

**Town of Boscawen**  
**Select Board**  
Final Minutes  
Thursday, March 18, 2021 at 6:00pm

In attendance: Lorrie Carey, Paul Dickey, Matthew Burdick, Alan Hardy, Kellee Easler, Katie Phelps, Tama Tillman, Gary Tillman, Dean Hollins, Tim Kenney, Kevin Wyman, Kearsten O'Brien, Barbara Randall, Mark Varney, Kate Merrill, Sarah Gerlack, Peg Daneau, Norma Caporale, Ed Cherian, and Hannah Gardner.

This meeting is being held under a Declaration of Emergency by the Governor and by the Board. Under RSA 91-A: 2, III (b) the requirement of a physical quorum is waived and this meeting is being held entirely remotely, and is being recorded.

Town Administrator Alan Hardy asked if the Select Board would like to nominate a chair person. Selectman Dickey nominated himself as chair. Selectwoman Carey nominated herself as chair as the senior member of the Select Board.

**Selectman Dickey nominated himself as Chair Person for the Select Board. Seconded by Selectman Burdick. Selectman Dickey and Selectman Burdick in favor. Selectwoman Carey opposed. Vote passes by a 2 to 1 vote.**

Chairman Dickey began the process of choosing Ex-Officio's for the different Boards and Committees. Selectwoman Carey said she would like to be on Planning Board and Economic Development. Chairman Dickey would like to be on Police Commission and Circle Committee. Selectman Burdick would like to be on Conservation and Old Home Day. Selectwoman Carey said she would like to be the Ex-Officio for the Agricultural Commission as well. Chairman Dickey said he will also be the Alternate Ex-Officio for Planning Board.

**Chairman Dickey motioned to approve the consent agenda. Seconded by Selectman Burdick. All in favor.**

**New Business:**

Planning and Community Development Assistant Kearsten O'Brien presented the Select Board with a Veteran's Credit for approval.

**Chairman Dickey motioned to approve a Veteran's Credit. Seconded by Selectman Burdick. All in favor.**

Planning and Community Development Director presented the Select Board with draft FEMA maps and asked the Select Board if they had any questions. Selectwoman Carey asked if this was an annual review. PCD Director Easler said they sent it out for review because of the changes they were making to the maps.

PCD Assistant O'Brien presented a Timber Warrant 20.049.10T to the Select Board for approval for Map 47 Lot 6.

**Town of Boscawen**  
**Select Board**  
Final Minutes  
Thursday, March 18, 2021 at 6:00pm

**Chairman Dickey motioned to approve Timber Warrant 20.049.10T Map 47 Lot 6. Selectwoman Carey seconded. All in favor.**

PCD Assistant O'Brien presented the Select Board with two Solar Exemptions for approval. The first was for Map 83 Lot 33 Sublot A in the amount of \$21,600. The second Solar Exemption for approval was for Map 183D Lot 66 in the amount of \$45,600.

**Selectwoman Carey motioned to approve the Solar Exemption for Map 83 Lot 33 Sublot A in the amount of \$21,600 and Map 183D Lot 66 in the amount of \$45,600. Seconded by Chairman Dickey. All in favor.**

**Department Head Updates:**

Fire Chief Tim Kenney said he would like to pursue a Fire Department Impact Fees study due to the growth of Boscawen. There is also an impact on the Fire Department Budget because of the EMS. Selectwoman Carey asked if this would help pay for the new development in the Fire Department. Fire Chief Kenney said that is correct. Town Administrator Hardy said to have the Impact Fee study they would need to pay for it out of contingency.

Town Administrator Hardy recommended that the Select Board not allow any event be held at the Town Hall from a Life Safety and Fire stand point. At the time the Select Board felt as though holding a Blood Drive was okay because the Red Cross had procedures in place that made it COVID safe. Emergency Management Director Mark Varney stated that there is a blood drive on March 30<sup>th</sup>. Town Administrator Hardy suggested to switch the location to the Fire Department dining room. Fire Chief Kenney said he has no issue with them using the dining room for the Blood Drive. The Select Board agreed to have a public discussion on the Town Hall on April 22, 2021 and May 6, 2021.

