

1 **Hazard Mitigation**  
2 **Town of Boscawen**  
3 **September 15, 2021**  
4

5 Attendance: Tim Kenney—Fire Chief; Gary Moore—Facilities Director; Kearsten O’Brien—  
6 Planning & Community Development Assistant; Crystal Tuttle— Planning and Community  
7 Development Clerk; Bonny John— Head Librarian; Jason Killary— Emergency Management  
8 Director; Bruce Crawford— Chair Penacook Boscawen Water Precinct; Haley Dilts-Brown—  
9 Deputy Tax Collector; Lorrie Carey— Select Board Chair; Stephanie Alexander— CNHRPC  
10 Senior Planner and Hazard Mitigation Program Manager

11  
12 Meeting started at 1:35 p.m. Deputy Tax Collector Brown swore in those in attendance.

13 Senior Planner Stephanie Alexander with Central New Hampshire Regional Planning  
14 Commission stated that the Hazard Mitigation Plan was implemented by Boscawen in 2018. A  
15 list of actions was created for different departments and needs to be updated for September 2023.  
16 A new grant called the Building Resilience Infrastructure and Communities (BRIC) could be  
17 available to Boscawen in 2022. This can take up to 8-9 months for the grant to be issued. There  
18 will be three meetings held to make these updates, October 26<sup>th</sup> and December 7<sup>th</sup>. Ms.  
19 Alexander stated that the first task of the meeting was to review the status of mitigation actions  
20 listed on the spreadsheet.

21 The first item listed was **#41 Develop Town Snow Plow Policy to Reduce Winter Weather**  
22 **Impacts.** Public Works did not have a representative present, so this was labeled as pending.  
23 The committee decided to make this deadline the end of 2022. **#48 Update the Zoning**  
24 **Ordinance to Comply with NFIP Requirements to Regulate Building in the Floodplain.**  
25 This item needs to remain on the list in the event that the Federal Government makes changes to  
26 the Zoning Ordinance. Planning and Community Development Assistant Kearsten O’Brien  
27 stated that there were no changes to this item. This will remain pending 2023. **#50 Update the**  
28 **2001-2002 Master Plan to Support the Development of Zoning Ordinances and Regulations**  
29 **that Help Protect the Town from Natural Hazards.** Currently the Energy Ordinance is being  
30 updated, the goal for the Master Plan to be updated is 2023. **#55 Hold Discussions on the**  
31 **Merits of Requiring New Developments to Install Underground Utilities to reduce the**  
32 **impact of Storms, Wind and Winter Events to the Community.** This is not feasible Town  
33 wide due to expense, but may be possible for King Street for the new King Street Corridor  
34 Project. This may be proposed in the future. **#56 continue the Manufactured Home**  
35 **Acquisition and Demolition Program, where appropriate, to Ensure Park Neighborhoods**  
36 **are Safer from Storms, Wind Events, and Fires.** This is being continued for all manufactured  
37 home parks in Boscawen. PCD Assistant O’Brien will provide a list of all manufactured homes

