

Boscawen Selectmen's Regular Meeting  
Final Minutes 09.13.17  
Approved on 09.27.17

**Present:** Chairman Mark Varney, Selectman Bernie Davis, Selectman Roger Sanborn, Katie Phelps, Nicole Hoyt, Dean Hollins, Ray Fisher, Alan Hardy, and Michelle Brochu.

**Excused:** Kellee Jo Easler, Pennie Vigue and Kevin Wyman.

Selectmen Varney opened the meeting at 4:30pm, led us in the Pledge of Allegiance and a moment of silence.

**Capital Area Fire Mutual Aid Compact, Chief Keith Gilbert:** Dispatch fees. The Town of Boscawen's portion of compact fees will increase this year, however, the budget has not been finalized. Boscawen's portion will increase approximately \$2,111.00 per year, 7.58%. This change is due to the increase in population in this area. Years ago began a formula that consisted of 80% property and 20% population. They anticipate going to a 50/50 formula this year. Selectman Varney inquired about whether or not this would affect Penacook Rescue, Chief Gilbert stated that they do not bill them separately, they have no affiliation to Penacook Rescue, and they consider them to be a partner to Boscawen.

**Attendee, Richard Beard:** Complaints of traffic speed on Queen Street. Winter accidents, a lot of children outside playing when cars come speeding through, texting and driving, etc. Richard states he has requested the Police Department patrol that area more and he feels that isn't being done. Selectman Varney states he will speak with the Boscawen Police Department.

**Town Clerk, Michelle Brochu:** Cheryl Alander from Bartlett N.H. years ago purchased a bible from some type of sale. It turned out it belonged to a Boscawen resident, Hannah Plummer in 1883. Cheryl sent it back to the Town for preservation. The bible will be kept at the Boscawen Historical Society and a Thank You card will be sent to Ms. Alander.

Ross Express registrations have been completed totaling revenue for the Town in the amount of \$326,000.

**Administrative Assistant, Pennie Vigue:** Public Minutes for 08.09.17 were presented for approval by Nicole Hoyt. Selectman Varney moved to accept the minutes, Selectman Sanborn seconded that motion, all in favor. Nicole Hoyt also presented Pennies' non-public minutes for 08.09.17. Selectman Varney moved to accept the minutes, Selectman Sanborn seconded that motion, all in favor.

**Planning and Community Development Assistant, Kellee Jo Easler:** Katie Phelps presented Kellee's land use change from last week and a warrant that needed to be signed. Application for current use has been edited, approved by Avitar and needed Selectman Sanborn and Selectman Davis' signatures, both signed. 24 Trauma training will be offered here at the Town Municipal Building on November 6<sup>th</sup> at 1pm and at the Fire Department on November 27<sup>th</sup> at 7pm. This training is intended for Fire, Police, and Rescue, anyone else interested please call Kellee Easler.

**Co-Administrator, Alan Hardy:** Discussion in regard to bringing KENO to Boscawen. A Public Hearing will be held on the matter in the near future, Selectman Varney approved, Selectman Sanborn seconded that approval, all in favor.

The Hazard Mitigation Committee (HAZMAT) meeting will be held on October 23<sup>rd</sup> from 4pm-6pm.

The new Board Room equipment will hopefully be in next week. Access Point has been fixed and Cybertrons final bill will be submitted. Police Department radios will still not be covered under the Towns insurance policy.

Alan met with Fred at Salisbury Elementary School to talk about impact fees. The money does stay here in Boscawen. A major portion of the impact fees given to the school was for engineering, a new generator, and a second means of egress. They are close to having the impact fee analysis completed.

**Accountant/Human Resource Coordinator, Katie Phelps:** Katie sent an email to all Department Heads in regard to the upcoming employee performance evaluations. Department Heads will meet with the Board of Selectmen for these evaluations on Wednesday, October 25<sup>th</sup>. The regular Board of Selectmen's meeting will not be held that night. Selectman Varney would like performance evaluations updated for next year.

Katie sent the Profit and Loss statement to the Budget Committee.

Katie and Nicole attended the New Hampshire Municipal Association seminar yesterday.

**Fire Chief, Ray Fisher:** The Fire Departments Annual Chicken BBQ will be held on October 7<sup>th</sup> at 5pm. Ray Fisher has tickets for sale as well, they are available at the Town Municipal Offices.

**Co-Administrator, Nicole Hoyt:** Nicole received notification from Zero Waste that their rates are going to increase. \$5.00 a month for the Church and \$10.00 a month for the Town. They are also changing the pick-up day from Tuesday to Monday. New rate approval will require a signature, Nicole will sign and return.

The Visiting Nurse Association in conjunction with the Senior Program will offer a flu shot clinic on October 13<sup>th</sup> from 1pm-2pm.

The Boscawen Parks and Recreation program concert series has closed for the season. We do have left over candy, chips and cookies. Nicole will donate the candy to the Police Department Halloween event and the rest of the food she will donate to the BCC food pantry.

**Motion to move into non-public session per RSA 91-A:3, II (e) at 5:30pm made by Mark Varney, and seconded by Roger Sanborn. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to leave non-public session at 5:38pm made by Mark Varney, and seconded by Bernie Davis. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to seal the non-public sessions minutes RSA 91-A:3, II (e) made by Roger Sanborn, and seconded by Mark Varney. All in favor.**

**Motion to move into non-public session per RSA 91-A:3, II (b) at 5:38pm made by Bernie Davis, and seconded by Roger Sanborn. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to leave non-public session at 6:35pm made by Bernie Davis, and seconded by Mark Varney. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to move into non-public session per RSA 91-A:3, II (a) at 6:35pm made by Roger Sanborn, and seconded by Bernie Davis. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to leave non-public session at 7:13pm made by Mark Varney, and seconded by Bernie Davis. All in favor. Roll Call: Roger Sanborn – yes, Bernie Davis – yes, Mark Varney – yes.**

**Motion to seal the non-public sessions minutes RSA 91-A:3, II (a) made by Mark Varney, and seconded by Roger Sanborn. All in favor.**

**Motion to adjourn public session was made by Selectman Sanborn, seconded by Selectmen Davis, all in favor, adjourned at 7:13pm.**

**\*For unedited minutes please refer to The Town of Boscawen's Website**

*Respectfully submitted by Pennie G. Vigue*