

**Town of Boscawen**  
**Board of Selectmen**  
Boscawen Municipal Complex  
Final Minutes  
Wednesday, January 31, 2018 at 5:00pm

**Present:** Edward Cherian, Mark Varney, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Jo Easler, Alan Hardy, Nicole Hoyt, Sarah Gerlack and Henry Herndon.

Chairman Mark Varney opened the meeting at 5:00pm, led us in the Pledge of Allegiance and a moment of silence.

Selectman Edward Cherian introduced Henry Herndon from NH Reusable Energy Association. He came to talk to the Board about energy efficient dollars and grants that are available for municipalities. Edward and Alan have talked to him on working with Unutil on cutting the cost of the street lights. The NH Sustainable Energy Association is a nonprofit group that works with municipalities and companies to advocate for renewable energy and efficiency. Henry in his new role with the company is working in outreach to municipalities and select boards. Many towns have been able to save upwards to 50% on more energy efficient street lights. As of now Boscawen is paying \$13 per month per fixture and Manchester is paying \$3.30 per month per fixture since they took Eversource to the Public Utilities Commission. Boscawen is hoping to in the future get on the program and change over to all LED lights that will last upwards to 10 years.

**Katie Phelps, Finance** – Received the January payment for the Highway Block Grant for \$17,320.48. The 2018 tax withholding tables have been updated to payroll. We will be updating the W-4's once the IRS puts out the updated version.

**Kevin Wyman, Police Department** – Last week we had a similar shots fired call incident in Webster and Franklin that Boscawen responded to. The Police Department needs to update some of the equipment that they need to respond to these calls. Kevin is looking to purchase through the safety funds some ballistic panels, ballistic helmets and some pouches for extra ammo. The total cost \$5,141.04. This will give each officer their own equipment which will travel with them in their vehicles. Alan looked in to the Town Wide Safety Fund, we currently have \$5,900 in that fund. If the Board decided to allow it to be taken from the safety fund.

**MOTION:** Chairman Mark Varney made a motion to allocate the safety equipment for the officers in the amount of \$5,141.04 from the Town Wide Safety Fund. Selectman Edward Cherian seconded. All in favor.

**Ray Fisher, Volunteer Fire Department** – Monday night the Fire department went up and toured the Edna McKenna building. There were 20 of the volunteer fire fighters present. Ray mentioned that it is a very nice facility.

**Dean Hollins, Public Works Department** – Across from Marshalls there was a tree that had fallen and that has been taking care of. An update on the plow truck that broke down, the part is being rebuilt and should have it back by Friday. Also the sand has been replenished

**Kellee Jo Easler, Planning and Community Development** – Kellee is meeting with Fred Reagan,

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Mary Reed and Stacey Elliot from Capital Area Public Health Network. They do shelter assessment for the emergency shelter at the school. They will do a walk through with their check list and all their plans. After the generator and second means of egress are in place the only thing missing is showers which can be brought in. The EOP will have to be updated and accepted from the state.

**Alan Hardy, Administration** - Alan presented the Board with the final spreadsheet for the operating budget. As the budget goes to Town for 2018 it will be \$3,682,137.65 with a net increase of \$90,650.65.

Warrant article #2 Village District Zoning Ordinance. (See attached)

**MOTION-** Chairman Mark Varney made a motion to recommend Warrant article #2. Selectman Edward Cherian seconded. All in favor.

Warrant article #4- Contributions to the Capital Reserve in the amount of \$185,000.00.

**MOTION-** Chairman Mark Varney made a motion to recommend warrant article #4. Selectman Edward Cherian seconded. All in favor.

Warrant article #6- Asset Management Program in the amount of \$60,000.00.

**MOTION-** Chairman Mark Varney made a motion to recommend warrant article #6. Selectman Edward Cherian seconded. All in favor.

Warrant article #14 Energy System

**MOTION-** Selectman Edward Cherian made a motion to recommend Warrant article #14. Chairman Mark Varney seconded. All in favor.

Town Counsel recommendations for the Treasures job summary. They suggested to add a few items back in.

**MOTION-** Chairman Mark Varney made a motion to accept the updated Treasures job summary. Selectman Edward Cherian seconded. All in favor.

Bernie has brought it to Alan's attention that someone is stealing several rolls of toilet paper from the library bathroom. The solution is to purchase several locked toilet paper dispensers.

**Nicole Hoyt, Administration** – Nicole is working on the Town Report and the Audit paper work. Nicole presented the Board with an appointment letter for Lori Bernard from the Old Home Day committee for signature.

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Alan handed out the letter from Underwood dated 2013 the water precinct for the proposal for the water pump for Water Street. This shows that the precinct did a full study with underwood for the pump station problem. Mark has been in contact with Lorrie and Bruce from the Water Precinct and has been told that things will be moving forward. The combined cost back in 2013 for the price of the pump station \$465,000.00 to \$689,000.00. A newer estimate may be upwards to 1 million dollars. Alan believes part of the problem may be that the under sized pipe or valve that restricts the water flow. Ray would like to clarify from the underwood report that there was a vacuum hose put on it and that is incorrect the fire department only used a regular hose on it.

Mark, Nicole and Alan attend the School Board meeting. It was a short meeting with very little public interaction. The School Board did report that the school budget exceeded over \$40 million dollars this year. Also IB will not be the school program that they follow and plan to come up with their own program. The School Board annual meeting will be March 8<sup>th</sup>. Voting will be from 11am-7pm with their annual meeting to follow.

**MOTION - Chairman Mark Varney made a motion to recess the public meeting and went in to non-public RSA 91-A3; II (a) at 6:15pm. Selectman Edward Cherian seconded. All in favor.**

**MOTION – Chairman Mark Varney made a motion to come of non-public RSA 91-A: 3, II (a) at 6:50pm. Selectman Edward Cherian seconded. All in favor.**

**MOTION - Chairman Mark Varney made a motion to go in to non-public RSA 91-A: 3 III (e) meeting at 6:50pm. Selectman Edward Cherian seconded. All in favor.**

**MOTION – Chairman Mark Varney made a motion to come of non-public RSA 91-A: 3, II (e) at 7:20pm. Selectman Edward Cherian seconded. All in favor.**

**MOTION - Chairman Mark Varney made a motion to go in to non-public RSA 91-A: 3 III (c) meeting at 7:20pm. Selectman Edward Cherian seconded. All in favor.**

**MOTION - Chairman Mark Varney made a motion come out of non-public RSA 91-A: 3 III (c) and to seal all the non-public meeting minutes. Selectman Edward Cherian seconded. All in favor**

**MOTION - Selectman Edward Cherian made a motion to adjourn the meeting at 7:30pm. Chairman Mark Varney seconded. All in favor.**