	14,700.81	15,000.00	(299.19)
4210341 · Police Telephone	8,762.25	11,000.00	(2,237.75)
4210421 · Police Uniforms	10,650.01	8,500.00	2,150.01
4210550 · Police Office Expenses	7,542.80	7,000.00	542.80
4210571 · Police Training	5,505.75	7,000.00	(1,494.25)
4210581 · Police Dispatch	28,082.02	28,083.00	(0.98)
4210635 · Police Fuel	10,738.36	12,000.00	(1,261.64)
4210660 · Police Cruiser Maintenance	9,130.47	7,000.00	2,130.47
4210700 · Police Equipment	21,654.64	19,000.00	2,654.64
Total 4210 · Police	\$ 665,701.85	\$ 747,065.99	\$ (81,364.14)
4215 · Ambulance - Penacook Rescue	\$ 250,192.00	\$ 250,192.00	\$ -
4220 · Fire Department			
4220109 · Fire Chief	\$ 34,884.00	\$ 35,568.00	\$ (684.00)
4220110 · FD Staff Wages	49,009.08	69,688.00	(20,678.92)
4220200 · FD Administration	2,822.38	2,000.00	822.38
4220203 · FD Insurance	9,303.00	9,303.00	-
4220420 · FD Radio Maintenance	214.00	5,000.00	(4,786.00)
4220421 · FD Hose Appliance Maintenance	-	4,000.00	(4,000.00)
4220422 · FD Turnout Gear Maintenance	17,396.58	8,000.00	9,396.58
4220423 · FD SCBA Maintenance	2,819.27	3,500.00	(680.73)
4220440 · FD Building Maintenance	1,532.03	3,000.00	(1,467.97)
4220441 · FD Utilities	11,899.81	11,285.00	614.81
4220560 · FD Dispatch & Dues	36,073.00	36,073.00	-
4220561 · FD Computers/Software	1,110.00	500.00	610.00
4220570 · FD Training	2,055.00	4,000.00	(1,945.00)
4220571 · FD Forest Fires	5,000.00	5,000.00	-
4220660 · FD Truck Operations & Repairs	6,703.54	7,500.00	(796.46)
4220700 · FD Equipment	563.88	3,000.00	(2,436.12)
Total 4220 · Fire Department	\$ 181,385.57	\$ 207,417.00	\$ (26,031.43)
4240 · Life Safety Officer			
4240110 · Life Safety Officer	\$ 1,560.00	\$ 1,500.00	\$ 60.00
4240571 · LS Meetings & Travel	-	500.00	(500.00)
4240620 · LS Office Supplies	-	100.00	(100.00)
Total 4240 · Life Safety Officer	\$ 1,560.00	\$ 2,100.00	\$ (540.00)
4290 · Emergency Management			
4290300 · EM Director - Stipend	\$ 2,585.72	\$ 2,586.00	\$ (0.28)
4290301 · EM Dep Director - Stipend	1,309.60	1,310.00	(0.40)
4290420 · EM Equipment & Services	3,183.47	4,500.00	(1,316.53)
4290571 · EM Meetings & Travel	300.00	2,500.00	(2,200.00)

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4290574 · Plan Updates	1,050.00	1,050.00	-
Total 4290 · Emergency Management	\$ 8,428.79	\$ 11,946.00	\$ (3,517.21)
Total 4200 · Public Safety	\$ 1,107,268.21	\$ 1,218,720.99	\$ (111,452.78)
4300 · Highway and Streets			
4312 · Highway and Streets			
4312110 · Public Works Director	\$ 87,692.80	\$ 89,139.00	\$ (1,446.20)
4312111 · HW General Laborer	38,288.60	36,837.00	1,451.60
4312112 · HW Foreman	57,824.96	59,988.00	(2,163.04)
4312113 · HW General Laborer	17,192.38	17,265.00	(72.62)
4312114 · HW General Laborer	32,440.91	36,839.00	(4,398.09)
4312115 · HW General Laborer	45,213.02	43,946.00	1,267.02
4312140 · HW Overtime & Weekend Duty	23,929.80	35,000.00	(11,070.20)
4312341 · HW Utilities	10,442.44	9,500.00	942.44
4312421 · HW Uniforms & Safety Equipment	12,828.52	13,000.00	(171.48)
4312452 · HW Salt	45,790.38	46,000.00	(209.62)
4312461 · HW Road Signs	1,185.18	1,000.00	185.18
4312463 · HW Road Re-Surfacing	100,000.00	100,000.00	-
4312571 · HW Meetings & Dues	80.00	250.00	(170.00)
4312610 · HW Road Oil	4,250.00	20,000.00	(15,750.00)
4312611 · HW Patch Mats	1,368.32	2,000.00	(631.68)
4312613 · HW General Supplies	12,652.87	10,000.00	2,652.87
4312635 · HW Gasoline	15,362.82	34,000.00	(18,637.18)
4312661 · HW Equipment Repairs	26,329.69	25,000.00	1,329.69
4312700 · HW Equipment	-	500.00	(500.00)
Total 4312 · Highway and Streets	\$ 532,872.69	\$ 580,264.00	\$ (47,391.31)
4316 · Street Lights	21,521.10	36,000.00	(14,478.90)
4319 · Other Highway & Streets			
4319801 · Care of Trees	\$ 3,050.00	\$ 2,500.00	\$ 550.00
4319802 · Sidewalk Repairs	221.16	1,800.00	(1,578.84)
4319805 · Culvert Replacement	1,128.72	1,500.00	(371.28)
Total 4319 · Other Highway & Streets	\$ 4,399.88	\$ 5,800.00	\$ (1,400.12)
Total 4300 · Highway and Streets	\$ 558,793.67	\$ 622,064.00	\$ (63,270.33)
4320 · Sanitation			
4324 · Solid Waste Disposal			
4324110 · SW Operator	\$ 10,890.42	\$ 32,740.00	\$ (21,849.58)
4324111 · SW Operator	27,168.77	25,897.00	1,271.77
4324112 · SW Operator	16,711.18	18,682.00	(1,970.82)
4324140 · SW Overtime	1,555.92	3,500.00	(1,944.08)
4324341 · SW Utilities	5,880.16	8,500.00	(2,619.84)
4324431 · SW Tipping Fees	139,200.53	161,000.00	(21,799.47)
4324434 · SW Tires	-	2,000.00	(2,000.00)
4324436 · SW Equipment Maintenance	86.69	5,000.00	(4,913.31)
4324560 · SW Dues/Memberships	417.00	500.00	(83.00)
Total 4324 · Solid Waste Disposal	\$ 201,910.67	\$ 257,819.00	\$ (55,908.33)
4325 · Solid Waste Clean-up			
4325440 · Groundwater Sampling	\$ 10,175.62	\$ 12,000.00	\$ (1,824.38)
4325441 · Landfill Covering & Maintenance	-	5,000.00	(5,000.00)

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Total 4325 · Solid Waste Clean-up	\$ 10,175.62	\$ 17,000.00	\$ (6,824.38)
4329 · Other Sanitation			
4329440 · Storm Drainage	\$ -	\$ 2,000.00	\$ (2,000.00)
4329442 · Sewer Agreement	85,920.00	85,920.00	-
4329443 · Engineering Services O&M Plan	-	2,500.00	(2,500.00)
Total 4329 · Other Sanitation	<u>\$ 85,920.00</u>	<u>\$ 90,420.00</u>	<u>\$ (4,500.00)</u>
Total 4320 · Sanitation	\$ 298,006.29	\$ 365,239.00	\$ (67,232.71)
4410 · Health			
4411 · Health Administration			
4411110 · Health Officer	\$ 6,167.28	\$ 6,230.00	\$ (62.72)
4411115 · Deputy Health Officer	2,501.85	2,528.87	(27.02)
4411620 · HA Office Supplies	-	100.00	(100.00)
4411571 · HA Meetings & Travel	250.00	100.00	150.00
4411621 · Health Remediation	32,600.56	-	32,600.56
Total 4411 · Health Administration	<u>\$ 41,519.69</u>	<u>\$ 8,958.87</u>	<u>\$ 32,560.82</u>
4414 · Pest & Dog Control	-	250.00	(250.00)
4415 · Health Agencies Hospitals	100.00	100.00	-
Total 4410 · Health	<u>\$ 41,619.69</u>	<u>\$ 9,308.87</u>	<u>\$ 32,310.82</u>
4440 · Human Services			
4441 · Human Services Administration			
4441110 · Human Services Coordinator	\$ 15,894.54	\$ 23,681.00	\$ (7,786.46)
4441111 · Human Services Clerk	11,617.33	11,582.00	35.33
4441112 · HS Overtime	-	250.00	(250.00)
4441571 · Meetings & Travel	723.84	600.00	123.84
4441572 · Telephone, Contracts, Software	1,341.89	1,000.00	341.89
4441573 · Supplies	272.14	300.00	(27.86)
4441624 · EFSP Grant Expenses	8,563.00	-	8,563.00
Total 4441 · Human Services Administration	<u>\$ 38,412.74</u>	<u>\$ 37,413.00</u>	<u>\$ 999.74</u>
4442 · Welfare—General Assistance			
4442809 · Welfare Assistance	17,149.87	27,500.00	(10,350.13)
4442811 · WA Capital Region Food Program	500.00	500.00	-
Total 4442 · Welfare—General Assistance	<u>\$ 17,649.87</u>	<u>\$ 28,000.00</u>	<u>\$ (10,350.13)</u>
4443 · Social Service Agencies (CAP)	7,600.00	7,600.00	-
4444 · CASA NH	500.00	500.00	-
Total 4440 · Human Services	<u>\$ 64,162.61</u>	<u>\$ 73,513.00</u>	<u>\$ (9,350.39)</u>
4500 · Culture & Recreation			
4520 · Parks & Recreation			
4520110 · RE Operating Wages	\$ 23,607.41	\$ 26,708.00	\$ (3,100.59)
4520684 · RE Park Program	2,442.39	5,000.00	(2,557.61)
4520689 · RE Civic Program Support	614.31	1,500.00	(885.69)
Total 4520 · Parks & Recreation	<u>\$ 26,664.11</u>	<u>\$ 33,208.00</u>	<u>\$ (6,543.89)</u>
4550 · Library			
4550899 · LI Balance of Twn Appropriation	107,156.00	107,156.00	-
Total 4550 · Library	<u>\$ 107,156.00</u>	<u>\$ 107,156.00</u>	<u>\$ -</u>
4589 · Other Culture & Recreation			
4589802 · Boscawen Historical Society	6,600.00	6,600.00	-
Total 4589 · Other Culture & Recreation	<u>\$ 6,600.00</u>	<u>\$ 6,600.00</u>	<u>\$ -</u>

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Total 4500 · Culture & Recreation	\$ 140,420.11	\$ 146,964.00	\$ (6,543.89)
4611 · Conservation Commission			
4611310 · CC Contracted Services	\$ -	\$ 400.00	\$ (400.00)
4611431 · CC Mapping & Research	-	400.00	(400.00)
4611560 · CC Dues & Fees	100.00	700.00	(600.00)
4611571 · CC Meetings & Travel	125.00	200.00	(75.00)
4611572 · CC Conservation Education	-	400.00	(400.00)
4611610 · CC Supplies & Miscellaneous	31.92	100.00	(68.08)
Total 4611 · Conservation Commission	<u>\$ 256.92</u>	<u>\$ 2,200.00</u>	<u>\$ (1,943.08)</u>
4651 · Economic Development			
4651000 · LU Economic Development	1,500.00	2,250.00	(750.00)
Total 4651 · Economic Development	<u>\$ 1,500.00</u>	<u>\$ 2,250.00</u>	<u>\$ (750.00)</u>
4700 · Debt Service			
4711 · Principal Bonds & Notes	89,668.43	89,669.63	(1.20)
4721 · Interest Bonds & Notes	19,626.00	25,450.00	(5,824.00)
4723 · Interest TAN Notes	-	2,000.00	(2,000.00)
Total 4700 · Debt Service	<u>\$ 109,294.43</u>	<u>\$ 117,119.63</u>	<u>\$ (7,825.20)</u>
4900 · Capital Expenses			
4902 · Machinery, Vehicles & Equipment			
4902707 · Police Cruiser	\$ 57,442.45	-	-
4902708 · Safety Equipment	592.00	-	-
4902709 · FD Emergency Equipment	25,560.00	-	-
4902710 · Highway Heavy Equipment	58,710.00	-	-
4902711 · Fire Truck	29,045.00	-	-
4902712 · Municipal Complex Generator	71,685.00	-	-
4902715 · Parks & Recreation Building	1,500.00	-	1,500.00
Total 4902 · Machinery, Vehicles & Equipment	<u>\$ 244,534.45</u>	<u>\$ -</u>	<u>\$ 244,534.45</u>
4903 · Building Improvements			
4903.25 · Municipal Buildings	\$ 27,791.50	\$ -	\$ -
4903.35 · Information Technology	6,235.00	-	-
Total 4903 · Building Improvements	<u>\$ 34,026.50</u>	<u>\$ -</u>	<u>\$ -</u>
4905 · Riverbend CDBG Project			
4905.02 · Multi-Unit Rehabilitation	\$ 1,818.00	\$ -	\$ -
Total 4905 · Riverbend CDBG Project	<u>\$ 1,818.00</u>	<u>\$ -</u>	<u>\$ -</u>
4909 · Improvements Other Than Bldgs			
4909016 · Commercial Street Cleanup	\$ 6,834.31	\$ -	\$ -
4909018 · Add.HWY Block Grant Improve	55,455.28	-	-
Total 4909 · Improvements Other Than Bldgs	<u>\$ 62,289.59</u>	<u>\$ -</u>	<u>\$ -</u>
Total 4900 · Capital Expenses	<u>\$ 342,668.54</u>	<u>\$ -</u>	<u>\$ 342,668.54</u>
4915 · Transfers to Capital Reserves			
4915801 · Trans to CRF Fire Truck	\$ 65,000.00	\$ 65,000.00	\$ -
4915803 · Trans to CR Hwy Heavy Equip	50,000.00	50,000.00	-
4915804 · Trans to CRF FD Equipment	10,000.00	10,000.00	-
4915809 · Trans to CRF Public Works Build	25,000.00	25,000.00	-
4915810 · Trans to CRF Police Crusier	40,000.00	40,000.00	-
4915812 · Trans to CRF Information Tech	30,000.00	30,000.00	-
4915717 · Trans to CRF C&D Land Closure	32,000.00	32,000.00	-

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

4915818 · Trans to CRF Fire Station	50,000.00	50,000.00	-
4915819 · Trans to CRF Municip. Buildings	49,000.00	49,000.00	-
4915820 · Trans to CRF P&R Building	5,000.00	5,000.00	-
Total 4915 · Transfers to Capital Reserves	<u>\$ 356,000.00</u>	<u>\$ 356,000.00</u>	<u>\$ -</u>
Total Expense	<u>\$ 4,880,794.02</u>	<u>\$ 5,017,223.87</u>	<u>\$ (136,429.85)</u>
Net Ordinary Income	\$ 838,476.08	\$ (158,262.87)	\$ 996,738.95
Other Income/Expense			
Other Income			
4931 · County Taxes			
4931800 · County Taxes Levied	\$ 751,525.00	\$ 751,525.00	\$ -
4931891 · County Taxes Paid	<u>(751,525.00)</u>	<u>751,525.00</u>	<u>(1,503,050.00)</u>
Total 4931 · County Taxes	\$ -	\$ -	(1,503,050.00)
4933 · Local School District Taxes			
4933800 · Local School Taxes Levied	\$ 5,310,699.00	\$ 5,310,699.00	\$ -
4933892 · Local School Taxes Paid	<u>(5,310,699.00)</u>	<u>(5,310,699.00)</u>	<u>-</u>
Total 4933 · Local School District Taxes	\$ -	\$ 1,503,050.00	(1,503,050.00)
4939 · State Education Taxes			
4939800 · State Education Taxes Levied	\$ 530,707.00	\$ 530,707.00	\$ -
4939893 · State Education Taxes Paid	<u>(530,707.00)</u>	<u>(530,707.00)</u>	<u>-</u>
Total 4939 · State Education Taxes	\$ -	\$ -	\$ -
Total Other Income	\$ -	\$ 1,503,050.00	(1,503,050.00)
Other Expense			
5999 · Encumbrances Previous Year			
5999121 · Revaluation Contract	\$ 43,980.00	\$ 43,980.00	\$ -
5999128 · Road Paving	102,334.99	102,334.99	-
5999129 · 1913 Library Match	-	2,556.00	(2,556.00)
5999142 · Economic Development	2,000.00	2,000.00	-
5999144 · Landfill Monitoring Wells	-	4,000.00	(4,000.00)
5999146 · LU Regulation Updates	3,000.00	3,000.00	-
5999147 · Emergency Operation Plan	4,000.00	4,000.00	-
5999148 · Repair and Seal Parking Lot	18,008.00	18,008.00	-
5999149 · Painting MOB	27,500.00	27,500.00	-
5999150 · Commercial Street Clean-up	-	584,288.00	(584,288.00)
5999151 · Generator Grant	<u>49,750.00</u>	<u>49,750.00</u>	<u>-</u>
Total 5999 · Encumbrances Previous Year	\$ 250,572.99	\$ 841,416.99	\$ (590,844.00)
Total Other Expense	\$ 250,572.99	\$ 841,416.99	\$ (590,844.00)
Net Other Income	\$ (250,572.99)	\$ 661,633.01	\$ (912,206.00)
Net Income	<u>\$ 587,903.09</u>	<u>\$ 503,370.14</u>	<u>\$ 84,532.95</u>

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

BALANCE SHEET - GENERAL FUND FISCAL YEAR 2023

ASSETS

Current Assets

Checking/Savings

1010 · Cash & Cash Equivalents

1010.01 · FSB Checking	\$ 4,078,222.11
1010.02 · FSB Money Market 01	469,770.00
1010.03 · FSB Money Market 02	484,731.21
1010.90 · Petty Cash	
1010.92 · Petty Cash Land Use	100.00
1010.93 · Petty Cash Town Clerk	200.00
1010.94 · Petty Cash Tax Collector	150.00
1010.95 · Petty Cash Deputy Town Clerk	200.00
1010.96 · Petty Cash TC/TC Assistant	200.00
1010.97 · Petty Cash DMV Clerk	100.00
1010.99 · Petty Cash Deputy Tax Collector	150.00
1010.98 · Petty Cash Emergency	250.00

Total 1010.90 · Petty Cash	\$ 1,350.00
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Total 1010 · Cash & Cash Equivalents	\$ 5,034,073.32
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Total Checking/Savings	\$ 5,034,073.32
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Accounts Receivable

1150 · AR - Town Services Billed	513.00
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Total Accounts Receivable	\$ 513.00
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Other Current Assets

1080 · Taxes Receivable

1080.00 · Unassigned Credits	(18,020.22)
1080.23 · AR Property Taxes 2023	539,497.44
1082.18 · AR Land Use 2018	450.00
1082.20 · AR Land Use 2020	160.00
1082.23 · AR Land Use 2023	125,350.00
1083.23 · AR Timber Yield 2023	13,946.08

Total 1080 · Taxes Receivable	\$ 661,383.30
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1110 · Tax Liens

1110.19 · Tax Liens A/C Levies 2019	\$ 509.31
1110.20 · Tax Liens A/C Levies 2020	1,073.26
1110.21 · Tax Liens A/C Levies 2021	35,051.66
1110.22 · Tax Liens A/C Levies 2022	68,639.90

Total 1110 · Tax Liens	\$ 105,274.13
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1119 · Allowance for Noncurrent Taxes	(10,000.00)
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1260 · Due From Other Governments	247,083.58
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1310 · Due from (to) Other Funds

1310.22 · Due from (to) Conservation Commission	(140,813.48)
1310.23 · Due from (to) Sewer	(67,517.44)

