Boscawen Selectmen’s Regular Session

Final Meeting Minutes 8.17.2016

Approved 8.31.2016

Present: Bernie Davis, Jr., Roger Sanborn, Mark Varney, Alan Hardy, Pamela Hardy, Kellee Jo Easler, Ray Fisher, Kevin Wyman, Dean Hollins, Katie Phelps, Candace Haithwaite, Gail Egounis, Bruce Crawford, Elaine Clow, Polly Dawson, Lyman Cousens and Tom Gilmore.

Nicole Hoyt, Kellee Jo Easler and Michelle Brochu were excused.

Chairman Sanborn opened the meeting at 4:25 PM and led us in the pledge of allegiance and a moment of silence.

Conservation Commission Chairman Tom Gilmore addressed the Board for approval to take several small parcels and convert it to one for the Town Forest. The Conservation Commission needs approval from the Selectman and The Planning Board in order to move forward.

**Board Action:** Chairman Sanborn moved to grant permission to the Conservation Commission to convert multiple parcels into one parcel of land. Selectman Varney seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – August 10, 2016 Public Session:

**Board Action:** Selectman Varney moved to accept the August 10, 2016 public minutes as written. Selectman Davis seconded the motion. All in favor, the minutes are accepted as written.

Acceptance of Minutes – August 10, 2016 Non-Public Session:

**Board Action:** Selectman Davis moved to accept the August 10, 2016 non-public minutes. Selectman Varney seconded the motion. All in favor, the minutes are accepted as written.

Police Chief Kevin Wyman informed the Board that Corporal Mottram received approval for a Gator and trailer. Chief Wyman also stated that that the new Explorer with be equipped in the next couple of weeks.

Public Works Direct Dean Hollins informed the Board that the cardboard bailer is broken and the part is on order.

Discussion ensued regarding recycling scrap left outside, Co-Administrator Alan Hardy will follow up with tenant and/or owner.

Fire Chief Ray Fisher informed the Board that he and Mike Fisher have volunteered for fire watch at the Winthrop Carter House for the Old Home Day artist reception on August 23rd.

Co-Administrator Alan Hardy informed the Board about an application on Knowlton Road to subdivide. He also informed the Board that he met with the architect for the reuse plan for the Edna McKenna Facility. The plan includes connecting the two buildings and incorporating a wood chip facility for heating. The work will begin in November and should be completed and open in August 2017. The reuse plan will bring revenue to the town from permits and inspections.

Co-Administrator Alan Hardy also reported that the Veterans Cemetery will move forward with the addition. Alan also suggested posting a notice in the Town Hall to contact Candace at the Town Office if there are any issues. He also presented the Comcast Franchise Agreement on behalf of Co-Administrator Nicole Hoyt to approve and sign the agreement.

**Board Action:** Selectman Varney moved to accept and execute the Comcast Franchise Agreement. Selectman Davis seconded the motion. All in favor, the motion was approved.

Polly Dawson and Lyman Cousens from the Old Home Day committee updated the Board on the Old Home Day festivities. Chairman Sanborn thanked Polly and Lyman for all of their work.

Bruce Crawford and Elaine Clow addressed the Board about the 1913 Library Restoration Committee. With the resignation of the Chair, Bruce and Elaine were looking for information. Co-Administrator Alan Hardy will provide a report with financial information. They also discussed preservation and parking. Bruce Crawford was re-appointed as a committee member. Selectman Varney was appointed ex officio.

**Board Action:** Chairman Sanborn moved to appoint Bruce Crawford as a committee member of the 1913 Library Restoration Committee. Selectman Davis seconded the motion. All in favor, the motion was approved.

**Board Action:** Chairman Sanborn moved to appoint Selectman Varney as ex officio of the 1913 Library Restoration Committee. Selectman Davis seconded the motion. The motion was approved.

Bruce Crawford also informed the Board that he has been involved with the Municipal Association Legislation Policy Committee and was seeking approval to represent the town as a voting member. Bruce also requested a letter on behalf of the Town to notify the Municipal Association of their decision.

**Board Action:** Selectman Varney moved to allow Bruce Crawford to represent the Town as a voting member of the Municipal Association Legislation Policy Committee. Chairman Sanborn seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy informed the Board that the Fire Station generator is need of a new alternator. Alan received the price of $1271.35 to repair the generator. Discussion took place and the Public Works Director Dean Hollins will research if the repair can be done by his department.

Co-Administrator Alan Hardy requested that Boscawen Independent Youth Soccer be added to the list of organizations that can rent the town hall at a discounted rate.

**Board Action:** Selectman Varney moved to allow Boscawen Independent Youth Soccer to rent the Town Hall at a discounted rate. Selectman Davis seconded the motion. All in favor, the motion was approved.

Last week Co-Administrator Alan Hardy proposed changing the Town Hall lock to a secured system with 10 keys and a Knox Box.

**Board Action:** Selectman Varney moved to change the Town Hall locks to a secure system with 10 keys and a Knox Box. Selectman Davis seconded the motion. All in favor, the motion was approved.

It was then amended to 20 keys.

Gail Egounis addressed the Board about the letter received for the Budget Committee. Discussion ensued.

Chairman Sanborn moved to a non-public session at 6:27 PM, seconded by Selectman Davis. The motion was approved.

Upon exiting the non-public session, there being no further business, Chairman Sanborn moved to adjourn at 6:58 PM, seconded by Selectman Davis. All in favor, the motion was approved.

*Respectfully Submitted by Candace Haithwaite*