

Boscawen Selectmen's Regular Session

Final Meeting Minutes 9/21/16

Approved 9/28/16

Present: Roger Sanborn, Bernie Davis, Jr., Mark Varney, Alan Hardy, Pam Hardy, Kellee Jo Easler, Ray Fisher, Dean Hollins, Katie Phelps, Michelle Brochu

Kevin Wyman, Nicole Hoyt, and Candace Haithwaite were excused.

Chairman Sanborn opened the meeting at 4:00pm and led us in the pledge of allegiance and a moment of silence.

Board opened bids for 26 Raymond Road and 307 High Street.

26 Raymond Road:

- First Bid: \$51,500
- Second Bid: \$51,500
- Third Bid: \$78,253 (subject to completed title search)

**Motion to reject all bids made by Chairman Sanborn, seconded by Selectman Davis. All in favor, the motion was approved.**

Re-bid deadline for 26 Raymond Road will be October 1<sup>st</sup> and new bids open on October 5<sup>th</sup> at 4:00pm.

307 High Street:

- First Bid: \$66,550

**Motion to accept bid made by Selectman Varney, seconded by Selectman Davis. All in favor, the motion was approved.**

Co-Administrator Alan Hardy suggested including a title search for all future properties subject to bidding. The town will get its money back and it may increase the value of the bid.

The Board will review public/non-public minutes from the previous meeting at the next session.

Accountant and HR Director Pam Hardy addressed the Board about a representation letter from Plodzik and Sanderson that needs to be reviewed and signed. Draft audit report should be available soon.

Public Works Director Dean Hollins informed the Board that paving and gravel driveways on Queen Street are done. There are still shoulders left the complete. Depot Street came out great. This will likely be the last major project of the season.

Fire Chief Ray Fisher let the Board know that the chicken barbeque is on October 8<sup>th</sup>. Posters and tickets are available. He mentioned he still hasn't decided about keypads. The difference in price between one and the other is around \$500-\$1000. Discussion ensued regarding the benefits and disadvantages of each. Selectman Davis suggested for the extra money you could solve the problem for good, instead of spending less now and having to fix it again three years down the road. Co-Administrator Alan Hardy and

Chairman Sanborn suggested a keypad lock. You can change the code and not have to worry about replacing all the keys. You can still have a few backup keys.

Chief Fisher received a letter from the Fire Marshall denying the request for a variance at Winthrop Carter due to lack of proof. Co-Administrator Alan Hardy spoke with the fire engineer that represents Winthrop Carter and their variance request was only for the barn. The ZBA will take the information from the Fire Marshall into consideration. Winthrop Carter will have to decide what they are going to do prior to the ZBA Meeting.

Town Clerk Michelle Brochu addressed the Board. Alan checked the floors to make sure they could support the 900lb cabinet and it will. She will order with Nicole next week. This Friday, September 23rd she will be going to Michelle Tanguay's funeral. She will not be opening the office until around 2pm. She will post to let people know ahead of time that the office will be closed. Also, so far there are 131 absentee ballot requests for the November election.

Selectmen Varney inquired whether the basement of the 1913 Library will be used for archival storage. Co-administrator Alan Hardy said he would like to do that. He wouldn't expect it to come from the 1913 Library budget, but rather create a warrant article to be approved at town meeting. Town Clerk Michelle Brochu requested that her records, especially vital records, be kept onsite. If they were anywhere else she would have to close to bring someone to access the archives. Chairman Sanborn asked how the humidity is down there. Selectman Varney said better, but there was talks about getting a humidifier down there.

Planning and Community Development Assistant Kellee Jo Easler presented a form from NH Association of Assessing Officials for review and signature. We also received information from Mark Stetson from the Boscawen Congregational Church for a religious exemption application. It wasn't turned in on time and the Board needs to decide if it meets criteria with the late submission. Co-administrator Alan Hardy suggested the Board give them the opportunity to come in and explain why it is late. The Board agreed.

Co-administrator Alan Hardy informed the Board of an abatement request that Tax Collector Nicole Hoyt would like considered. The abatement total is \$33.13. The agreement didn't allow the interest to increase beyond what was owed. The \$33.13 is the amount of the increase. Selectman Davis requested an explanation with all future abatement requests.

**Motion to abate the \$33.13 made by Selectman Varney, seconded by Selectman Davis. All in favor, the motion was approved.**

Co-administrator Alan Hardy brought up another resident that is asking for split metering because of his garden. Alan suggests starting with the water precinct. Maybe there could be a procedure to install a separate meter at their request. Alan will suggest the resident contact the precinct to start the process.

Next week there will be a public hearing for the MTAG public grant. Any grant over \$10,000 has to be accepted so that it can be expended. Date of public hearing will be 9/28/16 at 4:30p.

The Budget Committee application will be put on the website. We need three positions.

**Chairman Sanborn moved to a non-public session at 5:15pm, seconded by Bernie Davis. All in favor. The motion was approved.**

**Upon exiting non-public session, there being no further business, Chairman Sanborn moved to adjourn at 5:29pm, seconded by Bernie Davis. All in favor, the motion was approved.**

*Respectfully submitted by Katie Phelps*