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

1310.26 · Due from (to) Town Forest	(3.00)
1310.27 · Due from (to) Special Detail	14,138.53
1310.28 · Due from (to) Building Inspector	14,732.17
1310.33 · Due from (to) ARPA	327.33
1310.75 · Due from (to) Old Home Day	245.57
1310.80 · Due from (to) Other	314.55
Total 1310 · Due from (to) Other Funds	<u>\$ (178,575.77)</u>
1499 · Undeposited Funds	2,394.68
1670 · Tax Deeded Property Held For Resale	9,997.95
Total Other Current Assets	<u>\$ 837,557.87</u>
Total Current Assets	<u>\$ 5,872,144.19</u>
TOTAL ASSETS	<u>\$ 5,872,144.19</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2020 · Accounts & Warrants Payable	\$ 231,490.96
Total Accounts Payable	<u>\$ 231,490.96</u>
Other Current Liabilities	
2022 · Payroll Liabilities	
2022.21 · NHRS Payable	37,642.75
2022.31 · AFLAC Payable	(29.53)
2022.33 · Health Insurance Payable	29,235.35
2022.42 · Flex Spending	2,182.21
Total 2022 · Payroll Liabilities	<u>\$ 69,030.78</u>
2250 · Drug Forfeiture Payable	2,522.29
2070 · Due to Other Government	
2070.06 · State Revolving Loan Payable	(72,824.00)
2070 · Due to Other Government - Other	72,824.00
Total 2070 · Due to Other Government	<u>\$ -</u>
2075 · Due To School District	\$ 2,495,012.65
2220 · Deferred Revenue	
2220.15 · Deferred—Parks & Recreation	1,645.28
2220.17 · Deferred—Community Garden	15.00
2220.18 · Deferred—Human Services	8.00
2220.22 · Deferred—Roundabout Donations	1,822.73
2220.24 · Deferred—Backpack Program	3,650.79
2220.25 · Deferred—Beautification Donations	687.87
2220.26 · Deferred—PD Sale of Military Equipment	650.00
2220.27 · Deferred—Highway Block Grant	41,266.71
2220.29 · Deferred—Bridge Payment	73,397.16
2220.31 · Deferred—Fine Art Appraisal	84.14
Total 2220 · Deferred Revenue	<u>\$ 123,227.68</u>
2270 · Other Payables	

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

2270.10 · Aband. A/P payable to NH	
2270.1a · Payable to NH 2026	\$ 40.49
2270.10 · Aband. A/P payable to NH	40.49
Total 2270 · Other Payables	\$ 40.49
Total Other Current Liabilities	\$ 2,689,833.89
Total Current Liabilities	\$ 2,921,324.85
Total Liabilities	\$ 2,921,324.85
Equity	
2440 · Nonspendable—Tax Deeded Property Held	\$ 9,997.95
2460 · Committed Fund Balance—Encumbrance	584,288.00
2490 · Assigned to	
2490.90 · Encumbrance 1913 Library Match	2,556.00
2490 · Assigned to—Other	24,413.00
Total 2490 · Assigned to	\$ 26,969.00
2530 · Unassigned Fund Balance	1,741,661.30
Net Income	587,903.09
Total Equity	\$ 2,950,819.34
TOTAL LIABILITIES & EQUITY	\$ 5,872,144.19



The horseshoe pits received a makeover at the Boscawen Town Park in 2023.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

**1913 LIBRARY RESTORATION
Profit & Loss
January 1, 2023–December 31, 2023**

Ordinary Income/Expense	
Income	
Investments	
Interest on Investments	\$ 634.45
Total Investments	<u>\$ 634.45</u>
Total Income	<u>\$ 634.45</u>
Net Ordinary Income	<u>\$ 634.45</u>
Net Income	<u><u>\$ 634.45</u></u>

**AGRICULTURAL COMMISSION
Profit & Loss
January 1, 2023–December 31, 2023**

Ordinary Income/Expense	
Income	
Garden Plot Fees	\$ 1,155.00
Total Income	<u>\$ 1,155.00</u>
Net Ordinary Income	<u>\$ 1,155.00</u>
Other Income/Expense	
Other Income	
Interest Income	\$ 33.95
Total Other Income	<u>\$ 33.95</u>
Net Ordinary Income	<u>\$ 33.95</u>
Net Income	<u><u>\$ 1,188.95</u></u>

**ARPA FUNDS
Profit & Loss
January 1, 2023–December 31, 2023**

Income	
Federal Income	\$ 147,419.25
Interest on Investments	\$ 2,431.71
Total Income	<u>\$ 149,850.95</u>
Expense	
ARPA Expenses Lost Revenue	
Human Services Homelessness	\$ 6,384.18
Human Services Backpack Program	7,002.25
HVAC	66,558.02
PD Hand Guns	3,920.44

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

PD Portable Radios	56,743.93
Security Cameras	2,200.38
Sewer Study	4,590.05
Total ARPA Expenses Lost Revenue	147,399.25
Total Expense	<u>\$ 147,399.25</u>
Net Income	<u><u>\$ 2,431.70</u></u>

**Building Inspection Revolving Fund
Profit & Loss
January 1, 2023–December 31, 2023**

Ordinary Income/Expense	
Income	
Administrative Support Income	\$ 8,955.00
Interest on Investments	1,648.30
Building Permits	71,173.69
Demolition Permits	<u>\$ 170.00</u>
Total Income	\$ 81,946.99
Expense	
Legal Fees	\$ 652.50
Building Inspector Training	100.00
Payroll Expenses	
Wages - Building Inspector	41,670.00
FICA	2,594.70
MEDI	606.83
Total Payroll Expenses	<u>\$ 44,871.53</u>
Member Dues	395.00
Automobile Expenses	1,448.27
Computer and Internet Expenses	1,273.00
Education Expenses	370.00
Building Inspector Supplies	740.94
Miscellaneous Expenses	128.00
Office Supplies	44.98
Telephone Expenses	1,262.50
Meetings and Travel Expenses	71.54
Total Expense	<u>\$ 51,358.26</u>
Net Ordinary Income	\$ 30,588.73
Other Income/Expense	
Other Expense	
Transfer to General Fund	<u>\$ 8,955.00</u>
Total Other Expense	<u>\$ 8,955.00</u>
Net Other Income	<u>\$ (8,955.00)</u>
Net Income	<u><u>\$ 21,633.73</u></u>

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Conservation Commission Fund

Profit & Loss

January 1, 2023–December 31, 2023

Income	
3100 · Taxes	
3121 · Land Use Change Tax - Conservation	\$ 156,204.52
Total 3100 · Taxes	<u>\$ 156,204.52</u>
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 4,406.57
Total 3500 · Miscellaneous Revenues	<u>\$ 4,406.57</u>
Total Income	\$ 160,611.09
Expense	
4600 · Conservation Expenses	
4620 · Conservation Commission Expense	\$ 92.00
Total 4600 · Conservation Expenses	92.00
Total Expense	<u>92.00</u>
Net Income	<u><u>\$ 160,519.09</u></u>

Conservation Forest Fund

Profit & Loss

January 1, 2023–December 31, 2023

Income	
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 568.90
Total 3500 · Miscellaneous Revenues	<u>\$ 568.90</u>
Total Income	\$ 568.90
Expense	
4016 · Town Forester	\$ 2,549.42
4100 · Upgrading the Forest	
4102 · Picnic Tables	175.99
4103 · Brush Clean Up	1,190.00
4107 · General Maintenance	612.76
Total 4100 · Upgrading the Forest	<u>\$ 1,978.75</u>
Total Expense	<u>\$ 4,528.17</u>
Net Income	<u><u>\$ (3,959.27)</u></u>

Construction Debris Fund

Profit & Loss

January 1, 2023–December 31, 2023

Ordinary Income/Expense	
Income	
3400 · Charges for Services	
3405 · Construction Debris Income	\$ 36,818.10
3406 · Transfer Station Fees	3,304.80
	<u>3,304.80</u>

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Total 3400 · Charges for Services	40,122.90
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	12,294.33
Total 3500 · Miscellaneous Revenues	<u>\$ 12,294.33</u>
Total Income	<u>\$ 52,417.23</u>
Expense	
Inspections	\$ 180.00
4325 · Administrative Expenses	583.42
4326 · Service Calls & Repairs	5,086.63
Total Expense	<u>\$ 5,850.05</u>
Net Ordinary Income	<u>\$ 46,567.18</u>
Net Income	<u><u>\$ 46,567.18</u></u>

Impact Fees

Profit & Loss

January 1, 2023–December 31, 2023

Income	
3502 · Interest on Investments	\$ 3,166.26
Total Income	<u>\$ 3,166.26</u>
Expense	<u>\$ -</u>
Net Income	<u><u>\$ 3,166.26</u></u>

Old Home Day

Profit & Loss

January 1, 2023–December 31, 2023

Income	
3000 · Old Home Day Income	
3001 · Golf Tournament Income	
Golf Teams	\$ 7,220.00
Golf Sponsorships/Donations	3,310.00
Golf Raffle	995.00
Total 3001 · Golf Tournament Income	<u>\$ 11,525.00</u>
3003 · Food Sales Income	360.07
3012 · Old Home Day Donations	1,555.00
3020 · Town Wide Yard Sale	240.00
3000 · Old Home Day Income-Other	235.00
Total 3000 · Old Home Day Income	<u>\$ 13,915.07</u>
Total Income	<u>\$ 13,915.07</u>
Expense	
4000 · Old Home Day	
4001 · Golf Tournament Event	\$ 5,782.00
4002 · Entertainment	4,288.91
4003 · Mailing & Postage	24.00
4005 · Supplies	257.94

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

4007 · Food Expenses	191.14
4011 · Parade Expenses	1,135.00
4017 · Weekly Raffle Expenses	44.95
4018 · Town Wide Yard Sale	36.00
Total 4000 · Old Home Day	<u>\$ 11,759.94</u>
Total Expense	<u>\$ 11,759.94</u>
Net Ordinary Income	<u>\$ 2,155.13</u>
Other Income/Expense	
Other Income	
Interest Revenue	\$ 1,034.01
Total Other Income	<u>\$ 1,034.01</u>
Net Other Income	<u>\$ 1,034.01</u>
Net Income	<u><u>\$ 3,189.14</u></u>

Planning & Zoning Escrow

Profit & Loss

January 1, 2023–December 31, 2023

Income	
Interest on Investments	\$ 3,173.17
Total Income	<u>\$ 3,173.17</u>
Expense	\$ -
Net Income	<u><u>\$ 3,173.17</u></u>

Police Special Detail

Profit & Loss

January 1, 2023–December 31, 2023

Ordinary Income/Expense	
Income	
Interest on Investments	\$ 709.67
Program Income	
Special Detail Officer	28,285.00
Special Detail Cruiser	5,686.50
Total Program Income	<u>\$ 33,971.50</u>
Total Income	\$ 34,681.17
Expense	
Payroll Expenses	
Wages	\$ 19,060.00
Total Payroll Expenses	\$ 19,060.00
Transfer to General Fund	
MEDI	\$ 276.38
NHRS Retirement	5,912.12
Administrative Charge - 5% of Wages	953.00
Cruiser Reimbursement - 50% Income	1,583.13
Total Transfers to General Fund	<u>\$ 8,724.63</u>
Total Expense	<u><u>\$ 27,784.63</u></u>

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Net Ordinary Income	\$ 6,896.54
Net Income	\$ 6,896.54

Recycling Fund Profit & Loss

January 1, 2023–December 31, 2023

Income	
3400 · Charges for Service	
3404 · Recycling Income	\$ 25,216.73
3400 · Charges for Services - Other	90.00
Total 3400 · Charges for Services	\$ 25,306.73
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 395.51
3500 · Miscellaneous Revenues-Other	1,558.22
Total 3500 · Miscellaneous Revenues	\$ 1,953.73
Total Income	\$ 27,260.46
Expense	
4324342 · Member Dues	\$ 318.88
4324343 · Maintenance & Repairs	7,446.90
4324344 · Recycling Costs - Hauling	5,914.41
4324345 · Decals	1,240.00
4324347 · Office Supplies	49.72
4324349 · Credit Card Fees	2,437.44
Total Expense	\$ 17,407.35
Net Income	\$ 9,853.11



2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

EMPLOYEES SALARIES FOR THE YEAR ENDING DECEMBER 31, 2023

<u>Name</u>	<u>Department</u>	<u>Annual Wages</u>
Ashby, Ruth	Assessing Department	\$ 3,159.63
	Building Inspection Department	\$ 3,159.63
	Total, Ruth Ashby	\$ 6,319.26
Ayers, John	Fire Department	\$ 540.00
Bailey, Conner	Fire Department	\$ 795.00
Bailey, Mark	Fire Department	\$ 4,632.75
Banks, Michael	Fire Department	\$ 577.50
Bell, Jagger +	Police Department	\$ 16,985.20
	Overtime/Holiday Pay	\$ 2,685.78
	*Special Detail	\$ 400.00
	Total, Jagger Bell	\$ 20,070.98
Bevans, William	General Government	\$ 4,349.25
Bibeau, Thomas	Police Department	\$ 61,341.20
	Overtime/Holiday Pay	\$ 5,295.51
	Total, Thomas Bibeau	\$ 66,636.71
Bodien, Charles	Building Inspector	\$ 24,780.00
	Life Safety Officer	\$ 1,560.00
	Total, Charles Bodien	\$ 26,340.00
Brechtel, Shawn	Emergency Management	\$ 1,309.60
Brien, Caden	Fire Department	\$ 367.50
Brien, Joshua	Fire Department	\$ 3,755.00
Burdick, Matthew	General Government	\$ 6,216.87
Caporale, Norma	Tax Collector	\$ 21,156.85
	Town Clerk	\$ 19,121.77
	Overtime/Holiday Pay	\$ 360.66
	Total, Norma Caporale	\$ 40,639.28
Carey, Lorrie	General Government	\$ 5,938.29
Chagnon, Karyn	Town Clerk	\$ 27,107.11
	Community Services	\$ 11,617.33
	Overtime/Holiday Pay	\$ 367.20
	Total, Karyn Chagnon	\$ 39,091.64
Cronan, Lori	Parks & Recreation	\$ 6,308.78
Davis, Lynne	Police Department	\$ 58,032.00
	Overtime/Holiday Pay	\$ 856.21
	Total, Lynne Davis	\$ 58,888.21
DeAngelis, Mark	Public Works	\$ 29,157.62
	Overtime/Holiday Pay	\$ 1,981.39
	Total, Mark DeAngelis	\$ 31,139.01
Defina, Thomas	Fire Department	\$ 462.00

+Resigned

*Amounts not funded by taxation

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

DeLorie, Noelle	Police Department	\$	9,772.80
	Overtime/Holiday Pay	\$	1,099.44
	Total, Noelle DeLorie	\$	10,872.24
Dickey, Paul +	General Government	\$	748.09
Dow, Scott	Fire Department	\$	1,798.50
Easler, Kellee	Assessing	\$	6,117.28
	Health Officer	\$	6,117.28
	Planning & Community Development	\$	48,938.24
	Total, Kellee Easler	\$	61,172.80
Egounis, Adam	Fire Department	\$	5,524.00
Fanny, Donald	Solid Waste	\$	16,711.18
Fife, Rose	Recording Secretary	\$	2,350.00
Fisher, Michael	Fire Department	\$	10,962.00
Forbes, Amy +	Assessing	\$	7,164.56
Gallagher, Kara	Planning	\$	38,358.60
	Recording Secretary	\$	1,550.00
	Total, Kara Gallagher	\$	39,908.60
Gagnon, Paul	Fire Department	\$	2,840.25
Gardner, Hannah	Recording Secretary	\$	8,475.00
Gerlack, Sarah +	Tax Collector	\$	7,078.40
	Community Services	\$	8,848.00
	Town Clerk	\$	1,769.60
	Total, Sarah Gerlack	\$	17,696.00
Gerlack, Trynity	Parks & Recreation	\$	1,369.48
Gilliland, Kenneth	Solid Waste	\$	11,333.52
	Overtime/Holiday Pay	\$	314.82
	Total, Kenneth Gilliland	\$	11,648.34
Goncalves, Carlos	Fire Department	\$	2,350.00
Gordon, Macy	Parks & Recreation	\$	1,844.71
Hakins, Alicia+	Human Services	\$	5,708.80
	Town Clerk	\$	1,141.76
	Tax Collector	\$	4,567.04
	Total, Alicia Hakins	\$	11,417.60
Hardy, Alan +	Code Enforcement	\$	5,310.00
	Building Inspector	\$	16,890.00
	Total, Alan Hardy	\$	22,200.00
Hollins, Dean	Public Works	\$	87,692.80
	Overtime/Holiday Pay	\$	616.61
	Total, Dean Hollins	\$	88,309.41
Hoyt, Nicole	Tax Collector	\$	29,892.20
	Town Clerk	\$	29,892.20
	Total, Nicole Hoyt	\$	59,784.40
Johnson, Russell	Facilities	\$	11,652.77

+Resigned

*Amounts not funded by taxation

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Keisling, Ashley	Police Department	\$	52,084.72
	Overtime/Holiday Pay	\$	5,598.57
	Special Detail*	\$	880.00
	Total, Ashley Keisling	\$	58,563.29
Keniston, Steven	Public Works	\$	17,838.00
	Solid Waste	\$	26,757.01
	Overtime/Holiday Pay	\$	5,499.20
	Total, Steven Keniston	\$	50,094.21
Kenney, Timothy	Fire Department	\$	34,884.00
Killary, Jason	Police Department	\$	81,597.99
	Overtime/Holiday Pay	\$	3,309.00
	Special Detail*	\$	2,925.00
	Emergency Management	\$	2,585.72
	Total, Jason Killary	\$	90,417.71
Ladd, Alek*	Police Department	\$	23,692.68
	Overtime/Holiday Pay	\$	1,879.77
	Total, Alek Ladd	\$	25,572.45
Lorden, Joel	Public Works	\$	59,052.40
	Overtime/Holiday Pay	\$	4,775.02
	Total, Joel Lorden	\$	63,827.42
Matott, Benjamin	Public Works	\$	44,946.04
	Overtime/Holiday Pay	\$	5,138.72
	Total, Benjamin Matott	\$	50,084.76
Murray, Elizabeth	Police Department	\$	26,955.60
	Overtime/Holiday Pay	\$	5,460.61
	Total, Elizabeth Murray	\$	32,416.21
McDaniel, Ronald	Fire Department	\$	1,858.50
Merrill, Kate	Finance	\$	46,091.76
	Personnel	\$	8,133.84
	Total, Kate Merrill	\$	54,225.60
Moore, Gary	Facilities	\$	36,721.09
	Overtime/Holiday Pay	\$	421.79
	Total, Gary Moore	\$	37,142.88
Mottram, Robert	Police Department	\$	70,870.22
	Overtime/Holiday Pay	\$	18,699.75
	Special Detail*	\$	14,305.00
	Total, Robert Mottram	\$	103,874.97
Navoy, Nora	Parks & Recreation	\$	3,108.14
Navoy, Sarah	Parks & Recreation	\$	1,762.95
Newbery, Bradley	Fire Department	\$	510.00
O'Brien, Kearsten+	Planning & Community Development	\$	16,631.86
	Assessing	\$	16,631.86
	Health Officer	\$	2,375.98
	General Government	\$	12,304.90
	Total, Kearsten O'Brien	\$	47,944.60

+Resigned

*Amounts not funded by taxation

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Pearl, John	Fire Department	\$	390.00
Perkins, Alan	Fire Department	\$	2,557.67
	Public Works	\$	38,288.60
	Overtime/Holiday Pay	\$	3,921.50
	Total, Alan Perkins	\$	44,767.77
Petrin, Robert	Fire Department	\$	5,610.00
Phelps, Katherine	Executive	\$	71,255.60
Randall, Barbara	Finance	\$	750.00
Ryan, Patrick+	Police Department	\$	19,120.40
	Overtime/Holiday Pay	\$	2,805.54
	Special Detail*	\$	150.00
	Total, Patrick Ryan	\$	22,075.94
Tillman, Tama	Finance	\$	3,999.96
Tilton, Crystal	Finance	\$	21,180.34
	Human Resources	\$	3,737.71
	Total, Crystal Tilton	\$	24,918.05
Sanborn, Timothy	Fire Department	\$	2,443.50
Serrano, Hugo	Fire Department	\$	1,612.50
Smith, Ryan+	Police Department	\$	25,306.92
	Overtime/Holiday Pay	\$	5,791.59
	Total, Ryan Smith	\$	31,098.51
Welcome, Tasee	Parks & Recreation	\$	4,209.65
Westgate, Owen	Fire Department	\$	2,533.50
Wyman, Kevin+	Police Department	\$	25,666.80
	Special Detail*	\$	400.00
	Total, Kevin Wyman	\$	26,066.80

+Resigned

*Amounts not funded by taxation



New window treatments were installed at our Boscawen Public Library. These energy efficient blinds will lower our energy costs.

REPORT OF THE AUDITORS

Plodzik & Sanderson
Professional Association/Certified Public Accountants

Opinions

We have audited the accompanying financial statements of the governmental activities, the major fund, and aggregate remaining fund information of the Town of Boscawen as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, the major fund, and aggregate remaining fund information of the Town of Boscawen, as of December 31, 2022, and the respective changes in financial position and where applicable, cash flows thereof, and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Boscawen and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The Town of Boscawen's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Boscawen's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Boscawen's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events considered in the aggregate, that raise substantial doubt about the Town of Boscawen's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in fiscal year 2022 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*. Our opinions are not modified with respect to this matter.

