

Boscawen Selectmen's Regular Session  
Final Meeting Minutes 11.2.2016  
Approved 11.16.2016

Present: Bernie Davis, Jr., Roger Sanborn, Mark Varney, Alan Hardy, Pamela Hardy, Kellee Jo Easler, Ray Fisher, Dean Hollins, Kevin Wyman, Candace Haithwaite, Charlie Niebling and Linda Ham

Ray Fisher and Michelle Brochu were excused.

Chairman Sanborn opened the meeting at 4:31 PM and led us in the pledge of allegiance and a moment of silence.

Town Moderator Charlie Niebling addressed the Board about what to expect with elections. Discussion ensued.

Linda Ham addressed the Board about a slow sign that was removed from The Acre. Public Works Director Dean Hollins indicated the sign does not currently meet uniform code. Co-Administrator Alan Hardy suggested a letter be sent to all residents on The Acre to address a concern about speed.

Acceptance of Minutes – September 28, 2016 Non-Public Session:

**Board Action:** Selectman Varney moved to accept the September 28, 2016 non-public minutes. Chairman Sanborn seconded the motion. All in favor, the minutes are accepted as written.

Account Pam Hardy informed the Board that she has been working with Kellee on discounts with Primex. Pam has also schedule a Heath Trust representative for November 16 at 4:30 to discuss flexible spending accounts and medication costs. All employees are welcome to attend.

Co-Administrator Nicole Hoyt informed the Board that the Absentee Ballots would begin at 10:00. She indicated that both brown boxes would be needed. She also stated that Michelle has ordered "Vote Here" flags. Chief Kevin Wyman informed the Board about a parking plan and an officer with help with crossing the street from 6AM-10AM and from 3PM-7PM. Traffic will flow through the parking lot in one direction.

Public Works Director Dean Hollins presented a letter for the Board to sign for the grant application. Co-Administrator Alan Hardy is also involved in the process with Dean Hollins and Underwood Engineering on the sewer issues at Concord's treatment plant. Discussion ensued.

Accountant Pamela Hardy also added that she is working on the 2017 budgets for each department and she will sent them out electronically. Each department head should review and follow up with Pam to make adjustments.

Planning and Community Development Assistant Kellee Jo Easler informed the Board that the structure for the Dilapidated Building Order had been taken down and almost all removed.

Co-Administrator Nicole Hoyt presented a bill for the Emergency Operations Plan. Discussion ensued about budgeting. Accountant Pamela Hardy will follow up with the Department of Revenue with questions. Nicole also presented information about a window washer. She also briefly discussed the floors at the town office, Selectman Davis will check on costs.

Co-Administrator Alan Hardy informed the Board that there are 4 applications for three openings on the Budget Committee and would like to schedule a meeting for November 14<sup>th</sup> at 4:30. Alan also reported that there is a new owner of Coldbrook Gravel. The proposal for the generator came in at \$400 and it would repair and flush the system.

**Board Action:** Selectman Varney moved to repair and flush the generator. Chairman Sanborn seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy also informed the Board that we will open rebidding for 23 Tremont Street and 26 Raymond Road and will accept bids until November 9<sup>th</sup>. Alan also informed the Board that water bills were high this quarter.

There being no further business, Chairman Sanborn moved to adjourn at 6:07 PM, seconded by Selectman Varney. All in favor, the motion was approved.

*Respectfully Submitted by Candace Haithwaite*