Boscawen Selectmen’s Regular Session

Final Meeting Minutes 8.3.2016

Approved 8.10.2016

Present: Bernie Davis, Jr., Roger Sanborn, Mark Varney, Nicole Hoyt, Alan Hardy, Pamela Hardy, Kellee Jo Easler, Ray Fisher, Kevin Wyman, Candace Haithwaite, Michelle Brochu and Bill Murphy.

Dean Hollins was excused.

Chairman Sanborn opened the meeting at 4:27 PM and led us in the pledge of allegiance and a moment of silence.

Budget Committee Chairman Bill Murphy address the Board in regards to a letter the entire committee received. Bill express his displeasure in the letter and application process. The Board adopted a new procedure for future appointments and the application would be used for current openings on the committee and would only be used for informational purposes. The Board apologized for the confusion and discussion ensued.

Town Clerk Michelle Brochu presented an option for purchasing a fire proof cabinet to keep historic town records from the preservation budget. The cabinet would be purchased to properly store the records and allow easier access to them. The cost of the cabinet is $3200 with delivery. Michelle also reminded the Board that she will be out next week for certification.

**Board Action:** Selectman Varney moved to allow Town Clerk Michelle Brochu to purchase a fire proof cabinet to store town records in the amount of $3,200. Selectman Davis seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy suggested that we post on our website yard sale locations for those who obtain a permit and potentially with the Newsvine. An option for advertising could be added to the permit application. Alan asked the Board how they would like to handle a resident hosting a yard sale on their property for a non-profit organization. The Board agreed that a case by case basis is the best way to handle a unique situation like this.

**Board Action:** Chairman Sanborn moved to allow a resident to host a yard sale for TOPS and it not count against the three per year allotment. Selectman Varney seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – July 27, 2016 Public Session:

**Board Action:** Selectman Davis moved to accept the July 27, 2016 public minutes as written. Chairman Sanborn seconded the motion. All in favor, the minutes are accepted as written.

Acceptance of Minutes – July 27, 2016 Non-Public Session:

**Board Action:** Chairman Sanborn moved to accept the July 27, 2016 non-public minutes. Selectman Davis seconded the motion. All in favor, the minutes are accepted as written.

Administrative Assistant Candace Haithwaite informed the Board that the Penacook Community Center will host a flu clinic to all residents on October 31, 2016 at the Town Hall.

Police Chief Kevin Wyman informed the Board that the Police Department has been busy and they received a notice of caution from the Franklin Police Department.

Fire Chief Ray Fisher reported that fire watch at the Winthrop Carter House went well and the father of the bride tipped the firemen on duty and the money has been given Ron McDaniels. Ray did state that the switches to the chandeliers are hot to the touch. They are still waiting for the Fire Marshall on sprinkler variance. Ray also received the quote for the FOB system at the Fire Department and has decided that changing the locks would be the best solution. Ray also informed the Board that Joyce Manning has contacted him about the hydrants at Woody Hollow.

Planning and Community Development Assistant Kelllee Jo Easler informed the Board that the Winthrop Carter House is hosting a bridal open house on August 14th and are in need of fire watch. She also informed the Board about a letter received from the Department of Environmental Services that Merrimack County is experiencing a severe drought. Kellee also added that she is not aware of any restrictions by the Penacook Boscawen Water Precinct at this time but has a call into Commissioner Bruce Crawford.

Accountant Pamela Hardy informed the Board about the MS434 which is the readjusting of revenues from the budget. The Department of Revenue Adjustment would like to start earlier on the MS434 and they would like the Town to estimate how much to move from the fund balance to apply to taxes. Pam informed the Board that we don’t have to put anything down and it can be changed. She also is concerned because DRA seems to be requesting information earlier but the Water Precinct has to put through their information before they will allow us to set our tax rate. Pam also presented a check to Chief Fisher for the Lady’s Auxiliary in memory of Philip Kenney.

Co-Administrator Alan Hardy informed the Board that Tom Gilmore will be the representative for the Contoocook River Local Advisory Committee and the Upper Merrimack River Local Advisory Committee. The Contoocook River Local Advisory Committee contacted Michelle Brochu to add their meeting minutes to the Town website, Alan will work with Tom on this request. Alan reported that there will be a group meeting at Commercial Street to begin the assessment process for cleanup funds. He presented two release forms to allow the Central New Hampshire group of engineers on the Town property located at Commercial Street to assess the area. Alan also provided the Boscawen Independent Youth Soccer schedule and contacts and other than the baseball group they are the authorized organization to use the fields. In the 1978 meeting minutes it was discovered that all town property should be offered to the Conservation Commission prior to offering it for sale. At this time 26 Raymond Road and 307 High Street have been presented to the Planning Board and signed off since they have no interest. Alan also stated that the Old Home Day Committee could not make the meeting tonight but he was meeting an Old Home Day member at the Torrent to receive equipment.

Co-Administrator Nicole Hoyt presented an option for playground equipment. The Town has received $16,800 in impact fees to improve the park. Nicole suggested moving $10,000 from the Dorval House budget for roofing and siding and add it to the cost for the playground equipment. Nicole and Alan will review the Parks and Rec budget and see what options are available. Selectman Varney suggested getting a hard number for the roofing and siding at Dorval and see if there are funds remaining that could be applied.

Selectman Varney drafted a letter to the Budget Committee and presented it to the Co-Administrators.

Fire Chief Ray Fisher inquired about the tent used for Old Home Day. Co-Administrator Alan Hardy has the information and liability insurance for the company being used.

Co-Administrator Alan Hardy suggested a letter from the Board of Selectman to the Penacook Boscawen Water Precinct in order to obtain the information so the Town can bill for sewer.

Chairman Sanborn moved to a non-public session at 6:12 PM, seconded by Selectman Davis. The motion was approved.

There being no further business, Selectman Varney moved to adjourn at 6:40 PM, seconded by Selectman Davis. All in favor, the motion was approved.

*Respectfully Submitted by Candace Haithwaite*

For complete unedited minutes please go to www.townofboscawen.org