

**Town of Boscawen  
PLANNING BOARD  
Boscawen Municipal Complex  
WORK SESSION MINUTES  
Tuesday, May 19, 2020 at 6:00 PM**

Present: Barbara Randall-Chair, Mark Varney- Vice-Chair, Frederick Reagan, Roberta Witham, Lorrie Carey- Ex-Officio, Paul Dickey-Alternate Ex-Officio

Excused: Rhoda Hardy

Others Present: Kellee Jo Easler-Planning & Community Development Director, Kearsten O'Brien- Recording Secretary

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Chair Barbara Randall opened the work session at 6:00pm.

Chair Randall read off the Covid-19 Public Meeting Notice of Telephonic Meetings, which reads as follows: In light of the state of emergency declared by the Governor on March 13, 2020, and to respond to the COVID-19 pandemic, the chair has determined that an emergency exists and that accordingly, until further notice, (a) members of the board may attend all board meetings telephonically, without the physical presence of a quorum; and (b) members of the public who wish to participate in hearings may, on request, participate telephonically or submit comments in writing to be included in the record of the hearing.

Roll call completed by Kearsten O'Brien

**New Business:**

Chair Randall began the meeting by asking the Planning Board members if they would like to add any further changes to the Land Development Regulations, and asked Mrs. Easler if she had any suggestions. Mrs. Easler suggested that the Planning Board include Typical Construction Details Reference as an appendix. It is required in the Subdivision Regulations for the Public Works Director to sign off on the driveway permit and will show what is required for a driveway. Chair Randall and members of the Planning Board agreed that it would be a good idea to include Typical Construction Details as an appendix. The next suggestion Mrs. Easler had was a suggestion by town counsel to add in the Conditional Use Permit and condense it with Village District Ordinance. Once the Appendix is added to the Land Development Regulations, there will need to be a public hearing. After the public hearing, if changes need to be made, it can be amended. Chair Randall asked if any members of the Planning Board had any further questions, or additions to the Land Development Regulations. Lorrie Carey asked Mrs. Easler for copies of the driveway permit regulations. Ms. Carey asked Mrs. Easler what the Village District ordinance would look like in the Land Development Regulations. Mrs. Easler said it would be a condensed version of the Village District Ordinance Article XVIII, along with the Conditional Use Permit Regulations, to allow Planning Board to regulate and to create an easier way to understand and find specific details that pertain to the regulations. Chair Randall suggested to wait to begin this process until after a training on conditional use permits. Members of the Planning Board agreed. The Planning Board members decided to begin an Energy Ordinance, which will include Solar, Wind, and Wood created by Central New Hampshire Regional

Planning. The Planning Board members agreed to wait until next year to begin a Wetlands Ordinance.

- **Adjournment: Motion made by Ms. Carey to adjourn. Vice- Chair Varney seconds. All in favor. None opposed**

*Respectfully submitted by, Kearsten O'Brien*