

**Town of Boscawen**  
**Planning Board - 2019 CIP**  
Boscawen Municipal Complex  
Draft Meeting Minutes  
Tuesday, September 11, 2019

1 Members present: Planning Board Chair Barbara Randall, Town Administrator Alan Hardy,  
2 Finance Director Katie Phelps, Planning & Community Director Kellee Easler, Rhoda Hardy,  
3 Public Works Director Dean Hollins, Police Chief Kevin Wyman, Lyman Cousens, Merrimack  
4 Valley School Facilities Director Fred Reagan, Conservation Commission Chair Tom Gilmore,  
5 Emergency Management Operations Mark Varney, Library Director Bonny John, Selectman  
6 Edward Cherian Jr. and Commissioner Bill Devine Penacook Boscawen Water Precinct.

7  
8 Members absent: Selectman Roger Sanborn, Lynne Davis, Agricultural Commission Chair John  
9 Keegan, John Porter, Fire Chief Tim Kenney, Library Trustee Lawre Murphy, Parks &  
10 Recreation Director Penny Sarcione and Zoning Board Chair Gail Devoid.

11  
12 Staff present: Linda Chandonnet, Recording Secretary

13  
14 Chair Randall called the meeting to order at 3:30 pm

15  
16 Review of Draft Minutes from September 09.17.18. Correct the name of Lyman Cousins to  
17 Cousens. Take out Lyman Cousens and Fred Reagan who were listed twice as being absent.  
18 On line 21 add the word “then” after already.

19  
20 **MOTION: To approve the CIP minutes from September, 17, 2018 made by Chair Randall.**  
21 **Seconded by Chief Wyman, all in favor, none opposed**

22  
23 Reviewing budget map & updating list for year 2020 and forward;

24  
25 Kevin Wyman:

- 26 • Update Tablets for Police Cruisers – Approximately \$7,500
- 27 • New Police Cruiser & Equipment for 2020-\$40,000 2021-\$43,000 & 2023- \$43,000

28  
29 Fred Reagan:

- 30 • 2021 \$600,000 in CIP already will go probably down \$1,000.00
- 31 • Site Improvement and Building Improvement add up to \$301,000
- 32 • Currently has \$389,000 and will not be spending anymore this year
- 33 • On the High School he will do a warrant article in 2022 & 2023 for half a million dollars
- 34 • He has geared impact fees toward the parking lot at BES.

35  
36 Bonny John:

- 37 • Replacing windows
- 38 • Need accessible exit

**Town of Boscawen**  
**Planning Board - 2019 CIP**  
Boscawen Municipal Complex  
Draft Meeting Minutes  
Tuesday, September 11, 2019

40 Bill Devine:

- 41 • Water Tower Tank on Water Street to be replaced on Chadwick Hill - 3/4 million dollar
- 42 project. The Water Precinct already budgeted this in their own CIP, and will probably
- 43 take somewhere in the ballpark of \$200,000-\$300,000 of it.
- 44 Five Rivers to possibly purchase property on Walker Pond for permanent easement
- 45 costing \$225,000. When this is added and tucked away it puts them about \$350,000
- 46 short of the 3/4 million dollars. They are hopeful the Water Precinct can borrow
- 47 \$175,000.
- 48 • They will be asking Town of Boscawen to match that amount of \$175,000 to equal the
- 49 total of the 3/4 million dollars.
- 50 • Looking at long term for replacement of one well - 2 to 2.5 million dollars.

51

52 Alan Hardy:

53 The funding that was in municipal office reserves in 2019 for the HVAC System was

54 used for the roofing which is now completed.

- 55 • Replace HVAC- 4 Units to include (2) 1<sup>st</sup> year & 2<sup>nd</sup> year Municipal Offices, 2 Units for
- 56 (3<sup>rd</sup> year) Police Department and 2 Units (4<sup>th</sup> year) for the Library. Looking to replace
- 57 2 Units per year for a total of 4 years - \$45,000 a year.

58

59 Kellee Easler:

- 60 • Multi Use Printer – Starting in 2020 taking out for 3 years - \$2,600, currently cost is
- 61 \$10,400 or a possible grant.

62

63 Mark Varney:

- 64 • Generator for Municipal Office side of building for the Town's Emergency (EOC)
- 65 Department of Operations Center. The meeting room on the 4<sup>th</sup> floor will be the
- 66 actual spot used. The current generator that we have only powers for the Police and
- 67 Library not the Municipal Office and it is not big enough to power the whole building.
- 68 Emergency Management/Homeland Security will give up to 50% of the cost, limited
- 69 up to \$75,000 total cost.

70

71 Dean Hollins :

- 72 • New ¾ Ton Pickup with Snowplow –\$40,000 – Funded by property tax/no CRF
- 73 • Current older truck needs repairs and will have evaluation done for costs to see if
- 74 worth keeping or replacing in 2023 or later.
- 75 • Capital Land Fill - \$32,000
- 76 • Backhoe - \$125,000
- 77 • Heavy Equipment - \$45,000

78

**Town of Boscawen**  
**Planning Board - 2019 CIP**  
Boscawen Municipal Complex  
Draft Meeting Minutes  
Tuesday, September 11, 2019

79

80 Fire Department:

- 81     • We will have a meeting with the Fire Chief Friday, September 13<sup>th</sup>.

82

83 Chair Randall and Mr. Hardy stated we will collect all the information and everyone will meet  
84 back again on October 23<sup>rd</sup> 2019 at 3:30pm.

85

86 **MOTION: To adjourn made by Mrs. Easler, seconded by Mr. Varney, all in favor, none**  
87 **opposed.**

88

89 Next meeting will be scheduled October 23<sup>rd</sup>, 2019.

90

91 *Respectfully submitted: Linda Chandonnet*

DRAFT