38 that have been demolished. This is an active and ongoing process. **#57 Develop a Policy for the**  
39 **provision of Potable Water to Downtown Businesses During a Storm, Wind or Winter**  
40 **Event that Causes Utility Failure.** EMD Killary asked for this item to be deleted, as Penacook  
41 Boscawen Water Precinct has generators for loss of power. The Town's EOP was updated in  
42 October of 2019. **#58 Improve the Site Plan Review Regulations and Establish Standards,**  
43 **Including Building Design, Landscaping, Access Management, and Storm-water Drainage,**  
44 **to be Met by All New Developments Along the King Street Corridor to be Safer from**  
45 **Storms, Wind, Winter Weather and Other Hazards.** This was addressed in the new Land  
46 Development Regulations for 2020. Landscaping was not addressed in the new LDR. **#17**  
47 **Upgrade Water Street Hydrant System from the Corner of Raymond Road by Water**  
48 **Precinct to Ensure Safe Water Delivery.** This was deemed not feasible due to expense. **#18**  
49 **Upgrade North Water Street Culverts to Protect from Floods and Debris.** PCD Assistant  
50 O'Brien will contact Public Works Director Hollins for a completion date. **#20 Upgrade Corn**  
51 **Hill Road Culverts to protect from Floods and Debris.** PCD Assistant O'Brien will contact  
52 Public Works Director Hollins for a completion date. **#23 Collect Baseline Data and Develop**  
53 **Inspection Program for Culverts and Erosion Prone Areas.** PCD Assistant O'Brien stated this  
54 project has been completed. PW Director Hollins and the Planning and Community  
55 Development Office use ARCGIS to keep track of the data. **#30 Establish an EOC with**  
56 **Appropriate Equipment for Emergency Response and Operations.** EMD Killary stated that  
57 the EOC will remain the Police Station as it already has a generator and all of the Emergency  
58 response Equipment. Anticipated end date is 2022. **#59 Construct a New Public Works**  
59 **Garage to Current Code to Enable Better Response to Storms, Winds and Winter Events.**  
60 This item is still pending and has a Capital Reserve fund, with \$30,000 being put into this fund  
61 yearly. **#60 Investigate the Utility of Lightning Rods along the Municipal Building Rooftops**  
62 **and Associated Grounding Systems to Mitigate Lightning Strikes.** Facilities Director Moore  
63 is working on this project. Anticipated completion date June 2023. **#61 Upgrade Goodhue**  
64 **Road Catch Basins from Erosion and Scouring.** Assistant O'Brien will contact Public Works  
65 Director Hollins for a completion date. **#62 Install a generator to run the EOC and Town**  
66 **Office Functions During Storms, Winds, Winter and other Hazard Events.** This was voted  
67 down at Town Meeting, but Fire Chief Kenney would like to keep this on the table for possible  
68 grants etc. **#63 Establish a Partnership between the Town and State to Protect the Hannah**  
69 **Dustin Island Historical Monument by Reducing Erosion.** Ms. Carey stated that the State, the  
70 Town, and the Army Corps of Engineers all own a piece of this location and are still working  
71 together towards renovating this location into a park. Friends of the Northern Rail Trail, and  
72 Native Americans indigenous to this area are also involved. One problem that needs to be  
73 addressed in this area is a whirlpool at the convergence of the Coontoocook and Merrimack  
74 Rivers, where loss of life has occurred. This will remain active and ongoing. **#64 Obtain Access**  
75 **for a Fire Department Boat Launch on the Merrimack River by Grading Existing Gravel**  
76 **Farm Road.** Fire Chief Kenney would like this item removed, as it is not feasible and there are  
77 already other ways to access the river. **#34 Educate the Public about Unsafe Trees to Reduce**  
78 **Storm Damage.** Senior Planner Alexander recommended this and the following item remain on  
79 the action list. Public Education component is an ongoing effort. **#35 Educate Homeowners**

80 **about Snow Load Damage Prevention to Prevent Building Collapse.** This is also achieved  
81 through the building permitting process.

82

83 Senior Planner Alexander introduced the idea of action item progress reports and provided an  
84 example. Ms. Carey suggested to streamline the report and to make it more user friendly.  
85 Assistant O'Brien will be the contact for these reports. The progress report is due October 12,  
86 2021.

87

88 Senior Planner Alexander proposed creating a Boscawen Online Hazard Mitigation & Severe  
89 Weather Event Community Survey to get feedback from residents about their concerns during  
90 emergencies. The committee recommended adding major streets as a check box so the residents  
91 can quickly identify the roads they are concerned about.

92

93 Senior Planner Alexander will be remote for the next meeting scheduled for October 26, 2021.

94

95 **EMD Killary motioned to accept the minutes from 2019. Seconded by Fire Chief Kenney.**  
96 **All in favor. None opposed.**

97

98 **EMD Killary motioned to adjourn. Seconded by Assistant O'Brien. All in favor. None**  
99 **opposed.**

100

101 *Respectfully Submitted by Crystal Tuttle*