

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, August 1, 2018 at 5:00pm

In attendance: Mark Varney, Roger Sanborn, Edward Cherian, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Easler, Nicole Hoyt, Alan Hardy and Sarah Gerlack.

Co-Administrator Nicole Hoyt questioned to see if there were any items that should be removed from the Consent portion of the Agenda. The minutes from 8/25/18 were removed from the Consent Agenda. The Board made a motion to approve the Consent Agenda as amended.

**Selectman Edward Cherian made a motion to approve the Consent Agenda as amended. Selectman Roger Sanborn seconded. All in favor.**

**Chairman Mark Varney made a motion to approve the public minutes from 8/28/2018 as amended. Selectman Roger Sanborn Seconded. All in favor.**

**Scheduled Speakers:**

Betsy Crete came to speak to the Board about the section of the Rail Trail behind her house. There have been a lot of illegal like activity that has been going on, on that section of the trail. Betsy has called the police many times and they have responded. She mentioned that she could call them two to three times a day for all the activity that goes on. Police Chief Kevin Wyman told her to call anytime if needed. She has had people crossing over her property, people driving down the rail trail and camping in her yard. The Board asked Kevin if Fish and Game could help. Kevin said that he will look into a grant that Fish and Game offers. Jack Shields from the Friends of The Northern Rail Trail said that they will add no trespassing signs to the edge of her property and that they are willing to help in any way that they can.

**Staff Presentation and Feedback:**

Co-Administrator Alan Hardy wanted to update the Board on the expanded parking lot. When the Town moved to this building the Library was not part of the building plan. The parking lot was not designed with the Library being in the building. Per town ordinance the building should have 61 parking spaces and it only have 48. The Efforts to put in the spaces would get the property close to the 61 parking spots required for the 19,000 square feet building. The Board was inquiring rather we had to wait any longer to get the pave and take the fence out. They have had the 30 days and no response. Is there a reason to wait? Alan responded after reviewing the Consent Decree there is no provision in it on the committee's decision. It is not a Town Committee it was created by the court. Currently they don't have a board and they can't have a corium at this point to make a decision. Since this discussion came up their board is not constituted properly and there is only one member. Despite Nicole Hoyts attempts there has been no agreement. The Board asked if the Co-Administrators had someone to recommend for the Board of Selectmen to appoint to the committee on their behalf. At this point the Board has not heard from the Penacook Academy heir since the last meeting. The Heir to the committee Rebekah Sutherland was going to mail a letter of recommendation for the committee to the Board of Selectmen. Alan would like to recommend Co-Administrator Nicole Hoyt to become the appointed member on the committee. There is not anyone more qualified to serve as a member on the Penacook Academy Committee as Nicole. With her time she has spent working with the committee and her work with the Selectmen.

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, August 1, 2018 at 5:00pm

**Chairman Mark Varney made a motion to appoint Co-Administrator Nicole Hoyt as the member to the Town to serve on the Penacook Academy Review Committee, Selectman Roger Sanborn seconded. All in favor.**

The Board was discussing whether or not to draft a letter to the Committee with the Town attorneys understanding of the Consent Decree and the Towns Jurisdiction of the property.

Alan mentioned that there is a misperception with the gazebo. The Town originally wanted to put the gazebo in the far corner of the recreation field and authorization from the committee was needed. After much discussion it was decided that the gazebo would not go on the recreation part of the field but built where it is today. If the recreation field was not the original spot for the gazebo the committee would not have needed to be contacted.

**Selectman Edward Cherian made a motion that the Town drafts a letter to be formally sent to the committee per towns legal the understanding of the terms of agreement. Selectman Roger Sanborn seconded. All in favor.**

An appointment letter will be drafted for Nicole to be appointed as a member of the Penacook Academy Committee. The Town will send a thank you letter to Linda Maloof thanking her for her time as the Town appointed member of the Penacook Academy Review Committee.

Katie Phelps Finance Officer received Penacook Rescues appropriation request in the amount of \$90,450.00. The Town usually pays out the warrant article at the end of the year. Katie brought it to the Board to see how they would like to pay it out.

