

Boscawen Selectmen's Regular Meeting
Final Minutes 05.24.17
Approved 06.07.17

Present: Chair Mark Varney, Selectman Roger Sanborn, Selectman Bernard Davis, Pennie Vigue, Alan Hardy, Nicole Hoyt, Pam Hardy, Ray Fisher, Kevin Wyman, Michelle Brochu, Katie Phelps, Kellee Easler, Dean Hollins, Representative Howard Pearl, Allan Moses from Riverbend.

Representative Howard Pearl: Representative Pearl wanted to stop in and see how everything was going, ask if anyone had questions for him, and he is generally just making his rounds throughout the district.

Riverbend, Allan Moses: Discussion with the Board of Selectmen in regard to Riverbend paying no taxes on the property yet they utilize many of Boscawen's services consistently such as fire and police. The Board of Selectmen encouraged Allan to go back and speak with Riverbend to figure out how they can begin to pay something toward taxes going forward. It was suggested that number be approximately \$7,000.00, which would equal $\frac{1}{4}$ of the actual taxes they would owe per year.

Administrative Assistant, Pennie Vigue: Pennie had (4) non-public minutes and (1) public meeting minutes for the Board of Selectmen's approval. Selectman Varney motioned to accept the minutes with amendments, Roger Davis seconded that motion, all in favor.

Human Services Administrator, Pennie Vigue: Assisted two Human Services clients this week with shelter.

Planning and Community Development Clerk, Katie Phelps:

Building Permits Issued: 05.17.17 - .5.24.17 for 18 Goodhue Road – New Cape Home – York Building and Remodeling. Yard Sale Permits Issued: 05.17.17 - .5.24.17 for 33 Forest Lane – May 27, 2017 from 8am-3pm and 53 N. Main Street – June 24th, 2017 from 7am-1pm. Classes Attended: Katie Phelps and Kellee Easler attended the Spring Health Officer's training on 05.23.17. Impact Fees Collected (year to date): \$59,476.00. Building Permit Fees Collected (year to date): \$11,619.37.

Planning and Community Development Assistant, Kellee Easler: Kellee submitted a Veteran's War Service Credit and an Intent to Cut at Map 47, Lot 27 for approval by the Board. Results of NHDRA 2016 Cyclical Monitoring and an Authorization to Represent by Alan Hardy for the Board on the Lot Merger of the Town Forest off Weir road, scheduled for May 30th at 11am were also submitted for signatures. Kellee shared information provided by Stephanie Alexander, CNHRPC regarding the Hazardous Mitigation Plan update for 2018. In Central NH Region, Boscawen is on their grant recipient list. Applying for certain haz mit *project* funding will be delayed until after the updated 2018 Plan is approved. CNHRPC can provide contact information if desired should the BOS have questions. CNHRPC had administered and developed both its original 2007 Haz Mit Plan and the 2012 Plan Update. There are other contractors you can look at but CNHRPC is the recommendation from the Planning & Community Development office.

Selectman Varney moved to accept the recommendation, Selectman Sanborn seconded that motion, all in favor.

Town Clerk, Michelle Brochu: 94 dogs left to be registered in Boscawen.

Accountant, Pam Hardy: Pam stated we did receive the letter back from Plodzik & Sanderson with the correction we requested. Needed Board of Selectmen signatures, all signed. Pam will also be available 10 hours per week through October, 2017 for the training of a new Town Accountant.

Police Chief, Kevin Wyman: Impact fees: Kevin would like to fix up the shooting range. He did acquire a quote for this for \$2,792.50 although in order to utilize Impact Fees, a new range would need to be created. Selectman Varney motioned to approve that amount, Selectmen Davis seconded that motion, all in favor. Kevin would also like to purchase a new vehicle, an Explorer for the Police Department. This will take approximately 10-12 weeks to order. This amount of money would be approximately \$26,000 that would be taken from police cruiser capital reserve account, paid for with Property taxes. The Police Department would still have six cruisers. The Board of Selectmen requested a formal quote.

Public Works, Dean Hollins: Dean stated that they have started the work on Goodhue Road. He does want to look into additional quotes.

Fire Chief, Ray Fisher: Ray stated that Unitil has been up working on the Corn Hill Road utility pole issue. Alan Hardy has written Unitil and no word back as of yet. Ray has decided to give the light and light fixture contract for the Fire Department to Mike Warren. Mike will start that work on June 2, 2017. Ray is also requesting funds for uniform costs and the purchase of six wet suits. Selectman Varney motioned to approve the request, Selectman Sanborn seconded that request, all in favor.

Co-Administrator, Nicole Hoyt: Nicole had three re-purchase agreements that needed Board of Selectmen signatures, all signed.

Co-Administrator, Alan Hardy: Alan reports that the new sound system for the board room has been ordered. We will work on moving the meeting tables to the other end of the room to make way for the new system. This particular system does have monitors rather than overhead projection.

Motion to adjourn public session was made by Selectman Sanborn, seconded by Selectmen Davis, motion approved at 5:44 pm.

***For unedited minutes please refer to The Town of Boscawen's Website.**

Respectfully submitted by Pennie G. Vigue

