

**Town of Boscawen**  
**Select Board**  
Final Minutes  
Thursday, March 4, 2021 at 6:00pm

In attendance: Ed Cherian, Lorrie Carey, Paul Dickey, Alan Hardy, Kellee Easler, Katie Phelps, Tama Tillman, Gary Tillman, Dean Hollins, Tim Kenney, Kevin Wyman, Kearsten O'Brien, Barbara Randall, Mark Varney, Kate Merrill, Jason Killary, Haley Dilts-Brown, Sarah Gerlack, Nicole Hoyt, and Norma Caporale.

This meeting is being held under a Declaration of Emergency by the Governor and by the Board. Under RSA 91-A: 2, III (b) the requirement of a physical quorum is waived and this meeting is being held entirely remotely, and is being recorded.

**Chairman Cherian motioned to approve the consent agenda and authorize Town Administrator Hardy to sign on behalf of the Select Board. Seconded by Selectman Dickey. All in favor.**

**New Business:**

Finance Director Katie Phelps presented a Trustee Transfer request to the Select Board. The transfer is in the amount of \$8,196.19 from the Fire Station Capital Reserve Fund to the general fund to reimburse the general fund for the expenditure of Harriman invoice 2101051.

**Chairman Cherian motioned that the Trustees of the Trust Funds transfer \$8,196.19 from the Fire Station Capital Reserve Fund to the General Fund to reimburse the General Fund for the expenditure of Harriman invoice 2101051 and to authorize Town Administrator Hardy to use the signature stamp on behalf of the Select Board. Seconded by Selectman Dickey. All in favor.**

Planning and Community Development Director Kellee Easler presented the Select Board with four appointment applications for the Economic Development Committee. Selectman Dickey asked the length of the terms. Planning and Community Development Director Easler said they will be stagger in 1, 2, and 3 year terms. Chairman Cherian requested that rules of procedure be created for the committee which is advisory only to the Select Board.

**Selectwoman Carey moved to reaffirm the commitment to creating and executing the Economic Development Committee. Seconded by Selectman Dickey. All in favor.**

**Chairman Cherian moved to approve the four appointment applications for Barbara Randall, Caroletta Alicea, John Porter, and Mason Donovan for the Economic Development Committee and authorize Town Administrator Hardy to use the signature stamp on behalf of the Select Board. Seconded by Selectman Dickey. All in favor.**

Planning and Community Development Director Easler asked the Select Board if it would be possible to allow residents to have yard sales without the issuance of the yard sale permit. The residents would still be required to follow the yard sale ordinance. Selectman Dickey said he had no problem with suspending the issuance of yard sale permits. His fellow Select Board members

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were in agreement.

**Chairman Cherian motioned to temporarily suspend the requirement to obtain a yard sale permit in order to have a yard sale in Boscawen. Seconded by Selectman Dickey. All in favor.**

Chairman Cherian said at the end of the month the Town's Emergency Management Director Mark Varney will be stepping down from the position and Lieutenant Jason Killary will be filling his shoes as Emergency Management Director as of April 1, 2021. Chairman Cherian thanked EMD Varney for all the hard work that he has put in as Emergency Management Director.

**Chairman Cherian moved to appoint Lieutenant Jason Killary as Emergency Management Director effective April 1, 2021 and authorize Town Administrator Hardy to use the signature stamp on behalf of the Select Board. Seconded by Selectman Dickey. All in favor.**

Town Administrator Hardy asked the Select Board and Department Heads if there were any last minute things that needed to be completed before Town Meeting. EMD Varney said from the stand point of EMD there is not much more that needs to be completed. Deputy Town Clerk Haley Dilts-Brown agreed with EMD Varney.

**Department Head Updates:**

Selectman Dickey asked Police Chief Kevin Wyman if the new colors of the cruisers are going to be black and white. Chief Wyman said yes, the white is a wrap and they can peel it off when they go to resell the cruiser.

EMD Varney said if there is anyone who is home bond and cannot go out and get a vaccination they can call 211 to set up an appointment to have someone come out to their home and vaccinate them. New Hampshire Motor Speedway will hold a super site to vaccinate people by appointment only this weekend. EMD Varney said that CAPNH picked up the trailer today to use it to haul supplies to the race track. EMD Varney stated that he has been in contact with Stacy at CAPNH about the MOU and told her that he needs it to be resolved before March 31, 2021.

Finance Director Phelps updated the Select Board that they are currently going through a NH Retirement audit and the annual audit with Plodzick and Sanderson is coming up March 15<sup>th</sup> through the 17<sup>th</sup>.

Human Services Administrator Sarah Gerlack sent out twenty-one letters this week to get welfare recipients on payment plans.

Town Administrator Hardy asked the Select Board to start thinking about how they would like to proceed with the Parks and Recreation Program this year.

**Chairman Cherian made a motion to go into nonpublic RSA 91-A:3, II(c). Selectwoman**

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**Carey seconded. All in favor.**

**Chairman Cherian made a motion to come out of nonpublic RSA 91-A:3, II(c). Seconded by Selectman Dickey. All in favor.**

**Selectwoman Carey motioned to seal nonpublic minutes RSA 91-A:3 II (c). Seconded by Chairman Cherian. All in favor.**

**Chairman Cherian made a motion to accept the payment plan for Tax Payer F. Seconded by Selectwoman Carey. All in favor**

**Chairman Cherian made a motion to go into nonpublic RSA 91-A:3, II(d). Selectman Dickey seconded. All in favor.**

**Chairman Cherian made a motion to come out of nonpublic RSA 91-A:3, II(d). Seconded by Selectman Dickey. All in favor.**

**Selectman Dickey motioned to seal nonpublic minutes RSA 91-A:3 II (d). Seconded by Chairman Cherian. All in favor.**

**Selectman Dickey made a motion to go into nonpublic RSA 91-A:3, II(e). Chairman Cherian seconded. All in favor.**

**Chairman Cherian made a motion to come out of nonpublic RSA 91-A:3, II(e). Seconded by Selectman Dickey. All in favor.**

**Chairman Cherian motioned to seal nonpublic minutes RSA 91-A:3 II (e). Seconded by Selectman Dickey. All in favor.**

**Selectman Dickey made a motion to go into nonpublic RSA 91-A:3, II(l). Selectwoman Carey seconded. All in favor.**

**Selectwoman Carey made a motion to come out of nonpublic RSA 91-A:3, II(l). Seconded by Selectman Dickey. All in favor.**

**Selectman Dickey motioned to seal both set of nonpublic minutes RSA 91-A:3 II (l). Seconded by Selectwoman Carey. All in favor.**

**Motion made by Selectwoman Carey to adjourn. Seconded by Chairman Cherian. All in favor.**

Respectfully submitted by Kearsten O'Brien