

Town of Boscawen
Old Home Day
Meeting Minutes - FINAL
Municipal Office Complex
November 18, 2019 6:00 pm

Members Present: Polly Dawson – President, Lori Bernard, Lyman Cousens, Kim Kenney, Laura Lane, Bev Lacey, Lorrie Carey – Ex-Officio, Sue Kilgus

Members Absent: Rhoda Bergeron

Others Present:

Polly Dawson called the meeting to order at 6:00pm.

Review and Acceptance of Prior Meeting Minutes:

The Committee reviewed the meeting minutes from October 21, 2019. Committee confirmed the spelling of Susan Dukette. Ms. Dukette will be assisting with the cookie walk for the craft fair and is interested in being a member of the Old Home Day Committee. Lorrie Carey let the Committee know that two members of the Committee would need to bring the nomination to the Board of Selectmen. **Motion to approve the minutes made by Lyman Cousens, seconded by Bev Lacey. All in favor.**

Financial Report:

Members reviewed the balance sheet, profit and loss statement, and detailed reports of all checks written from and deposits made to the Old Home Day account this fiscal year to date.

Craft Fair:

Committee discussed food options and pricing for the event as well as who would be helping in what areas. Food will include hot dogs, beans, broccoli cheddar soup, chili, corn chowder, donuts and canned beverages.

Sue Kilgus requested \$1,100 in petty cash for the event. \$100 will be used to purchase lottery tickets and the remainder will be broken down where it's needed at the event. Two people will count and sign off on the money and it will be brought to the police department that night after the conclusion of the craft fair.

On Friday night before the event the floor will need to be taped for the vendor spaces. Kim Kenney wanted to be sure there was adequate assistance with that because it's a big job. Lyman will pick up the Rafael Devers photo from the Town Office to bring. Food tables, cookie walk, etc. will need to be set up. They will need coolers to bring water for the event. Someone will need to purchase cheese for the chili.

Kim Kenney asked about the raffle and how the process worked last year. Discussion ensued. Polly can assist with the raffle at 2:00pm when it closes. Someone can start contacting winners and they will have a few hours to pick up their raffle prizes. Food will stay open in an effort to

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reduce the amount that needs to be taken back. Santa Claus will be there again this year. Kim also sent out messages asking for donations for the cookie walk. Request was made to label what the cookies are and use wax paper layers to separate. Committee discussed signage.

New Business:

Committee discussed an \$80 NSF check from 2018. Katie checked with the auditors and there needs to be a formal motion at the meeting. **Laura Lane made a motion to write off the \$80 NSF Check, seconded by Lyman Cousens. All in Favor.**

Committee discussed expiring terms for November 2019. Polly Dawson, Lyman Cousens, Laura Lane and Kim Kenney need to have renewed terms. **Lori Bernard made a motion to renew the terms of Polly Dawson, Lyman Cousens, Laura Lane and Kim Kenney, seconded by Lorrie Carey. All in favor.**

Polly plans to get turkeys for .39/lb. for Bingo.

Committee discussed Thanksgiving Baskets. The Committee has previously donated towards two Thanksgiving Baskets in the past. The cost is \$60/each. **Laura Lane made a motion to donate \$120 to the Thanksgiving Baskets, seconded by Lorrie Carey. All in favor.**

Motion to adjourn made by Lori Bernard and seconded by Lorrie Carey. All in favor, none opposed.

The meeting adjourned at 7:30pm.

The next meeting of the Old Home Day Committee will be December 16, 2019 at 6:00pm at the Boscawen Municipal Complex – 4th floor meeting room.

Minutes respectfully submitted by Katie Phelps