Required Supplementary Information—Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions—Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions - Other Postemployment Benefits,
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Management's Discussion and Analysis—Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Supplementary Information—Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Boscawen's basic financial statements. The accompanying combining and individual fund schedules are presented for the purpose of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Plodzik & Sanderson
Professional Association*



The Municipal Office Building was awarded a Moose Plate grant from the Department of Natural and Cultural Resources. The grant of \$7,025 will be used to restore all six attic windows to their original condition. The project will begin in 2024.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE SELECT BOARD

As 2023 comes to a close, we look back at the challenges and successes seen throughout the year. Still feeling the ramifications of the COVID years, inflation running rampant, supply chains still under a crunch, turmoil both domestically and internationally, a polarized United States federal government, and major shifts in all facets of our economy within the United States; one cannot help but look at these times as bleak. Fortunately, not all the news is dismal. Here in the Town of Boscawen (TOB) we have seen success: our committees and boards have continued their work to improve our Town.

The Economic Development and Planning Board are working towards the betterment of our future by finding appropriate usages to positively impact Boscawen. The Conservation Commission is working to ensure our natural resources are here for generations to come. Old Home Day works to build community pride and a sense of belonging to all Boscawen residents. The Agricultural Commission works to keep the heritage of the land within Boscawen's borders as it has been for hundreds of years, while understanding the need for progress into the future. The Energy Committee is working towards empowering our community to access greener energy as well as cost-effective options for our electric supply. As for the Select Board; we get to do a little of it all.

As members of the Select Board, we are in this unique position that allows us access to all committees and boards; a position that gives insight into the multitude of events, projects, visions, issues, and general day-to-day operations Boscawen faces every day. This access comes either through being on the Select Board or by attending various monthly meetings. The three-member board view this access as an instrumental part of being able to work toward doing everything within its power to ensure the preservation of Boscawen's heritage while helping guide the Town into the future: a task not as easy as one might think.

With the ever-increasing national demand for housing, the pressure to further our status as a "bedroom community" for commuters grows daily. The desire to keep Boscawen a small quaint community that holds onto its past is always on our minds as well. Trying to ensure Boscawen not only remains a desirable place to live, as it has for years, but also an affordable one is our key role: a role we strive for with the utmost sincerity. Finding the happy medium that is beneficial to all has been and will continue to be the goal for the past, current, and future Select Boards. The opportunity to serve our Town in this manner is only possible with support from all. We thank you. We may have differences of opinion on where the Town is and where it is going, but that's what makes Boscawen an exceptional place to live. We may disagree one minute and the next minute shake hands and part ways on a good note after a spirited debate. You have got to love free speech and democracy!

Here are a few highlights and points of interest throughout 2023. While this report is being put together, the generator project at the Municipal Complex is nearly 90% complete. By the time this goes to print it will be done ensuring power to the entire Complex. It will be the Emergency Response Headquarters in the case of natural disasters or other causes of power outages. After many years of need, the painting of the exterior of the MOB and Boscawen Police Department (BPD) was completed this year, bringing the building back to the quality representation the Town deserves for its main hub of operation. Additionally, the parking lot at the Complex was crack-sealed and seal-coated to further enhance the aesthetic and its longevity.

This is not where the improvements end for the Municipal Complex. Significant effort was put forth by Facilities Director Moore in finding and applying for grants in 2023. Due to his efforts, the Town was granted a \$7,000.00 Moose Plate Grant for restoration of the large arched attic

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

windows. Once completed this will add to the preservation of the beautiful building as well as increase energy efficiency. The window restoration, along with the insulation project, has reduced energy consumption and costs. This is a benefit to all taxpayers. Lower utility costs never hurt anyone's feelings!

With increased call volume for the Boscawen Fire Department (BFD), we are happy to report that the first full year of Paid-on-Call at the BFD was a success. Initially volunteers with the Department transitioned to this pay format in 2022 with mixed feelings. After the first full year, it is a welcome change. Those volunteers who are able to attend calls reap the reward for their service and efforts. This pay method was implemented without much, if any, additional cost to the Town.

While most of the work in the Finance and Human Resource Department goes on behind the scenes and without much fan fair, a major accomplishment was made in 2023. With the dedicated work, research, and extra effort put forth by our Finance Department and our Town Treasurer, the Town was able to increase returns of interest through changing banking products for all accounts. In 2022 interest accrued was \$15,507.87. In the first 11 months of 2023 interest accrued was \$90,441.02, netting an increase of \$74,933.15 in interest on Town bank accounts with 1 month left to go in the year. Nicely done!

A not-so-high point for the Town was high turnover in 2023. It started with the retirement of former Chief Kevin Wyman after 12 years of service as Chief and nine years as a BPD officer. A sincere thank you goes out to Chief Wyman for his years of dedicated service to our Town.

When Chief Wyman retired, Lt. Jason Killary stepped up to the role of Chief already having 13 years of service for the Town. A daunting task to say the least! At its lowest point, three officers and our Police Administrator were all the Department had for staff. Our new Chief had to be creative with limited resources to keep us protected. There were a lot of overtime hours, long shifts, and short rests for our PD. This increased the push to hire new officers to fill the empty positions. With new hires and a new Chief, the Department has been able to refocus efforts in community outreach, continuous presence on our streets, continued training, and retention of officers.

Unfortunately, the turnover of Town employees was not confined to the Police Department. The Town Clerk's office saw the departure of staff in key roles. After a tumultuous budget season at the end of 2022/start of 2023, some staff found themselves in a position that many of us have been in: you could stay loyal to your current employer/co-workers, or find another position that allows more potential, professionally, financially, and personally. Those who departed their roles with the Town found opportunities elsewhere with significantly higher rates of pay and additional benefits. While their departures were difficult to absorb, we wish them well.

Sewer projects 3 & 4 approved at the Town Meeting in March 2023 are now in motion. Engineering started late in the year. This project is overdue as the existing system has been in a state of failure for many years. While affecting only a small portion of our Town square footage, the project is taking place within the highest concentration of residents and is vital in ensuring our fellow townspeople have clean, healthy, effective systems that they can rely on every day.

In November 2022, the Select Board presented the "Boston Post Cane" to our oldest living resident, Mrs. Agnes Marshall, 102 years young. Sadly, only 10 months after being presented the "Boston Post Cane," Agnes passed away on September 24, 2023. Our deepest condolences to all of Agnes's family and friends. In December, the Select Board voted to present the "Boston Post Cane" to Lottie Hanks at 101 years young.

King Street, originally the King's Highway from Montreal to Boston, is the central link of Town, and was the only intersection for travelers to access the two main routes between southern and northern portions of NH until Interstate 93 was built. It has recently been listed as one of NH

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Preservation Alliance’s “Seven to Save.” It is noted as one of, if not the largest, collections of 18th and early 19th century Federal and Greek revival houses in the interior of the State of NH. The Preservation Alliance will work with Town committees and officials on ways to preserve the long and storied history of King Street, while still looking towards the future demands of ever-increasing need for housing, infrastructure, and commercial access. Certainly, a project to watch.

After the collapse in 2022 of the old Stratton Flour Mill/Allied Leather building on Commercial Street due to decay and weather, with the emergency assistance of EPA, the Brownfields grant/committee, and Town officials, the removal project has been completed. A special thanks to our Public Works Department, Commercial Street has been repaved allowing residents to drive without the concern of their vehicle being swallowed up by the huge potholes present prior to the completion of the cleanup project. This completion phase has now been checked off. Our next step is for the Planning Board, Zoning Board, Economic Development, community officials, and the governing body to decide where, when, how, and what the best use for the area will be to provide the best benefit for Boscawen citizens. Moving forward, this is another project to watch.

We will leave you with this thought. In these times where it may seem easy to retreat within our own selves while trying to ensure our safety, security, financial wellbeing, and that of our families; it takes dedicated, caring individuals to work towards the betterment of the entire community for all the citizens within the Town of Boscawen borders. Volunteers, employees, board, and committee members alike—THANK YOU ALL. None of this is possible without your cooperation!

Respectfully submitted,

Matthew T. Burdick, Chair

Lorrie J. Carey

William R. Bevans



*View across the river from the Hannah Dustin Island.
How many demolition workers can you find?*

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE EXECUTIVE DEPARTMENT

The King Street corridor was named to the 2023 Seven to Save by the NH Preservation Alliance. Our historic “main street” along Routes 3 and 4 was developed between the late 1700s and early 1800s. Today, traffic counts exceed 12,500 cars per day. The street is comprised of one of the densest collections of Federal houses in New Hampshire. With Village District zoning, we hope to retain the historic character. King Street is included in the State of New Hampshire’s 10-year plan that will include surveying for eligibility for listing on the National Register of Historic Places.

The next phase of the Town’s sewer improvement project was approved at Town Meeting 2023. The project placed 6th on the NH Department of Environmental Services Clean Water State Revolving Fund (CWSRF) Priority List for 2023. The low interest program will allow the Town to fund the total project cost of \$6,500,000 with principal forgiveness totaling \$1,625,000. This will be a coordinated effort with Underwood Engineers and the Penacook-Boscawen Water Precinct. It will include replacement and rehabilitation of sewer and water lines in the areas of Park Street, Oak Street, Prospect Street, Lower Queen Street, Chandler Street, and North Main Street. Project design work and bidding are planned for 2024 with an anticipated construction start in the Spring of 2025.

The Executive Budget will see a decrease of 2% or \$4,587 for 2024. We have reduced budget lines where possible and eliminated the Assistant to the Administrator position. We understand the stress associated with rising costs and reduced costs where possible.

The legal budget will remain the same for 2024 with \$30,000 dedicated to Town Counsel services and \$20,000 to Litigation Services. Legal expenses in 2023 exceeded our total budget leading to the creation of a policy in an effort to track and decrease expenses for 2024.

Property and Liability insurance through Primex will increase 16% from \$50,706 to \$58,863 in 2024. It is our hope that selling our underutilized Town buildings will have a positive impact on our insurance rates.

In total, the General Government Budget that includes Executive, Legal Expenses, Insurance, and Other General Government, anticipates a 0.2% increase of \$570 for 2024.

Use of the Contingency Fund

The Contingency Fund is established annually via a separate warrant article to meet the cost of unanticipated expenses that may arise during the year. Below is a list that shows no items were approved by the Select Board for payment from the Contingency Fund during the 2023 calendar year. For 2024, the Contingency Fund will be reduced to \$30,000.

Beginning Balance \$33,000.00
Ending Balance \$33,000.00

Respectfully submitted,

Katie Phelps, Town Administrator

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

EXECUTIVE DEPARTMENT BUDGET			
	2023 BUDGET	2023 ACTUAL	2024 BUDGET
Executive			
Select Board	\$ 17,954.00	\$ 17,252.50	\$ 17,954.00
Town Administrator	72,052.00	71,255.60	76,357.00
Recording Secretary	9,175.00	7,125.00	8,675.00
Code Enforcement Officer	5,500.00	5,310.00	5,500.00
Assistant to Administrator	2,373.00	2,501.85	-
Contracted Services & Agreements	8,300.00	7,953.76	6,450.00
Computer Licenses, Software & Hardware	16,700.00	10,536.72	18,610.00
Contractual Computer Maintenance	29,000.00	29,000.00	22,000.00
Dues & Subscriptions	4,900.00	4,456.19	4,705.00
Equipment Non-Computer	1,300.00	643.48	1,000.00
Equipment Maintenance	513.00	513.00	2,879.00
Telephone	12,500.00	11,077.46	11,450.00
Meetings and Travel	1,600.00	1,612.77	1,600.00
Office Supplies	6,500.00	5,394.96	6,000.00
Postage	10,000.00	12,061.15	11,000.00
Advertising & Public Notices	1,600.00	1,150.04	1,200.00
Subtotal, General Government	\$ 199,967.00	\$ 187,844.48	\$ 195,380.00
Legal Expenses			
Town Counsel	30,000.00	36,657.27	30,000.00
Litigation Services	20,000.00	26,724.74	20,000.00
Subtotal, Legal Expenses	\$ 50,000.00	\$ 63,382.01	\$ 50,000.00
Insurance			
Property Liability Insurance	\$ 50,706.00	\$ 50,705.53	\$ 58,863.00
Subtotal, Insurance	\$ 50,706.00	\$ 50,705.53	\$ 58,863.00
Other General Government			
Contingency Fund	\$ 33,000.00	\$ -	\$ 30,000.00
Subtotal, Other General Government	\$ 33,000.00	\$ -	\$ 30,000.00
General Government Total	\$ 300,673.00	\$ 301,932.02	\$ 304,243.00
General Government Total	\$ 333,673.00	\$ 301,932.02	\$ 334,243.00

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

SUMMARY INVENTORY OF VALUATION

Boscawen Parcel Count	Number of Parcels	Value
Residential Land Only (Not in Current Use)	95	\$ 6,616,700
Residential Land Only (With Current Use)	123	2,374,729
Residential Land & Bldg.(Not in Current Use)	861	313,820,700
Residential Land & Bldg. (With Current Use)	103	48,371,766
Manufactured Housing on Own Land	34	6,988,223
Manufactured Housing on Land of Another	188	15,056,600
Residential Condominiums		Included in Residential Bldgs.
Duplex & Multi-Family	90	38,619,179
Commercial/Indust. Land Only (Not in Current Use)	24	8,576,500
Commercial/Indust. Land & Bldgs. (Not in Current Use)	67	60,754,100
Commercial/Indust. (With Current Use)	9	5,517,713
Utility	4	13,184,200
Total Taxable	1598	519,886,410
Total Exempt/Nontaxable	86	124,155,300
Total Number of Parcels	1684	
Total Number of Cards	1785	
Properties with Views (Included above)	37	
Properties with Water Frontage (Included above)	46	
DRA Certification Year	2023	
Largest Property		
This parcel represents at least 10% of the total taxable assessed value or have an assessed value of at least \$25 million.		
Map 49 Lot 20 Merrimack County Farm	EXEMPT	\$ 0

EXEMPTIONS & TAX CREDITS

Category	Count	Owners	Parcels	Applied Exemption	Credits
Blind	1	1	1	\$ 15,000	
Charitable	2	1	2	608,500	
Elderly 65-74	3	3	3	96,000	
Elderly 75-79	3	3	3	144,000	
Elderly 80+	3	3	3	178,600	
Solar Power	44	43	44	513,100	
Religious	3	2	3	1,624,100	
Vet War Service	104	103	103		52,000.00
Vet – All Vet 90	19	19	19		9,500.00
Vet Total Disabled	13	13	13		26,000.00
Total	195			\$3,159,700	\$87,500.00

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

CURRENT USE REPORT

Type of Land	# of Acres	Value
Farm Land	1,442.562	\$ 334,949
Managed Hardwood	1,164.590	46,276
Managed Other	775.110	18,533
Managed Pine	616.044	44,634
Unmanaged Hardwood	2,050.370	125,455
Unmanaged Other	1,347.856	51,976
Unmanaged Pine	1,634.181	194,341
Unproductive	72.17	1,149
Wetlands	910.449	14,951
Totals	9,993.332	\$832,264

Respectfully submitted,

Kellee Jo Easler, PCD Director

Robert C. Towle

1948—2024

Anyone looking at Black Forest Nursery today would hardly believe its humble beginnings. Bob and Nancy Towle started their business in 1976 growing rhododendrons in their backyard. At first all they had for equipment was a flatbed pickup truck, which they sold from at the corner of Queen and King Street. The original sign, checkout building, greenhouse, irrigation and so much more were built with his two hands. If he needed it, he made it. Bob dedicated his life to the creation, building and development of Black Forest Nursery. In the beginning years they rented land on the corner of Queen Street until 2000 when they purchased their current location. In 2021 his daughter Suzanne her husband Tom LeClair expanded the business to include the former Kapelli's Pizza building. His daughter and son and many of his employees learned their work ethic from watching him work. To this day, Suzanne realizes that she had never known a man who worked as hard as her father did. A US Navy Veteran, he will be remembered for his love of dogs, bowling, neighborhood card night and Black Forest Nursery. No matter how busy they were, they took the time to plant beautiful flowers all over our Town. He and Nancy changed the world with plants, imparting beauty, and life into so many lives. He will be greatly missed and always remembered. While they grew beautiful flowers, Bob's and his family's hard work culminated into not just a business but a prime business location that any town would cherish. And we Boscawenites take pride that it's here.



2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

TAX RATE CALCULATION

Total Town Appropriations	\$11,767,068	
Less: Revenues (not including fund balance)	(8,313,242)	
Less: Fund Balance Voted Surplus	(33,000)	
Less: Fund Balance to Reduce Taxes	(150,000)	
Add: War Service Credits	87,500	
Add: Overlay Used	72,148	
Net Required Local Tax Effort		\$3,430,474
Net Cooperative School Appropriations	\$9,030,152	
Less: Education Grant	(3,188,746)	
Less: Locally Retained State Education Tax	(530,707)	
Net Required Local Education Tax Effort		\$5,310,699
Net Required State Education Tax Effort	530,707	
Net Required County Tax Effort	751,525	
Total Property Tax Assessed		\$10,023,405

PROOF OF TAX RATE COMPUTATION

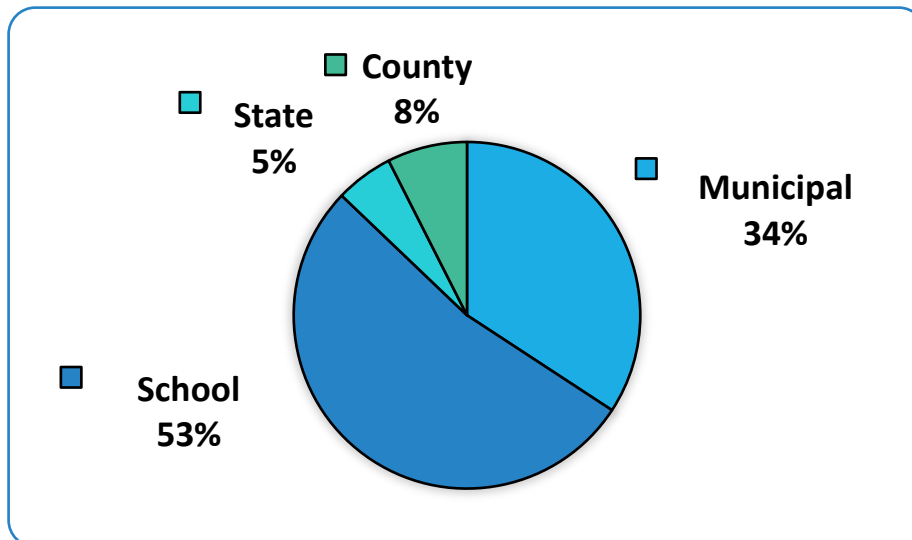
Valuation: \$530,707 divided by \$503,400,881 (education tax) multiply by 1000 = \$ 1.05
 Valuation: \$9,492,698 divided by \$516,585,081 (all other tax) multiply by 1000 = \$18.38
 \$10,023,405 = \$19.43 Tax Rate

TAX COMMITMENT ANALYSIS

Property Taxes to Raise	\$10,023,405
Less War Service Credits	<u>(87,500)</u>
Total Property Tax Commitment	\$9,935,905

TAX RATE BREAKDOWN

	Town	School	State	County	Rate
Approved Taxes to Raise	\$3,430,474	\$5,310,699	\$530,070	\$751,525	
Approved Tax Rate	\$6.65	\$10.28	\$1.05	\$1.45	\$19.43



2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE TAX ADMINISTRATION OFFICE

**Summary of Tax Accounts
MS-61
January 1–December 31, 2023**

DEBITS	2023	PRIOR
Beginning of Fiscal Year		
Property Taxes		\$404,102.66
Use Change Taxes		3,004.16
Timber Yield Taxes		13,521.67
Utility Tax		32,987.11
Prior Years' Credit Balance	(\$3,225.33)	
Taxes Committed this Fiscal Year		
Property Taxes	\$9,979,281.12	
Use Change Taxes	155,800.00	300.00
Timber Yield Taxes	20,090.88	16,370.15
Excavation Tax @ \$.02/yd.		6,180.22
Utility Tax	208,398.45	
Overpayment Refunds		
Overpayments Refunded	10,758.50	
Interest		
Interest on Taxes	<u>3,954.18</u>	<u>14,427.56</u>
TOTAL DEBITS	<u>\$10,375,057.80</u>	<u>\$490,893.53</u>
 CREDITS		
Remitted to Treasurer		
Property Taxes	\$9,465,319.07	\$266,941.22
Land Use Change Taxes	29,845.48	1,410.64
Timber Yield Taxes	6,144.80	29,891.82
Interest (Including Lien Conversion)	3,742.65	10,293.56
Penalties	211.53	4,134.00
Gravel Excavation Taxes		6,180.22
Utility Tax	172,526.49	19,318.96
Converted to Liens (Principal Only)		151,887.43
 Abatements		
Property Taxes	18.00	121.00
Land Use Change Taxes	604.52	
Timber Yield Taxes		
Excavation Tax		
Utility Tax	274.74	104.68
Current Levy Deeded		

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Uncollected Taxes –End of year

Property Taxes	539,497.44	
Land Use Change Taxes	125,350.00	610.00
Timber Yield Taxes	13,946.08	
Excavation Taxes		
Utility Tax	35,597.22	
Property Tax Credit Balance	(18,020.22)	
TOTAL CREDITS	<u>\$10,375,057.80</u>	<u>\$490,093.53</u>

**Lien Report
January 1–December 31, 2023**

DEBITS

Unredeemed & Executed Liens

Unredeemed Liens-Beginning of Year	\$123,541.31
Liens Executed During FY	159,385.66
Interest & Costs Collected	21,036.20
TOTAL LIEN DEBITS	<u>\$303,963.17</u>

CREDITS

Remitted to Treasurer

Redemptions	\$160,079.35
Interest & Cost Collected	21,036.20
Abatements of Unredeemed Liens	
Liens Deeded to Municipality	17,573.49
Unredeemed Liens End of FY	105,274.13
TOTAL LIEN CREDITS	<u>\$303,963.17</u>

Respectfully submitted,

Nicole E. Hoyt, Tax Administrator

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE HUMAN SERVICES DEPARTMENT

The Human Services Department administers general assistance for individuals and families seeking emergency assistance for basic needs. Eligibility is based on a financial review of income and expenses. We also assist in connecting applicants with available state and federal resources.

