

Town of Boscawen
AGRICULTURAL COMMISSION
Boscawen Municipal Complex
MEETING MINUTES
Thursday, September 9th, 2021, at 7:00 PM

Members Present: John Keegan – Chair, John Porter- Vice Chair, Roger Sanborn, Ralph Odell, Gary Tillman, Julie Fournier & Bill Bevans

Absent- Tina Larochelle & Lorrie Carey-Ex Officio

Others Present - Crystal Tuttle- Planning & Community Development Clerk

Vice Chair John Porter opened the public meeting at 7:00 P.M.

Roll Call: completed and guests introduced.

Review and Acceptance of Prior Meeting Minutes:

Ms. Julie Fournier requests one correction, line 22, add Stacia Langille, owner of the Equine Center, wanted to be included in the agricultural rack card.

Mr. Ralph Odell requests one correction, line 32, strikethrough “ME”, and add “landfill”.

Mr. Gary Tillman motioned to accept the 08.12.21 meeting minutes as amended. Motion seconded by Mr. Roger Sanborn. All in favor. None opposed.

Financial Report: Mr. Tillman asked what the new expense was for. It went up about \$50. Chair John Keegan said they aren’t sure what it was. Mr. Tillman suggested keeping track of expenses. Chair Keegan asked Planning & Community Development Clerk Crystal Tuttle to note that they will send people an explanation of what the expenses were and, in the future, ask that any expenses be detailed and specified.

Mr. Tillman motioned to accept the 09.09.21 financials as written. Motion seconded by Mr. Sanborn. All in favor. None opposed.

Old Business: Chair Keegan said that the Selectman made a change last year in correspondence to action items. Any time they have a specific action item for the following month, should be tied to a person who is responsible for carrying the action out. They are looking for accountability and showing progress and accomplishments.

Land Use Happenings: PCD Clerk Tuttle said the Planned Unit Development is where Casavant used to be, behind Alan’s Restaurant. Mr. Tillman said their vision is to have four duplexes in there. They haven’t come to the Planning Board for anything yet. Mr. Tillman said it will be 8 units total with an estimate of three people per unit. They had a lot of parking in the front with multiple car spots for each unit.

Mr. Tillman said the Planning Board got approval Tuesday night to build Home Business Major. Chair Keegan asked if it was located on Cornhill Rd. PCD Clerk Tuttle said the public notice is in the back of the packet for members to refer to. Chair Keegan asked if there are any other

38 questions or comments related to Land Use Happenings. No comment or questions from
39 members.

40 **RACK Cards:** Vice Chair John Porter said they need information from PCD Clerk Tuttle. Vice
41 Chair Porter asked if they could run with what they have now, so they don't have to wait another
42 month. Chair Keegan said he doesn't think they should delay it. Vice Chair Porter asked PCD
43 Clerk Tuttle to fix the Rack Card to read "Richardson's Farm Ice Cream", in the picture caption,
44 putting an apostrophe between the n and s. Chair Keegan asked if he missed anything from last
45 meeting that he needed to know. Chair Porter said they just need to focus on finishing these up.
46 Mr. Tillman agreed and said they should get the address for the Horse Farm and add Stacia
47 Langille. There is plenty of space that can be tightened. Vice Chair Porter said they talked about
48 the caption item because not enough of the Richardson's shot is clear to identify if you hadn't
49 been there. Mr. Tillman said they also talked about the sign for the dam. Chair Keegan said he
50 will work with PCD Clerk Tuttle to get that information in for the Horse Farm. They will just
51 need to get it printed. PCD Clerk Tuttle said Town Administrator Alan Hardy said they used
52 Capital Copy to make them. PCD Clerk Tuttle will contact them to see what their pricing is.
53 They made about 500 copies last year. The members agreed to stay with 500 copies. Chair
54 Keegan asked the members if they want to authorize a cap in terms of money for the budget. Ms.
55 Fournier said there was a question about whether they had holders. Mr. Porter had suggested
56 putting stickers on them so there is identification that they belong to the Agricultural
57 Commission, otherwise they got lost. Mr. Tillman suggested a small sticker on the holder saying,
58 "owned by/property of the Ag Commission". Vice Chair Porter recommended having an address
59 label for people to contact for more copies. Ms. Fournier asked how many holders we will need.
60 Chair Keegan said most of these places already have one. Mr. Bill Bevans suggested buying 10
61 holders. Chair Keegan will find the rest of the holders in the Town Municipal Building. Mr.
62 Porter asked if it would be about \$1,000. Chair Keegan suggested using the balance in the
63 Physical Improvements line for \$900. Mr. Tillman agreed and said it would relieve a couple
64 hundred for the rest of the year.

65 **Mr. Bevans motioned to accept appropriating up to \$900 for the Rack cards and printing**
66 **of Rack Cards and labels. Motion seconded by Mr. Tillman. All in favor. None opposed.**

67 Mr. Bevans said, if possible, he would rather they go to Capital Copy rather or a local business
68 than Staples. They are located near Eagle Square.

