

## Town of Boscawen

### Select Board

#### Final Minutes

Thursday September 10, 2020 at 6:00pm

In attendance: Ed Cherian, Lorrie Carey, Paul Dickey, Alan Hardy, Kellee Easler, Tama Tillman, Gary Tillman, Dean Hollins, Tim Kenney, Nicole Hoyt, Mark Varney, Barbara Randall, John Keegan and Sarah Gerlack.

This meeting is being held under a Declaration of Emergency by the Governor and by the Board. Under RSA 91-A: 2, III (b) the requirement of a physical quorum is waived and this meeting is being held entirely remotely, and is being recorded.

**Selectwoman Carey made a motion to approve the Consent Agenda. Chairman Cherian seconded. All in favor.**

John Keegan sent the Board the Circle Committees recommendations for the circle design. Keegan mentioned that they had received funding from the Granite State Rotary. The Boards recommendations are to add color, mulch and a flag pole. The Board would like to see the flag pole ready for Veterans Day. Cherian mentioned that there is a draft letter to the Rotary that needs signatures. Keegan will get the contracts to Hardy to run by legal. Keegan asked that when the letters are sent out the budget will need to be included to Concord Rotary.

Planning and Community Development Director Easler wanted to update the Board on 40 Bailey Drive, Easler got the paperwork signed with legal and there are packages at the office that need signatures by the Board. The park owner Bill Bob Mobile home will need to come and sign off on the deed.

Planning and Community Development Director Easler mentioned that she would like to recommend Planning and Community Development Clerk O'Brien to be appointed the E-911 liaison. The Board believes O'Brien will do a great job. Chairman Cherian will come in to sign the document.

Easler presented the Board with a Land-use Change Tax for Tax Map 45, Lot 4. Avitar and Associates re-assessed the lot for land in current use. Easler mentioned that the Board previously approved an LUC for this property that will need to be abated through the Tax Collectors Office.

**Chairman Cherian made a motion to approve the new Land -Use Change Tax for Map 45, Lot 4. Selectman Dickey seconded. All in favor.**

Chairman Cherian would like to thank everyone for making Election Day successful even with switching locations and having Covid-19 restrictions.

Public Works Director Hollins mentioned that GMI had submitted an offer to pave Queen Street from Boscawen Sand and Gravel and the intersection of King Street. GMI is offering to do it for \$50,000.00. This project would normally cost the town \$75,000.00. Hollins mentioned that he has looked at the Public Works budget and has \$18,000.00 left in the paving budget and could pay the rest next year. The Board would like Hollins to get the transfer request done with Human Resource

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Director and Finance Officer Phelps.

**Chairman Cherian a motion to make the following funds transfer under the authority granted by RSA 32:10 (e): To transfer \$5,229.25 from account # 4312661 HW Equipment Repairs to account # 4324436 SW Equipment Maintenance for the purpose of paying for repairs to a compactor at the transfer station. Selectman Dickey seconded. All in favor.**

Hollins wanted to speak to the Board regarding the credit card process at the Transfer Station. The card readers have not yet arrived and would like to push the start date back to Oct.6<sup>th</sup>. The Board agreed.

Town Administrator Hardy wanted to give an update on the yearly Primex review and recommendations. There are a few projects that still have to be accomplished including the park kiosk, Hardy spoke with Fire Chief Kenney, and they will have to draft a Disaster Recovery Plan and there is an abundance of paper work to be done.

The Board was presented with two applications for the Budget Committee. Budget Committee Chair Barbara Randall will present the applicants to the committee and return to the Board with their recommendations.

Chairman Cherian mentioned that the Town has the opportunity to call a special election if they wanted to fill a vacant seat on the ballot. The Board does not see a need to do this.

Fire Chief Kenney mentioned that he received a quote for a new Mini Pumper to replace engine three. Kenney mentioned that takes 300 days to build a new pumper once ordered. They have one that is available for \$10,000.00 cheaper. The cash price is \$287,482.00, which includes the lettering and personalization, the mounting of the radio and tools. This style pumper can pull a trailer and that this style truck will be easily used by all volunteers of the Fire Department. Kenney mentioned that he would need to put \$10,000.00 down to hold the truck. The money for the truck is in Capital Reserves, that will leave \$140,000.00 in the Capital Reserves account to be replenished going forward for the next truck replacement. The Board asked Kenney about the status of the remaining trucks. Kenney mentioned that engine two would be the next to be replaced and is being evaluated on Monday. Phelps will do a transfer to present at next meeting. The Board has approved for Kenney to expend \$10,000.00 to hold the truck. Hardy wanted to let the Board know that he and Phelps have received applications for both positions, and they will be starting the interview process.

Town Administrator Hardy stated that he had a mechanical only quote for the range at the Town Hall to bring it up to code. That may require for the door in the kitchen to be removed. Hardy wanted to have a conversation about the functionality of the Town Hall and the repairs that are needed vs. the revenge brought in by using it as a function hall. Hardy would like to see it being used as a storage. Discussion ensued, and the Board would like to hold a work session on October 1<sup>st</sup> to discuss this matter further.

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Hardy mentioned that the Boscawen Park had been newly paved to the second baseball field, funded by impact fees and the work was done by GMI. Hardy stated that there have been numerous break in's to the buildings down there this summer. Chairman Cherian suggests to close the park at dusk and to put in a gate, but would like to see what the Police Department thinks.

Hardy was wondering whether the Board sees a reason for salaried employees to submit a weekly time sheet. The Board mentioned that they would still like to see the timesheets from the Police Department, but do not see a reason for regular salaried employees to submit one. It was suggested that the Town find an application to submit time sheets electronically.

Selectwoman Carey mentioned that the school was not hosting the YMCA before and after school program this year due to COVID-19, they have moved to Grace Sovereign church to help families with remote learning. Carey would like to know how to expedite the process of getting a permit. Planning and Community Development Director Easler mentioned that she has an inspection and meeting with them this coming week and if there was a way to waive any of the requirements needed they would have to reach out to the State of New Hampshire. The Planning Board and technical Committee are trying to work with the YMCA on a waiver and are doing everything they can to work directly with the YMCA on this matter. Carey is concerned about the families that are relying on this program during the remote and Hybrid Learning.

**Chairman Cherian made a motion to go into nonpublic RSA 91-A: 3, II (a). Selectwoman Carey seconded. All in favor.**

**Chairman Cherian made a motion to come out of nonpublic. Selectman Dickey seconded. All in favor.**

**Selectwoman Carey made a motion to seal nonpublic RSA 91-A: 3, II (I). Selectman Dickey seconded. All in favor.**

**Selectman Dickey made a motion to adjourn at 8:30pm. Selectwoman Carey seconded. All in favor.**

Respectfully submitted by Sarah Gerlack

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