In 2023, our Director Sarah Gerlack applied for and received a grant from the Edward Thornton Fund to offset the cost of the Backpack program. For 2024 it is our goal to apply for additional grant money to support our residents and support our programs. Funding and donations are important to keep this program going. We are thankful for all residents and businesses that have donated funds or food items to the program.

To kick off the sixth year of the Backpack program, we hosted a Fill-a-Cruiser event at Old Home Day. We fill and deliver 48+ bags for children at the Elementary School on a weekly basis.

This year the Department assisted individuals and families with emergency shelter, fuel and utility assistance, and cremation services. The Department works with shelters, utility companies, funeral homes, banks, and insurance companies to assist our residents.

The Holiday Food Basket program was a success for the second year in a row. We worked with the Capital Region Food Program distributing food vouchers to be utilized at Market Basket grocery stores. Over 80 residents/families benefited from the voucher program this year.

Our staff have attended workshops, webinars, conferences, and other training to further our knowledge of all programs available to assist our residents.

Please note that the Department has changed names once again. As we lost our Director Sarah Gerlack to another city this past spring, we realized very quickly that it was going to be difficult to fill her shoes. We were fortunate to have an Interim Director for 12 weeks during the summer months. As our search continued it was painfully obvious that we needed to modify the position and our services.

We have just hired a new Human Services Coordinator and we are confident that she will be a valuable addition to our team.

As always, we are fortunate to work with our residents in Town during their time of need. As we look to 2024, we will continue to provide assistance and services for all those who need our help.

Respectfully submitted,

Nicole E. Hoyt, Overseer of Welfare
Karyn L. Chagnon, Clerk

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE TOWN CLERK

This past year we lost a valuable employee to another city offering more in benefits and professional growth. This was a tough time as our Team did not just lose an employee, we lost a friend as well. Covering three departments with only three employees has proven to be quite challenging.

Boscawen continues to grow, and we see the evidence by the numbers. In 2010 the Clerk's Office processed \$497,700.50 in revenue. As you can see below our Office has more than doubled in revenue.

Monies remitted to the Treasurer from the Town Clerk's Office in 2023

Motor Vehicle	\$1,049,007.71
Boats	6,022.84
Dog Licenses/Late Fees	6,309.50
Vital Records/Marriage Licenses	2,940.00
Fish and Game	3,700.50
Civil Forfeiture/Dogs	3,893.00
UCC Filing	760.00
Statewide Checklist	400.00
Miscellaneous	<u>1,216.69</u>
	\$1,074,250.24

The Clerk's Office fields calls for all kinds of requests. The most requested information is regarding vehicle registration. We have included a sample of the most frequent questions regarding vehicle registrations.

How do I get an estimate on registering my car?

We have online price estimate software. Go to the homepage and click on Departments, Town Clerk, and Motor Vehicle Price Estimator.

How long will it take to receive my registration in the mail if I registered online?

All registrations currently have a 24-hour turnaround time. (longer if dropped on a weekend or holiday) USPS has been delivering in one—two days. All registrations are mailed. Please plan accordingly.

How early can I register my vehicle?

You can register your vehicle/trailer as early as 4 months (including birth month) ahead. *Please note that early registration may need to be done in the office as the invoices are only uploaded two months (including birth month) ahead of time.*

Can someone else register my vehicle for me?

Yes, however we will need some required information.

- A Photo ID of your "courier."
- The current registration OR your renewal notice

If you are registering a new-to-you vehicle (needing plates)

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

- A Photo ID of your “courier”
- A PERMISSION TO REGISTER form (found on our website)

If you are transferring plates.

- A Photo ID of your "courier.”
- A PERMISSION TO REGISTER form. (found on our website)
- The current registration or a signed request for a certified copy form.

If you have purchased a new-to-you vehicle and need to title it.

- A Photo ID of your "courier.”
- A PERMISSION TO REGISTER form. (found on our website)

NOTE: Your signature must be notarized. This is authorizing your "courier" to sign the title application on your behalf.

In addition to our services to Boscawen residents, we offer services to individuals outside our community. These services include birth, death and marriage certificates of New Hampshire Vital Records, Snowmobile/OHRV Registrations, Fishing and Hunting Licenses, and Boat Registrations.

Our staff is committed to provide outstanding customer service to all our residents and neighbors.

Respectfully submitted,

Nicole E. Hoyt, Certified Town Clerk
Karyn L. Chagnon, Deputy Town Clerk

TOWN CLERK & ELECTIONS BUDGET			
Town Clerk	2023 BUDGET	2023 ACTUAL	2024 BUDGET
Town Clerk Salary	\$ 30,223.00	\$ 29,892.20	\$ 32,032.00
Deputy Town Clerk Salary	27,941.00	27,107.11	29,222.00
Administrative Assistant	20,083.00	10,922.50	9,740.00
Assistant Clerk	5,040.00	9,466.02	13,030.00
TC Overtime	1,100.00	727.86	1,000.00
Moderator, Supervisors, Ballot Clerks	2,500.00	2,050.00	6,500.00
TC Equipment, Contracts & Supplies	6,800.00	6,379.72	12,800.00
TC Printing Town Reports	1,300.00	1,168.67	1,900.00
TC Meetings, Travel & Dues	1,900.00	1,292.54	2,000.00
TC Election Costs	5,168.00	2,806.06	12,200.00
TC Vital Records Preservation	1.00	-	1.00
TC Historian Supplies	1.00	-	1.00
Total, Town Clerk/Elections	\$ 102,057.00	\$ 91,812.68	\$ 120,426.00

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE POLICE DEPARTMENT

I hope this report finds you well. For those of you who do not know me, let me introduce myself to you as Jason, the Chief of the Boscawen Police Department. I have been in my current position since being so appointed in April 2023. I have been with the Boscawen Police Department since 2009, with my last rank held as Lieutenant. Having been involved in the community for the last fifteen or so years, I know a considerable number of you, but if we have not yet met, feel free to swing in and say hello. Now, on to business!

My new appointment means there was a vacancy in the office, and it is because Chief Kevin Wyman retired. Chief Wyman had over 20 years of law enforcement experience and had been serving the community of Boscawen for almost his entire career. A very well-known and approachable person, the community will miss Chief Wyman, and I would like to recognize his service to the Town and thank him for his time and effort.

Around the same time that Chief Wyman retired, I lost three other officers to other agencies, bringing the total number of officers lost to four. Officers Ryan, Bell, and Corporal Ladd were great assets to the Department. However, they saw greater opportunity for themselves and their families elsewhere. I thank them for their service and wish them the best.

With four officers having left the Department, only four officers remained. One of those officers was in the Academy at the time, and another was out on injury, leaving only Sergeant Mottram and myself to cover calls and run the Department. I met with leaders at the State Police and the Merrimack County Sheriff's Office and spoke with them about our situation and they have been great in helping to cover calls and assist where they can, to ensure Boscawen has police services.

In May we were able to hire Ryan Smith, who was already trained and certified, and came to us from Franklin PD. Officer Smith was invaluable at the time, being able to "hit the road running," since Sergeant Mottram and I had little time to train him. Officer Smith was excited and motivated, and you may have seen him doing his best to make the roads a bit safer. Unfortunately for us, Officer Smith found that Northfield had more to offer him, and he left Boscawen for a position there. He came to us at the right time and gave us everything we needed, and I thank him for his time here.

In August we hired Elizabeth Murray, already trained and certified, and coming to us from Tilton PD. Elizabeth was hired for the position of Corporal, having most recently held the rank of Detective. Cpl. Murray is extremely excited for her role here, and very energized. She is wonderful to deal with, and you may have met her at one of our movie nights.

In October we hired Noelle DeLorie, already trained and certified, also coming to us from Tilton PD. Cpl. Murray had advertised that we were building a great Department, and Officer DeLorie made the jump. Officer DeLorie had almost 11 years of service under her belt as an experienced evidence technician. She is a great asset to the Department, and we are glad to have her.

At the writing of this report, we still have an open position to fill and are working towards doing so. I have removed the eighth person from the budget, for now, so we can concentrate on our new positions and roles. With so many new people with new responsibilities, I want to make sure everyone is comfortable with their duties. A solid foundation is needed for the Department to stand the test of time.

In closing, I want to thank you for your support. This has been a most difficult year for the Boscawen Police Department, and without the goodwill of the community, it would have been

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

much harder to get through. With so many good and experienced officers at the PD, I look forward to setting the bar high and having other towns in the area look to us as an example of professionalism and success. Thank you very much.

Respectfully submitted,

Chief Jason S. Killary

POLICE DEPARTMENT BUDGET			
Public Safety	2023 BUDGET	2023 ACTUAL	2024 BUDGET
Police Chief	\$ 86,757.00	\$ 91,753.92	\$ 89,316.00
Police Lieutenant	72,093.00	25,253.21	-
Police Sergeant	71,490.00	70,870.22	75,775.00
Police Patrolman	53,768.00	30,118.50	67,330.00
Police Patrolman	63,066.00	61,939.60	65,957.00
Police Patrolman	57,055.00	48,651.54	63,586.00
Police Corporal	65,104.00	50,893.80	70,741.00
Police Administrator	59,364.00	58,032.00	61,152.00
Police Patrolman	53,768.00	52,744.65	56,992.00
Police Overtime	38,000.00	33,300.12	40,000.00
Police Holiday Pay	17,000.00	18,612.18	17,000.00
Police Legal	8,400.00	6,765.00	8,400.00
Police Computer Expenses	15,000.00	14,700.81	15,000.00
Police Telephone	11,000.00	8,762.25	10,000.00
Police Uniforms	8,500.00	10,650.01	7,500.00
Police Office Expense	7,000.00	7,542.80	7,000.00
Police Training	7,000.00	5,505.75	8,000.00
Police Dispatch	28,083.00	28,082.02	41,619.00
Police Fuel	12,000.00	10,738.36	13,000.00
Police Cruiser Maintenance	7,000.00	9,130.47	7,000.00
Police Equipment	19,000.00	21,654.64	20,000.00
Total, Police Department	\$ 760,448.00	\$ 665,701.85	\$ 745,368.00

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT

Thank you for taking the time to read this report about your Emergency Management Department. 2023 was a busy year for the EMD, with various “behind the scenes” things being worked on.

We had two plan updates due this year: the Emergency Operations Plan (EOP) and the Hazard Mitigation Plan (HazMit). These updates are very time-consuming with department heads and professionals from different disciplines meeting and talking about the Town’s vulnerabilities and weaknesses. We discuss how we can address emergencies, and the possibility of prevention.

The EOP was completed this year and was funded in part by a grant. This plan will help us walk through different emergency scenarios as we pre-planned for what types of assistance we may need. The HazMit Plan is currently pending. The grant that was expected to fund 100% of the cost, has been held up at the Federal level and is taking time to trickle down. I expect that we will begin the update soon. This Plan identifies potential hazards and weaknesses in the Town and what we will or want to do to address them to prevent them from getting worse. Both Plans are required by the State and Federal governments to receive various grants.

Facilities Director Gary Moore has been wonderful at getting the long-awaited generator project to its final stages. By the time that you see this report, the new generator will have been installed behind the Municipal Complex. It will be large enough to accommodate the electrical needs of the entire complex, and since it is a natural gas generator, run cleaner and last for a longer time. I thank him very much for his hard work on this.

We were also fortunate to coordinate with the Merrimack Valley School District in acquiring a shipping container with shelter supplies, stationed at the Boscawen Elementary School. In case of emergency or specific need, the Elementary School is our emergency shelter, and having the resources on-site to assist with its setup and running is crucial. I would like to thank Kellee Jo Easler, Kearsten O’Brien, and Fred Reagan for their hard work on this project.

In closing, I hope that everyone is prepared, as individuals and as families in case of disaster or emergency. We never know when an emergency could occur. If you need assistance or want to discuss further, please feel free to reach out to us. Have a safe 2024.

Respectfully submitted,

Chief Jason S. Killary
Director of Emergency Management

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE FIRE DEPARTMENT

The Boscawen Fire Department, made up of 26 paid-on-call members, responded to 280 incidents in 2023, slightly up from the 272 incidents responded to in 2022.

On November 1, 2022, the Fire Department transitioned from volunteer with paid stipend to volunteer paid-on-call. A member is now compensated for time they work vs a stipend for making a set number of meetings, training, and incident responses. This transition to paid-on-call did not change the requested budget line for salaries in 2023. This change was a recommendation made from the 2021 Municipal Resources Inc. (MRI) Technical Assistance and Review Report.

Another change to the operations of the Fire Department is that the junior officers of the department (Captain, Lieutenant, and Engineer) would no longer be decided each year at an annual meeting by vote of the firefighters. Moving forward junior officers will be found through a promotional process and only when there is a vacancy. Another recommendation made through the MRI report.

Late fall 2023 an incident command vehicle was put online. A 2015 retiring PD cruiser provides the Chief with equipment and tools to assist in managing an incident as well as proper and legal emergency responses.

Run Cards for dispatching of apparatus have also been updated, simplified and more appropriate based on the needs of the Town. Such as adding more apparatus responding to the initial alarm from our surrounding communities for fires and water emergencies.

The Department has also obtained its Emergency Medical Service, non-transporting, license from the State of New Hampshire. We are now waiting for members to receive their EMT licenses so we can provide this added service.

I would like to thank all the organizations and departments that assist our operations routinely. The Ladies Auxiliary, The Boscawen Police Department, The Boscawen Department of Public Works, and our Capital Area Mutual Aid Compact. As an all-volunteer Fire Department, we could not manage many of our incidents without their assistance. Special thanks to Penacook Rescue Squad and their service to our community.

If you wish to know more about the Boscawen Fire Department- how it operates, the services it provides, the issues the Town faces being an all-volunteer service or what it takes to become a member, please reach out to me, or stop by the station on a Monday evening at 7 pm.

Respectfully submitted,

Timothy J, Kenney, Chief

FIRE DEPARTMENT, AMBULANCE AND LIFE SAFETY BUDGET			
Public Safety	2023 BUDGET	2023 ACTUAL	2024 BUDGET
Ambulance Service—Penacook Rescue Squad	\$ 250,192.00	\$ 250,192.00	\$ 273,049.00
Total, Ambulance	\$ 250,192.00	\$ 250,192.00	\$ 273,049.00
Fire Department			
FD Fire Chief	\$ 35,568.00	\$ 34,884.00	\$ 38,467.00
FD Staff Wages	69,688.00	49,009.08	69,688.00
FD Administration	2,000.00	2,822.38	2,000.00
FD Insurance	9,303.00	9,303.00	9,303.00
FD Radio Maintenance	5,000.00	214.00	3,000.00
FD Hose Appliance Maintenance	4,000.00	-	4,000.00

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FD Turnout Gear Maintenance	8,000.00	17,396.58	3,000.00
FD SCBA Maintenance	3,500.00	2,819.27	3,500.00
FD Building Maintenance	3,000.00	1,532.03	3,000.00
FD Utilities	11,285.00	11,899.81	11,000.00
FD Dispatch, Central NH Hazmat, REPC, Capital Area Coordinator	36,073.00	36,073.00	37,061.00
FD Computers/Software	500.00	1,110.00	500.00
FD Training	4,000.00	2,055.00	4,000.00
FD Forest Fires	5,000.00	5,000.00	4,000.00
FD Truck Operations & Repairs	7,500.00	6,703.54	7,500.00
FD Equipment	\$ 3,000.00	\$ 563.88	\$ 3,500.00
Total, Fire Department	\$ 207,417.00	\$ 181,385.57	\$ 203,519.00
Life Safety Officer			
Life Safety Officer	\$ 1,500.00	\$ 1,560.00	\$ 2,000.00
LS Meetings, Training & Travel	500.00	-	200.00
LS Office Supplies	\$ 100.00	\$ -	\$ -
Total, Life Safety Officer	\$ 2,100.00	\$ 1,560.00	\$ 2,200.00
Total, Public Safety	\$ 459,709.00	\$ 433,137.57	\$ 478,768.00



Congratulations Police Chief Kevin Wyman for your many years of service to the Town of Boscawen. 12/17/2010 to 04/16/2023

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF CAPITAL AREA MUTUAL AID FIRE COMPACT

The 2023 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2023. It is also provided to the Compact's member communities.

The Compact serves 24 communities in four counties. The Compact's operational area is 852 square miles with a resident population of 148,491. The Equalized Property Valuation in the area we protect is over 25.5 billion dollars. We also conduct mutual aid responses in communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center.

On October 31, 2023, we went live with our new Computer Aided Dispatch software (CAD). This was our third attempt at implementing a new CAD system as the first two companies we contracted with failed to deliver a usable product. This project required a massive amount of work to gather updated information for entry into the new system. The dispatch staff did an excellent job with data entry. We continue to work out details and address small problems, but the new CAD is operating successfully.

The 2023 Compact operating budget was \$ 1,610,710. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when possible. During 2023 we began investigating the future replacement of our aging radio system. We hired a consultant to evaluate our existing system and make recommendations for improvements. We sent representatives of our Communications Committee to Washington DC to meet with the NH Congressional Delegation to seek aid with funding options for this costly undertaking. We will continue to work to secure funding during 2024.

The Compact and Hazmat Team have received over 3.9 million dollars in grant funding since 1999. These funds have been used for communications improvements, training, and equipment. The direct benefit your community has realized from these grants is made possible by your participation in the regional service we provide.

During 2023 an order was placed to secure the Class B foam response unit and a supply of Class B foam for all Compact fire agencies, funded by a 2022 State Homeland Security program grant. This grant will improve our ability to respond to flammable liquid fires. It will replace the legacy Class B foam many agencies had. That foam has been determined to be an environmental and health hazard. We received a partial shipment of the foam during 2023 and expect the rest of the foam and the equipment to arrive during 2024.

The Compact also created a Deputy Chief Coordinator position. This part-time position was filled mid-year by Guy Newbery. Deputy Chief Newbery has proven to be an excellent addition and has been implementing added training opportunities and working on many projects.

The Chief & Deputy Coordinators responded to 642 incidents. In addition to responding to provide command post help at those mutual aid incidents, we also aid all departments with response planning, updating addressing information, and we represent the Compact with several organizations related to public safety.

The Central New Hampshire Hazmat Team represents 59 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. The Team responded to 23 hazmat incidents during 2023, a significant increase over 2022.

Please visit the Compact website at <https://www.capareafire.org/> for incident photos, news, scheduled events, training info, Standard Operating Guidelines and department profiles.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

All departments are encouraged to send a representative to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

Compact officers serving during 2023 were:

President, Chief Jim Morse, Henniker
 Vice President, Deputy Chief Ed Raymond, Warner
 Secretary, Deputy Chief Guy Newbery, Canterbury
 Treasurer, Chief Jeff Yale, Hopkinton

Respectfully submitted,

Keith Gilbert, Chief Coordinator

COMPACT INCIDENTS

ID #	Town	2022	2023	% Change
50	Allenstown	851	884	3.9%
51	Boscawen	272	281	3.3%
52	Bow	1,351	1,096	-18.9%
53	Canterbury	301	342	13.6%
54	Chichester	583	547	-6.2%
55	Concord	10,644	10,378	-2.5%
56	Epsom	1,123	1,161	3.4%
57	Dunbarton	264	265	0.4%
58	Henniker	1,103	1,142	3.5%
59	Hillsboro (includes Windsor)	1,135	1,281	12.9%
60	Hopkinton	1,402	1,372	-2.1%
61	Loudon	1,195	923	-22.8%
62	Pembroke	359	342	-4.7%
63	Hooksett	2,604	2,630	1.0%
64	Penacook Rescue Squad	1,067	1,094	2.5%
65	Webster	222	219	-1.4%
66	Central NH Hazmat	11	23	109.1%
71	Northwood	774	771	-0.4%
72	Pittsfield	954	1,011	6.0%
74	Salisbury	174	152	-12.6%
75	Weare	521	839	61.0%
79	Tri-Town Ambulance	1,425	1,379	-3.2%
80	Warner	541	601	11.1%
82	Bradford	218	193	-11.5%
84	Deering	288	265	-8.0%
86	Washington	187	207	10.7%
	TOTAL	29,569	29,398	-0.6%
	Inbound Telephone Calls	51,402	54,324	5.68%
	Outbound Telephone Calls	8,175	7,928	-3.02%
	Fire Systems Placed in/out of Service	5,264	2,867	-45.54%

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE PUBLIC WORKS DEPARTMENT

2023 was an uneventful year for the Public Works Department. In spring we began the usual necessary maintenance on the trucks after plow season. We removed plows and prepared all the winter equipment for storage and brought out the summer equipment. Spring clean-up was a success in between rainy days. The crew made sure that all the cemeteries were ready for Memorial Day.

