

Town of Boscawen

Select Board

Final Minutes

Thursday October 08, 2020 at 6:00pm

In attendance: Ed Cherian, Lorrie Carey, Paul Dickey, Alan Hardy, Katie Phelps, Kellee Easler, Tama Tillman, Gary Tillman, Dean Hollins, Kevin Wyman, Tim Kenney, Nicole Hoyt, Mark Varney, Kearsten O'Brien, Crystal Tuttle, Ricky Hippler, Barbara Randall, and Haley Dilts-Brown.

This meeting is being held under a Declaration of Emergency by the Governor and by the Board. Under RSA 91-A: 2, III (b) the requirement of a physical quorum is waived and this meeting is being held entirely remotely, and is being recorded.

Selectwoman Carey made a motion to approve the Consent Agenda. Selectman Dickey seconded. All in favor.

Town Administrator Hardy opened the bids for the 1975 Mack Fire Truck. Three bids were presented.

1. John Elliot bid - \$2,561.00
2. Frederick W Hippler bid - \$3,500.00
3. Paul Sanborn bid – \$1,567.00

Selectman Dickey made a motion to accept the \$3,500.00 bid from Frederick W. Hippler. Chairman Cherian seconded. All in favor.

Mr. Hippler made a request to the Board to be able to keep the name of the Town on the side of the 1975 Mack Fire Truck. The Board approved of the name being kept on the side of the fire truck. Hardy will draft a letter to Mr. Hippler.

Hardy let the Board know that the Primex package will continue to be offered for the 2021 year.

Police Chief Wyman let the Board know that Lynne came back yesterday. The Police Department is thinking about setting up Gate night under the Gazebo. No final decisions have been made.

Fire Chief Kenney updated the Board about the Engineering proposal of \$26,000.00 from Harriman. The Board liked the proposal but had some questions on the terms and conditions. Hardy will review the Terms & Conditions with counsel.

Tax Collector/ Town Clerk Hoyt made a request to the Board to abate 18 Bailey Drive for \$342.00 and 11 Eel Street for \$896.97.

Selectwoman Carey made a motion to abate 18 Bailey Drive for \$342.00 and 11 Eel Street for \$896.97. Chairman Cherian seconded. All in favor.

Hoyt made a request to the Board to apply for a \$5,000.00 COVID-19 Response Grant program, through The Center for Tech and Civic Life on behalf of the Town.

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Selectwoman Carey made a motion to allow Hoyt to apply for a \$5,000.00 COVID-19 Response Grant Program, through the Center for Tech and Civic Life on behalf of the Town. Chairman Cherian seconded. All in favor.

Public Works Director Hollins made a request to the Board to replace their Roll-off truck for a new Freightliner for \$169,000.00. The current Roll-off truck won't pass inspection. He looked into new and used trucks and the only response he received back was for the new. The dealership dropped it off to Hollins for a test drive. The truck price is \$169,000.00 without trade in value and feels that their trade in would not be worth anything because of the broken frame. Hollins let the Board know that he has the funds in the Recycling Money Market, Recycling account and Heavy Equipment Capital Reserve Fund.

Chairman Cherian made a motion to authorize Hollins to move forward to purchase the Freightliner Roll-off truck. Selectwoman Carey seconded. All in favor.

Finance and Human Resource Director Phelps wanted to let the Board know that the FEMA grant was approved for \$11,776.17 and the GOFERR grant was approved for \$95,968.00. She informed the Board that there will be a Public Hearing held on October 22, 2020 after 6:00pm for unanticipated revenue in excess of \$10,000. Phelps let the Board know that she received the second half of the Municipal Aid in the amount of \$67,920.57. She made a request to the Board to accept this amount.

Selectwoman Carey made a motion to accept the second half of the Municipal Aid in the amount of \$67,920.57. Selectman Dickey seconded. All in favor.

Emergency Management Director Varney updated about COVID cases.

