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**Town of Boscawen
Economic Development
Marshall's Florist
DRAFT MEETING MINUTES
Monday, August 2, 2021 at 5:30 PM**

7 **Present:** Mason Donovan – Chair; Barbara Randall–Vice Chair; Adele Sanborn, Host, John
8 Porter; Lorrie Carey –Ex-Officio;
9 Mike Tardiff, Executive Director - Central NH Regional Planning Commission

10 **Excused:** Caroletta Alicea

11 **Staff Present:** Kellee Jo Easler – Planning & Community Development Director; Kearsten
12 O'Brien – Planning & Community Development Assistant

13 **Guests:** Sam Niebling
14

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16 Chair Donovan opened the meeting at 5:30 P.M.

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18 Vice- Chair Randall asked for corrections to line 31, to remove an extra period. Chair Donovan
19 asked the title of Ed Cherian, who was a select board member at the time, to be corrected.
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21 **Motion to accept minutes as amended made by Vice- Chair Randall. Seconded by Mrs.**
22 **Sanborn. All in favor. None opposed.**
23

24 Chair Donovan introduced Sam Niebling, the designer of the kiosk. Mr. Niebling explained the
25 expanded design which allows for more advertisement space. This design can utilize rack card
26 holders. Mr. Niebling stated that a bench can be provided as well. Mr. Porter asked if solar lights
27 can be added to this design as well. Ms. Carey stated that a memorandum of understanding will
28 be established with the Rail Trail, and any expenditures for the kiosk must be approved by the
29 Select Board. Mr. Niebling stated that his style of building, using traditional joiners, may be
30 more costly than standard building methods. His estimate for a new kiosk including materials
31 and disposal is \$3,400 with the timeline being next Spring. Mr. Porter would be willing to
32 contribute financially, as would Ms. Carey. Chair Donovan recommended offering the old kiosk
33 to the Northern Rail Trail for reuse at another location.
34

35 Chair Donovan has a meeting set up with Cindy, the representative for the Department of
36 Commerce for this region.
37

38 Mrs. O'Brien visited town businesses in person, handing out business directory sheets to be filled
39 out. The Select Board approved a Town Instagram page, where Mrs. O'Brien has connected with
40 some home businesses already. Her plan is to promote one or two businesses per week on
41 Instagram.
42

43 Chair Donovan asked the committee what types of businesses it would like to focus on, bringing
44 up the fact that non-profits and home businesses do not contribute to the Town's tax base.

45 Because of the Committees limited resources, he suggested the focus should remain on
46 businesses that contribute a commercial tax. Director Tardiff recommended taking a look at the
47 available properties in Town and the areas that they fall in, and promoting these for business. A
48 discussion about available properties ensued.

49
50 Chair Donovan spoke about the pulse survey and the business survey. Vice- Chair Randall said
51 her husband liked the quicker survey, as the other was very time consuming. Chair Donovan said
52 he can rework the survey, and then the committee will decide when it will be sent out and what
53 will be done with the data.

54
55 Town Clerk Hoyt will be invited to a future meeting to speak about using the municipal fee for
56 the King Street beautification. A discussion ensued about what vehicles are included or excluded
57 from this tax.

58
59 Chair Donovan asked what the Town would like to do when the landfill is capped, and if there
60 are renewable energy opportunities available here.

61
62 **Motion to adjourn made by Vice- Chair Randall. Seconded by Ms. Carey. All in favor.**
63 **None opposed.**

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65 **The next meeting will be held on September 13, 2021 at Alan's Restaurant.**

66
67 *Respectfully Submitted by Crystal Tuttle*
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