

Boscawen Selectmen's Regular Meeting  
Final Minutes 10.04.17  
Approved on 10.11.17

**Present:** Chair Mark Varney, Selectman Bernie Davis, Selectman Roger Sanborn, Pennie Vigue, Katie Phelps, Jason Killary, Ray Fisher, Dean Hollins, Nicole Hoyt, Alan Hardy, and Kellee Jo Easler.

Selectmen Varney opened the meeting at 4:30pm, led us in the Pledge of Allegiance and a moment of silence.

**Attendees, Heather Shank (Concord City Planner), and Jack Shields (Friends of the Northern Rail Trail Member):** Heather was in seeking a letter of support from the Board of Selectmen for the Tiger Project. Jack Shield already provided her with one from Northern Rail Trail. Selectman Varney moved to provide the letter of support for this project, Selectman Davis seconded that motion, all in favor.

**Administrative Assistant/Human Service Administrator, Pennie Vigue:** Pennie presented Public Minutes from 09.27.17 for final approval. Selectman Varney moved to accept the minutes, Selectman Sanborn seconded that motion, all in favor. Pennie presented Non-Public Minutes from 09.27.17 for approval. Selectman Varney moved to accept the minutes, Selectman Davis seconded that motion, all in favor.

Pennie states that the Human Services office has been very busy. Pennie also cut checks for two program donations this week, \$1,250.00 for the Boscawen Police Department Christmas Program Fund and \$1,000.00 for BCC/Hilda's Pantry for Thanksgiving Baskets.

**Accountant/Human Resources Director, Katie Phelps:** Katie emailed 3<sup>rd</sup> quarter financials to department heads and asked them to contact her with any questions or concerns. Katie shared that HealthTrust January renewal group health insurance rates will be decreasing by 8% this coming year, however, dental coverage will see a 2.3% increase. Katie also presented a check for The Central N.H. Planning Commission in the amount of \$2,000.00 to go toward our 10 year Master Plan, all Board of Selectmen signatures collected.

**Lieutenant Jason Killary:** Jason stated that October is normally the busiest month of the year and this year is no exception. In regard to the theft at The Town Office last week, an arrest has been made. The subject is being held on \$5,000.00 cash bail.

October 30<sup>th</sup> is the annual Halloween event at the Police Department from 4pm-7pm. Volunteers are needed, if you can assist, please contact Lynne Davis. Michelle Brochu did speak with a guidance Counselor in the area and he does have students that are in need of volunteer hours and may be able to assist.

The Beards for Bucks fundraiser is happening all through the month of October for the Merrimack County Advocacy Center. There will be a link to the fundraiser on the Police Departments website.

**Fire Chief, Ray Fisher:** A reminder that the Fire Departments Annual Chicken BBQ is this coming Saturday the 7<sup>th</sup> as well as the gun raffle.

**Public Works Director, Dean Hollins:** Guardrail projects have begun and the winter sand pile is ready to go. Impact Fees are paying for the paving project at Jamie Welch Field, Dean is just waiting on G.M.I. to contact him for scheduling. Selectman Varney moved to begin scheduling for the project, Selectman Sanborn seconded that motion, all in favor.

**Town Clerk, Michelle Brochu:** Michelle brought forth an ongoing issue with regard to proving residency and vehicle registration that she has been having with 188 King Street. With the support of State of NH DMV and the Boscawen Board of Selectmen, a letter from the Board of Selectmen will be going out to the property owner.

**Planning and Community Development Assistant, Kellee Jo Easler:** All appointment letters for the Hazard Mitigation Committee have been signed by the Board of Selectmen.

**Co-Administrator, Alan Hardy:** The 1913 Library repair estimate has come in and the total cost should not exceed \$8,200.00. The Board of Selectmen all signed the agreement to go forth with the repairs.

Alan also mentioned the E.P.A. clean-up grant and how, at this time, we will not go forward with that due to time constraints.

**Co-Administrator, Nicole Hoyt:** Nicole received a check in the amount of \$35,000.00 from the Waste Water Sewer Commission due to an overpayment from the Town of Boscawen.

Pepper Enterprises are not responding to payment requests, mail is being returned, tax and sewer bills have gone unpaid.

October is tax rate setting time. Warrants will go out within the next couple of weeks. Nicole and Katie are working together on this project.

**New Business:** Selectman Varney will not be here on October 18<sup>th</sup>, he is having surgery.

**Motion to move into non-public session per RSA 91-A:3, II (e) at 5:42pm made by Mark Varney, and seconded by Bernie Davis. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to move into non-public session per RSA 91-A:3, II (e) at 5:50pm made by Mark Varney, and seconded by Bernie Davis. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to move into non-public session per RSA 91-A:3, II (c) at 5:56pm made by Mark Varney, and seconded by Bernie Davis. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to move into non-public session per RSA 91-A:3, II (a) at 6:01pm made by Mark Varney, and seconded by Bernie Davis. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to leave non-public session at 6:26pm made by Bernie Davis, and seconded by Mark Varney. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to seal the non-public sessions minutes RSA 91-A:3, II (e) made by Mark Varney, and seconded by Bernie Davis. All in favor.**

**Motion to seal the non-public sessions minutes RSA 91-A:3, II (e) made by Mark Varney, and seconded by Bernie Davis. All in favor.**

**Motion to seal the non-public sessions minutes RSA 91-A:3, II (c) made by Mark Varney, and seconded by Bernie Davis. All in favor.**

**Motion to seal the non-public sessions minutes RSA 91-A:3, II (a) made by Mark Varney, and seconded by Bernie Davis. All in favor.**

**Motion to adjourn public session was made by Chairman Varney, seconded by Selectmen Sanborn, all in favor, adjourned at 6:26pm.**

**\*For unedited minutes please refer to The Town of Boscawen's Website**

*Respectfully submitted by Pennie G. Vigue*