Summer brought the usual rounds of mowing and maintaining equipment. We worked on the cemeteries, parks, and roads. During the wet weather we had many opportunities for storm clean-up, maintenance of the culverts and roadsides in Town. At the end of the summer and the beginning of fall we started paving the rest of Corn Hill Road and Woodbury Lane.

The Transfer Station was busy all year long. We would like to thank all the Town residents for keeping the flow of traffic moving at the designated stations.

We were happy to welcome our newest employee Ken Gilliland to the Department. Ken has a Commercial Driver’s License, (CDL) and has been an asset to our Department.

The Public Works Department saw the retirement of Mark Deangelis, Mark was very gracious and came back to assist the Department in a part-time capacity until we can fill his full-time position. We wish him luck in his retirement.

In the late fall we got word that our new pick-up truck was ready for us. This truck replaced a nine-year-old truck. The new truck will have a long life with the Public Works Department.

Winter arrived and it was again time to switch out equipment and get the plows and sanders ready for the season. We made sure the salt bins were full and the Department was ready for another Boscawen winter.

Respectfully submitted,

Dean Hollins, Director

PUBLIC WORKS DEPARTMENT BUDGET			
PUBLIC WORKS	2023 BUDGET	2023 ACTUAL	2024 BUDGET
Cemeteries			
CE Operating Expenses	\$ 3,000.00	\$ 1,891.72	\$ 3,000.00
Highway & Streets			
Public Works Director	\$ 89,139.00	\$ 87,692.80	\$ 93,975.00
HW General Laborer	36,837.00	38,288.60	45,074.00
HW Equipment Operator	59,988.00	57,824.96	64,064.00
HW General Laborer	17,265.00	17,192.38	20,709.00
HW General Laborer	36,839.00	32,440.91	42,058.00
HW General Laborer	43,946.00	45,213.02	51,772.00
HW Overtime & Weekend Duty	35,000.00	23,929.80	30,000.00
HW Utilities	9,500.00	10,442.44	9,500.00
HW Uniforms & Safety Equipment	13,000.00	12,828.52	13,000.00
HW Salt	46,000.00	45,790.38	46,000.00
HW Road Signs	1,000.00	1,185.18	1,000.00

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

HW Road Re-Surfacing	100,000.00	100,000.00	100,000.00
HW Meetings & Dues	250.00	80.00	250.00
HW Road Oil	20,000.00	4,250.00	20,000.00
HW Patch Mats	2,000.00	1,368.32	2,000.00
HW General Supplies	10,000.00	12,652.87	10,000.00
HW Gasoline	34,000.00	15,362.82	34,000.00
HW Equipment Repairs	25,000.00	26,329.69	25,000.00
HW Equipment	500.00	-	-
Subtotal, Highway & Streets	\$ 580,264.00	\$ 532,872.69	\$ 608,402.00
Street Lights	\$ 36,000.00	\$ 21,521.10	\$ 25,000.00
Other Highway & Streets			
Care of Trees	\$ 2,500.00	\$ 3,050.00	\$ 2,500.00
Sidewalk Repairs	1,800.00	221.16	1,800.00
Culvert Replacement	1,500.00	1,128.72	1,500.00
	\$ 5,800.00	\$ 4,399.88	\$ 5,800.00
Subtotal, Other Highway & Streets	\$ 622,064.00	\$ 558,793.67	\$ 639,202.00
Sanitation- Solid Waste Disposal			
Solid Waste Disposal			
SW Operator	\$ 32,740.00	\$ 10,890.42	\$ 42,058.00
SW Operator	25,897.00	27,168.77	31,064.00
SW Operator	18,682.00	16,711.18	19,803.00
SW Overtime	3,500.00	1,555.92	3,500.00
SW Utilities	8,500.00	5,880.16	8,500.00
SW Tipping Fees	161,000.00	139,200.53	160,000.00
SW Tires	2,000.00	-	2,000.00
SW Equipment Maintenance	5,000.00	86.69	3,500.00
SW Dues/Memberships	500.00	417.00	500.00
Subtotal, Solid Waste Disposal	\$ 257,819.00	\$ 201,910.67	\$ 270,925.00
Solid Waste Clean-up			
Groundwater Sampling	\$ 12,000.00	\$ 10,175.62	\$ 15,250.00
Landfill Covering & Maintenance	5,000.00	-	-
Subtotal, Solid Waste Clean-up	\$ 17,000.00	\$ 10,175.62	\$ 15,250.00
Other Sanitation			
Storm Drainage	\$ 2,000.00	\$ -	\$ 2,000.00
Sewer Agreement	85,920.00	85,920.00	88,498.00
Engineering Services	2,500.00	-	-
Subtotal, Other Sanitation	\$ 90,420.00	\$ 85,920.00	\$ 90,498.00
Total, Public Works	\$ 990,303.00	\$ 858,691.68	\$ 1,018,875.00

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE CEMETERY TRUSTEES

This year was remarkably busy and productive for us. We had nine cremations at Pine Grove Cemetery and no full burials. Today's society is choosing cremations over full burials, since it is a more cost-effective option.

We continue to renew our membership with the NH Cemetery Association and attend the fall and spring meetings at the Derryfield in Manchester. Meetings feature various speakers and cemetery topics beneficial to us. We receive frequent email questions from other cemetery trustees, administrators, and sextons that we review and respond to. Once the email questions are responded to by members, results are disseminated to us for review. Having this email system in place keeps us updated regarding various cemetery issues. This year our membership resulted in our changing our lot purchases from a "Deed" to a "Right-to-Inter." This clarifies a lot purchase gives the owner the right-to-inter while the physical property remains Town property.

An administrative fee increase was recommended by Sexton Dean Hollins and was approved by the Town Select Board. Changes are as follows: \$250 for the corner markers making the cost of a single lot \$550 instead of the previous price of \$475. This increase was due to price increases for purchasing the corner markers from our distributor.

Information was passed on to Lauren Hargrave from the Boscawen Historical Society regarding a lady from North Carolina who was requesting changes to Gookin Cemetery related to her 5th great grandfather, Lt. Capt. Nathaniel Gookin, a Revolutionary War Patriot who is buried there. When she was informed her request regarding Gookin Cemetery should be directed to the Trustees and not the Historical Society, we have heard no more.

Dean Hollins received an email from Lauren Hargrave regarding a Raymond family member contacting her and looking for information on infant Raymond babies buried in the Plains Cemetery. Michael Raymond will be reaching out to Dean Hollins for information.

Beaver Dam Cemetery, located on Long Street, lies in Webster but one half belongs to, and is used, by Boscawen. Lauren Hargrave and Beverly Lacoy are working on recording, photographing, and mapping Boscawen's side of Beaver Dam Cemetery. Barbara Corliss from the Webster Historical Society agreed to a collaboration of information. Additionally, there was a mole issue resulting from grub activity at the cemetery that was resolved by Dean Hollins. However, without the Webster side of the cemetery treating grubs they may spread again to the Boscawen side of the cemetery in the spring.

All of us have worked diligently to create a spreadsheet for Pine Grove Cemetery last year and we continue to work to identify the names of lot owners, and to contact individuals for those lots, along with any other pertinent information.

Dean Hollins was contacted by the family of a woman buried in Pine Grove Cemetery who was having a dispute over the lot ownership. Unfortunately, the family was unable to come to an agreement amongst themselves and it became a legal matter that they had to pursue in court.

Please contact us at the Town Office if you have a comment, question, or concern. We try to keep up with regulations in what is a rapidly changing world when it comes to customs that are deeply sensitive. We are dealing not only with customs but also with religious beliefs.

Respectfully submitted,
Rhoda W. Hardy, Trustee Chair
Lauren M. Hargrave, Trustee Secretary
Beverly H. Lacoy, Trustee
Dean Hollins, Sexton

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

The Office of Planning & Community Development provides staff support to the Planning Board, Conservation Commission, Zoning Board of Adjustment, Agricultural Commission, Beautification Committee, Economic Development Committee, Energy Committee, Community Garden, Brownfields Advisory Committee, Building Inspector, and the Assessing Department.

Our Department staff consists of myself, Deputy Director Kearsten O'Brien, Planning & Community Development Assistant Kara Gallagher, Building Inspectors Chuck Bodien, Alan Hardy, & Rose Fife, Planning and Community Development Clerk Ruth Ashby. Our office provides administrative support to citizens, developers, and businesses in Boscawen.

Some of our other office responsibilities include assessing Impact Fees for new construction of homes, commercial buildings, and some remodels. Impact Fees are used for capital expenditures that are triggered by growth and help to reduce the burden of capital improvements on the taxpayers. The development of land creates an increased need for capital improvements such as new or improved roads and intersections, water and sewer extensions, school, police, and street lighting. The Town charges the developer for these costs and receives money in the form of Impact Fees. These fees are due before the Certificate of Occupancy is issued.

In partnership with Central NH Regional Planning Commission, we received an InvestNH Municipal Planning and Zoning Grant of \$26,950 for use this year. Scope of work included updates to the MR District, Housing Chapter for the Master Plan, updates to the Cluster Development Ordinance, a new Planned Unit Development Ordinance and creation of a TIF plan. CNHRPC is our consultant and worked with our department on these exciting new projects, which will increase opportunities for housing in Boscawen, as well as continuing to add to the tax base. I am extremely grateful for CNHRPC's support and guidance throughout the year. This year the Planning Board conducted a site walk visioning session for Commercial Street and had a great turn out.

Our office has a great appreciation for the support of the individuals who serve on our boards, commissions, and committees. Their dedication and thoughtful support allow us to continuously improve our ordinances and regulations to make them work for the common good.

If you are interested in serving on a board or commission in Town, please let any of our staff members know. I will be happy to explain what serving on a board or commission is all about.

Respectfully submitted,

Kellee Jo Easler, Director

BUILDING INSPECTOR REPORT

As we have attended our monthly meetings with the New Hampshire Building Officials Association (NHBOA) there is one topic that has routinely been on that meeting's agenda: the need for additional housing units in New Hampshire. Higher interest rates during 2023 may have slowed construction of market-rate housing in the short-term, but we suspect that as the interest rates drop, construction of rental units and affordable housing will return. We will continue to hear about the need for housing, not only in Boscawen, but in much of New Hampshire as well.

2024 will see the rental units currently being constructed along King Street completed and occupied. Boscawen has not seen a rental project of this scale completed since the 12 rental units were completed off North Main Street on Red Oak Way. More of the market-rate properties along

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Eagle Perch Drive off North Main Street will be completed during 2024. We suspect that uses of the property along Commercial Street will also be discussed this year as the clean-up project moves forward and development becomes possible. 2024 should be an interesting year!

As mentioned above, new home construction in Town continues to be of note. In 2023 there were building permits issued for five manufactured homes, 18 single-family homes and three two-family homes for a total of 29 dwelling units. All of these homes were new construction, but it is important to note that many of the manufactured homes were older models, replaced with new units. In 2023, 183 total building permits were issued, and the fees totaled \$81,946.99 primarily due to the larger number of single-family homes.

Our dedicated and knowledgeable group in the Planning & Community Development Office overseeing the construction activity in Boscawen includes: Building Inspectors Chuck Bodien, Alan Hardy and Rose Fife, Building Permitting support staff Kara Gallagher and Ruth Ashby, and Director Kellee Easler.

We are thankful for the assistance that was provided by retired employees Amy Forbes, Kearsten O’Brien and Alan Hardy.

Should you have any questions regarding the building codes or your project, please contact Kellee Jo Easler at keasler@boscawennh.gov or 603.753.9188 x2309, to set up a meeting at the project or in the Office and we will find a way to be of assistance.

Respectfully submitted,

Kellee Jo Easler, Director

BALANCE SHEET - BUILDING INSPECTOR FUND FISCAL YEAR 2023

ASSETS

Current Assets

Checking/Savings

Cash - FSB Bldg Inspector \$ 61,394.24

Total Checking/Savings 61,394.24

Total Current Assets 61,394.24

TOTAL ASSETS \$ 61,394.24

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Due To(From) GF \$ 14,732.17

Total Other Current Liabilities 14,732.17

Total Current Liabilities 14,732.17

Total Liabilities \$ 14,732.17

Equity

Net Position \$ 25,028.34

Net Income 21,633.73

Total Equity 46,662.07

TOTAL LIABILITIES & EQUITY \$ 61,394.24

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT				
LAND USE	2023 BUDGET	2023 ACTUAL	2024 BUDGET	
Assessing, Revaluation of Property				
Assessing Director	\$ 6,230.00	\$ 6,117.28	\$ 6,602.00	
Assessing Assistant	18,978.00	20,014.82	18,205.00	
Assessing Clerk	19,303.00	19,091.80	19,303.00	
Assessing, Services	43,000.00	41,420.00	43,000.00	
Assessing, Software	2,683.00	2,683.00	2,783.00	
Assessing, Public Data Hosting	2,773.00	2,741.00	2,868.00	
Assessing, Intent to Cuts	500.00	385.96	500.00	
Subtotal, Assessing	93,467.00	92,453.86	93,261.00	
Planning & Community Development				
Planning & Community Development Director	49,837.00	48,938.24	52,816.00	
Planning & Community Development Coordinator	18,978.00	20,014.82	22,756.00	
Recording Secretary	7,200.00	6,150.00	7,200.00	
Planning & Community Development Assistant	19,303.00	19,091.80	19,303.00	
Planning & Community Development Clerk	15,285.00	13,483.82	16,203.00	
LU Office Equipment/Maintenance	900.00	447.41	900.00	
LU Advertising - Applicants	1,800.00	3,900.57	2,200.00	
LU Advertising - Public Notices	500.00	734.65	500.00	
LU Printing and Mapping	1,858.00	3,716.00	1,858.00	
LU Telephone	2,238.00	1,753.30	1,000.00	
LU Dues, CNHRPC	4,983.00	4,983.00	5,125.00	
LU Recording Fees - Applicants	250.00	375.62	250.00	
LU Code Manual Updates	150.00	54.20	125.00	
LU Regulation Ordinance Updates	1,000.00	-	4,500.00	
LU Meetings and Travel	3,000.00	2,098.31	2,600.00	
LU Office Equipment & Service Agreements	4,650.00	2,788.63	3,000.00	
LU General Office Supplies	3,000.00	2,801.89	3,000.00	
LU Energy Committee	500.00	285.00	1,000.00	
Subtotal, Planning and Community Development	\$ 135,432.00	\$ 131,617.26	\$ 144,336.00	
Agricultural Commission				
Agricultural Commission, Administration	\$ 500.00	125.00	\$ 600.00	
Agricultural Commission, Community Garden	300.00	215.35	-	
Agricultural Commission, Physical Improvements	900.00	250.00	-	
Subtotal, Agriculture Commission	\$ 1,700.00	\$ 590.35	\$ 600.00	
Conservation Commission				
Conservation Commission, Contracted Services	\$ 400.00	\$ -	\$ 500.00	
Conservation Commission, Mapping & Research	400.00	-	-	
Conservation Commission, Dues and Fees	700.00	100.00	-	
Conservation Commission, Meetings & Travel	200.00	125.00	-	
Conservation Commission, Education	400.00	-	-	
Conservation Commission, Supplies/Miscellaneous	100.00	31.92	-	
Subtotal, Conservation Commission	\$ 2,200.00	\$ 256.92	\$ 500.00	
Economic Development				
LU Economic Development	Subtotal, Economic Development	\$ 2,250.00	\$ 1,500.00	\$ 3,750.00
Health Department				
Health Officer	\$ 6,230.00	\$ 6,167.28	\$ 6,602.00	
Deputy Health Officer	2,373.00	2,501.85	4,551.00	
HA Meetings & Travel	100.00	250.00	300.00	
HA Office Supplies	100.00	-	-	
Health Remediation	-	32,600.56	-	
Pest & Dog Control	250.00	-	250.00	
Subtotal, Health Department	\$ 9,053.00	\$ 41,519.69	\$ 11,703.00	
Health Agencies, Hospitals - American Red Cross				
Health Agencies, Hospitals	\$ 100.00	\$ 100.00	\$ 100.00	
Total, Planning and Community Development	\$ 244,202.00	\$ 268,038.08	\$ 254,250.00	

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REPORT OF THE CODE ENFORCEMENT OFFICER

This will be my last report to you as Boscawen's Code Enforcement Officer; I have retired from this position effective December 31, 2023. As Code Enforcement Officer, I report to the Select Board through the Town Administrator, Katie Phelps. It is my responsibility to assist individuals, boards, commissions and staff by interpreting our zoning ordinance specifically and land use ordinances in general. Those interpretations many times may find their way to an administrative document, referred to as a determination letter. Once the determination letters are issued, they are posted on the Town's website on the Code Enforcement Officer page at the following address: <https://www.boscawennh.gov/code-enforcement-officer>. The determination letter is usually intended to give an applicant guidance on the recommended path to best navigate through our land use ordinances, if additional steps are necessary. The letters issued during 2023 are there on our website for your review.

Occasionally, I am made aware of a perceived violation of our land use ordinances. Following up on these perceived violations is my second responsibility. Once I determine that the property owner or tenant is in violation, I try to work with them to help them come into compliance with the land use ordinances. If this is not possible, I am responsible for issuing an enforcement action to gain compliance. In 2023, as in prior years, complaints about chickens were the most common filed with the Planning & Community Development Office. Complaints regarding residential uses of recreational vehicles made up most of the other complaints in 2023.

The third and not well-known process that the Code Enforcement Officer is responsible for is the issuance of raffle permits for non-profits when the raffle is conducted in Boscawen. If your non-profit organization is considering conducting a raffle in Boscawen, please contact the office to see what the requirements are for raffles in 2024.

I have enjoyed working for Katie Phelps, our Town Administrator, as your Code Enforcement Officer. I have also enjoyed working with Kellee Jo Easler, Planning & Community Development Director and her staff, Kearsten O'Brien, Kara Gallagher, Amy Forbes and Ruth Ashby. Rose Fife has been appointed as Code Enforcement Officer effective January 1, 2024. Should you have a question or concern, they will all do their best to assist you.

Respectfully submitted,

Alan H. Hardy, Code Enforcement Officer

REPORT OF THE HEALTH OFFICER

The Health Officer's public health role is based on an understanding of buildings, people, pests and sanitary conditions. We are responsible for administering and performing inspection work in the enforcement of federal, state, and town laws, rules, codes, and regulations relating to general environmental health: housing and sanitation programs to include making sanitary investigations as may be directed by the Board of Health, or as requested by the Director of the Division of Public Health Services. We conduct sanitary investigations based on reasonable information, personal knowledge or belief, in order to safeguard public health or to prevent pollution of any body of water. If necessary, the Health Officer takes appropriate action to prevent continuing health issues or further pollution.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Various duties throughout the past year include septic or sewer issues, health nuisances such as rodents, verification that rental housing units meet the appropriate housing standards, inspections of schools, daycares and foster/adoptive homes.

The Select Board and Health Officer meet monthly, or as needed, as the Board of Health to address health concerns within the Boscawen community. Deputy Health Officer Kearsten O'Brien continues to provide support along with Chuck Bodien as Life Safety Officer. The State of New Hampshire now requires a minimum of three-hour training that was completed by the Health Officer and Deputy Health Officer. The Health Officer attended the annual Health Officers training this year and both the Health Officer and Deputy Health Officer will continue ongoing training.

If you have any questions or concerns, please contact me at the Town Office to help you determine which resources are available to best assist you.

Respectfully submitted,

Kellee Jo Easler, Health Officer

REPORT OF THE AGRICULTURAL COMMISSION

The Boscawen Agricultural Commission met monthly during 2023, with the participation of members and alternates. It continues to carry out its mission of supporting and promoting agriculture in Town through the following activities:

Invasive species control—Commissioners have attended Zoom meetings, read materials, and cooperated with the Conservation Commission in working out plans to control the ever-growing occurrence of invasive species weeds along the Town's roadsides and forests. The Town has cooperated with the New Hampshire Department of Agriculture, Markets & Food in contracting selective spraying.

Welcome Wagon inclusion—The Agricultural Commission developed an information sheet about Boscawen agriculture, including a listing of all the Commissioners, which will be included in the Welcome Wagon packet from now on. The purpose is to target those with a particular interest in agriculture and make them aware of resources.

