

Town of Boscawen
Select Board
Final Minutes
Thursday, April 15, 2021 at 6:00pm

In attendance: Lorrie Carey, Paul Dickey, Matthew Burdick, Alan Hardy, Katie Phelps, Tama Tillman, Gary Tillman, Dean Hollins, Tim Kenney, Kevin Wyman, Kearsten O'Brien, Barbara Randall, Kate Merrill, Sarah Gerlack, Norma Caporale, Jason Killary, John Keegan, Kim Kenney and Penny Sarcione.

This meeting is being held under a Declaration of Emergency by the Governor and by the Board. Under RSA 91-A: 2, III (b) the requirement of a physical quorum is waived and this meeting is being held entirely remotely, and is being recorded.

Selectman Burdick motioned to approve the consent agenda. Seconded by Selectman Dickey All in favor.

New Business:

Circle Committee Chair John Keegan presented the Select Board with an update on the Boscawen Roundabout project. He said that the fundraising for the roundabout has been successful and they have raised about \$6,800 dollars. They have developed a set of plans of how the plantings will look once they are in place and have put in a requisition for the plantings. They are hoping that in the last part of May they will have the plantings in place. Circle Committee Chair Keegan said as far as the irrigation goes they are now connected to the precinct's water at the corner of Fisher Ave and Harris Hill Road. At this point they still have work to do connecting the water to the irrigation system. In order to do that they have to put a meter in and a backflow preventer. They are waiting for an excavation permit from the Department of Transportation District 5. Circle Committee Chair Keegan said he has been in touch with Police Chief Wyman on when are appropriate times to work in the roundabout and as soon as he has a better idea of when they will be working in the roundabout he will contact the Police Department to set up a detail, if Chief Wyman believes it is necessary. Chairwoman Carey asked if there was money in the budget for a Police Detail. Circle Committee Chair Keegan said yes.

Kim Kenney a committee member for the Boscawen Old Home Day Committee updated the Select Board about ideas the Old Home Day Committee had for running Old Home Day this year while being COVID-19 safe for the residents. She said she had reached out to all the vendors who had participated in the past to get an idea of who would be willing to partake in Old Home Day. Mrs. Kenney would like some guidance on if they are able to have a parade and fireworks. The Committee is also moving forward with setting up the Golf Tournament. Selectman Dickey asked how they would handling food. Mrs. Kenney said they will not be handling food unless it is individually wrapped. Mrs. Kenney asked Town Administrator Hardy if he could look into creating a clause in the contract that states if the Old Home Day Committee has to cancel the month before no fees will be charged to the Committee. Town Administrator Hardy said he could do that. Mrs. Kenney asked when Town Administrator Hardy would like the contracts by. He said by June. Chairwoman Carey asked about the use of porta potties. Town Administrator Hardy said they are planning to have porta potties there from Memorial Day through Indigenous Peoples Day. Chairwoman Carey asked if the victory sprayers would be used on them. Town Administrator

Town of Boscawen
Select Board
Final Minutes
Thursday, April 15, 2021 at 6:00pm

Hardy said they would fall under the cleaning schedule of the company they are renting from. **Chairwoman Carey motioned to allow the Old Home Day Committee to move forward with the Golf Tournament, Parade, Fireworks, and limited entertainment at Old Home Day following the current CDC Guidelines for COVID-9 at the time. Seconded by Selectman Dickey. All in favor.**

Planning and Community Development Assistant Kearsten O'Brien presented the Select Board with two Veteran's Tax Credits for approval.

Selectman Burdick motioned to approve Veteran's Tax Credits for homeowners W and K. Seconded by Selectman Dickey. All in favor.

PCD Assistant O'Brien presented the Select Board with a solar exemption for approval in the amount of \$12,000 for Map 49, Lot 2.

Chairwoman Carey motioned to approve the Solar Exemption in the amount of \$12,000 for Map 49, Lot 2. Seconded by Selectman Burdick. All in favor.

PCD Assistant O'Brien presented the Select Board with a solar exemption for denial based on the letter of recommendation from the Assessors due to the homeowners not having Solar Panels on the house for Map 83, Lot 106, Sublot 2.

Selectman Dickey motioned to deny the Solar Exemption based on the recommendation of the Assessors for Map 83, Lot 106, Sublot 2. Seconded by Chairwoman Carey. All in favor.

