

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, May 02, 2019 at 6:30pm

In attendance: Edward Cherian, Roger Sanborn, Lorrie Carey, Kevin Wyman, Tim Kenney, Dean Hollins, Kellee Easler, Alan Hardy, and Nicole Hoyt.

Chairman Edward Cherian opened the meeting with the pledge of allegiance at 6:30pm and a moment of silence.

Selectman Roger Sanborn made a motion to approve the consent agenda. Selectwoman Lorrie Carey seconded. All in favor.

Speaker

Lyman Cousens with Old Home Day Committee spoke about last year's golf tournament, the Red Sox donated their autographed Mookie Betts baseball. This baseball was placed in a public raffle and they sold \$900.00 in raffle tickets. The Old Home Day Committee donated the proceeds to the Corbin Raymond benefit. Then, the Red Sox won the World Series in 2018! Lyman made a request of the ball club, asking them to attend a Concord Rotary Club meeting and to bring their trophy. He received correspondence back from the Red Sox, the dates they are available to attend and bring the trophy are May 21st – June 19th. These dates won't work for the Rotary Club, so, here is what Lyman is proposing. The event will be held on June 19th at Winthrop Carter House in Boscawen from 12:00pm - 2:30pm. Lyman would like to ask Corbin to attend this event to honor his recovery. This event is \$0.00 admission fee, a fish bowl will be set out for anyone who would like to make a donation for the Boscawen Old Home Day fireworks. There will not be any food service during this event. Lyman will make a request to the Church to make sandwiches and raise some money for the Church. Lyman will get in contact with the Red Sox Alumni Association to see about having a former Red Sox player attend this event. Selectmen Sanborn offered to bring his horses and wagon to the Red Sox event for the day. As Lyman has more details, he will update the Board.

Town Administrator Hardy made a request to make amendments to the drafts minutes from 4-18.

Selectman Sanborn made a motion to amend the draft minutes from 4-18. Selectwoman Carey seconded. All in favor.

Hardy presented the Board with Capital Reserve Funds Transfer Municipal Facility, and Impact Fee Payment Request for signatures.

Chairman Cherian made a motion to transfer \$32,368.19 from the Municipal Building Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditures. Selectman Sanborn seconded. All in favor.

- 1) **Tirey & Associates, P.C – Invoice 8305. \$4,870.90 Roof project engineering support**
- 2) **Warren Electrical, Inc – Invoice 7010. \$330.10 Electrical work for Town Clerk's office**
- 3) **Tirey & Associates, P.C – Invoice 8349. \$1172.19 Roof project engineering support**
- 4) **Jasmor Properties, LLC – Invoice 180209. \$25,995.00 Deposit for roofing contractor**

Town Administrator Hardy wanted to let the Board know that the equipment for the ID maker

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, May 02, 2019 at 6:30pm

system is at the Town office and Human Resource Director Phelps is getting it set up. Phelps will train others once she has the procedures worked out.

The Board received the Penacook Rescue draft contract today. No final decisions have been made, this will be discussed in future meetings.

Town Administrator Hardy and Public Works Director Hollins attended a class on how crosswalks are designed, built and maintained presented by NH-DOT. NH-DOT is supporting the Depot Street/King Street crosswalk just a little further south, but it is up to the Town to install/supply a control device, the cost for a control device is approximately \$25,000.00. There are two crosswalks that DOT will no longer be maintaining and will become the Town's responsibility. Chairman Cherian asked to have a conversation with Primex about the liability, the costs to keep the crosswalks, contact Central NH Regional Planning Commission to see if they have any information, and ask about the use of the road impact fees. Public Works begin striping in May and will stripe the crosswalks before NH-DOT does their paving on King Street. The Board would like to discuss funding options at the next BOS meeting.

Town Clerk/ Tax Collector Hoyt presented the Board with a letter for Franklin Savings Bank to transition to a one check for signatures. There are no additional fees or cost to transition to one check. One check is a step forward to being able to accept credit cards in the office. Hoyt presented the Board with multiple vehicle registration options. Option one is to allow residents to register their vehicles and dogs online with their credit card or electronic check. There is a one-time set up fee of \$750.00. The residents will be able to opt into paperless, this would cost the Town \$.15 cents per household/ per person, currently the postage is \$.50 cents per letter. Two users are included in the cost, Town Clerk Hoyt and Deputy Town Clerk Dilts-Brown. The convenience fee to use a credit card online is .295% of the balance or to pay with electronic check is \$.95 cents. Option two is online price estimate module, the cost is \$500.00 for the first year website configuration, than \$500.00 each year because of the new vehicle updates. Option three is at the counter payments with a card swipe machine at each window. Invoice Cloud rents these machines, the cost would be \$90.00 per month for three card swipe machines. The same convenience fee applies \$.295 cents of the balance. The Board would like to begin checking into the first option, online vehicle and dog registration.

Selectman Sanborn made a motion to purchase the option to register vehicles and dogs online for \$750.00. Selectwoman Carey seconded. All in favor.

Town Administrator Hardy wanted to update the Board about the Boscawen roundabout, he received a call from Rich Radwanski, NH-DOT, to come up with an agreement for the Town to maintain the roundabout and will put the document together. Town Administrator Hardy explained this is not definite because of the liability may be too much. The roundabout is being considered and Town Administrator Hardy will get a draft letter out once it is received.

