

Town of Boscawen
116 North Main Street
Boscawen NH 03303

Map Lot Sub :

November 25, 2019

Dear Property Owner:

The Town of Boscawen has contracted Avitar Associates of New England to verify all information on the assessment record cards. A portion of properties are selected annually for this process and your property has been selected. This is an ongoing process that will begin this Fall/Winter and continue throughout 2020. A representative from Avitar (wearing a picture ID and driving a vehicle that is clearly marked "Municipal Assessor") will visit your property requesting information about your property. They will measure the exterior of your home and all structures located on the property and ask to inspect the interior of your home at that time. The purpose of the interior inspection is to determine the physical attributes such as, number of bedrooms and bathrooms, condition of the home, year built, etc. If Avitar is unable to inspect your home, they must estimate the required information until an interior inspection can be obtained. If you are not home at the time of their visit, they will measure the exterior of the home and any outbuildings and leave a door hanger notifying you of their visit. A notice will be mailed to you at a later date with information requesting you to call and schedule an appointment with Avitar for an interior inspection.

Although you should only see the assessor once in the five year data verification process, keep in mind, if your property is under construction, or you have otherwise altered your property, you may see the assessor more frequently. Also, this data verification process is intended to correct physical data errors. This means your value should only change if there was an error or omission on your assessment record. We realize that participating in the data verification process may be an inconvenience to you. We will do everything possible to make the process as easy and unobtrusive as possible. **If you do not want a representative from Avitar to visit your property, you should email the town at keasler@townofboscawen.org or send a written letter to the Town Assessor's office within the next 15 days and let them know of your decision to opt out of this process. If you choose to opt out, you will still receive a follow up letter requesting you to schedule an interior inspection.** Avitar will have to estimate the data from the road in these instances. If the town does not hear from you, we will assume you have granted permission for us to continue with our job as outlined above. We want to thank you in advance for your cooperation.

Sincerely,
Town of Boscawen