

**Town of Boscawen  
PLANNING BOARD  
Boscawen Municipal Complex  
MEETING MINUTES  
Tuesday, August 4, 2020 at 6:30 PM**

Present: Barbara Randall - Chair, Mark Varney– Vice-Chair, Frederick Reagan, Rhoda Hardy, Roberta Witham, Gary Tillman, Lorrie Carey - Ex-Officio

Excused: Paul Dickey - Alternate Ex-Officio

Others Present: Kellee Jo Easler - Planning & Community Development Director, Kearsten O'Brien - Recording Secretary

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Chair Barbara Randall opened the public meeting at 6:30pm.

Chair Randall read off the Covid-19 Public Meeting Notice of Telephonic Meetings, which reads as follows: In light of the state of emergency declared by the Governor on March 13, 2020, and to respond to the COVID-19 pandemic, the chair has determined that an emergency exists and that accordingly, until further notice, (a) members of the board may attend all board meetings telephonically, without the physical presence of a quorum; and (b) members of the public who wish to participate in hearings may, on request, participate telephonically or submit comments in writing to be included in the record of the hearing.

Roll call completed by Kearsten O'Brien.

**Minutes:**

July 7, 2020 –Vice-Chair Varney motioned to accept the minutes as presented. Seconded by Frederick Reagan. All in favor. None Opposed.

**Election of Officers:**

Chair Randall motioned to nominate Vice-Chair Varney as the Chair of the Planning Board. Seconded by Rhoda Hardy. All in favor. None opposed.

Chair Randall motioned to nominate Mr. Reagan as Vice-Chair of the Planning Board. Seconded by Mr. Varney. All in favor. None opposed.

**New Business:**

Chair Varney continued the meeting with a new Planning Board Member application. Discussion ensued with applicant Loren Martin about why she would like to join the Planning Board. **Vice-Chair Reagan motioned to accept Mrs. Martin to the Planning Board as an Alternate Member. Seconded by Mrs. Randall. All in favor. None opposed.** Chair Varney and Mrs. Randall will be presenting the Appointment Application to the Select Board at their August 13<sup>th</sup>, 2020 meeting.

Planning and Community Development Director Kellee Easler updated the Planning Board on the Gravel Pit on Commercial and High Street owned by GST Taxable Family Trust. Mrs. Easler

said Underwood Engineers reported back that the Commercial Street Gravel Pit has met all the requirements. The Gravel Pit on High Street has not yet met all the requirements.

Stephanie Alexander, Senior Planner for Central New Hampshire Regional Planning Commission, joined the meeting to discuss the work that will be taking place updating the Master Plan's Energy Chapter and the creation of a new Energy Ordinance for 2021 consisting of Solar/Wind/BioMass. Ms. Alexander asked the Planning Board Members if there were specific sections on which they would like focus. Chair Varney said he would like a focus on the solar part of the Energy Ordinance. Ms. Alexander said she would like to have the Energy Chapter of the Master Plan ready for a public hearing in the Fall.

- **Due to many Planning Board Members' internet going out during a storm, the meeting was closed and moved to a date certain of September 1, 2020 by Chair Varney.**

*Respectfully submitted by, Kearsten O'Brien*