Tax Collector Nicole Hoyt presented the Select Board with an abatement for \$26.45 in penalties and interest. The reason for the abatement was an error in download for online payments occurring on March 1, 2021. The property is Map 83, Lot 88, Sublot T19.

Chairwoman motioned to abate penalties and interest in the amount of \$26.45 for Map 83, Lot 88, Sublot T19. Seconded by Selectman Dickey. All in favor.

Chairwoman Carey asked her fellow Select Board members when they would like to try have in person Select Board meetings. Town Administrator Hardy suggested to wait until the middle of May to make sure we have proper equipment to still allow for public and other staff to join remotely. The Select Board agreed upon a tentative date for in person Select Board meetings on May 13th, 2021. Tentatively, staff will work towards May 13th as a target date for in-person meetings for the Select Board.

Chairwoman Carey updated the Select Board and Department Heads that the school will be holding a Flu Clinic and they are waiting to hear back from Health Trust on guidance and it would be held at Boscawen Elementary. She also asked her fellow Select Board members if they would like to cancel the April 29th, 2021 meeting due to multiple staff members being out. The Select

Town of Boscawen
Select Board
Final Minutes
Thursday, April 15, 2021 at 6:00pm

Board agreed to cancel the April 29th, 2021 meeting. Selectman Dickey brought forth the idea to going to meetings every other week starting Memorial Day through Labor Day if possible. Chairwoman Carey suggested to keep in mind the workload of what needs to be done and paying attention to vacation schedule of the staff. Town Administrator Hardy said he will work with Finance Director Phelps to come up with a tentative meeting schedule for the summer going every other week.

Department Head Updates:

Parks and Recreation Director Penny Sarcione informed the Select Board that she is still waiting to hear back from Chris Burke about transportation. The pickup patrol will help with checking in the kids before they arrive to the program. There is a one hundred dollar minimum to use the program. She asked the Select Board for guidance of what age group to allow this year. The Select Board agreed upon the age group being six to twelve year olds. They would like to keep the Parks and Rec program to a thirty child maximum. Chairwoman Carey asked Parks and Recreation Director Sarcione for a protocol for children who miss a certain amount of days along with a rainy day protocol. Parks and Recreation Director Sarcione said she will come back to the Select Board with updates regarding the program.

Public Works Director Dean Hollins informed the Select Board that they have some culverts to be replaced on Queen Street.

Police Chief Kevin Wyman informed the Select Board that they put the speed trailer out on Jackson Street and then moved it to Corn Hill Road and it had stopped working. They will be working to get that fixed.

Fire Chief Tim Kenney asked the Select Board for permission to have two representatives from Aflac come in and speak to the Fire Fighters about what they can offer for insurance. He has tentatively set it up for May 10th, 2021. The Select Board agreed that it would be okay for the two representatives to come and speak to the Fire Fighters.

Tax Collector Hoyt said the liens were processed last month and sent to the registry of deeds. Our contractor is preparing the notices for mortgagees. They have been working with Pennichuck on how they receive the water reads. New Hampshire Voter Integrity group has a 91-A request and their interest is to see the ballot tapes. She will be meeting with a gentleman tomorrow to review the ballot tapes.

EMD Killary informed the Select Board and Department Heads that the Governor lifted the mask mandate as of April 16, 2021. Selectman Dickey clarified the Town Municipal Buildings are still requiring masks. EMD Killary said yes.

Human Services Administrator Sarah Gerlack said that they started their Amazon wish list for the Back Pack Program and at the end of May they will be launching that. Chairwoman Carey asked

Town of Boscawen
Select Board
Final Minutes
Thursday, April 15, 2021 at 6:00pm

how they plan on distributing the back packs. Human Services Administrator Gerlack said they are going to extend the back packs through the Town, Penacook Community Center, and the Parks and Recreation Program.

Chairwoman Carey made a motion to go into nonpublic under RSA 91-A: 3, II (I). Selectman Burdick seconded. All in favor.

Selectman Dickey made a motion to come out of nonpublic under RSA 91-A: 3, II (I). Seconded by Selectman Burdick. All in favor.

Selectman Dickey motioned to seal nonpublic minutes per RSA 91-A: 3 II (I). Seconded by Selectman Burdick. All in favor.

Motion made by Selectman Burdick to adjourn. Seconded by Selectman Dickey. All in favor.

Respectfully submitted by Kearsten O'Brien