

**Town of Boscawen  
Select Board  
MEETING MINUTES  
Thursday, February 1, 2024, at 6:00 PM**

In Attendance: Matt Burdick, Lorrie Carey, Bill Bevans, Katie Phelps, Kellee Easler, Kate Merrill, Nicole Hoyt, Dean Hollins, Jason Killary, Gary Moore, Tim Kenney, and Kara Gallagher

Guests: Margaret Daneau, Dale Randall, Tom Laliberte, Gary Tillman, Joshua Crawford, and Shawn Brechtel

**Roll Call:** completed and guests introduced.

Chairman Matt Burdick called the meeting to order at 6:00pm.

**Consent Agenda Items:**

- P&L, Balance Sheet, Check Manifest & Payroll
- Nonpublic/Public Minutes for Approval—01/25/24
- Solar Exemption(s): Map 45 Lot 46-\$19,200; Map 49 Lot 45 Sublot 2-\$6,400
- Veterans Credit Landowner R-\$500
- Veterans Credit Landowner R-\$2,000
- Veterans Credit Landowner B-\$500
- Current Use Application-Map 96 Lot 3
- Refund Abatement-Map 47 Lot 31 Sublot B

Selectwoman Lorrie Carey noted a clarification on line 124 in the 01.25.24 public minutes.

**Selectwoman Carey motioned to approve the Consent Agenda as amended. Seconded by Selectman Bill Bevans. Roll Call Vote. All in favor. None opposed.**

**Department Head Updates:** Planning and Community Development Director Kellee Easler provided a Board of Health update. Last year, there was a public hearing regarding a septic issue, resulting in a lien on the property. The lien has been paid in full.

PCD Director Easler presented an E911 address change request for a subdivision on Knowlton Road. The request was to change the address of 3 Knowlton Road to 7 Knowlton Road due to the set up. PCD Director Easler explained that the process was to notify the homeowner and if they agree to the request, then the town does not need to hold a public hearing. PCD Director Easler recently sent out the second letter. If they do not receive a response, PCD Easler will be requesting a public hearing from the Select Board to address the safety issues.

Town Administrator Katie Phelps has received two petitioned warrant articles to date. Both articles had the sufficient number of registered voters from town, and they have been added to SB FM 02.01.24

the draft warrant. Warrant article XIV will address land use change tax. Ballot item XI will be to vote to have two dates for town meeting and elections.

TA Phelps received a recommendation from the NH Preservation Alliance for the 1913 library sale. They were interested in a Preservation Easement which could be held either by NH Preservation Alliance or another organization. The cost of the easement would range between \$25,000 to \$35,000 and could be paid from the sale proceeds. The easement would prohibit demolition, protect character defining features, and allow flexibility for reuse of the building. Discussion ensued. TA Phelps will touch base with the potential buyer to get their feedback.

TA Phelps provided an update on the State Revolving Loan Fund that the town applied for, for sewer projects 3 and 4. The Governor and Council approved the funding as of their January 31<sup>st</sup> meeting. TA Phelps said the town should receive official notice within the next week.

TA Phelps presented a resignation from Ms. Margaret Daneau for the Trustees of the Trust Fund, effective February 15, 2024.

Chairman Burdick opened public comment at 6:07PM.

Chairman Burdick closed public comment at 6:08PM.

**Selectwoman Carey motioned to recess the Select Board meeting at 6:08 PM. Seconded by Selectman Bevans. Roll Call Vote All in favor. None opposed.**

**Chairman Burdick motioned to reconvene the Select Board meeting at 7:50 PM. Seconded by Selectwoman Carey. Roll Call Vote. All in favor. None opposed.**

The Select Board reviewed the 2024 Boscawen Operating Budget.

**Selectwoman Carey motioned to approve the 2024 Operating Budget as presented and approved by the Advisory Budget Committee. Seconded by Selectman Bevans. Roll Call Vote. All in favor. None opposed.**

Selectwoman Carey suggested solidifying a start date to begin working on the budget for next year. Mr. Joshua Crawford suggested the second Thursday in August. No further discussion.

Selectman Bevans clarified that the Capital Reserve Fund for the Parks and Recreation program will strictly be used for additions to the Dorval House.

**Next Meeting:** Thursday, February 8, 2024, at 6:00PM.

**Selectman Bevans motioned to adjourn at 7:53PM. Seconded by Selectwoman Carey. Roll Call Vote. All in favor. None Opposed.**

*Respectfully submitted by Hannah Gardner*