

**Town of Boscawen**  
**Work Session**  
Final Minutes  
Thursday October 15, 2020 at 6:00pm

In attendance: Ed Cherian, Lorrie Carey, Paul Dickey, Alan Hardy, Katie Phelps, Tama Tillman, Gary Tillman, Kevin Wyman, Dean Hollins, Tim Kenney, Nicole Hoyt, Mark Varney, Barbara Randall, Rip Patten and Sarah Gerlack.

This meeting is being held under a Declaration of Emergency by the Governor and by the Board. Under RSA 91-A: 2, III (b) the requirement of a physical quorum is waived and this meeting is being held entirely remotely, and is being recorded.

The Board would like to take the nonpublic minutes and Health Trust off the Consent Agenda for further discussion.

**Chairman Cherian made a motion to approve the Consent Agenda as amended. Selectwoman Carey seconded. All in favor.**

Human Resource and Finance Director Phelps let the Board know that this year's Health Trust surplus is \$17,954.30 and would like to know if the Board would like to apply it as a payment holiday for 2021 or receive a check. The Board agreed to roll it over as a payment holiday for 2021.

Phelps presented the Board with two Trustee of The Trust Fund Transfers.

**Selectman Dickey made a motion that the Trustees of the Trust Funds transfer \$39,950.00 from the Highway Heavy Equipment Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditures: Patriot Freightliner (2021 Freightliner Roll-Off Truck) \$39,950.00. Selectwoman Carey seconded. All in favor.**

The sale price of the roll-off truck is \$169,000.00 before a \$19,000.00 trade-in credit and a \$5,950 charge for the extended warranty, leaving a net sale price of \$155,950.00. The remainder of the balance for the Roll-Off Truck will be paid from the following accounts as follows, \$76,000.00 from the Recycling Investment Funds and \$40,000.00 from the Recycling Funds. Including the transfer from the Heavy Equipment CRF the total is \$155,950.00.

**Selectwoman Carey made a motion that the Trustees of the Trust Funds transfer \$30,430.00 from the Police Cruiser Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditures: Grappone Automotive Group for the new cruiser, \$30,430.00. Selectman Dickey seconded. All in favor.**

Phelps presented the Board with \$500.00 donation to the Circle Committee from Marshall's Florist to be used for Mulch.

Welfare Administrator Gerlack presented the Board with a \$100.00 donation from the Morrill Family for the Backpack Program.

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The Board accepted both donations and will send out thank you letters to the donors.

Finance Director Phelps presented the Board with two bids for two of the tax deeded properties. Dennis Dandawa submitted a bid for \$1,100.00 for 2 Fessenden Drive and \$1.00 for 20 Duston Drive. There was no action taken at this time and will be discussed at the next Board Meeting.

Town Administrator Hardy opened the discussion pertaining to the maintenance needed at the Town Hall. Hardy had prior to the meeting sent the Board an itemized list of upgrades needed to get the Town Hall up to code. Some of the major projects are the ventilation hood for the stove, electrical, drainage system, physical alterations of the kitchen, floor repair and replacement of the main entrance to the building. Discussion ensued and no decision was made at this time. (See attachment for the proposed upgrades needed).

Beverly Drouin had joined the discussion on the Town Hall as a member of the church. Drouin had asked the Board members on behalf of the Food Pantry if they would be allowed to use the Town Hall to store food and fill the food baskets for the residents of Boscawen. After much discussion the Board is not ready to open the Town Hall for use.

Emergency Management Director Varney gave an update on the increase in COVID-19 cases.

Selectman Dickey gave the Board an update on the flag for the circle. The flag will be in place within the next two weeks and was funded by private donations.

**Selectman Dickey made a motion to adjourn at 7:30pm. Selectwoman Carey seconded. All in favor.**

Respectfully submitted by Sarah Gerlack