

**Town of Boscawen**  
**Board of Selectmen**  
Final Minutes  
Wednesday, February 20, 2019 at 5:00pm

In attendance: Mark Varney, Edward Cherian, Roger Sanborn, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Easler, and Alan Hardy.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

**Chairman Mark Varney made a motion to accept the Consent Agenda. Selectman Edward Cherian seconded. All in favor.**

Town Administrator Alan Hardy wanted to let the Board know about a future topic, the results of the draft sewer rate review. The Board agreed to have the discussion on March 6<sup>th</sup>.

Public Works Director Dean Hollins discussed with the Board about the Budget account # 4324431 Tipping Fees. The invoice for the January Tipping Fee's was received by the accounting department for the incinerator. The tipping fees have gone up \$1.26 a ton, a letter is sent out every year. The transfer station is about \$13,000.00 short, there are recycling slips that could go towards this cost to help lower the amount. Dean received the spreadsheet from NRRA, last January it cost \$90.00 a ton to recycle paper. Aluminum cans was a profit of \$63.00 last month, and \$0.00 for Tin cans. Dean signed up for NRRA classes that will be held in May.

**New Discussion**

Selectman Edward Cherian shared about Old Home Day meeting on Monday night. Cash management policy was a topic of discussion. The policy indicates that, cash is required to be put into a locked bank bag, with a drop key. The bank bag must be dropped off to the bank, after bingo night. And two people should be counting the receipts. Another discussion was about vendor contracts. Primex will provide a list of items that are not acceptable, and will review the requirements in the vendor contracts and their insurance policies. The fireworks arrangement will remain with Old Home Day. The procedure is to have the fire chief inspect for safety, and to schedule the show with a licensed fireworks company.

Penacook Boscawen Water Precinct budget hearing was held with the three commissioners and Chairman Mark Varney to discuss their budget. A bid of \$6,000.00 was received for mowing, and there were no bids for snow removal. The commissioner salary is \$12,000.00. Legal fees are \$6,000.00. Main repairs and materials \$10,000.00. Pumping generator maintenance \$2,500.00. Repairs to the precinct building \$4,000.00. The Water Precinct is looking into the feasibility of building a water tank off Chadwick Road to solve the flow of water and water pressure issues in the Water Street area. Currently there are not any plans set in stone. The Precinct owns three acres of land on Chadwick Hill that is a possible location to build the water tank. The cost to build the storage tank and the connections for the main line is \$850,000.00.

Human Resource and Finance Director Katie Phelps received the 2018 Payment In Lieu Of Taxes for Community Bridges in the amount of \$4,199.63. Katie reported that the audit is going well.

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Police Chief Kevin Wyman wanted to let the Board know about a meeting today with Homeland Security. Homeland Security is looking to schedule an emergency drill. The drill will be either held at the Boscawen Elementary School or the Merrimack County Nursing Home.

Fire Chief Ray Fisher reported to the Board that there were a couple of accidents. There was a gas call at Cumberland Farms, and 4 rescue calls on 30 Tremont Street.

Public Works Director Deans Hollins did not have anything new to discuss.

Planning and Community Development Director Kellee Easler wanted to let the Board know that the Conservation Commission approved removing the \$2,200.00 out of the budget. Also they will pay for the natural resources inventory out of their funds.

Town Administrator Alan Hardy presented the Board an 8821 document for a single signature, authorizing the check writing company to stand in between the Town and Internal Revenue.

Alan presented a document from Franklin Savings Banks to be signed. Due to the resignation of the Treasurer and the Deputy Treasurer. The bank is authorizing the Board of Selectman to sign for the remaining transfers until an acting Treasurer can be found and appointed.

Alan made a request to the Board on behalf of Paula Scrivens, to have her name removed from the Town Election Ballot.

**Chairman Mark Varney made a motion to remove Paula Scrivens as Treasurer from the Town Election Ballot. Selectman Roger Sanborn second. All in favor.**

**Chairman Mark Varney withdrew the motion to remove Paula Scrivens as Treasurer from the Town Election Ballot. Selectman Roger Sanborn second. All in favor.**

**Chairman Mark Varney made a motion to adjourn the public meeting at 5:45pm. Selectman Edward Cherian seconded. All in favor.**

**Chairman Mark Varney made a motion to go into nonpublic 91-A:3, II(c) meeting. Selectman Edward Cherian second. All in favor.**

**Chairman Mark Varney made a motion to come out of nonpublic 91-A:3, II(c) meeting. Selectman Edward Cherian second. All in favor.**

**Chairman Mark Varney made a motion to go into nonpublic 91-A:3, II (b) meeting. Selectman Edward Cherian second. All in favor.**

**Chairman Mark Varney made a motion to come out of nonpublic 91-A:3 II(b) meeting. Selectman Edward Cherian second. All in favor.**

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**Chairman Mark Varney made a motion to go back into public meeting. Selectman Roger Sanborn second. All in favor.**

**Chairman Mark Varney made a motion to authorize the Town Clerk to remove Paula Scrivens name from the Town Election Ballot. Selectman Edward Cherian Second. All in favor.**

**Chairman Mark Varney made a motion to request Gail Eqounis as Treasurer effective immediately until March 12<sup>th</sup>. Selectman Edward Cherian second. All in favor.**

**Chairman Mark Varney made a motion to adjourn the public meeting at 6:30pm. Selectman Edward Cherian second. All in favor.**

Respectfully submitted by Haley Dilts-Brown.