

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, April 04, 2019 at 6:30pm

In attendance: Edward Cherian, Roger Sanborn, Lorrie Carey, Katie Phelps, Jason Killary, Tim Kenney, Dean Hollins, Kellee Easler, Alan Hardy, Nicole Hoyt, and Haley Dilts-Brown.

Chairman Edward Cherian opened the meeting with the pledge of allegiance at 6:30pm and a moment of silence.

Chairman Edward Cherian made a motion to approve the consent agenda. Selectmen Roger Sanborn seconded. All in favor.

Tax Collector/Town Clerk Nicole Hoyt updated the Board about providing assistance to the Canterbury. Canterbury is open to any assistance the Town can provide. No action will be made at this time with the letter.

Town Administrator Alan Hardy spoke about the Woody Hollow CDBG grant. The \$500,000.00 grant has been approved by the governor council. This cleanup will begin this summer.

Planning and Community Development Director Kellee Easler wanted to let the Board know about place of assembly inspections commencing. Letters were sent out on April 1st. Approximately 20 places are on the list, the plan is to inspect about two a week.

Kellee presented the Board with a PA-29 for signatures.

Kellee Easler, Alan Hardy, and Chuck Bodien met with the Dollar General, Project Manager and the Site Superintendent with Seppala Construction. They spoke about the inspections and figured out the fees. At this time there is no scheduled start date and they are aware not to perform work before 7:00am.

Town Administrator Alan Hardy received two bids for the Town office roof repair, both bids were below the engineer's assessment of \$120,000.00. The first bid was missing some information and the second bid included all information. The Board authorized Alan Hardy to sign on behalf of the Town.

Selectmen Roger Sanborn made a motion to accept the qualified bid for the Town Office roof repair and authorized the Town Administrator Alan Hardy to sign on behalf of the Town. Chairman Edward Cherian seconded. All in favor.

Human Resources/ Finance Director Katie Phelps presented the Board with a deposit authority for signatures.

Katie wanted to update the Board about the impact fee balances. Municipal Office \$1,226.52, School impact fee fund \$60,811.07, Roads \$10,203.17, and Police Department \$8,110.28.

In new business, reviewing Transfer Policy. Alan recommended to use the department level budget

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to make judgments as to when a transfer should be requested from the Board of Selectmen. The department head making the request will either be able to cover the unanticipated expenses from within her or her budget without the needs for a funds transfer request, or seeing that his or her budget is in danger of being overspent, petition the Board for a funds transfer from outside his or her department budget. This method gives the department heads and the Board of Selectmen the opportunity to make adjustments where necessary it provides clear year end numbers to prepare budget recommendations for the coming year and provides a clear and transparent process for anyone who is interested. Another discussion was to convert hourly employees to salary, Alan and Katie will present this to the Board next meeting.

Alan spoke on behalf of Mark Kaplan. Mark wanted the Board to consider changing the name from Board of Selectmen to Select Board. The Board did not make any decision at this time, this will be discussed in the next meeting.

Tax collector/ Town Clerk Nicole Hoyt presented the Board with an appointment letter for Gail Devoid for the Zoning Board Adjustment. Nicole presented the Board with an Abatement request of \$37.97, there was a computer error.

Nicole reminded the Board about the Parks and Rec summer concerts. The concerts are held at the Town office on Thursdays, there will be limited parking available. The Board will make BOS meeting adjustments in the summer.

House Bill 1673 passed last June, changing the interest rate on delinquent taxes. Anything assessed after April 1st, 2019 falls under this bill. Current delinquent taxes accrue at 12% and at lien is 18%. The new rate is 8% and at lien is 14%. The current Timber tax will remain at 18%. This Bill extends the application time reporting a damaged building within 6 months for a proration on taxes or until March 1st.

Kellee let the Board know about a lot line adjustment for Gail Devoid's property on Tuesday.

The Board received a thank you card from Ray Fisher, Edward Cherian read out loud. In the card he thanked the Town for the chair he received stating that it means a lot to him. In his card he wrote, I have many memories for my past 56 years (both good and bad) but most of them are good. I'm sure that I will still be around and I will stay involved in some ways. Thanks again for everything.

Edward Cherian wanted to remind everyone that the next BOS meeting will meet on Thursday, 18th at 6:30pm.

Alan made a request to the Board on behalf of the Boscawen Congregational Church for a pilot agreement between the Town and the Church. Alan recommended to send this to Avitar for an opinion. The second request made is the church would like to be provided with a second key to access the Food Pantry in the Town Hall. The Board authorized Alan Hardy to grant key authorization to whom he chooses.

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Chairman Edward Cherian made a motion to approve nonpublic #1 RSA 91-A:3, II(c) from 3/27/2019. Selectwomen Lorrie Carey seconded. All in favor.

Chairman Edward Cherian made a motion to approve nonpublic #2 RSA 91-A:3, II(a) from 3/27/2019. Selectwomen Lorrie Carey seconded. All in favor.

Chairman Edward Cherian made a motion to go into Non Public RSA 91-A:3, II(C). Selectmen Roger Sanborn seconded. All in favor.

Chairman Edward Cherian made a motion to come out of Non Public. Selectmen Roger Sanborn seconded. All in favor.

Chairman Edward Cherian made a motion to adjourn the public meeting at 8:00pm. Selectmen Roger Sanborn seconded. All in favor.

Respectfully submitted by Haley Dilts-Brown.