

## **FINAL Minutes of the Cemetery Trustees**

Location of Meeting:       Boscawen Municipal Facility  
                                  116 North Main Street  
                                  Boscawen, N.H. 03303

Present at Meeting:       Rhoda Hardy, Cemetery Trustee Chair  
                                  Beverly Lacoy, Cemetery Trustee  
                                  Lauren Hargrave, Cemetery Trustee Secretary  
                                  Dean Hollins, Sexton

The regular meeting of the Cemetery Trustees was called to order at the Boscawen Municipal Facility, 116 North Main Street, Boscawen, N.H. on March 22, 2023, at 9:09 a.m.

### **Approval of minutes from last meeting:**

*Rhoda Hardy made a motion to approve the Regular Meeting Minutes of December 28, 2022. Seconded by Beverly Lacoy. Passed Unanimously.*

### **Old Business:**

1. Mya Balch – MVHS Senior Project: Rhoda Hardy will contact Mya Balch after today's Cemetery Trustee meeting.
2. Updates on Pine Grove Cemetery Spreadsheet/Discussion: An updated Pine Grove Cemetery Spreadsheet was passed out to all present by Lauren Hargrave. Rhoda Hardy and Beverly Lacoy presented Lauren Hargrave with changes to be made to the Pine Grove Cemetery Spreadsheet. Rhoda Hardy noted she will have more changes to be made at a later date. Lauren Hargrave requested Dean Hollins review the spreadsheet and let her know if he has any changes or suggestions when he has time in his busy schedule. Lauren Hargrave noted "D" stands for deed and "R" stands for Right to Inter on the spreadsheet. Rhoda Hardy questioned if there had been any changes from Tama Tillman as the Cemetery Trustees were going to try to have her records match with their records. Lauren Hargrave reported Tama Tillman gave her everything she had related to the Cemeteries on a USB drive. Tama Tillman's spreadsheet is for all the perpetual care lots only. Copies of the printable spreadsheet from Tama Tillman were made by Town Office personnel and were distributed to the members present. Beverly Lacoy questioned what the

“Y” stands for in the Pine Grove Cemetery Spreadsheet. Lauren Hargrave reported the “Y” signifies there is a record of the deed. It was noted that the handwritten list from Dean Hollins of who is in Pine Grove Cemetery has been incorporated in the Pine Grove Cemetery Spreadsheet. A discussion took place with regard to changes which are to be made to the Pine Grove Cemetery Spreadsheet. A brief discussion took place regarding the Town of Gilmanton’s Application to Convert Grave(s) Deed given to them by Nichole Hoyt. *Rhoda Hardy made a motion that the Cemetery Trustees will not follow the Town of Gilmanton’s Application to Convert Grave(s) Deed. Seconded by Lauren Hargrave. Passed Unanimously.* Additionally, a discussion took place regarding Tama Tillman’s spreadsheet. It was agreed that an additional column will be made to the Pine Grove Cemetery Spreadsheet and will be titled “Perpetual Care”. Within the column will be placed a “Y” if there is perpetual care funds from Tama Tillman’s spreadsheet, and left blank if there are no perpetual care funds. It was noted by Lauren Hargrave that it will be difficult to compare Tama Tillman’s perpetual care spreadsheet with the Pine Grove Cemetery Spreadsheet due to the fact that Tama Tillman’s spreadsheet contains information for all the cemeteries in Boscawen and not just Pine Grove Cemetery. Lauren Hargrave will compare Tama Tillman’s perpetual care spreadsheet with the Pine Grove Cemetery Spreadsheet ignoring individuals from other Boscawen Cemeteries.

**New Business:**

1. NH Cemetery Association CY2023 Membership: Lauren Hargrave reported the NH Cemetery Association Membership dues were due earlier this month at \$20 per person. Dean Hollins will be included as a member along with the other three Cemetery Trustees. Lauren Hargrave filled out the NH Cemetery Association CY2023 Membership form which should be mailed with payment.
2. NH Cemetery Association 2003 Spring Meeting Registration: Lauren Hargrave reported the NH Cemetery Association Annual Meeting is to be held on April 13, 2023. Beverly Lacey will not be able to attend. Rhoda Hardy, Lauren Hargrave, and Dean Hollins will be attending at \$30 per person. Lauren Hargrave filled out the NH Cemetery Association Spring Meeting Registration form which should be mailed with payment.

Note: Both the membership form and the spring meeting form was given to Finance Director Kate Merrill for payment once Dean Hollins signs off.

## **Other Business:**

1. Cemetery Trustee Forms: Rhoda Hardy questioned if changes have been made to the Cemetery Trustee forms. It was noted that no changes have been made with the exception of those which Rhoda Hardy gave to Nicole Hoyt on a previous occasion. Rhoda Hardy would like to go over all the forms with Kayrn Chagnon. Additionally, Rhoda Hardy reported she has two different Cemetery Trustee letterheads. Rhoda Hardy questioned if Dean Hollins would like to be called Director of the Public Works Department or Sexton. Dean Hollins would like his title to be, Sexton, on anything related to the Cemeteries and said there is no need for two different letterheads. Rhoda Hardy will make the appropriate change.
2. Right to Inter: Rhoda Hardy questioned if the right to inter should be put into place at this time. Lauren Hargrave reported the right to inter has already been put into place. Dean Hollins agreed with Lauren Hargrave and noted that the last four plot purchases were all issued the right to Inter document and not a deed. Rhoda reviewed the new right to inter documentation on the Pine Grove Cemetery Spreadsheet. It was noted by Rhoda Hardy and Dean Hollins that the right to inter document is produced and signed by either Nicole Hoyt or Kayrn Chagnon and is additionally signed by Dean Hollins as the Sexton. If for some reason Dean Hollins is unavailable the right to inter document can also be signed by one of the Cemetery Trustees. Rhoda Hardy questioned if the older deeds should be replaced by a right to inter or should the implementation of the right to inter just apply to current and future lot purchases. It was agreed the right to inter would apply to current and future lot purchases only.

**Meeting Closed:** *Lauren Hargrave made a motion to adjourn. Seconded by Beverly Lacey. Passed Unanimously.* The meeting closed at 10:26 a.m.

**Next Meeting:** The Next Regular Meeting of the Cemetery Trustees will be held at the Boscawen Municipal Facility, 116 North Main, Boscawen, N.H. on Wednesday, April 19, 2023, at 9:00 a.m.

Minutes submitted by: Lauren Hargrave, Cemetery Trustee Secretary 3/24/2023.