

Town of Boscawen
Board of Selectmen
Final Minutes
Wednesday, February 27, 2019 at 5:00pm

In attendance: Mark Varney, Edward Cherian, Roger Sanborn, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Easler, Alan Hardy, Nicole Hoyt and Sarah Gerlack.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00PM and a moment of silence.

Selectmen Edward Cherian made a motion to approve the Consent Agenda. Selectmen Roger Sanborn seconded. All in favor.

Chairman Mark Varney made a motion to approve the revised budget as presented. Selectman Edward Cherian seconded. All in favor.

The Board mentioned that the old budget will be the one printed in the warrant and the Board of Selectmen will make an amendment to implement the revised budget after the warrant article is read at town meeting.

Public Works Director Dean Hollins mentioned that he received the letter from NH DOT pertaining to several crosswalks. Dean reached out to Don O'Donnell at DOT to ask how the paving schedule effects our crosswalk and what is expected from the Town on the lights required. Dean has not yet heard back. He spoke with a traffic light distributor in Deerfield who quoted Depot Street lighting FRFB would cost \$17,500.00 and suggested to budget \$20,000.00 he also let Dean know that DOT will require an engineer to design it and could cost more than the lighting. This is required by DOT to keep the crosswalk on Depot Street. The second option that DOT would recommend cost upwards to \$100,000.00. The Board suggest to look into Central NH Regional Planning Commission and see what the next step would be. Alan mentioned that he will reach out to CNHRPC. The Board mentioned that if we do have to spend the money to add the lights to hold a public hearing to let the Town know.

Planning and Community Development Director Kellee Easler presented the Board with a re-appointment letter for signatures for Deputy Health Officer Katie Phelps.

Kellee mentioned that the ZBA approved the private cemetery, the next step is to have a site plan review.

Human Resource and Finance Director Katie Phelps wanted to thank all the employees that helped with the audit it was done in three days instead of four. There were two issues corrected from last year, one is the Town developed a cash asset and cash handling policy and started impact fee tracking. There was new deficiency with the Library, they did not have an invoice for programs provided. The Town is not budgeting for all special revenue funds and the Trustee of the Trust Funds are not holding regular meetings. They had one meeting in 2018 and have four scheduled for 2019.

Police Chief Kevin Wyman mentioned that the police got a new in talk's box and it is linked directly to the state which allows the tickets to be sent electronically.

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Fire Chief Ray Fisher mentioned that the fire fighters had an ice training scheduled in Canterbury and were unable to do it due to the 22 inches of ice. They were able to move the training to the pond near Elektrisola which only had three inches of ice.

Ray mentioned that they responded to a barn fire on Pearson Hill.

Public Works Director Dean Hollins mentioned that they have busy cleaning fire hydrants and plowing. Dean let the Board know that the water pipes at the transfer station are frozen and they will work on those tomorrow.

Tax Collector/Town Clerk Nicole Hoyt mentioned that the impending lien notices went out as scheduled on Saturday. Nicole announced that the Town Report is at the printers.

Chairman Mark Varney made a motion to suspend the public meeting at 5:25pm. Selectman Edward Cherian seconded. All in favor.

Chairman Mark Varney made a motion to go into nonpublic RSA 91-A: 3, II (a). Selectmen Edward Cherian seconded. All in favor.

Town Administrator Alan Hardy presented the Board with the mail management procedure for signature.

Selectman Edward Cherian made a motion to have Chairman Mark Varney be the single signature required on the document. Selectman Roger Sanborn seconded. All in favor.

Chairman Mark Varney made a motion to approve the nonpublic #1 and #2 from 02/13/19. Selectmen Roger Sanborn seconded.

Chairman Mark Varney made a motion to approve the nonpublic #1, #2 and #3 from 02/13/19. Selectmen Edward Cherian seconded.

Selectman Edward Cherian made a motion to adjourn the meeting at 6:30pm. Selectman Roger Sanborn seconded.

Respectfully submitted by Sarah Gerlack