Local agriculture promotion—Tim Reese and Cindy Butler, owners of NH Hereford Hogs on Corn Hill Road, gave a presentation to the Commission about their specialty farming of raising the endangered Hereford hog for breeding stock. The Ag. Commission held their regular September meeting at the Pustizzi Fruit Farm, now operated by Fresh Start Farm, where the manager, Emma Richmond-Boudewyns, gave a tour of the gardens grown by refugee farmers.

Community Garden oversight—The Commission oversees the Community Garden Project, which is managed by Jeff Abbe and his advisory committee. This year a total of 108 plots were available with a 94% occupancy rate. There were 35 gardeners with various size plots. Two educational sessions were held at the site, one dealing with Integrated Pest Management (IPM) and the other on herb gardening.

Welcome to Boscawen Sign maintenance—Each Commissioner takes the responsibility of monitoring a sign that is near them. This year the sign at the traffic circle was given an overhaul. Jeff Abbe changes the crop availability with the seasons.

Old Home Day (OHD) activities—At the beginning of Old Home Day Week, Roger Sanborn hosted a draft horse event at his place on Sunday. People had a chance to watch the horses

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

in action and interact with the teamsters. The OHD committee had a table selling refreshments, baked goods, and raffle tickets to all that attended the event.

First Annual Pumpkin Ride and Walk assistance on the Northern Rail Trail—The Agricultural Commission helped Emma Richmond-Boudewyns, from Fresh Start Farm, haul and assemble a vendor stand at the bicycle ride event, which headquartered at Jamie Welch Park. She sold food items from the farm, including pumpkins that were purchased and decorated by participating children.

Respectfully submitted,

John Keegan, Chair

REPORT OF THE CONSERVATION COMMISSION

The year 2023 has been an eventful one for the Conservation Commission and, in large part, it has been a good year. However, we begin by acknowledging the service of Henry Carrier, who has been a member of the Commission since 2019. He submitted his resignation this year. His contributions are appreciated, and he will be missed.

The Barnard Lot, which lies at the far west end of the Weir Road Town Forest, was the site of economic and ecological success in 2023. Charlie Niebling, our Town Forester, first noted that this lot was home to two large stands of pine that were dying. A plan was devised to harvest the pine during a peak cone crop so that the land could be regenerated. The autumn of 2023 was predicted to be such a peak cone crop based on observations over the past two years. The Commission moved quickly to inventory the trees on this lot and arrange the harvest, which all went according to plan. The result heading into the winter of 2023 is a well-prepared site strewn with thousands of mature pinecones that will lead to regeneration of the lot in the coming years. Your Conservation Commission will continue to monitor the progress of this area.

Maintenance work was done on the Town Forest lots at the Boscawen Village Town Forest and the Weir Road Town Forest throughout the year including trail cleanup after storms and updates to signage and trail markings. Nine of the ten American Chestnut trees planted last year at the Weir Road Town Forest survived the winter and continue to be monitored and protected. The picnic table at the Weir Farmstead was replaced. A new trail on the east side of the Village Town Forest was flagged in anticipation of the loss of access to the snowmobile trail that runs through what will be the expanded Ross Express facility in the near future. This new trail is intended for non-motorized uses including skiing, snowshoeing, and walking. Another snowmobile trail through the Village Town Forest continues to maintain the continuity of the snowmobile trail network in the area. We hope to work with Ross Express staff as their plans for the future are developed and discussed.

In the Weir Road Town Forest, the snowmobile trail near Hardy Bypass was rerouted this summer. Due to beaver activity in the marsh the old Weir Road has been under water for years. The reroute moved the trail uphill and involved the construction of a snowmobile bridge. Norm LaPierre, member of both the snowmobile club and the Conservation Commission, along with Scott Hill, trail administrator for the snowmobile club, spearheaded this project. Since the snowmobile trail is a multi-use trail it will also benefit other users of the Weir Road Town Forest.

The Master Plan chapter on conservation was updated. Main features include a conservation vision that succinctly incorporates the scope and purpose of conservation efforts by

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the Town as well as an updated list of high-level goals and subordinate objectives to help guide our efforts going forward.

There are a number of other projects that remain ongoing and entail a great deal of discussion. These include subdivisions and developments that the Commission is asked to review and comment on. In 2023, the Commission commented on proposed developments at 145 King Street and 477 High Street, among others. Creation of a comprehensive plan of action for the Town land at Walker Pond is another ongoing discussion. This is an important, multi-year project given the popularity of Walker Pond and its ecological niche. Relationships with other groups whose interests intersect with our own is another priority. The joint project with the snowmobile club is discussed above. The Commission has also both hosted and attended meetings with Five Rivers Conservation Trust this year. These ongoing projects do not produce results that are easily measured, but they are critical to the work done by the Town and the Conservation Commission.

The last few years have seen a surge of new construction throughout New Hampshire, and we continue to hear that the State of New Hampshire has a need for more affordable housing. As this trend continues Our Commission would like to remind everyone to be mindful of the potentially deleterious effects of rampant development on our natural resources including our forests, our farmland, and our wetlands, many of which currently form unfragmented wildlife corridors. Now more than ever we must be proactive in our conservation efforts or risk losing these natural resources forever and with them the very essence of what draws many people to this area.

Finally, please know that the Conservation Commission is always looking for new members. Come to our monthly meeting, join the conversation, and help keep us moving in a positive direction.

Respectfully submitted,

The Boscawen Conservation Commission

REPORT OF THE PLANNING BOARD

The past year has been remarkably busy for your Planning Board. Development has returned to Boscawen and growth is on the rise. In addition to the Notices of Decision reached by the Planning Board that can be accessed here <https://www.boscawennh.gov/planning-board/pages/2023-notice-decisions>, applications took multiple meetings to resolve with input from taxpayers and Town staff. We were able to come to thoughtful decisions that are following the zoning ordinances previously approved by you, the voting taxpayers.

With the help of the Central New Hampshire Regional Planning Commission (CNHRPC), we received the InvestNH grant, which will help us address the housing crisis we face in Town that is similarly plaguing the State. The Planning Board, along with CNHRPC participated in Old Home Day, as well as the Housing and Visioning riverside walk with Town residents. This was to discuss what they envision Boscawen's future to look like with the cleaned-up Mill property on Commercial Street.

One of the things the Planning Board does each year is recommend changes to your Zoning Ordinance. Usually, these changes come about due to an issue being discovered in the Zoning Ordinance, or the realization that the way the ordinance presently reads is not what we really meant. There will be changes proposed to the ordinance that will address these issues as well as

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meant. There will be changes proposed to the ordinance that will address these issues as well as encourage housing options such as multi-generational living through more flexible ADU, Accessory Dwelling Units and Cluster Housing policies. Members of your Planning Board and staff will be available all day at the Town Meeting if you would like to understand these articles before voting.

I would like to thank CNHRPC and Underwood Engineering for all their guidance and assistance navigating all that we need to do. A huge shout out to all my fellow Planning Board Members for their constant attendance and thoughtful input in every item that comes before us. Without Barbara Randall by my side as Vice Chair I could not get the job done and for that I am so appreciative. I would also like to thank our Town staff for their never-ending help and continued support. We could not do it without you! Lastly, I would like to thank Mark Varney, as he helped prepare me for this role as Chair. We wish him well and appreciate all his efforts over the years in volunteering his services for the residents of Boscawen.

Respectfully submitted,

Loren Martin, Chair

REPORT OF THE ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment (ZBA) has the responsibility to hear appeals such as Special Exceptions, Variances, Appeals of Administrative Decisions and Equitable Waivers of Dimensional Requirements. These are typically appeals or requests for waivers from specific zoning regulations. 2023 was a quiet year as the ZBA only heard two appeals (through November 2023).

1. **A Request for a Variance** to allow for three residential duplexes on a property at 120 Elm Street. The ZBA approved this request, with conditions, on August 22, 2023.
2. **A Request for a Variance** from Article V for lot dimensions, for a potential subdivision on Jackson Street. The ZBA heard this case on November 28, 2023.

The Board would like to thank all those who volunteered their time to serve the Town, including Board members and staff. The ZBA welcomes the public to join us to see how the Board functions and how the individuals serve as members. We meet on the 4th Tuesday of every month at 6:30 PM at the Municipal Complex on the fourth floor.

Respectfully submitted,

Edward J. Cherian, Jr., Chair
Scott Maltzie, PhD, Vice-Chair
Tracy Jo Bartlett, Member
Ann Dominguez, Member
Roger Sanborn, Member
Tama Tillman, Member

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REPORT OF THE ENERGY COMMITTEE

The Town of Boscawen formally established an Energy Committee in 2021 and the Committee first met in November 2021 to welcome committee members and elect officers.

In 2023 the EC has focused on drafting the proposed Electricity Aggregation Plan (EAP), and hosting Public Hearings required as part of our potential participation in the Community Power Coalition of New Hampshire (CPCNH). CPCNH is a non-profit organization that allows communities to collectively procure electricity for residents and businesses at discounts below the standard rates provided by Unitil and Eversource. It also provides towns and cities with the power to control their energy prices and their energy futures.

Community Power Coalition of NH. The Committee met with representatives of this group on multiple occasions to assess potential benefits for Boscawen rate payers, particularly considering volatile electricity prices. The Coalition is a grouping of 35 (and counting) NH cities, towns, and counties with the goal of procuring electricity for member towns by aggregating the collective “load” (power usage) of the towns’ residents and businesses. This aggregation can yield savings over the “default” rate (standard rate set by Unitil). CPCNH is already procuring electricity for member towns, with average savings of 18%.

Recently the Energy Committee hosted two Public Hearings on the EAP draft, September 23, 2023, and November 13, 2023. At these hearings, the CPCNH presented an overview of the coalition, and the Energy Committee heard from residents. The Committee will continue to offer advice to the Select Board, when requested, regarding the Town’s potential participation in the Coalition. The next step the Energy Committee will consider is whether to endorse the EAP and submit it to the Selectboard with a recommendation to add the question to the March 2024 warrant. You can find detailed information is available at: <https://www.boscawennh.gov/energy-committee/pages/boscawen-community-power>.

The Committee meets every other month on the 3rd Tuesday of the month at 5:30 pm at the Municipal Complex, fourth floor boardroom. All are welcome to join and participate.

Respectfully submitted,

Ed Cherian, Chair
Charlie Niebling, Vice-Chair
Matthew Burdick, Ex-Officio
Nathan Preisendorfer
Gary Tillman

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REPORT OF BEAUTIFICATION COMMITTEE

A small but dedicated group of volunteers make up Boscawen's Beautification Committee led by John Keegan, Chair, including Beverly Baer Drouin, Vice Chair, Nancy Towle, Leah Milano, and ex-officio member, Bill Bevans. We were thrilled to welcome Leah as a new Committee member. Jeff Abbe, a former member, continues as a volunteer focusing on the Exit 17 Roundabout. As an unfortunate repercussion of the tough budget cuts the Town faced: the Committee was solely supported in 2023 by donations from generous community members.

In the spring, the Committee consulted with local forester, Charlie Niebling, to examine the health of the trees at the Municipal Complex on Main Street, as several trees appeared to be in poor health. The two Norway spruce on the corner of Academy and North Main Streets were dying due to road salt and the small Oak tree near the parking lot entrance was also found to be in poor health. Committee members followed up on his recommendations by fertilizing and watering select trees on the property that has resulted in slow improvements. Bartlett Tree Experts donated their services to help the Committee with fertilizing and have recommended that the small Oak tree be sprayed for Gypsy Moths.

Volunteers make it all happen and the Committee was successful in expanding the number of "Adopt-a-Spots" throughout our community. We are thankful to these local 'champions' who volunteer their time to make it happen.

- Harris Hill Roundabout–Jeff Abbe
- 1913 Library Horse Trough–Jeff Abbe
- Historic Boscawen Sign at Church Park–Leah Milano
- Fire Station whiskey barrel and garden–Chief Tim Kenney
- Jamie Welch Park Entrance Whiskey Barrel–Rick and Laura Swanson
- Municipal Complex Main Entrance Garden–Nancy Towle
- Police Station Whiskey Barrels–Nancy Towle
- Municipal Complex Library Sign–Nancy Towle
- Municipal Complex Gazebo–Nancy Towle
- Municipal Complex Flagpole–Nancy Towle

Many of these "Adopt-a-Spots" would not have been possible without the generous support of our businesses that include Bartlett Tree Experts, Colby Lumber, Briar Hydro, Swenson Granite, Tom LeClair, Black Forest Nursery and Garden Center, and Murray Farms. John Keegan has helped several Champions, to maintain "Adopt-a-Spots" throughout the summer months.

The Harris Hill Roundabout continues to be the shining star to the 15,000 daily commuters that travel through Boscawen. Volunteer Jeff Abbe continues to keep the Roundabout's irrigation, weeding and ongoing maintenance. The 700+ bulbs planted in 2020, continue to bloom, starting the season with brilliant white, yellow and red. Colby Lumber graciously donated bark mulch to give the Roundabout a fresh look. Half a dozen perennials were replaced early in the season and were supplemented by seasonal annuals. The Winterberry did not fruit this season due to last year's abundant bloom and display. Winterberry bushes take a rest for a year, due to the energy needed to bloom and bear fruit. The US flag and solar lighting on the flagpole were replaced. Based on information shared with the Committee by NHDOT and the Police Chief, members knew it was inevitable a driver would fail to navigate the Roundabout. During December two drivers plowed through the Roundabout. One knocked down and damaged the "Welcome to Boscawen" sign and some flower beds. The second driver disrupted the mulch and

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knocked down flowers. The Committee is grateful to the Public Works staff and the Agricultural Commission who will restore the sign to its original state. Damage to the plots will be re-assessed once fully rehabilitated in the spring.

Improvements to the Gazebo at the Municipal Complex has been approached by the Committee in phases. New stain was applied to the Gazebo in 2022, and this year, local volunteer, Nancy Towle, ensured that it was decorated for the changing seasons. Over the summer it was decorated with red, white and blue banners and as fall approached, it was decorated with garlands of autumn leaves, corn stalks, hay bales and bright yellow mums.

Our newest committee volunteer, Leah Milano, offered to take on one of the committee's newest "Adopt-a-Spot" locations, tackling the "Historic Boscawen Sign" found at the entrance to Church Park. This was no small undertaking as the sign and surrounding landscaping suffered from decades of deferred maintenance. Leah reports that the sign is in decent shape, though the trim work needs replacement. She trimmed the bushes around the sign and has plans to plant perennials/annuals in the spring 2024.

One of the committee's newest "Adopt-a-Spots" was the whiskey barrel at the entrance to Jamie Welch Memorial Field. We are grateful to local volunteers, Rick and Laura Swanson, who planted and maintained the colorful flowers that brightened the entrance to our park.

Local artisan, Casey Grenier, donated a beautiful hand-crafted "Welcome to Boscawen" sign that was installed on lower Tremont Street on the property of Briar Hydro. Supported by donations from Briar Hydro and Swenson Granite, the sign welcomes travelers coming from downtown Penacook, across the river into Boscawen.

Thanks to the hard work of Nancy Towle and John Keegan, with generous donations from Black Forest Nursery and Garden Center, the gardens throughout the property surrounding the Municipal Complex have never looked as good. Gardens next to the entrance of the building, surrounding the flagpole and at the base of the Library sign were in full bloom from spring to fall with a full array of perennials and annuals. Colorful planters were also found at the entrance to the Police Station.

Please consider volunteering your time or donating to support the work of the Beautification Committee. Mail your check payable to the "Town of Boscawen" specifying Beautification Committee on the memo line and drop off or mail your check to the Town of Boscawen, 116 North Main Street, Boscawen, NH 03303. Want to volunteer or have an idea? Call Kara Gallagher at 603-753-9188 x 2322 or email her at kgallagher@Boscawennh.gov.

Respectfully submitted,

The Beautification Committee Members

John Keegan

Beverly Baer Drouin

Nancy Towle

Leah Milano

William Bevans, Ex-Officio

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REPORT OF THE FACILITIES MANAGEMENT DEPARTMENT

2023 marked the completion of a project in the works for over six years. A new 100 KW generator was installed at the Municipal Building. The Town received a \$75,000 matching grant from the NH Department of Safety, Homeland Security and Emergency Management. This project was made possible with the help of Yeaton Associates, Giguere Electric, and Liberty Utilities. The Municipal Building is now adequately equipped to be an emergency shelter and critical emergency coordination and communications will always be available.

The exterior of the Municipal Building and Police Department received a fresh coat of paint for the first time in over 50 years. The 157-year-old historic office building had all the doors, windows and trim cleaned, scraped and a fresh coat of paint applied to match the original color. Additionally, the parking lot at the Municipal Building was seal coated and restriped to preserve the asphalt.

We continued to focus on energy efficiency in 2023. The Fire Station was equipped with new outdoor LED lighting and energy consumption decreased from 800 to 240 watts following this upgrade. The Boscawen Public Library was upgraded with new energy-efficient blinds. There were 50 new emergency light units installed at the Municipal Building and Police Department. The prior units were outdated and required expensive 6 cell batteries. For the same cost of a battery, a new LED unit could be purchased. The old batteries were the size of a motorcycle battery whereas the new units have a “C” size lithium battery and will be good for 20 plus years.

The Municipal Office Building was awarded a Moose Plate grant from the Department of Natural and Cultural Resources. The grant of \$7,025 will be used to restore all six attic windows to their original condition. The project will begin in 2024.

Respectfully submitted,

Gary Moore, Facilities Director

FACILITIES MANAGEMENT BUDGET			
Town Buildings	2023 BUDGET	2023 ACTUAL	2024 BUDGET
Facilities Director	\$ 41,992.00	\$ 37,142.88	\$ 44,510.00
Building Custodian	18,273.00	11,652.77	15,284.00
248 King Street 1913 Library	3,380.00	3,070.00	3,380.00
19 High Street Old Police Station	300.00	43.57	300.00
19 High Street Town Hall	6,430.00	8,911.43	6,000.00
116 North Main Street Main/Supplies	20,000.00	18,848.39	38,000.00
116 North Main Street Utilities	63,490.00	46,657.92	56,000.00
73 North Main Street Torrent Station	3,700.00	3,458.94	3,700.00
Tax Deeded Properties	6,000.00	1,264.30	5,000.00
Radio Maintenance	2,000.00	-	1.00

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Vehicle Maintenance	2,000.00	1,064.17	8,000.00
Telephone and Software	675.00	476.63	600.00
Tools and Equipment	2,000.00	1,551.50	1,500.00
Contracts & Service Agreements	25,000.00	14,282.69	3,000.00
Boscawen Town Park	9,800.00	8,214.94	9,800.00
Total, Facilities Management	\$ 205,040.00	\$ 156,640.13	\$ 195,075.00

REPORT OF THE LIBRARY TRUSTEES

The Boscawen Public Library is proud to offer materials that provide knowledge and entertainment, as well as activities for our entire community. In 2023 library visits totaled 10,350 with 1,294 of those visitors using the free access to Wi/Fi and public computers. We also welcomed nearly 100 new patrons.

During the year 14,339 items circulated, including 3,221 eBooks, audiobooks, and magazines through NH Downloadable Books. We also take part in the statewide Interlibrary Loan program which enables libraries statewide to lend and borrow books from each other; in 2023 the Boscawen Library borrowed and loaned more than 1,000 titles.

We offer regular weekly programs of Preschool Story Time, Gentle Yoga, Bone Builders through the Friends Program, and an Adult Craft Group on Monday afternoons. Monthly programs include a Book Discussion Group and an Adult Writer’s Group. We cannot forget praise for the ever-popular Summer Reading Program. In addition, we hosted NH Humanities evening programs which were well attended. Our total program attendance this year was 2,927 adults and children.

The library is pleased to provide a meeting space and access to library services and materials for members of our community with special needs. For example, The Start Program, as well individual clients, and staff from Community Bridges. We are a meeting space for homeschoolers, after school tutoring, and a space for Town boards, commission meetings, and election voting when needed.

This year we began an outreach program to provide delivery services to the Merrimack County Nursing Home for those who are unable to travel to our location. The library is a community resource, cooling center, and meeting place available to most if not all Boscawen citizens.

In order to offer quality materials and supportive services to our patrons it is essential that we operate at our most efficient level. It was a challenge to keep expenses down, with rising energy costs and the cost of materials. We were able to ask for a total budget increase of only \$484.00 for 2024.

Our Library Director, Bonny John, and her staff: Donna Raymond, Mary Allard, Nancy Perkins, Katie Gilley, and Vern John will continue to run the Library effectively. Trustees Tina Laroche, Mary Estee, Becky Davis, Lawre Murphy, and Elaine Clow as Chair, hope to continue to provide the exceptional level of service provided to all our users by our staff in the upcoming year.

