

BOSCAWEN OLD HOME DAY COMMITTEE
Final Minutes February 18, 2019

Present – Polly Dawson, President; Matt Lampron, Vice President; Rhoda Bergeron, Ed Cherian, Kim Kenney, Lyman Cousens, Beverly Lacey, Ed Cherian,

Minutes – Rhoda said she is having a problem printing out the minutes with the current format. Polly suggested having Linda send the minutes in open office and Microsoft so the members can print and read minutes prior to the meeting. Polly Dawson corrected the meeting minutes of November 19, 2018 to reflect the next month's meeting is scheduled for January 21, 2019.

Craft Fair

Polly said Sue is questioning holding the craft fair in November, Sue will set up vendors and help on Friday night. Rhoda said Sue does a great job at what she does. Polly said Sue would be limited to only helping in these areas. Kim questioned what else would the rest of the Committee be taking over? Polly said Sue got the start-up money, cashier and got stuff out of storage. Kim said she felt like everyone helped with the storage stuff and it went smoothly. Kim said everyone should be working as a team and anyone who is available to help do it. Matt said that he needs help with set up and clean up. Kim said if everyone starts earlier and helps it will make the setup go smoothly. Kim asked Matt if he was planning on cutting back on food options. Matt said they have already slimmed the food choices down. Polly asked the Committee if they want to do all the other parts that go along with the craft fair such as the food, cookie walk etc. Matt said anything that he is doing he would like a backup in case he isn't there. Matt said there is a good chance that he won't be living in Boscawen by then. Matt suggested having food down that anyone can handle, breakfast sandwiches with premade egg patties and muffins work well. Kim said she has a bigger list for bakers for the cookie walk now. Polly said she is going to talk with Katie about what to expect when renting the school because in previous years everything was cleared out and this past year they had to move everything which was a lot of work.

Financial Report

Polly said as of February 14th, 2019 there was \$19,000 in the Old Home Day bank account.

Budget

Polly said Katie made a budget for the 2019-2020 fiscal year and Polly reviewed it, it was based on what they have spent in the previous year. Polly said if the Warrant Article passes for the Fire Works, the Town will be in charge of fireworks. Ed stated the Budget probably won't be supported by the Budget Committee or the BOS. Ed stated the BOS came up with a revised budget and presented it to the Budget Committee who will have a hearing next week. Ed said that part of the new budget did cut the fireworks from \$7,500 to \$5,000.

Policies

Ed stated that when money is being handled two people should always be counting the money. Ed also stated that the money should be deposited within 2 days and there is a night drop off bag. Polly said she will have a form printed that whoever is responsible for money everyone needs to sign as well as a signature from Katie when she receives the money. Ed said that this is to protect everyone and the Town because there are instances within non-profits or Towns where money is stolen. Matt asked where the deposit bag is and should this be done. Polly said she thought it was a good idea to bring it into Katie. Ed said he will check on this. Ed also brought up policies about Bingo when kids volunteer. Ed said that minors are allowed to help volunteer set up or clean up but not allowed inside when it's being called. Kim asked if background checks need to be done for minors at craft fair. Ed said because the event is held at Rundlett they don't need to have background checks done.

Fire Works

Matt said that once the budget is approved they need to lock in the fireworks price and determine how they are paying for the remainder. Matt also said that they should meet with Crete Farm to discuss going back to the old way of how the fireworks were done and have them clear a spot as well as going back to 5 inch shelves.

Bingo

Polly said that in the Concord Monitor it was posted for Bingo this coming Saturday. Polly asked Katie and Sarah in the office to put something on the Town website notifying everyone there is no Bingo this Saturday.

Kim proposed starting to call at 11:00 and take a break for lunch from 12-12:45, call again from 12:45-2:00 in order to go to Fire Chief Ray Fisher's event at Alan's Restaurant. Matt questioned doing pizza at this Bingo instead of the turkeys because turkey dinner is a lot of work and tends to run late. Kim said it is advertised they are serving Turkey dinner. Kim asked about doing all prep work Saturday and not done Friday or what could be done to help Saturday ease the dinner. Matt said the sweet

potatoes casserole, potatoes and stuffing all take a lot of time. Matt said if someone can help Saturday morning at 8:00am that would be helpful. Kim questioned if Matt needed help Friday night. Matt said he didn't need help Friday night. Polly said Ron will peel and cut potatoes. Kim said she will ask Lori and Tammy to help and asked Polly to do the Board. Kim and Ed will help Saturday morning at 8:00am. Kim said she will have 4-5 pies as well as asking 5 people for desserts. Rhoda said she has 4 boxes of stuffing leftover. A Committee member asked that everyone make sure the bathrooms are clean and all floors after and that cleaning supplies need to be available. Bev will be available to help Saturday. Lyman said he will make a corrected Concord Monitor article with the time change. Matt asked to save the turkey juices for the gravy.

MOTION: Kim made a motion to move the Bingo time to 11:00am-2:00pm. Seconded by Lyman, all in favor, none opposed.

Lyman asked the Committee to be thinking about what they can do with Elektrisola for Old Home Day and work out arrangements with Adele Sanborn. Bev said she doesn't believe Adele won't be doing anything this year. Polly said Elektrisola could possibly sponsor an event from Old Home Day. Lyman said everyone should think about what they could possibly sponsor to be better recognized.

Polly asked Ed if he reached out to the Homestead inn for volunteers for Bingo. Ed said he gave the information and his information to them but hasn't heard if they are interested. Ed said he can reach out to them again.

MOTION: For the Meeting to Adjourn made by Matt. Seconded by Rhoda, all in favor, none opposed.

Next Meeting – March 18, 2019 at 6:30 p.m.

Danielle Bosco, Recording Secretary