Town Administrator Hardy presented the Board with quotes from ASAP Fire Protection for the

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, May 02, 2019 at 6:30pm

extinguisher maintenance and emergency lighting system. Two problems: the service provider in past has always gone to the fire extinguisher to do his work. Chief Kenney spoke with Capitol and has not received an answer. ASAP wants an inspection fee per building and per unit. Alan asked ASAP about the exit lights, \$10/unit for inspection and \$48 per battery if a new one is needed. Alan spoke with Mr. Bevans, he will do the testing and annual inspection, with the batteries he purchased last year for \$8 each. Hardy made a request to the Board to move forward with Mr. Bevans offer.

Selectman Sanborn made a motion to move forward with Mr. Bevans offer. Selectwoman Carey seconded. All in favor. Town Administrator Hardy is still looking for a competitive proposal for the fire extinguisher work.

Tax Collector/ Town Clerk Hoyt presented the Board with an abatement of \$86.40 lot 183D-81 for signatures.

Chairman Cherian made a motion to approve the abatement for \$86.40 for lot 183D-81. Selectman Sanborn seconded. All in favor.

Tax Collector/ Town Clerk Hoyt wanted to let the Board know about two phone calls received today. The first phone call was from account #848, bought property in June and was given the minimum read every month from the water precinct and the Town. Recently the resident received a high bill. In the past the water precinct was not able to do a meter read and only charged the resident the minimum and now the water precinct is accurately reading the meter. Hoyt let the resident know that is the actual usage and would no abatement is required. The second phone call was from 100 Elm Street, the residents pipes froze twice this past winter. Pennichuck abated some of the water and Tax Collector/ Town Clerk Hoyt was not made aware. The bill went out for \$230.40. Pennichuck adjusted usage at 800 cf's, this would bring sewer bill down to \$57.60. Tax Collector/ Town Clerk Hoyt made a request to the Board to make an abatement for this property of \$172.80. The Board asked Hoyt for a letter from Pennichuck showing this abatement was made and will sign at the next meeting.

Town Administrator Hardy received a letter from SPNHF requesting information on a property in town. Town Administrator Hardy presented the Board with this document for signatures.

Chairman Cherian made a motion to sign the requested letter with the addition written in to approve without any further investigation. Selectman Sanborn seconded. All in favor.

Town Administrator Hardy wanted to let the Board know that he received two complaints. The first complaint is about a building on King St, there is material that should not be there. This will involve the Health Inspector and Code Enforcement Officer to further investigate. The private property does not have the approval to be a junk yard. The second complaint is about lighting glaring across the river and he will have Building Inspector Bodien investigate these lighting fixtures.

Chairman Cherian wanted to share with everyone, Shawn Burke from the Veteran Cemetery will

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, May 02, 2019 at 6:30pm

be doing a road closure on Route 3, for Memorial Day. There will be signs and will be posted in the Newsvine. Chairman Cherian asked about the warrant article on solar exemption. Is the exemption good for 10 years or is the ordinance good for 10 years? Town Administrator Hardy let him know that this may have to be resolved in court. The interpretation is that the action made in town meeting may be illegal. To make the exemption legal, would need to be voted on at Town meeting without any amendments. That was the proposal developed last year by Town Counsel and Avitar staff that was not supported by the voters. Last topic Chairman Cherian spoke about was about the Merrimack Valley youth baseball and softball. He asked if they will be providing food for Old Home Day? Town Administrator Hardy said that he would ask Dave Armstrong, our contact from the Ball club to talk to the Old Home Day committee to see what their requirements are.

Public Works Director Hollins wanted to let the Board know that Towle, noticed that 2 out of the 3 flower pots are missing, these flower pots appear to have been stolen from the traffic light in Town. Public Works places these flower pots out every spring and picks up every fall. Public Works and DOT did not remove them. Public Works Director Hollins advised Towle to contact Police Chief Wyman.

Selectwoman Carey made a motion to approve nonpublic #1 RSA 91-A:3, II(C). Chairman Cherian seconded. All in favor.

Selectwoman Carey made motion to approve nonpublic #2 RSA 91-A:3, II(a). Chairman Cherian seconded. All in favor.

Selectwoman Carey made a motion to approve nonpublic # 3 RSA 91-A:3, II(c). Selectman Sanborn seconded. All in favor.

Selectwoman Carey made a motion to approve nonpublic #4 RSA 91-A:3, II(d). Selectman Sanborn seconded. All in favor.

Selectman Sanborn made a motion to approve nonpublic #5 RSA 91-A:3, II(c). Selectwoman Carey seconded. All in favor.

Planning and Community Development Director Easler wanted to let the Board know she will have four intents to cut ready for the next BOS meeting.

Chairman Cherian made a motion to go into nonpublic RSA 91-A:3, II(I). Selectman Sanborn seconded. All in favor.

Chairman Cherian made a motion to go into nonpublic RSA 91-A:3, II(a). Selectman Sanborn seconded. All in favor.

Chairman Cherian made a motion to come out of nonpublic. Selectman Sanborn seconded. All in favor.

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, May 02, 2019 at 6:30pm

Chairman Cherian made a motion to adjourn the public meeting at 8:30pm. Selectman Sanborn seconded. All in favor.

Respectfully submitted by Haley Dilts-Brown.