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**Town of Boscawen
Circle Committee
MEETING MINUTES
Thursday, September 3, 2020 at 7:00 PM**

Members Present: John Keegan, Chairman, Jeff Abbe, Julie Fournier, Beverly Drouin, Paul Dickey - Ex-Officio
Others Present: Kellee Jo Easler-Planning & Community Development Director, Kearsten O'Brien, Edward Cherian – Select Board Chair

Chair John Keegan opened the public meeting at 7:00 P.M.

Chair Keegan read off the Covid-19 Public Meeting Notice of Telephonic Meetings, which reads as follows: In light of the state of emergency declared by the Governor on March 13, 2020, and to respond to the COVID-19 pandemic, the chair has determined that an emergency exists and that accordingly, until further notice, (a) members of the board may attend all board meetings telephonically, without the physical presence of a quorum; and (b) members of the public who wish to participate in hearings may, on request, participate telephonically or submit comments in writing to be included in the record of the hearing.

Draft Minutes from 08.10.20: Motion to accept made by Julie Fournier, 2nd by Jeff Abbe, all in favor.

Accountant's Report: Balance as of 09.02.20 is \$3,475.00

Old Business:

Circle Roundabout Options for Review to present to the Select Board 09.10.20:

Chair Keegan discussed the options with the Committee. If any others come up, they can be discussed and brought forward to the Select Board.

Do no work on the Circle but continue fundraising: None were in favor of this option

Public Works to remove pile and place "Welcome to Boscawen" sign: None in favor of this option

Erect flagpole: Option 1 with additional items, see below.

Lay sod plant flowers: Sod/grass and plants will not survive the winter, no water or maintenance available. Money not well spent, extensive maintenance to establish into soil. None of the Committee recommends or agrees with grass or sod.

Complete the 3 12' stone walls: Bev Drouin will go back to stone mason and discuss a more inexpensive options. Granite will not be an option due to NHDOT, no breakaway.

39 Select Board ideas: Plan should meet the money on hand, stabilize the site and not have a
40 partial project and complete by November 15, 2020. 2021 raise money for Step 2.

41 **Option 1:** If money is available for Flagpole, top soil, donation of bark mulch and
42 bulbs/shrubs/winter plantings, Town of Boscawen Sign and incorporate the stone material, not
43 relocate..

44 **Options 2:** Top soil, donation of bark mulch and bulbs/shrubs/winter plantings, Town of
45 Boscawen Sign and incorporate the stone material, not relocate..

46 Town of Boscawen sign is a Welcome to Boscawen sign, the other two circle entrances are
47 already in Boscawen. NHDOT approved this one specific sign, no other signs are an option.

48 **Action Items:**

- 49 • Select Board Member Dickey to ask the question of the SB to get a clear understanding of
50 who can be contacted for fundraising and who cannot vs OHD committee. John is
51 looking for guidance and leeway to navigate the directive. Places of potential funding are
52 already on the OHD list. Needs a clearer picture.
- 53 • PCD Director Easler to contact Primex regarding liability of damage to Circle
54 Roundabout
- 55 • Chair Keegan to contact Steve @ GMI for top soil
- 56 • Chair Keegan to talk with Lyman regarding the turn-around time for Rotary
57 and designated \$ may be used for other items not just the flagpole by
58 09.10.20
- 59 • Chair Keegan to check with NHDOT regarding liability on circle
- 60 • Abbe to be in contact with Swyers with drawings for fundraising within two weeks
- 61 • Abbe to contact Colby Lumber for local bark mulch before 09.10.20
- 62 • Drouin to contact Wes Niebling regarding stone wall before 09.10.20

63 **New Business:** Discussion ensued regarding social media discussion, Boscawen Chatter.
64 Much interest in rotary and inquiries. How to do outreach for leading discussions rather than the
65 public initiating going forward for fundraising and keeping all updated.

66 **Next Meeting:** To be Determined.

67 **Adjournment:** Motion to adjourn by Ms. Drouin; seconded by Mr. Abbe. All in favor.
68 None opposed.