

Boscawen Selectmen's Regular Session
Final Meeting Minutes • June 1, 2016
Approved June 8, 2016

Present: Bernie Davis, Jr., Roger Sanborn, Mark Varney, Alan Hardy, Nicole Hoyt, Pamela Hardy, Kellee Jo Easler, Dean Hollins, Ray Fisher and Candace Haithwaite

Michelle Brochu and Kevin Wyman were excused.

Chairman Sanborn opened the meeting at 4:30 PM and led us in the pledge of allegiance and a moment of silence.

Acceptance of Minutes – May 25, 2016 Public Session:

Board Action: Selectman Varney moved to accept the May 25, 2016 public minutes. Selectmen Davis seconded the motion. All in favor, the minutes are accepted as written.

Acceptance of Minutes – May 18, 2016 Non-Public Session:

Board Action: Selectman Davis moved to accept the May 18, 2016 non-public minutes. Selectmen Varney seconded the motion. All in favor, the minutes are accepted as written.

Public Works Director Dean Hollins shared that the new roll off container was delivered today and a few modifications will be made to it before it can be used.

Fire Chief Ray Fisher announced that the rescue boat will be here either Friday or Monday. He also informed the Board that he found out the Elektrisola employees who are on the Fire Department now have to punch out when they leave for a fire. It was not clear why this new procedure was put into place.

Accountant Pam Hardy, announced that tax money is coming in and the payout for outside resources such as Community Action Program and Red Cross would begin. Money needs to be transferred from the Capital Reserves to the other accounts.

Planning and Community Development Assistant Kellee Jo Easler presented a timber warrant for signature.

Co-Administrator Alan Hardy informed the Board about the site work at One Riverwalk Place and they will now be getting as-built plans for each building component as it is completed. Alan also updated the Board that the Planned Unit Development across from Ross Express is currently working with Janet Levy, Engineer for the Penacook-Boscawen Water Precinct regarding the water infrastructure.

Co-Administrator Nicole Hoyt announced on behalf of Michelle Brochu that the new Town website was up and running. Alan pointed out a feature on the new website for obtaining Meeting Minutes. He is working with Dee Blake and Elodie Reed on testing it. Alan also stated that digital minutes should be available within five days meeting as required by RSA 91-A.

Selectman Varney asked Nicole if Selectman Davis could be registered for the local official's workshop this Saturday. Nicole will register selectman Davis before the end of today. Selectman Varney also asked if Officer Chislett had complete his probationary period.

Co-Administrator Alan Hardy has been handling the deeded properties and would like to have properties appraised going forward. There is a local appraiser who is willing to work with the Town and offer his services at a discounted rate.

Board Action: Selectman Varney moved to put a procedure in place going forward to have deeded properties appraised that the Town intends to convey. Selectman Davis seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy informed the Board that Gail Devoid's appointment for the Zoning Board will expire and she would like to continue on the Board. The ZBA has voted in their minutes that they would also like to have Gail continue.

Board Action: Selectman Varney moved to appoint Gail Devoid as a Zoning Board member for another term. Selectman Davis seconded the motion. All in favor, the motion was approved.

Alan also received some questions on the development of a property on Eastman Road. A motion was made at Town meeting it was amended to say if she sold the property, winter maintenance of the road would not continue. Our records show that the property has been conveyed to another owner. Alan will prepare the paperwork and get it back to the Board for review and execution.

Co-Administrator Alan Hardy requested that Underwood Engineering oversee the sewer connections for One Riverwalk Place. The cost for this services is \$6,000. Alan presented two copies of the agreement for signature.

Board Action: Selectman Davis moved to appropriate \$6,000 to Underwood Engineering to oversee the sewer connections on behalf of the town. Selectman Varney seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy also informed the Board that Katie Phelps has been hired to fill the part-time opening in the Finance Department and Planning and Community Development. Katie will begin training in accounting to assist Pam and will assist Kellee and Alan in land use matters. He also reported that three towns were chosen for the Plan New Hampshire grant and Boscawen was one of them. The town will receive \$10,000 and has to contribute \$2,500 toward the project. The money will be used for the King Street corridor. Alan is requesting to sign on behalf of the Town with town counsel review of the agreement. Alan also questioned if the Torrent's flag pole was "sacred" as it appears to be in poor condition. The pole is not working properly and is asking if the BOS would like to discontinue using the pole. A suggestion was made if Penacook Rescue Squad would like to maintain a flag pole they should go ahead and do that. The Town is already maintaining three flag poles currently.

Board Action: Selectman Varney moved to allow the Rescue Squad to maintain a new flag pole if they wish. Selectman Davis seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy will work with Candace Haithwaite on demolition deeds for two of the town-owned manufactured homes that are not habitable. The home at 33 Duston will be destroyed and the one at 4 Boyce the Town and the Park will split the cost of demolition and will be disposed of at the transfer station. Alan was also able to confirm that the Police and Fire Departments are not exempt from the driving class through Primex, but if they have taken driving safety classes that are equivalent, then Primex will accept that training as meeting the minimum requirement.

Selectman Varney informed every one of the Global War on Terrorism unveiling at the Veteran's Cemetery on Memorial Day.

There being no further business, Selectman Varney moved to adjourn at 5:18 PM, seconded by Selectman Davis. All in favor, the motion was approved.

Respectfully Submitted by Candace Haithwaite

For complete unedited minutes please go to www.townofboscawen.org