

Town of Boscawen
Select Board
Final Minutes
Thursday September 24, 2020 at 6:00pm

In attendance: Ed Cherian, Lorrie Carey, Paul Dickey, Alan Hardy, Katie Phelps, Kellee Easler, Tama Tillman, Gary Tillman, Dean Hollins, Kevin Wyman, Barbara Randall, Tim Kenney, Nicole Hoyt, Mark Varney, Penny Sarcione, Rhoda Hardy and Haley Dilts-Brown.

This meeting is being held under a Declaration of Emergency by the Governor and by the Board. Under RSA 91-A: 2, III (b) the requirement of a physical quorum is waived and this meeting is being held entirely remotely, and is being recorded.

Selectwoman Carey made a motion to approve the Consent Agenda. Selectman Dickey seconded. All in favor.

Zoning Board Chair Devoid presented an application to the Board to have Roger Sanborn come on as an Alternate Zoning Board Member.

Chairman Cherian made a motion to appoint Roger Sanborn as an Alternate Zoning Board Member. Selectman Dickey seconded. All in favor.

Town Administrator Hardy let the Board know that they have received several applications for the Facilities Director position and every applicant missed the job description being part time. Hardy recommended to keep looking for a candidate.

Budget Committee Chair Randall recommended that Margaret Daneau be appointed as a Budget Committee Member.

Chairman Cherian made a motion to appoint Margaret Daneau as a Budget Committee Member. Selectman Dickey seconded. All in favor.

Public Works Director Hollins wanted to let the Board know that the credit card system has been set up at the Transfer Station, they will be able to accept credit cards starting Oct 1st.

Finance Director Phelps presented a Trustee of the Trust Funds transfer of \$37,740.00 from the Highway Heavy Equipment Capital Reserve Fund to the General Fund to reimburse the General Fund for the new 2020 F350 Pickup truck.

Selectwoman Carey made a motion to approve the Trustee of the Trust Funds transfer for \$37,740.00 from the Highway Heavy Equipment Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditures: Grappone Automotive Group (2020 F350 Pickup) \$37,740.00 Selectman Dickey seconded. All in favor.

Hollins let the Board know that he would be sending the retired pickup truck to the state auction.

Police Chief Wyman reported to the Board that they have been working on a plan to do a safe Gate Night celebration of Halloween at the Police Station.

Town of Boscawen
Select Board
Final Minutes
Thursday September 24, 2020 at 6:00pm

Fire Chief Kenney did not have anything new to report.

Finance and Human Resource Director Phelps let the Board know that she and Hardy have been interviewing candidates for the part time Finance and Human Resource Assistant and they will have a candidate selected at the end of this week.

Chairman Cherian communicated to go back to paper time sheets until another option is available.

Planning and Community Development Director Easler presented the Board with a PA-7 for 20.049.09 & 20.049.10 for signatures. She also presented a PA-8 Timber Warrant 20.049.05 for signatures. Easler presented an assessor ballot for signatures and voting.

Chairman Cherian Chairman made a motion to approve the PA7 20.049.09 & 20.049.10, and PA-8 Timber Warrant 20.049.05. Selectwoman Carey seconded. All in favor.

Easler made a recommendation to appoint Kearsten O'Brien as Deputy Health Officer to replace Katie Phelps.

Selectman Dickey made a motion to approve Kearsten O'Brien as Deputy Health Officer. Selectwoman Carey seconded. All in favor.

Easler made a request to the Board to allow Bonny Marshall to extend her yard sale permit to address her current needs.

Chairman Cherian made a motion to extend Bonny Marshall's yard sale permit to address her current needs. Selectman Dickey seconded. All in favor.

Deputy Town Clerk Dilts-Brown let the Board know about their Register to Vote event that was held on Tuesday, September 22nd from 1:00pm-6:00pm. She reported that there was a significant turn out and about 28 new registered voters attended.

Hollins reported that the backhoe that was ordered had been shipped to Londonderry NH and they will be ready to take delivery this week. He also wanted to let the Board know that the Queen Street paving has been completed by GMI and they saved us about \$42,000.00. The last item he reported is that the Public Works Department is back up and running with full staff.

Emergency Management Director Varney updated the Board about the COVID cases. He let the Board know that if you ever see an odd phone number calling you that it could be DHHS. He also reported that restaurants and retail stores will be able to open 100% capacity. Lastly they did receive the Victory Sprayer.

Wyman let the Board know that he had submitted in a grant for a dog life proof vest and won the grant, they received this dog life proof vest as a donation. He made a request to the Board to be

Town of Boscawen
Select Board
Final Minutes
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able to accept this donation.

Selectwoman Carey made a motion to accept the dog life proof vest. Chairman Cherian seconded. All in favor.

Chairman Cherian made a motion to go into nonpublic RSA 91-A:3, II (a). Selectwoman Carey seconded. All in favor.

Chairman Cherian made a motion to come out of nonpublic. Selectman Dickey seconded. All in favor.

Selectman Dickey made a motion to seal nonpublic RSA 91-A:3, II (a). Selectwoman Carey seconded. All in favor.

Chairman Cherian made a motion to adjourn the meeting at 7:20pm. Selectman Dickey seconded. All in favor.

Respectfully submitted by Haley Dilts-Brown