**Chairman Dickey motioned to suspend the use of Town Hall for any use of public functions. Seconded by Selectwoman Carey. All in favor.**

**Selectwoman Carey motioned to take up to \$5,000 out of contingency for the Fire Department Impact Fee study. Seconded by Chairman Dickey. All in favor.**

EMD Varney said Boscawen has had seven new cases of COVID-19 in the last two weeks. About 24% of the state's people have received their first dose of the COVID-19 vaccine and 12% of the state's people are fully vaccinated. Starting March 22nd people 50 and older can start registering for their vaccine through VINI. Next Thursday will be EMD Varney's last meeting as EMD. EMD Varney updated the return to work policy and presented it to the Select Board.

**Chairman Dickey motioned to approve the return to work policy. Seconded by Selectman Burdick. All in favor.**

**Town of Boscawen**  
**Select Board**  
Final Minutes  
Thursday, March 18, 2021 at 6:00pm

Deputy Tax Collector Sarah Gerlack informed the Select Board that they will be doing liening and deeding next week. They are down to nine on the deeding list.

PCD Director Easler read the order from Judge Kissinger regarding 20 High Street. The courts finds the amounts of cleanup and junk removal of the property \$2,400 and \$660 for Police detail paid by the Town of Boscawen reasonable. The Town will submit a request for attorney's fees of \$5,589 and fines & penalties of \$114,675 and the defendants will then have ten days to respond to the filing. A further review hearing is set for May 17<sup>th</sup>, 2021. The defendant is ordered further to no longer place any items other than fully registered and inspected vehicles on the property without obtaining court approval in advance with notice to the Town.

PCD Director Easler informed the Select Board that she is currently working on a template for Rules and Procedures for the different Boards and Committees. PCD Director Easler asked the Select Board to open her department by appointment only on Tuesday, Wednesday, and Thursday.

**Selectwoman Carey motioned to approve the opening of the Planning and Community Development Department by appointment only Tuesday, Wednesday, and Thursday with masks required and CDC guidelines on spacing. Seconded by Selectman Burdick. All in favor.**

Town Administrator Hardy requested that the Select Board allow the Public Library to open by appointment only, masks required, and follow CDC spacing guidelines.

**Selectwoman Carey motioned to approve the opening of the Public Library by appointment only with masks required and CDC guidelines on spacing. Seconded by Selectman Burdick. All in favor.**

Chairman Dickey cancelled the April 1, 2021 as he and Selectman Burdick won't be in attendance.

The Board requested that a decision on the Capital Asset Policy revisions be deferred to the March 25<sup>th</sup> meeting to allow the member's time to read it.

**Selectwoman Carey made a motion to go into nonpublic RSA 91-A:3, II(d). Chairman Dickey seconded. All in favor.**

**Selectwoman Carey made a motion to come out of nonpublic RSA 91-A:3, II(d). Seconded by Chairman Dickey. All in favor.**

**Selectwoman Carey motioned to seal nonpublic minutes RSA 91-A:3 II (d). Seconded by Selectman Burdick. All in favor.**

**Chairman Dickey made a motion to go into nonpublic RSA 91-A:3, II(l). Selectman Burdick seconded. All in favor.**

**Town of Boscawen**  
**Select Board**  
Final Minutes  
Thursday, March 18, 2021 at 6:00pm

**Chairman Dickey made a motion to come out of nonpublic RSA 91-A:3, II(I). Seconded by Selectman Burdick. All in favor.**

**Chairman Dickey motioned to seal nonpublic minutes RSA 91-A:3 II (I). Seconded by Selectwoman Carey. All in favor.**

**Motion made by Chairman Dickey to adjourn. Seconded by Selectwoman Carey. All in favor.**

Respectfully submitted by Kearsten O'Brien