Respectfully submitted,

Elaine Clow, Chair

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PUBLIC LIBRARY BUDGET			
	2023 BUDGET	2023 ACTUAL	2024 BUDGET
Salaries	\$ 65,396.00	\$ 65,436.74	\$ 67,100.00
Electricity	6,500.00	4,557.26	4,700.00
Heat	6,100.00	6,280.30	5,500.00
Supplies/Small Equipment	5,000.00	4,920.82	5,300.00
Telephone	580.00	687.65	580.00
Technology	1,500.00	2,173.13	1,800.00
Library Information System	1,190.00	1,190.00	1,190.00
Materials	12,000.00	13,071.63	12,000.00
Insurance	2,500.00	2,468.00	2,700.00
Member Dues	390.00	405.00	400.00
Business Services	4,000.00	4,067.00	4,200.00
Web Services	1,000.00	1,385.90	1,200.00
Program Costs	1,000.00	992.79	1,000.00
Maintenance/new window treatments	-	-	-
Total, Library	\$ 107,156.00	\$ 107,636.22	\$ 107,670.00

REPORT OF THE PARKS AND RECREATION COMMITTEE

The 2023 Summer Parks Program was modified this year due to lack of bus transportation for field trips to the beach. The Counselors made the best of summer offering fun games and activities for the campers. Highway View Farm and Live Free Florals was within walking distance for the campers, and they enjoyed the field trip. The NH Fish Hatchery and Reptiles on the Move brought their programs to the Boscawen Town Park. We hope that we can gain bus transportation and provide more entertainment onsite for this coming summer season.

The Summer Program served a pancake breakfast and the occasional hot dog lunch during the season. Thank you to the Boscawen Police Department for arranging the second annual Cops and Cones Day!

It was a great summer with a fantastic group of campers and counselors. Lori Cronan returned as our Director, Tasee Welcome as our Assistant Director, Nora Navoy as Senior Counselor, with Trynity Gerlack, Sarah Navoy, and we welcomed Macy Gordon, as a new counselor. Thank you to all the Summer Camp Counselors for their hard work and making it a great summer for Boscawen children.

Respectfully submitted,

Kearsten O'Brien, Coordinator

PARKS & RECREATION BUDGET			
	2023 BUDGET	2023 ACTUAL	2024 BUDGET
Operating Salaries Summer Park Program	\$ 26,708.00	\$ 23,607.41	\$ 28,124.00
Summer Park Program Expenses	5,000.00	2,442.39	5,000.00
Civic Program Support	1,500.00	614.31	1,500.00
Total, Parks & Recreation	\$ 33,208.00	\$ 26,664.11	\$ 34,624.00

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REPORT OF THE BOSCAWEN HISTORICAL SOCIETY

As the 300th Anniversary of Boscawen approaches in 2033, we wish to say thank you to Town taxpayers, private donors, corporate sponsors, and our volunteers for support of the Boscawen Historical Society, a 501(c)(3) not-for-profit organization operated solely by volunteer participation.

Our assets include ownership of two National & State Register of Historic Places sites on Boscawen Plain where we are responsible for upkeep, repairs, insurance, heat, electricity and operating costs. The 1827 Late Federal period Boscawen Academy building is a free museum open on Sunday afternoons from late May to late October from 2–4 p.m. The Much-I-Do Hose Company, a former fire station, is used as a workroom and storage area. We can be open by arrangement or chance throughout the year through 603-975-0111, or email at boscawen.historical.society@gmail.com, or by website: boscawenhistoricalsociety.org.

Our mission is to catalogue, store, preserve, and maintain artifacts and information not maintained by other Town entities that may be called upon by organizations, governments, visitors, academics, boards, residents, and the general public, and for our own knowledge, research, and website, ably managed by Steve Green, Past President. We are the storehouse for knowledge about the history of Boscawen, and endeavor to answer all queries. A special thanks also go to our friends at GE Aviation for their semi-annual heavy lifting workdays for BHS for the past ten years, in which they have supplied more than 500 person-hours of unpaid labor. A thank you to Boscawen resident Don Giaquinta, for providing us with this benefit.

During July there was wind damage to the belfry on the Academy Building. We were fortunate to have Oliver Fifield make significant repairs to the belfry.

We thank the Town for its ongoing support, and invite you to visit us in person, on our website, and/or to become a member, or volunteer.

Respectfully submitted,

Elaine Clow, President



The 1913 Library was lauded as one of the most beautiful, well built of its time.

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REPORT OF THE MERRIMACK VALLEY YOUTH BASEBALL AND SOFTBALL

Merrimack Valley Youth Baseball & Softball (“MVYBS”) had a remarkably successful year in 2023. MVYBS served approximately 200 youth aged 4–16 in our community, providing an opportunity for kids of all abilities to develop their baseball and softball skills in a community-based league. In addition to on-field skills, our goal is to help kids learn important values about sportsmanship, teamwork, commitment, and community.

MVYBS is a 501(c)(3) organization run by a volunteer board of directors, supported by volunteers from our community that serve as coaches, scorekeepers, groundskeepers, and in other roles necessary to run the league and keep our kids on the field. The organization received support from approximately 25 local businesses through sponsorships and in-kind donations. These donations are integral to our ability to run the league and keep player registration fees as affordable as possible. We held almost 200 baseball and softball games and practices, including over 30 events at Jamie Welch Memorial Field in Boscawen.

During 2023, we hosted teams from Franklin, Winnisquam, Newfound, Gilford, Belmont, and Lakes Region/Meredith for games at Jamie Welch Memorial Field. During the year, we were able to make improvements to the 60' and 90' diamonds, tilling both infields, adding field conditioner to the infield dirt, and re-cutting the baselines, infield boundaries, and pitching mound area that had experienced considerable wear and tear. We also held a fall league for children ages 8-11, and roughly 25 children participated.

In summary, MVYBS had a successful year as we fulfilled our purpose of supplying an affordable opportunity for area youth of all abilities to play baseball and softball in a community-based league. MVYBS appreciates our relationship with the Town of Boscawen and the opportunity to use the facilities at The Boscawen Town Park in achieving its goal.

Respectfully submitted,

Julia Jones, President MVYBS

The most beautiful part of the Northern Rail Trail runs through Boscawen.



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REPORT OF COURT APPOINTED SPECIAL ADVOCATES FOR CHILDREN

Each year, one million American children are confirmed victims of abuse and neglect and more than half a million are in foster care.

In New Hampshire, hundreds of these children come to the attention of the courts every year. Our children need someone to tell their stories, to be a strong advocate, to get to know them and make their voices heard in a complex, confusing and often overburdened child protection system.

Founded in 1989, Court Appointed Special Advocates of New Hampshire is the only nonprofit organization in the state that protects the rights of our state’s abused and neglected children to live, learn and grow in the embrace of a loving family. Our trained volunteer advocates speak for our children’s best interests in the New Hampshire Family court system. In recent years, the need for our services has increased dramatically.

Recently, the effects of the pandemic have begun to surface, leading to a rise in both the number and complexity of cases. We are faced with the most severely neglected children that I have seen during my tenure. Children and families clearly struggled during the long months of isolation and continue to do so today.

The bright light during this challenging time is that CASA of NH has an incredibly strong team of staff and board of directors. There are also more than six hundred volunteer advocates who are completely committed to this difficult but life-changing work. Support from the Town of Boscawen will help us to further this mission by providing neglected and abused children in your community with caring and compassionate advocates to help see them through these difficult days.

In addition to the excellent work they do for our children, our CASA volunteers also save the State more than \$3.5M in legal fees—fees that would otherwise be paid for by state tax dollars. If CASA of NH cannot volunteer, the state will then hire a paid guardian ad litem at \$60 per hour plus travel costs.

Below are our most recent fiscal-year-end statistics specific to your county and the state:

	Merrimack County	Statewide
Children Served	236	1,552
Volunteers	107	642
Miles Traveled	47,576	518,368
Hours of Volunteer Time	14,223	88,866
Value of Volunteer Advocacy Provided		\$3.5M

New Hampshire’s abused and neglected children are part of every community within our state and range in age from birth to twenty-one. National studies show that children with a CASA volunteer benefit in countless ways—they are more likely to be placed in safe, permanent homes, likely to receive better mental, emotional, and physical health services, and more likely to have fewer placement changes than children without a focused advocate. With the support of a CASA advocate, neglected and abused children have access to a brighter future.

Respectfully submitted,

Marcia R. Sink, President & CEO

REPORT OF THE RED CROSS

As we look ahead to the new year, we take a moment to reflect on our profound gratitude to the municipal partners who help us deliver our lifesaving mission in our community. With your support, we are able to ensure the health, safety, and preparedness of our friends and neighbors throughout Northern New England.

Last year, our staff and volunteer workforce provided an array of services throughout the Northern New England region:

- We made seven hundred homes safer by installing 2,177 smoke detectors and educating 897 families about fire safety and prevention through our Home Fire Campaign.
- We trained 42,9650 people in first aid, CPR, and water safety skills.
- We collected over 133,100 units of blood. Hospitals throughout Northern New England depend on the American Red Cross for these collections.
- In our region, over 3,400 service members, veterans, and their families received supportive assistance through our Service to the Armed Forces Department.

Your American Red Cross stays committed to supplying relief and support. We do this with the help of our incredible volunteers and donors, including you, our friends in Boscawen.

Respectfully submitted,

Lauren Jordan, Development Coordinator

In Memoriam
Joan LaValley Smith
1954—2023

Joan and her future husband Al Smith were born the same week and spent at least one night sleeping together in the nursery at Concord Hospital. The first time he met his future mother-in-law he took great pleasure in telling her that he had already slept with Joan! Knowing they were a good Catholic family it's easy to imagine Audrey's initial reaction! Since Joan was the fourth of eight children, it's easy to understand she was helping cook early on. We were pleased to see the booklet Al brought to our interview and recognized it as her record of 4-H activities leading up to her winning a trip to Chicago along with all the other state winners that year. She had a picture of Marie Durant captioned "My 4-H Leader for five years." They flew to Chicago, stayed at Hilton Hotel, and spent the week after Thanksgiving 1971. She was an outstanding wife, mother of two sons, sister, and Mimi. Her 4-H training shone through as she was a legendary cook, baker, and seamstress. As a business owner and entrepreneur, she and her family were the faces who ran Cowdrey's Country Store in Webster. The Old Home Day Committee honored her and Al in 2004 as Outstanding Citizens of the year. Joan hoped that in lieu of flowers folks would keep in contact with those you love dearly while enjoying a slice of bread with REAL butter or donate to Shriners Hospital, Springfield MA.



2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

COMMUNITY ACTION PROGRAM REPORT

The Community Action Program Belknap-Merrimack Counties operates a resource center open to Boscawen residents in Concord, NH. The funds that support the Concord Area Center are primarily generated from three main sources: local tax dollars in conjunction with funding from the Electric Assistance Program (via the state utility companies) and the Low-Income Home Energy Assistance Program (a federal program also known as Fuel Assistance Program).

We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Summary of services provided to Boscawen residents during 2023 by the Concord Area Center Community Action Program Belknap-Merrimack Counties, Inc. are as follows:

PROGRAM	Description	Units of Service	VALUE
Fuel Assistance	Assists income eligible households with cost of energy during prime heating season. This year, benefits were also given to assist with cooling costs.	141 Households 296 people	\$221,652.00
Electric Assistance	Assists income eligible households by providing a specific tier of discount ranging from 8% to 76% off electric bills.	127 Households	\$30,627.25
Weatherization	Improves the energy efficiency of Income eligible households.	1 Household	\$39,734.00
Other Assistance Programs	Water/Sewer Assistance, State emergency programs etc.	10 Households	\$6,500.00
Concord Food Pantry	This food pantry is run 100% by our resource center staff with only local funding.	1 Household people 30 meals	\$150.00
Emergency Food Program	This program provides USDA food to local food pantries for free.	Cases of food allocated to Boscawen pantries	\$104,218.76
NH Emergency Rental assistance Program	This COVID relief program provided funds for income-eligible households with rent and other housing expenses.	36 Households	\$307,934.13 In Housing
Other Housing Rental Assistance Programs	These smaller programs assist with housing expenses (i.e. security deposits)		

Respectfully submitted,

Beth Hayward, Director of Strategy/Planning

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF THE CENTRAL NH REGIONAL PLANNING COMMISSION

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. Barbara Randall (CNHRPC Executive Committee) and Kellee Jo Easler were the Town's representatives to the Commission in 2023.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2023, CNHRPC undertook the following activities in Boscawen and throughout the Central NH Region: Provided technical assistance to Town Boards and Committees and conducted plan reviews as requested. Staff provided Capital Improvements Program technical assistance, provided support related to the Land Development Regulations update, and assisted the Economic Development Committee to raise awareness of the Town's Economic Revitalization Zones (ERZs).

Assisted with the development of the Master Plan Housing chapter update, housing-related zoning ordinance updates, and the preparation of materials for the potential Tax Increment Finance (TIF) for the Commercial Street area under the InvestNH Housing Opportunity Planning (HOP) program.

Coordinated the development of Hazard Mitigation Plans in six communities under the Building Infrastructure and Resilient Communities (BRIC) 2020 and 2021 programs and provided continued hazard mitigation plan implementation assistance in communities throughout the region. Staff worked with Town representatives to apply for a Hazard Mitigation Grant Program grant to update the 2018 Boscawen Hazard Mitigation Plan.

Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2023, CNHRPC held five TAC meetings. The CNHRPC TAC solicited projects for the NHDOT 2025-2034 Ten Year Plan (TYP) and received and ranked project submittals for possible inclusion in the TYP. TAC representatives and CNHRPC staff then represented community priorities during the Governor's Advisory Commission on Intermodal Transportation (GACIT) TYP hearing process. The King Street Improvement project is listed in the Ten-Year Plan and is currently scheduled for construction in 2027.

Participated in a range of regional and statewide bicycle and pedestrian planning activities related to trails, sidewalks, bike lanes and bike shoulders, roadway surfacing, and safety. Assistance to local trail organizations and trail committees is a key component to this work. In Boscawen, staff assisted the Friends of the Northern Rail Trail on a range of issues.

Provided coordination assistance to the CommuteSmart NH program that works to support transportation demand management services and rideshare coordination across the state utilizing Agile Mile transportation demand management (TDM) software. In 2023, the CommuteSmart NH program saved commuters almost \$200,000 as a result of 36,000 reduced trips.

Conducted 211 state and local traffic counts throughout the region. In Boscawen, staff

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

completed nine counts in 2023.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

Respectfully submitted,

Mike Tardiff

In Memoriam Cynthia Allard Houston 1928—2023



Cynthia Brunel was born in Concord, NH and moved to Boscawen when she was 12 years old. She graduated from Concord High School in 1946 and worked for New England Telephone and the Concord Monitor. In December of 1949 she married Air Force Lieut. Conrad Allard of Vermont and embarked on life as a military spouse. In less than a year she made homes in Texas, Arizona and Virginia. In November 1950 she returned to Boscawen when Conrad was deployed to Korea. While serving overseas he was killed in July 1951 and Cindy remained in Boscawen to raise her son, who had been born a few weeks after Lieut. Allard deployed. In November of 1953, Cindy married Ted Houston Jr., and moved to Lincoln, NH where Ted was principal of the Lincoln School. Two years later they welcomed a second son and relocated to Goffstown. Five years later they moved to Bedford, MA, where they would welcome a daughter in 1969, Ted would teach, and they would spend 23 years in Bedford. In the Autumn of 1983 they returned to Boscawen, occupying an antique farmhouse they dearly loved for 37 years. She loved entertaining and bringing legions of family and friends together around a meal. She was known for feeding unexpected guests a banquet from a sparse cupboard. Wherever she lived she was active in the garden club, historical society, and PTA. In Boscawen, she was a Trustee of Trust Funds, Planning Board alternate, President of the Historical Society and a Boscawen Academy Trustee. She was known for loving travel, visiting all 50 states and all ten Canadian Provinces. She and Ted visited Lord Boscawen, for whom our Town was named and was always pleased they were invited to his home in England. Her children, grandchildren, and Ted's sister, Mary Ann Hermance, survive her. At 95, hers was a life well lived.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

REPORT OF UPPER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE

The Upper Merrimack River Local Advisory Committee, (known locally and affectionately as UMLAC; pronounced Uhm'-re-lack) has had a year of transitions and is holding steady to its statutory roles reviewing state permits as a voice for its municipalities and to draft, publish and manage its river corridor plan.

UMLAC was formed as one of the first local river management advisory committees in 1990, enabled in RSA 483, as part of the New Hampshire Rivers Management and Protection Program (RMPP). It was a grassroots effort by the communities of Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield that the UMLAC represents and for whom it conducts its statutory duties including permit review and management plan coordination. The Committee provides a voice for the upper Merrimack River towns and cities through the river's designation in the RMPP.

We are working on updating the *Merrimack River Management and Implementation Plan* (<http://www.merrimackriver.org/managementplan>), which will bring it the plan current with new requirements, and provide the basis for an evergreen document that allows for simple activity tracking and responsiveness to emerging issues or changing priorities.

The Committee reviewed and provided comments on over a dozen state alterations of terrain, shoreland, underground storage tank, and wetland permit applications in the upper Merrimack watershed including in Boscawen, Canterbury, Concord, and Franklin. Some reviews were conducted by consultants and project principals participating in meetings to present the proposals and to answer questions. This participatory approach to permit review is expedient and provides the best possible result for each site.

Wayne Ives acted as lead in monitoring and commenting on Federal Energy Regulatory Commission applications for Lower and Upper Penacook Falls and Lakeport projects.

All the state's local river advisory committees are represented by Cory Ritz, who was approved this past year by the Governor and Executive Council to the Rivers Management Advisory Committee (RMAC). Cory serves on the Souhegan River Local Advisory Committee and brings a local river management advisory committee perspective to the RMAC.

Expert presentations are essential so that Committee Members are well informed and can constantly improve their knowledge and skills. Tracie Sales, Lakes and Rivers Programs Administrator, NH Department of Environmental Services who answered questions from the Members about the *Merrimack River Management and Implementation Plan* revision process. Tom Tetreault, Stantec, presented an outline of preparing permit applications for larger utility projects. Kate Hastings, who leads the state's cyanobacteria program, provided an overview on harmful algal blooms and their implications to rivers.

UMLAC provides support documentation to the Central New Hampshire Regional Planning Commission's Brownfields funding application.

Non-statutory or discretionary programs include a variety of studies, planning activities, and programs related to the upper Merrimack River and its watershed. Those programs are managed by the Upper Merrimack Watershed Association. They now host UMLAC's information on the newly designed website.

The Committee reviewed (and updated where appropriate) all of its governance and guidance documents, which may be viewed at <https://www.merrimackriver.org/upper-merrimack-river-local-advisory-committee/other-documents/>

We bid farewell to retiring representatives Mark Kaplan, Boscawen and Joyce Fulweiler, Northfield. Welcomed as a new representative was Ted Nemetz, Franklin.

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

The annual meeting was held November 2023, and the slate of officers are as follows: Michele Tremblay, Chair; Steve Landry, Vice-chair; and Adrienne Hutchinson, Secretary.

The Committee meets on a rotating basis in its six represented communities on the second Monday of each month at 7:00 pm, except for holidays and unforeseen conflict.

Thank you to the Towns, Cities, and other organizations in Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield for graciously hosting our meetings and for their financial support during the past year. For more information <https://www.merrimackriver.org/upper-merrimack-river-local-advisory-committee>. Contact Michele Tremblay, Chair at 603.796.2615, UMRLAC@MerrimackRiver.org.

Boscawen

Mark Kaplan (resigned)

Canterbury

Adrienne Hutchinson
David Day

Franklin

Wayne Ives
Ted Nemetz

Bow

Krista Crowell
Barbara Griffin (appointed
January 2024)

Concord

Claire Lund

Northfield

Joyce Fulweiler (resigned)

At-large

Stephen C. Landry
Michele L. Tremblay



A bird's-eye-view of routes three and four and, a bend in the Merrimack River. Can you spot the Boscawen Congregational Church?

REPORT OF UNH COOPERATIVE EXTENSION MERRIMACK COUNTY

UNH Cooperative Extension serves residents in each of Merrimack County's 25 towns and two cities with diverse programming through 4-H Youth Development & Education, Health & Well-Being, Nutrition Connections, Food & Agriculture, Community & Economic Development, and Natural Resources. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

Food & Agriculture: We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops, trainings, diagnostic services, applied research, and one-on-one consultations. In 2023, a multitude of educational workshops were conducted with Extension at the helm. Hundreds of individuals received one-on-one consultation through email and phone conversations, 140 farm visits were conducted to fruit, vegetable, and dairy farms, during which recommendations were tailored towards the individual educational needs of the client. A total of 384 soil tests were reviewed and approved, perfecting soil fertility practices, and maximizing production on sites throughout the county. Extreme weather events affecting producers required a pivot in the scope of our work, which we shifted towards economic impact analysis to inform legislators and partner organizations in hopes that state and federal legislative action will help mitigate the impact to individual farms.

