

**Town of Boscawen, NH  
ZONING BOARD OF ADJUSTMENT  
Boscawen Municipal Complex**

**MEETING MINUTES  
Tuesday, September 22, 2020 at 7:00 PM**

Members Present: Dr. Gail Devoid, Chair, Vice Chair Doug Supry, Ann Dominguez, Tracy Jo Bartlett, Scott Maltzie, Ed Cherian Ex-Officio and Tama Tillman alternate.

Others present: Kearsten O'Brien, Planning and Community Development Clerk, Rose Fife, Recording Secretary.

Guests: Roger Sanborn.

---

Due to the Covid-19/Corona Virus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, the Board was authorized to meet electronically. The Town of Boscawen utilized the GoToMeeting platform for this electronic meeting.

- Call to Order by Chair – 7:00 p.m.
- Roll Call done by Secretary. All members here and are alone.
- Open the public meeting
- Review and Acceptance of draft minutes of May 26, 2020. Amendments: line 13 and any other line this applies to – Matzie should be Maltzie. Line 36 Application should be Applications. A **motion** to approve the Minutes as amended was made by Bartlett, seconded by Supry. Roll call vote: AYE: Devoid, Bartlett, Supry, Cherian. Abstained: Maltzie.

**Old Business:** none.

**New Business:**

An application for a Special Exception seeking relief from Article IV noted by Table 1 Commercial – Remote Learning Center Educational Facility, Private, submitted by Concord YMCA, 15 N. State St., Concord NH 03301, owned by Sovereign Grace Fellowship, PO Box 9055, Penacook NH 03303 with a property address of 235 High Street, Boscawen NH 03303 on Map 47, Lot 31, Sublot B & BA, located in an R1 zone.

Deb Galipeault who presented the Concord YMCA testified. Due to Covid19 the YMCA afterschool program that serves the Boscawen families has been displaced. With that being said, families have reached out to them and are in need of remote learning and care so parents can work. Boscawen school kids will be in school 2 days a week and learning remotely 3 days a week. Sovereign Grace Fellowship was contacted to utilize their facility. The times would be 8:30 am to 4:30 pm with limited capacity. This is a need in the community that would allow families to work while allowing students to learn remotely with skilled staff who can access academics.

Bartlett questioned the discrepancy within the application regarding the number of children. i.e. Question #1 says 20 students. Page 2, question #4 says no more than 30 students. Further in the packet

47 it says up to 18 elementary age students and further it says 4 separate groups of 9. That would be 36  
48 children. She'd like to know specifically how many children they would like.

49 Deb Galipeault explained that the Governor's Orders change the number of groups, etc. often. The goal  
50 is 18 students with 2 groups of 9. Childcare licensing, they are hoping, will allow up to 30 students as  
51 things change. Devoid will make a note on #1 that the number is going to be up to 30. Deb Galipeault  
52 explained that right now the Governor's recommendation is group sizes of up to 20. Devoid asked if as  
53 things improve they would like up to 30 children. Deb Galipeault said that was correct.

54 Devoid went through the 7 criteria of a special exception. The request doesn't impinge the integrity of  
55 zoning ordinance. They are not making changes to the property or building.

56 Maltzie assumes that the church has some sort of special exception to be at this location in the first place  
57 if they are in the R1 zone. Easler said that was correct.

58 Devoid will change the number of students on question #4 to 20 for now up to 30 students as conditions  
59 improve. Devoid asked if all concurred. All concurred.

60 The traffic to and from the site will be low. Cherian asked how the children would be transported to the  
61 Sovereign Grace church. Deb Galipeault explained that parents would drop them off at 8:30 am. They  
62 are in contact with the school and busing system. Some students may be coming to the facility from  
63 school via school bus and families would pick up children by 4:30 p.m.

64 There will be adequate and appropriate facilities.

65 Chair asked if there were any questions regarding any of the 7 criteria. None were asked.

66 Abutters in favor: none.

67 Abutters opposed: none.

68 Public in favor: none.

69 Public in opposed: none.

70 Public meeting closed at 7:16 p.m.

71 **DECISION:**

72  
73 Cherian asked if the Governor's emergency order suspends their licensing requirement. Deb Galipeault  
74 answered that was correct. She does have that option by completing this zoning application. The license  
75 temporarily will go from the school to the church. They will be inspected by the State of NH and a new  
76 temporary license will be issued. It will transfer from the school location to the church location. They  
77 will have a license for the Sovereign Grace location. Cherian asked how long it would take to get their  
78 new license. Deb Galipeault has contacted the State and they are waiting for the zoning verification and  
79 once obtained the State will go out to do their inspections, etc. Cherian asked if once the license is issued  
80 to this new location, will they have a permanent license for this location? Deb Galipeault said correct.  
81 Cherian noted that if they operate on a temporary license it will be good for only 3 weeks at a time.  
82 When they get their new license will they be good to go? Deb Galipeault said yes it would be for up to

83 3 years. Bartlett asked how soon she would start. Deb Galipeault said if approved they would like to  
84 start by next week possibly.

85  
86 Chair Devoid praised the YMCA for putting together this community based need. Cherian noted they  
87 would be going before the Planning Board on October 6<sup>th</sup>. Deb Galipeault explained that the Planning  
88 Board requirement is a town requirement. The licensing requirements only needs ZBA approval.  
89 Cherian asked Easler if they could operate without Planning Board approval. Easler explained that Ms.  
90 Galipeault has gone through all the safety issues, a life safety inspection, a health inspection, etc. The  
91 town felt that due to the Emergency Order if the YMCA had the ability to open next week they should  
92 be able to open next week. The Planning Board has received their application ahead of time. She doesn't  
93 believe it will be an issue for her to open next week.

94  
95 A **motion** to approve the request with the total number of children to be up to 30 was made by Bartlett,  
96 seconded by Cherian. AYE: Devoid, Cherian, Supry, Maltzie, Bartlett. Motion passes.

97  
98 Tillman asked Deb if single parents will get preference so they can get back to work. Deb said absolutely.

99  
100 Other Business:

101  
102 There is a new appointment application for Roger Sanborn to become a ZBA alternate member. A  
103 **motion** to accept Sanborn as an alternate was made by Maltzie and seconded by Bartlett. Roll call vote:  
104 AYE: Devoid, Supry, Bartlett, Cherian, Maltzie. Easler explained that two board members will need to  
105 go before the Select board on Thursday, along with Roger Sanborn, to make their recommendation.  
106 Bartlett and Devoid will log into the Select board meeting via zoom at 6 pm. Cherian noted that the  
107 board will put this item to the beginning of their agenda.

108  
109 A motion to adjourn at 7:30 was made by Dominguez, seconded by Bartlett and passed by a unanimous  
110 vote.

111  
112 *Respectfully submitted,*  
113 *Rose Fife Recording Secretary*  
114