**ACTION: The Board suggested that the Town pay them bi- annual during our peak tax intake.**

**Chairman Mark Varney made a motion to pay out half now and half in December and provide a letter stating explaining the decision. Selectman Edward Cherian seconded. All in favor.**

Katie presented the Board with a check received for the Jim Bode Fund Established with the Boscawen Community Garden sent by a relative of Jims for \$500.00. There is not currently a Jim Bode fund at the Boscawen Community Garden. Jeff Abby will be reaching out to the relative to see if her plan was to start up a fund and continue to put in money or if it was a onetime donation. The money can be earmarked for the community garden. A trust fund won't be able to be set up until town meeting.

**ACTION: Check with the donor to see what the intentions for the donation are.**

Alan wanted to suggest to the Board to transfer its authority to just one selectman sign off on the contracts for Old Home Day.

**Selectman Edward Cherian made a motion to delegate the signatures on Old Home Day contracts to Chairman Mark Varney. Selectman Roger Sanborn seconded. All in favor.**

Chairman Mark Varney has signed off on the contract for The Party Hoppers.

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, August 1, 2018 at 5:00pm

There has been a revised OHD brochure sent out to the Board and Alan has sent it to counsel. There are some new entries in new brochure that may be questionable according to Town counsel. The Board suggest that the changes that were originally made by counsel be the final recommendation for the brochure. The OHD Committee will not be able to make any changes to the content of the brochure once approved. The Town will print 200 copies for the committee at no charge.

Katie presented the Board and the department heads with a Short Term and Long Term disability insurance. Short Term disability would be at a proposed rate of \$0.26 per \$10.00 benefit approximately \$310.60 a month. The benefit waiting period would be 1<sup>st</sup> day accident and 8<sup>th</sup> day illness. A maximum earning of \$900.00 weekly for a duration of 13 weeks. Health Trust would directly to the Town and the Town would continue to pay the employee through payroll 66 2/3%. The benefit either has to be 100% funded by the Town or the Town needs 75% participation for an employee paid option. For Long Term Disability there are two options. Option one is a proposed rate is \$0.50 approximately \$4,659 annually. This is based on 100% employer paid and 100% eligible employee participation. Option two is a proposed rate of \$0.71 with the approximate premium of \$6,616 yearly. This is based on the assumption of 100% employee paid coverage that would require 75% employee participation. Katie believes it is an important benefit to offer the Towns employees. The Towns benefit package will help retain valuable employees. The Board has asked Katie questions and she will bring back the answers to the next Board meeting.

Co-Administrator Alan Hardy wanted to let the Board know that Dean Hollins director of Public Works and Mike Warren has gone down to the Jamie Welch Field to check to wiring from the building to the batting cages and that will need to be replaced. The wiring can be redirected this project has been estimated at \$3,300.00.

**Selectman Roger Sanborn made a motion to fix the wiring down at Jamie Welch Field. Selectman Edward Cherian seconded. All in favor.**

Dean Hollins mentioned that Public Works have been up to normal business. Dean is working on finding a contractor that is willing to work on demoing the house. The main concern with most contractors will be the unknown of the content of the building.

Fire Chief Ray Fisher has found out today that the applications for the fire department to attend the training has to be completed by the 3rd of August. The training is funded by a grant and the trainings are Aug 6th, 8th and 13<sup>th</sup> they have to attend all three days of training. Ray does not believe this gives them enough time to make arrangements to attend. The Board wants to make sure that all trainings available are being offered to the volunteers fire fighters. It is required by the Towns insurance. Ray mentioned that he would like to see if Primex can come here and do a training.

**ACTION: Nicole Hoyt said she will look into Primex coming for a training**

Police Chief Kevin Wyman wanted to update the Board on the narcan training for the officers. The Police Department has a training setup with Shawn Brechtel from Penacook Rescue. The officers will be trained for narcan for self-administration in the event of an exposure.

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, August 1, 2018 at 5:00pm

Co- administrator Nicole Hoyt wanted to let the Board know that the Boscawen Park Jamie welch Field sign should be done and ready for pick up any day.

**Chairman Mark Varney made a motion to approve the nonpublic minute's #1-#3 from 7/25/2018. Selectman Edward Cherian seconded. All in favor.**

**Selectman Edward Cherian made a motion to adjourn the public meeting at 7:40PM. Selectman Roger Sanborn seconded. All in favor.**

Respectfully submitted by Sarah Gerlack