

**Town of Boscawen
PLANNING BOARD
Boscawen Municipal Complex
FINAL MEETING MINUTES
Tuesday, August 3, 2021 at 6:30 PM**

Present: Mark Varney—Chair; Fred Reagan—Vice Chair; Barbara Randall; Gary Tillman; Roberta Witham; Loren Martin; Lorrie Carey —Alternate Ex-Officio, Rhoda H. Hardy—Alternate;

Excused: Paul Dickey, Alt Ex-Officio, Crystal Tuttle—Recording Secretary

Staff Present: Kellee Jo Easler—Planning & Community Development Director; Kearsten O’Brien— Assistant Planning & Community Development; Alan H. Hardy— Town Administrator; Fire Chief Timothy Kenney

Guests: Kevin Leonard— Engineer; David Caron — Property Owner/ Developer; Cynthia Caron — Property Owner/ Developer; John Keegan— Chair of Agricultural Committee

Chair Mark Varney opened the public meeting at 6:30 p.m. Planning and Community Development Director Easler completed roll call.

Minutes

Loren Martin had a change to the header from June to July.

Mr. Gary Tillman motioned to accept the draft minutes as amended. Seconded by Mrs. Barbara Randall. All in favor. Selectwoman Lorrie Carey abstained.

Chair Varney brought forth a Concord Monitor Article regarding the Exit 17 development. He wanted the Planning Board members to be aware of the progress of the work being done at Exit 17.

Planning and Community Development Assistant Kearsten O’Brien presented the Capital Improvements Plan to the Planning Board. First on the CIP was the Fire Department update. Fire Chief Tim Kenney said he will be moving forward with a warrant article for the Fire Department Truck because the Fire Department needs the truck now. Chair Varney asked which truck he will be replacing. Fire Chief Kenney said it will replace the forestry truck which is nineteen years old. FC Kenney is continuing with the \$65,000 a year for the replacement of Engine 2 and the Fire Department will continue on for one more year with the Engineering. PCD Assistant O’Brien moved to the Police Department section of the CIP. In that section there will not be a purchase of a Police Cruiser in 2022 but there will be one in 2023. Under the Town Administration section IT Equipment will continue to carry forward with \$10,000 a year. The

Plotter Printer will continue with \$6,200 for 2021 and 2022 a payment of \$6,200 was made in 2020. The Commercial Street Cleanup will be funded by the EPA Grant in the amount of \$400,000 and \$100,000 in In-Kind donation.

In the section of the CIP for Facilities Director the line for Municipal Buildings will continue with the \$30,000 a year. There are two separate lines for engineering the first is the engineering for the Police Department Sally Port in the amount of \$20,000. Another \$20,000 is for the engineering plans of the Town Hall. Both will be through individual warrant articles along with the roof replacement of Torrent. John Keegan Chair of the Circle Committee included irrigation at the 3/4 split which will consist of \$7,500 for 2022 and 2023. \$3,500 for 2022 and 2023 will be for the Flag Pole and the installation along with needed materials for Town Beautification. The items under the Beautification section will be through individual warrant articles and fundraising. Public Works Director Dean Hollins will continue with the \$32,000 for the capping of the C&D landfill until 2025. He has two sewer projects that will be funded through user rates, capital reserves, general fund and or grant money. \$105,000 in 2022 will be allocated to F550 Dump Truck with Plow and spreader to be replaced. \$45,000 will be allocated for the replacement of the F350 with plow in 2023. In 2026 the six wheeler dump truck with plows will need to be replaced and \$105,000 was allocated towards it. Chair Varney explained to the Planning Board that the CIP is a planning document and is subject to change. Any changes to be made will need to be made within the Planning Board.

Mrs. Randall accepted the Capital Improvement Plan as presented. Seconded by Mr. Tillman. All in favor. None opposed.

A conceptual was presented by Kevin Leonard with North Point Engineering for David and Cynthia Caron. The Planning Board has encouraged the applicant to proceed with the Planning Board process for Plan Unit Development.

Motion made by Mrs. Randall to adjourn. Seconded by Mr. Tillman. All in Favor. None opposed.

Next Planning Board meeting to be held September 7th, 2021.

Respectfully Submitted by Kearsten O'Brien