

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, November 20, 2018 at 5:00pm

In attendance: Mark Varney, Roger Sanborn, Edward Cherian, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Easler, Alan Hardy, Nicole Hoyt and Sarah Gerlack.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Chairman Mark Varney made a motion to approve the Consent Agenda. Selectman Edward Cherian seconded. All in favor.

Selectman Edward Cherian mentioned that the Local Energy Solutions conference was last week and NH Sustainable Association are rebranding themselves as Clean Energy of New Hampshire. Doing this they are combining NH Sustainable Association and NH Clean Tech Counsel. Ed believes that they have sent out emails for towns to become a member. The membership is \$250.00 a year. They have helped the Town on a few projects. The Town Administrator Alan Hardy will look into it and bring it back to next week's meeting.

Human Recourse and Finance Director Katie Phelps mentioned that the 2019 budget request that Katie has received are now in the budget book for the Board to view. The Board would like to see a table of what was paid out last year and what they are asking for this coming year. Currently Katie has received the a request from Casa for \$500.00, Community Action Program for \$7,500.00, Riverbend Community Health for \$5,000.00, Penacook Rescue for \$204,000.00 with three Towns or \$252,000.00 with Two Towns and The Old Home Day Committee for \$7,000.00 for fireworks. The Board asked if the OHDC had to do a warrant article or if it could be a line item in their budget. Katie mentioned that she has called DRA and is waiting for an answer on how to go forward with the OHD Budget as they are new to the Towns budget process.

Katie mentioned that the health insurance buyout checks went out and Katie will send out the Fire Fighters checks next week on the 30th.

Katie presented the Board with the 2019 health insurance plan for signatures.

Katie would like to remind everyone that it is open enrollment period for health insurance and new forms for the Federal Spending Account will need to be signed and handed into Katie by December 4th.

Katie presented an application for a new member for the advisory budget committee. The Board met with Budget Committee Members Barbara Randall and Dottie Fisher. They unanimously recommend Paul Dickey to the Budget Committee. Town Clerk Nicole Hoyt will swear him in.

Katie presented the Treasures report for October.

Katie handed out the most recent Employee Manual from legal. Legal is still working on the manual and currently has taken out about 30 pages. After discussion the Board has decided to table it until

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next week and give the department heads time to review the updated manual.

Katie talked with the Board about the changes to the Planning and Community Development Budget with the 3% COLA increase.

Chairman Mark Varney made a motion to approve the Planning and Community Development Budget with changes. Selectman Edward Cherian seconded. All in favor.

Budget Presentations

Library Trustee Laurie Murphy presented the Library budget to the Board. With few changes.

Chairman Mark Varney made a motion to approve the 2019 Library Budget as presented. Selectman Roger Sanborn seconded. All in favor.

Welfare Administrator Sarah Gerlack presented the Welfare Budget for 2019. The Welfare Budget has an increase in salary due to adding a Deputy Welfare Officer and Sarah spending more time working with clients. Sarah has proposed a \$5,000.00 increase in the General Assistance fund due to the recent increase in the cost of living.

Chairman Mark Varney made a motion to approve the 2019 Welfare Budget as presented. Selectman Edward Cherian seconded. All in favor.

Police Chief Kevin presented the Police Department budget with changes in salary due to merit raises and cost of living increase.

Chairman Mark Varney made a motion to approve the Police Budget for 2019. Selectman Roger Sanborn seconded. All in Favor.

Fire Chief Ray Fisher presented the Fire Department Budget to the Board. The new Chief will inherit the budget for 2019.

Chairman Mark Varney made a motion to approve the Fire Department budget for 2019. Selectman Edward Cherian seconded. All in favor.

New Business

Fire Chief Ray Fisher wanted to let the Board know that last night the Fire Department had no tones. Ray reached out to Chief Gilbert and Ray had to go to the station to man a pumper. The problem has since been fixed and effected a wide range of towns.

Ray wanted to let the Board know that Riverbend Community Health called Ray and starting December 1st go from 11pm-5am without staff. Ray let them know that he disagrees with that decision. They had also contacted the Police Station on this issue and was supposed to come back with more information. The Board would like to have a representative come in and talk to the Board.

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Administrator Alan Hardy will reach out and see if they will come in a next week. Alan will also look at the site plan that was originally made.

Welfare Administrator Sarah Gerlack wanted to mention that starting December 3rd the Welfare department will be collecting letters to Santa at the Town Offices.

Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (b). Selectman Roger Sanborn seconded. All in favor.

Chairman Mark Varney made a motion to adjourn the public meeting at 6:45PM. Selectman Roger Sanborn seconded. All in favor.

Respectfully submitted by Sarah Gerlack