

Town of Boscawen
Board of Selectmen
Final Minutes
Thursday April 16, 2020 at 6:00pm

In attendance: Ed Cherian, Lorrie Carey, Paul Dickey, Alan Hardy, Katie Phelps, Kellee Easler, Kevin Wyman, Mark Varney, Dean Hollins, Tim Kenney, Shawn Brechtel, Penny Sarcione, Tama Tillman, Ed Maloof, and Haley Dilts-Brown.

Planning and Community Development Director Easler presented two abatements to the Board. Land owner M for \$77.70 and Land owner H for \$200.62 recommended by Avitar.

Selectwoman Carey made a motion to approve abatements recommended by Avitar for Land owner M for \$77.70 and Land owner H for \$200.62. Selectman Dickey seconded. All in favor.

Chairman Cherian made a motion to authorize Town Administrator Hardy to sign the two abatements with the stamp on behalf of the Board. Selectwoman Carey seconded. All in favor.

Selectwoman Carey made a motion to approve the consent agenda with grammatical corrections made to the minutes. Chairman Cherian seconded. All in favor.

Chairman Cherian made a motion to authorize Town Administrator Hardy to sign the Investment Policy with stamp on behalf of the Board. Selectwoman Carey seconded. All in favor.

Emergency Management Director Varney updated the Board about Covid-19. He let the Board know that an employee has tested positive for Covid-19 and appropriate actions have been taken. Carey asked if there are extra precautions employees should be taking? Varney recommends to mandate anyone working 6ft of each other to wear a mask, and he is able to provide those masks. Dickey recommend to make a policy for employees to wear face masks if they are within 6ft of each other.

Selectwoman Carey made a motion to implement a temporary policy for employees to wear face masks if they are within 6ft of each other. Selectman Dickey seconded. All in favor.

Varney reported that the governor announced that all schools are closed for the rest of the year and will continue to do remote learning. He updated about the Covid-19 there are 71 new cases, 2 new deaths, and 365 recoveries. Carey suggested to send a thank you letter to Sarah Millard for her help on providing the Town with personal protection equipment.

Chairman Cherian spoke about Avitar's recommendation land use change tax. .

Selectwoman Carey made a motion to approve the recommendation by Avitar for the land use change tax for property located at Map 45, Lot 30, Sublot 22. Chairman Cherian seconded. All in favor

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Chairman Cherian made a motion to authorize Town Administrator Hardy to sign the abatement on behalf of the Board. Selectwoman Carey seconded. All in favor.

Cherian and Varney spoke about the Covid-19 leave policy, this is a temporary policy to those who are exposed on or off the job, an employee is required to self-isolate and to receive medical advice in order to receive 80 hours of pay without having to use their sick leave, personal and vacation time. There was conversation that first responders such as the police, paramedics and fire firefighters are not covered under this policy and the Town will need to adopt their own policy. No decisions have been made at this time.

Parks and Recreation Chair Sarcione wanted to talk to the Board about the Summer Program and Concert Series. The Board recommend to postpone the Summer Program another month to see what the governor's new orders will be and they suggested the Summer Concert Series to be canceled and look into putting a small series together in the Fall.

Town Administrator Hardy made a request to the Board for a letter of support on behalf of the Northern Rail Trail, to apply for a grant for the 2021 recreational Trails Program, they are looking to replace a 4ft culvert pipe. No decisions have been made at this time.

Hardy let the Board know that a business in Town would like to donate \$5,000.00 - \$7,500.00 to help support families in Town that are in need of assistance. No decisions have been made at this time.

Police Chief Wyman did not have anything new to report. Carey asked if the PD has been tracking any Covid-19 hours? Wyman responded that they have been keeping track.

Fire Chief Kenney did not have anything new to report.

Easler presented a package from Avitar to the Board for signatures, this will allow mailing addresses to be displayed on the assessing kiosk so that real estate agents and surveyors will be able to access this online.

Selectwoman Carey made a motion to authorize Town Administrator Hardy to sign the package from Avitar allowing mailing addresses to be displayed online in assessing on behalf of the Board using the signature stamp. Selectman Dickey seconded. All in favor.

Easler wanted to let the Board know that building permits are going well, they have received many new applications.

Public Works Director Hollins wanted to let the Board know that they installed plexiglass at the Transfer station cashier window. Also they have stopped recycling.

Ed Maloof from the public asked if the food pantry is open? Cherian responded that the pantry is

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open regular business hours, Monday's 10:00am – 12:00pm, Wednesday's 3:00pm – 6:00pm, and Saturday's 10:00am – 12:00pm.

Selectwoman Carey made a motion to adjourn the meeting at 7:20pm. Selectman Dickey seconded. All in favor.

Respectfully submitted by Haley Dilts-Brown.