69 **Chair Keegan motioned to amend the previous motion, to accept appropriating up to \$900**
70 **for the Rack cards and printing of Rack Cards and labels at Capital Copy or a local**
71 **business. Motion seconded by Mr. Tillman. All in favor. None opposed.**

72 Ms. Fournier passed around samples of the mockup the Correctional Industries put together for
73 the members. Ms. Fournier talked with Nate, and he would like to know what font they would
74 like. The sign would be blue. Mr. Porter doesn't think they need the slanted sign between food
75 waste. Ms. Fournier noted to take out the slanted sign. Ms. Fournier asked if they wanted the top
76 or bottom font on the sample. They suggested going with the top font. Ms. Fournier asked if they
77 would like the symbol of the recycling within the compost to be included or taken out. Mr.

78 Bevans said they should take it out because people won't recognize it. Ms. Fournier said the
79 signs are going to be 48 x 10 inches. One of the signs will be aluminum with round corners and
80 no holes in it. PWD Dean Hollins would be putting up the signs. Chair Keegan suggested asking
81 PWD Hollins if they would rather have holes in them or not. PCD Clerk Tuttle will send him an
82 email tomorrow. Mr. Porter said they need to know where the hole needs to be. They will ask
83 PWD Hollins what needs to be done to the signs to frame and post them. The signs will be blue
84 with white lettering. One sign is \$60. Ms. Fournier said she got quote from PWD Hollins on
85 magnets with the same message to hand out at events or Town Meeting. The current quote is for
86 a 50 count for 5 x 3 magnets. The quote was for \$2.50 a piece, \$125 in total. Ms. Fournier asked
87 PWD Hollins to quote a 100 count for business size magnets. PWD Hollins will be sending Ms.
88 Fournier a requote with her request. The magnet would read Compost Food Waste at Home,
89 Agricultural Commission Boscawen. Mr. Bevans recommended quoting at Capital Copy. Ms.
90 Fournier will get a quote from Capital Copy.

91 **Mr. Bevans motioned to appropriate up to \$75 for the Compost Food Waste at Home sign**
92 **with the top font. Motion seconded by Mr. Sanborn. All in favor. None opposed.**

93 Chair Keegan asked if the members talked about any follow up on the recycling question. Earlier
94 they talked about demonstrations. The members focused on the sign and the Rack card.

95 **New Business:** Ms. Fournier said they had mentioned at one point, the right to repair law. Ms.
96 Fournier was asked to contact Bruce Crawford. Mr. Crawford responded and sent information on
97 the right to repair law. Ms. Fournier suggested making copies to have all the members read it.
98 Ms. Fournier will forward the email Mr. Crawford sent. She could not open an attachment he
99 sent.

100 Ms. Fournier said Mr. Bevans sent over an article on compost. The article is Concord Monitor
101 Granite Geek. They passed out copies of the article for the members to read. Chair Keegan said
102 they need to read it and think about it. Ms. Fournier said they can discuss at the next meeting.

103 Ms. Fournier said in the Community Garden, two mums are going to be planted on either side of
104 the Ken Marshall Stone. Mr. Jeff Abbe went to Murray's Farm and bought 16 mums for the
105 Circle and two for the garden. Chair Keegan has been thinking about the volunteer issue at the
106 garden. The two primary volunteers are getting older, so they need to start thinking about how to
107 raise interest among younger people in the community. PCD Clerk Tuttle suggested reaching out
108 to UNH extension. Chair Keegan said they did in the pass, and they got shuffled to the Master
109 Garden Program. Mr. Sanborn said Winnisquam High School has Ag department and some
110 Merrimack Valley kids attend there. Mr. Sanborn suggested contacting them for volunteers
111 maybe as a project for students. Chair Keegan asked if Mr. Sanborn has a contact. Mr. Odell
112 knows a teacher that he can ask. Chair Keegan said it would be for a broad range of activities.
113 PCD Clerk Tuttle suggested Boy Scouts. Mr. Sanborn doesn't think there is an active group in
114 Town. Chair Keegan will talk to Chairwoman Lorrie Carrey about the Gardening Club at
115 Merrimack Valley. Two volunteers helped the Circle Committee with the Circle project. Chair
116 Keegan has been thinking about talking to people as he see people gardening in their own

117 gardens. PCD Tuttle Clerk asked if they could put it on the website. Chair Keegan said to think
118 of ideas for next month's meeting and then they will put it on the website.

119 **Mr. Sanborn motioned to sustain the votes made by Mr. Bill Bevans on the June 10th, 2021,**
120 **AgCom meeting. Motion seconded by Mr. Tillman. All in favor. None opposed.**

121 Mr. Bevans wanted to let the members know that the Church is thinking about having a farmers'
122 market on the community park next year.

123 **Next Meeting:**

124 Thursday, October 14th, 2021 @ 7pm.

125 **Adjournment:**

126 Motion to adjourn by Mr. Sanborn; Seconded by Mr. Tillman. All in favor. None opposed.

127 *Respectfully submitted, Hannah Gardner*

DRAFT