Natural Resources: Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 1,945 Merrimack County residents received one-on-one education from woodlot visits, educational events, telephone calls, and email correspondence. At least 1,426 County residents have taken part in educational events: Tree Farm Field Days, Tree Id Walks, Invasive Plant Control workshops, Wildlife Habitat field tours, Forest Health workshops, and Forest Ecology Field Tours for Middle School Science Classes. This year's educational offerings were augmented by a wide variety of virtual meetings to provide residents with virtual learning opportunities. To find out more about our programs and events check out the UNH Forestry and Wildlife Facebook page <https://www.facebook.com/nhwoods.org>. This year, there were over 400 Volunteers who worked with UNH Extension in Merrimack County helping to conserve and manage its natural resources. The Volunteers took part in the Natural Resource Stewards program, the Coverts Project, Nature Groupie, the NH Big Tree Program, and the Lakes Lay Monitoring Program. Please visit our website to find out how to Volunteer with UNH Extension <https://extension.unh.edu/about/volunteering>.

Community & Economic Development (CED): The CED team supplies programming and technical aid to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, keeping and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and using tourism and the recreation economy. Central to the CED team's work is engaging individuals throughout the community in developing a vision, designing an approach, and moving to action. Over the past year, the Merrimack County CED team has supported ongoing statewide programming on housing and broadband/digital equity. Continued support of the Northfield-based Foothills Foundation, along with a collaborative project to support outdoor economy, trails, and non-profit ability and development across central Merrimack County and portions of Belknap County is ongoing. Additionally, the CED team has nearly completed the Downtowns and Trails program in

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Hopkinton and Contoocook, NH, which began in December 2022. This project will result in a detailed report for the community, action, and next steps, and include a community presentation and ongoing support from the CED team as goals are worked towards.

4-H Youth Development & Education: 4-H is the youth development program of UNH Cooperative Extension and is offered in partnership with the United States Department of Agriculture and the National Institute of Food and Agriculture. The mission of 4-H is to supply hands-on learning opportunities, through positive youth-adult partnerships and peer-reviewed curriculum, to create tomorrow's leaders. 4-H programming helps youth find their spark, or their passion, so that in their adult life they find meaningful ways to contribute to their communities. A timeless tradition is Merrimack County 4-H members taking part in events at the Hopkinton Fair. The 2023 fair hosted 114 4-H animal exhibitors and 92 youth exhibitors in the Ruth Kimball 4-H Exhibit Hall. All these opportunities serve as a capstone experience for a 4-H project, for youth to show their knowledge from the past program year. To close out the 2022-2023 program year, Merrimack County involved 371 youth in the program with the help of 109 volunteers.

Nutrition Connections is a no-cost, firsthand nutrition and physical education program that provides limited-resource youth, adults, and families with the knowledge and skills needed for better health. In Merrimack County, Nutrition Connections engaged adults through partnerships with local agencies, including housing sites for older adults, senior centers, emergency housing, peer support, and more. Participants explored topics like saving money at the grocery store, reading food labels, simple recipes, and physical activity. Nutrition Connections also worked with youth in Franklin and Pittsfield. Middle schoolers learned how to set nutrition and physical activity goals and make healthy food choices. Two garden nutrition programs were offered to youth attending an afterschool and summer program and three preschool groups learned about fruits and vegetables. Nutrition Connections will continue to collaborate with local organizations and schools to help engage all ages around the skills and knowledge for better health.

Health & Well-being: Supplies information, programs and training grounded in research to help individuals and their families succeed and thrive, such as Youth and Adult Mental Health First Aid Training, Chronic Disease, and Chronic Pain Self-Management Programs. We are collaborating with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities. Our Merrimack County Field Specialist is serving as Project Director for the Community First Responder Program, funded by SAMHSA, Substance Abuse and Mental Health Services Administration, which is bringing opioid prevention education to audiences across NH.

We would like to thank our Advisory Council that consists of 10 citizens from Merrimack County, and a representative of the County Commissioners office and County Delegation. These advisors help Extension program staff to evaluate current programming, find local educational and research needs, and to consider new programming across the county. Our 2022-2023 council members included: Janine Condi, Chip Donnelly, Ken Koerber, Josh Marshall, Jill McCullough, Tim Meeh, Page Poole, Scott Reynolds, Dee Treybig, Anya Twarog, Commissioner David Lovlien, and Rep. Thomas Schamberg.

Connect with us: <https://extension.unh.edu/facility/merrimack-county-office>

Respectfully submitted,

Melissa Lee
Extension County Office Administrator

2023 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

**BIRTHS REGISTERED IN THE TOWN OF BOSCAWEN, N.H.
For the year ending December 31, 2023**

Child's Name	Date of Birth	Place of Birth	Father's Name Mother's Name
Myles James Benoit	01/01/2023	Concord, NH	Christopher R. Benoit Mariah R. Benoit
Saoirse Rose Goldman	01/31/2023	Concord, NH	Sean P. Goldman Kesha R. Clark
Leonara Estefania Kate Vazquez	02/10/2023	Concord, NH	Gutierrez I. Vasquez Katie C. Vasquez
Daisy Lorraine Peterson	03/11/2023	N. Conway NH	Noli J. Peterson Audrey F. Peterson
Donnie Hendryx Davis	03/15/2023	Concord NH	Christopher J. Davis Jr. Courtney S. Wrenn
William Dale Knox	03/17/2023	Manchester NH	Christopher W. Knox Anne L. Knox
Keaton Michael Weidman	04/03/2023	Nashua NH	Gerald R. Weidman Jr. Jessica L. Sleeper
Griffyn Edward Dearborn	04/21/2023	Concord NH	Dana R. Dearborn Stephanie M. Amorello
James Dylan Berthiaume	06/08/2023	Concord NH	Dylan J. Berthiaume Marisa J. Bamford
Valerie Raine Tsubaki Muniz	07/15/2023	Concord NH	Unknown Unknown Taryn E. Mobergnoonan
Callum Reed Skoglund	07/29/2023	Concord NH	Nicholas J. Skoglund Sonya M. Skoglund
Maxwell David O'Brien	08/31/2023	Manchester NH	David M. O'Brien Kearsten A. O'Brien
Richard John Vike IV	09/10/2023	Concord NH	Richard J. Vike III Krystal M. Vike
Bailey Jean Johnson	10/06/2023	Concord NH	Camden R. Johnson Courtney J. Johnson
Kaisley Rose Thurkins	11/26/2023	Manchester NH	Nathan A. Thurkins Nicole A. Thurkins

**MARRIAGES REGISTERED IN THE TOWN OF BOSCAWEN, N.H.
For the Year Ending December 31, 2023**

Person A's Name Person B's Name	Residence of Each	Town of Issuance	Place of Marriage	Date of Marriage
Arielle E. Stickney Wesley R. Niebling	Boscawen Boscawen	Boscawen	Boscawen	02/04/2023
Nathan R. Hofmann Rebecca A. Thibeault	Boscawen Boscawen	Concord	Penacook	08/26/2023

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Donovan R. Atwood Kaley E. Hobbs	Boscawen Boscawen	Litchfield	Albany	09/23/2023
Tiffani E. Sugarman Stephen M. Shea	Boscawen Boscawen	Boscawen	Jackson	09/30/2023
Cory R. Lounder Amber R. Seymour	Boscawen Boscawen	Concord	Jaffrey	10/01/2023
Steven J. Hamel Jr. Kayleigh M. Collins	Boscawen Waterbury CT	Concord	Boscawen	11/27/2023
Scott T. Kelley Dorinda K. Ricard	Boscawen Boscawen	Laconia	Laconia	12/21/2023

**DEATHS REGISTERED IN THE TOWN OF BOSCAWEN, N.H.
For the year ending December 31, 2023**

Decedents Name	Date of Death	Place of Death	Father's Name	Mother's Name
Bonnie D. Coombs	01/03/23	Boscawen	Ernest Dufour	Ruth Bowman
Lois L. Parenteau	01/05/23	Boscawen	Unknown Unknown	Ruby Lake
Damon F. Kenison	01/10/23	Concord	Frederick Kenison	Sarah Kennedy
Ann M. Lofgren	01/15/23	Concord	Joseph Caulfield	Georgianna Barrows
Louise E. Day	01/19/23	Concord	Clifford Leavitt	Marcia Remington
Joan N. Perriello	01/27/23	Boscawen	Paul Holbrook	Geraldine Foster
Pauline G. Willis	02/06/23	Concord	Edgar Tracy	Theresa Roy
Richard L. Wilkinson	02/06/23	Boscawen	John Wilkinson	Edna Wilkinson
Gail E. Burgess	02/06/23	Boscawen	William Burgess	Evelyn Symonds
Rachel E. Carroll	02/12/23	Boscawen	Alfred Marceau	Roseanna Boudreau
Thelma M. Long	03/03/23	Epsom	Charles Quebec	Mildred Warner
Elizabeth M. Rand	03/05/23	Boscawen	Theron Young Sr.	Gertrude Hamilton
Emma A. Corey	03/12/23	Boscawen	Fritz Schuster	Dora Unknown
Carol A. Burdick	04/02/23	Boscawen	Norman Macie Sr.	Marion Bouchier
Alma K. Bean	04/03/23	Boscawen	August Kruger	Olga Rauser
David R. Nelson	04/08/23	Boscawen	Richard Nelson	Glenna Draper
Salvatore Falzone Jr.	04/12/23	Concord	Salvatore Falzone Sr.	Helen Porkcusky
Robert J. Carey	04/13/23	Concord	Daniel Carey	Bridget Woods
Leigh M. Hubbard	04/16/23	Boscawen	Alanson Wood	Linda Atwood
Robert J. Nadeau	04/16/23	Concord	Armand Nadeau	Marie Roy
Brian M. Horlick	04/18/23	Concord	Alan Horlick	Ann McIntire
Patricia V. Prince	04/20/23	Boscawen	Harry Varney	Doris Nowell
Johann Schellekens	04/30/23	Concord	Drik Schellekens	Petronella Uiyens
Leo R. Paradis	05/09/23	Boscawen	Leo Paradis	Stephanie Nowak
Larry R. Merchant	05/10/23	Boscawen	Rodney Merchant	Jeannine Santerre
Marilyn N. Wheeler	05/12/23	Epsom	James Milburn	Naida Kitchin
Phyllis E. Roberts	05/15/23	Boscawen	Kenneth Hoar	Edith Keyser

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Zari Conway	05/16/23	Boscawen	Nazar Tarpinian	Mary Keshigian
James R. Burney	06/12/23	Boscawen	Clayton Burney	Frances Angwin
Bradley R. Goodnow	06/01/23	Boscawen	Bradley Goodnow Sr.	Thelma Goodnow
Margaret J. Hendry	06/03/23	Boscawen	Edward Knight	Jean Hendry
Mary E. Minter	06/03/23	Concord	Frank Downes	Faith Johndro
Anthony Carmody	06/07/23	Boscawen	Charles Carmody	Dorothy Polites
Alice M. Perkins	06/13/23	Boscawen	Clement Houde	Annette Gendron
Patrick F. Linehan	06/18/23	Concord	Joseph Linehan	Lillian Villetta
Alice L. Sandsbury Sr.	06/20/23	Boscawen	Orlando Achorn	Violet Allen
Garry N. Watson	06/27/23	Boscawen	Neil Watson	Ursula Hohn
Willis L. Wheeler	07/01/23	Epsom	Willis Wheeler	Blanche Sharron
Adrienne G. Dugal	07/03/23	Boscawen	Parker Patch	Dorothy Kelley
Evelyn H. Chase	07/10/23	Boscawen	Hermann Husemann	Sophie Schwartz
Marie Kane	07/15/23	Concord	Anthony Lomio	Nancy Colombo
Evelyn A. Beaubien	07/19/23	Boscawen	Harry Beaubien	Antoinette Coineau
Bonnie L. Paul	07/20/23	Boscawen	Charles Paul	Gertrude Taylor
Jean E. Murphy	07/26/23	Boscawen	Arthur McIsaac	Marian McRenna
Sally Ash	07/31/23	Boscawen	Ray Bunnell	Eleanor LeClaire
Sharon M. Waldo	08/03/23	Boscawen	Donald Miller Sr.	Marjorie Colby
Lynda S. Proctor	08/06/23	Boscawen	Charles Pickett	Lavina Kane
Claire Arnold	08/07/23	Boscawen	Archie Tardif	Nora Cotter
Donald R. Dinapoli	08/10/23	Boscawen	Roger Dinapoli	Dorothy MacMillen
Elizabeth W. Newell	08/17/23	Lebanon	Edwin Newell	Dorothy Sayward
Aline M. Robidoux	08/30/23	Concord	Rosario Daneau	Elisa Boucher
Paul P. Oshman	09/01/23	Concord	Unknown Unknown	Norma Keegan
Annette M. Jacques	09/02/23	Boscawen	Unknown Unknown	Jennie Tallman
Janet I. Howe	09/04/23	Boscawen	Lawson Hewey	Ginny Merrill
Alan E. Kimball	09/14/23	Boscawen	Harold Kimball	Doris Houston
Brian J. Wright	09/18/23	Boscawen	Albert Wright	Jane Riel
Neil A. Inman	10/01/23	Boscawen	Francis Inman	Eva Wilson
Carol Plummer	10/05/23	Boscawen	William Chase	Doris Bascom
James Cannistraro	10/09/23	Concord	Joseph Cannistraro	Doris Zappone
Mary Lou Emery	10/11/23	Concord	Clayton Ashford	Glenna Cleveland
Mildred J. Sullivan	10/13/23	Boscawen	Archibald Black	Mildred Hyman
Christopher J. Fair	10/15/23	Boscawen	Robert Fair	Lynne Cusumano
Mary A. Hanson	10/19/23	Boscawen	Elmer Wiggin	Mabel Keyes
Karen L. Wentworth	11/14/23	Concord	Percy Bishop	Florise Colbeth
Gertrude F. Bantle	11/15/23	Boscawen	George Bantle	Helen Carpe
Alma T. Andrews	11/22/23	Boscawen	Ernest St. Pierre	Gracia Leger
Rhonda D. King	11/23/23	Concord	Elmer Martell	Marguerite Verrill
Joan M. Smith	11/29/23	Concord	Donald Lavalley	Audrey Ashey
Howard L. Weinert Jr.	11/29/23	Boscawen	Howard Weinert Sr.	Florence Rottjer Jr.
Timothy McLeod	12/01/23	Concord	Unknown McLeod	Unknown Unknown
Frederick E. Lord Sr.	12/14/23	Boscawen	Earl Lord	Marjorie John
Claire M. Gassett	12/19/23	Boscawen	Etienne Robitaille	Isola Loranger
Brian J. Nylen	12/19/23	Concord	David Nylen	Donna Jewell
Sally J. Seymour	12/21/23	Boscawen	Ralph Darling	Margaret Alger
Gerard R. Lavallee	12/27/23	Concord	Gerard Lavallee	Jeannette Brouillard
Rejeanne G. Zayac	12/28/23	Boscawen	Leo Malo	Elianne Routhier
Thomas J. King	12/29/23	Boscawen	Joseph King	Emily Phillips
Darlene J. Smith	12/30/23	Boscawen	Donald Guinard	Marie Giroux

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PLANNING BOARD 2024-2025
6:30 PM – 1st Tuesday of each month

	Month	Deadline¹	Date²
	January	December 12	January 2
	February	January 16	February 6
	March	February 13	March 5
	April	March 11	April 2
	May	April 16	May 7
	June	May 14	June 4
	July	June 11	July 2
	August	July 16	August 6
	September	August 13	September 3
	October	September 10	October 1
	November	October 15	November 6
	December	November 12	December 3
2025:	January	December 17	January 7
	February	January 14	February 4

ZONING BOARD OF ADJUSTMENT 2024-2025
6:30 PM – 4th Tuesday of each month

	Month	Deadline¹	Date²
	January	January 9	January 30
	February	February 13	February 27
	March	March 11	March 26
	April	April 9	April 23
	May	May 14	May 28
	June	June 11	June 25
	July	July 9	July 23
	August	August 13	August 27
	September	September 10	September 24
	October	October 8	October 22
	November	November 12	November 26
	No Meeting in December		
2025:	January	January 14	January 28
	February	February 11	February 25

²Meeting Dates subject to change *without notice*

BOSCAWEN TOWN OFFICE
www.boscawennh.gov
TELEPHONE: 603 753-9188 FAX: 603 753-9184
Individual extensions are noted next to names

SELECT BOARD—603-753-9188
Matthew T. Burdick, Chair
William Bevans, Lorrie J. Carey
Select Board Meetings:
Thursday 6:00 PM

TOWN ADMINISTRATOR—603-753-9188
Katherine Phelps x 2317

EMERGENCY MANAGEMENT—603-753-9124
Jason S. Killary, Director, x 2203
Shawn Brechtel, Deputy

FIRE DEPARTMENT—603-796-2414
Chief Timothy J. Kenney
16 High Street, Boscawen, NH 03303
Contacts for Burning Permits:
Town Clerk's office 603-753-9188
Tim Kenney, 603-568-7607
www.NHfirepermit.com

LIFE SAFETY OFFICER
603-753-9188

HUMAN SERVICES DEPARTMENT—603-753-9188
Nicole E. Hoyt x 2303
Karyn L. Chagnon, Clerk x 2303

**PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT—603-753-9188**
Kellee Jo Easler, Director x 2309
Board Meetings are held in the Fourth Floor Meeting Room
Office hours: Monday–Thursday
8:30 AM–12:00 pm, 1:00–4:30 pm

AGRICULTURAL COMMISSION
John Keegan, Chair
Meetings: Second Tuesday 6:30 pm

CONSERVATION COMMISSION
Alan H. Hardy, Chair
Meetings: Third Tuesday 6:30 pm

PLANNING BOARD
Loren J. Martin, Chair
Meetings: First Tuesday 6:30 pm

ZONING BOARD OF ADJUSTMENT
Meetings: Fourth Tuesday 6:30 pm

BUILDING INSPECTOR
Chuck Bodien x 2305

CODE ENFORCEMENT OFFICE
Rose Fife, Code Enforcement Officer

HEALTH OFFICER
Kellee Jo Easler x 2309
Kara Gallagher, Deputy x 2325

FACILITIES MANAGEMENT—603-753-9188
Gary Moore x 2323

TOWN MEETING—March 12, 2024

PUBLIC LIBRARY—603-753-8576
Bonny John, Director
116 N. Main St., Boscawen 03303
Hours: Monday 12:00 pm–7:00 pm
Tuesday, Wednesday and Thursday 10:00 am–6:00 pm
Saturday 9:00 am–1:00 pm

PUBLIC WORKS DEPARTMENT—603-796-2207
Dean Hollins, Director
13 Woodbury Lane; Boscawen 03303

CEMETERIES: For information about plots
Dean Hollins—603-796-2207

TRANSFER STATION—603-796-2122
Marlboro Road, hours:
Wednesday & Saturday 7:30 am–3:30 pm
APR-OCT. ONLY: Tuesday 2:30 pm–7:00 pm
(Dump sticker available at the Town Clerk's Office)

TAX COLLECTOR—603-753-9188
Nicole E. Hoyt x 2310
Norma J. Caporale, Deputy x 2311

TOWN CLERK—603-753-9188
Nicole E. Hoyt x 2310
Karyn L. Chagnon, Deputy x 2301

TREASURER—603-753-9188
Tama Tillman x 2319
Barbara Randall, Deputy

FINANCE & HUMAN RESOURCE DIRECTOR—603-753-9188
Kate Merrill x 2319

SUPERVISORS OF THE CHECKLIST—603-753-9188
Lynn Colby
Sherlene B. Fisher
Sarah E. Gerlack x 2303

BOSCAWEN HISTORICAL SOCIETY—603-975-0111
226 King Street, Boscawen, NH 03303
www.boscawenhistoricalsociety.org
boscawen.historical.society@gmail.com

BOSCAWEN CHURCHES

BOSCAWEN CONGREGATIONAL CHURCH—603-796-2565
Rev. David Randlett III, Pastor
12 High Street, Boscawen 03303
Food Pantry: Mon.10:00–12:00 pm Wed. 3:00–6:00 pm

SOVEREIGN GRACE FELLOWSHIP—603-796-2607
235 High Street, Boscawen, NH 03303

PENACOOK-BOSCAWEN WATER PRECINCT—603-796-2206
9 Woodbury Lane, Boscawen 03303
Commissioners - Frank Dineen, William Murphy, Nathan Young, Chair
Meetings: Second and Last Wednesday 5:30 pm
Pennichuck Water Works: 1-800-553-5191
www.boscawenwater.com

POLICE DEPARTMENT—603-753-9124
Chief Jason Killary
Office hours: Monday–Friday 8:00 am–4:00 pm
Lynne Davis, Police Administrator

EMERGENCY PHONE # FIRE/RESCUE 911