Planning and Community Development Director Easler presented the Board with five Veterans Credit Applications for signature.

Chairman Cherian made a motion to approve the five Veterans Credit Applications. Selectwoman Carey seconded. All in favor.

Easler presented a LUCT for Map 47, Lot 24, Sublot 1 for signatures.

Selectman Dickey made a motion to approve the LUCT Map 47, Lot 24, Sublot 1. Selectwoman Carey seconded. All in favor.

Easler updated the Board about 20 High Street in preparation for court next week. The property owner has not slowed down on bringing vehicles onto the property and continues to add more. Easler asked the Board their thoughts and how they would like to proceed. Hardy suggested that we request a cease and desist order, stop the movement of vehicles into the property, get the remaining junk cleaned up and assist the defendant's through the land use process with our regulatory boards should they come to the Town.. The Board agrees with the suggestion and would like Easler to move

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forward with a formal cease and desist request from the court.

Wyman let the Board know that the new cruiser came in early. He made a request to the Board to purchase the cruiser for \$30,430.00 this price includes the trade in price of \$3,000.00.

Selectman Dickey made a motion to authorize Wyman to purchase the new cruiser for \$30,430.00. Selectwoman Carey seconded. All in favor.

Wyman let the Board know that the background check came back for a new potential officer, he made a request to the Board to move forward with hiring a new officer.

Selectwoman Carey made a motion to allow Wyman to move forward with hiring the new officer. Selectman Dickey seconded. All in favor.

Hoyt updated the Board regarding the upcoming election. 307 absentee ballots have been requested and mailed. She let them know that Moderator Niebling decided to partially process ballots Thursday, October 29th at 1:00pm. Hoyt let the Board know that the Supervisors held a session on Tuesday, October 6th and about 12 people attended the session. Hoyt informed the Board that there have been a good deal of residents wanting to register to vote before Election Day and vote by absentee ballot. The Town Office decided to set up a table top area inside the office for appointments to be able to use and cast their absentee ballot the same day.

Hardy wanted to discuss with the Board about hiring part time personnel in the Town Clerk/Tax Collector office.

Hoyt informed the Board that the part time position was approved two years ago. Right after the position was approved the Town Clerk at the time resigned from her position, recognizing Hoyt to take on the rest of the Town Clerk term. Dilts-Brown was hired for the part time position in 2018 and afterwards she was promoted to a full time position which left the part time position empty. Hoyt explained that the part time line-item funding was removed by the Select Board in 2019.

Welfare Officer Gerlack elaborated that the Town Clerk's office always needed the fourth person, and was necessary to give time to reconfigure the functions of the office after Dilts-Brown was hired. Gerlack described that the three in the office work as a well-rounded team, there is not just one job that someone primarily does and that is what will be intended for the fourth person. She explained that the Town continues to grow with new residents moving in and added additional services to provide extra convenience for the residents. The part time position was approved for 32 hours and a job description is already available.

The Board would like to see the job description and where funding would come from at the next meeting. No final decisions have been made.

Chairman Cherian made a motion to go into nonpublic RSA 91-A:3, II(d). Selectman Dickey

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seconded. All in favor.

Chairman Cherian made a motion to come out of nonpublic. Selectwoman Carey seconded. All in favor.

Selectman Dickey made a motion to seal nonpublic RSA 91-A:3, II(d). Selectwoman Carey seconded. All in favor.

Chairman Cherian made a motion to go into nonpublic RSA 91-A:3, II (a). Selectwoman Carey seconded. All in favor.

Chairman Cherian made a motion to come out of nonpublic. Selectwoman Carey seconded. All in favor.

Chairman Cherian made a motion to seal nonpublic RSA 91-A:3, II (a). Selectwoman Carey seconded. All in favor.

Selectwoman Carey made a motion to adjourn the meeting at 8:12pm. Selectman Dickey seconded. All in favor.

Respectfully submitted by Haley Dilts-Brown