

**Town of Boscawen
Select Board
MEETING MINUTES
Thursday, January 18, 2024, at 6:00 PM**

In Attendance: Matt Burdick, Lorrie Carey, Bill Bevans, Katie Phelps, Kellee Easler, Nicole Hoyt, Kate Merrill, Tim Kenney, Jason Killary, Gary Moore, Dean Hollins, Shawn Brechtel, Kara Gallagher and Bonny John

Guests: Tom Laliberte, Joshua Crawford, Dale Randall, Peg Daneau, Gary Tillman

Roll Call: completed and guests introduced.

Chairman Matt Burdick called the meeting to order at 6:00pm.

Consent Agenda Items:

- P&L, Balance Sheet, Check Manifest & Payroll
- Nonpublic/Public Minutes for Approval—01/11/24
- Report from Executive Councilor Warmington
- Comparative Market Analysis—Torrent Station
- December 2023 Treasurer's Reports

Selectwoman Lorrie Carey noted grammatical changes to the 01.11.23 public minutes.

Selectman Bill Bevans motioned to approve the Consent Agenda as amended. Seconded by Selectwoman Carey. Roll Call Vote. All in favor. None opposed.

Department Head Updates: Chairman Burdick read the motion into record for the first fiscal year (2024) sewer bill warrant. *In the name of the state, you are hereby directed to collect the charges in the list here within committed to you, amounting in the sum of \$57,044.79 and with interest at 8% per annum from February 28, 2024, and thereafter on all sums not paid on or before that day. Furthermore, to remit all monies collected to the Town Treasurer or Town Treasurer's designee as provided by RSA 41: 29 6 at least on a weekly basis or daily whenever tax receipts total \$1,500 or more from September 10, 2023, through December 8, 2023.*

Chairman Burdick motioned to approve Town Clerk Nicole Hoyt to collect \$57,044.79 for the first FY24 sewer bill warrant. Seconded by Selectwoman Carey. Roll Call Vote. All in favor. None opposed.

Town Administrator Katie Phelps met with Derek Martel from Primex Insurance to review their audit findings. Primex recommended a cybersecurity assessment through the government's Cybersecurity and Infrastructure Security Agency (CISA) which would be free. They also recommended the town develop passphrases for more protection. TA Phelps will work with

Primex to secure a CISA cybersecurity assessment and she will touch base with Cybertron on creating passphrases.

Selectwoman Carey voiced her appreciation for the Boscawen Public Library for allowing the town to use their facilities to host the first primary election in the nation.

Chairman Burdick opened public comment at 6:04PM.

Chairman Burdick closed public comment at 6:05PM.

Next Meeting: Thursday, January 25, 2024, at 5:30PM.

Selectman Bevans motioned to adjourn at 6:05PM. Seconded by Chairman Burdick. Roll Call Vote. All in favor. None Opposed.

Respectfully submitted by Hannah Gardner