

Town of Boscawen
Board of Selectmen
Draft Minutes
Wednesday, January 9, 2019 at 5:00pm

In attendance: Mark Varney, Edward Cherian, Roger Sanborn, Katie Phelps, Ray Fisher, Kellee Easler, Alan Hardy, Nicole Hoyt, Tom Gilmore, Diane Littlefield and Haley Dilts-Brown.

Chairman Mark Varney opened the meeting with the pledge of allegiance at 5:00pm and a moment of silence.

Chairman Mark Varney made a motion to accept the Consent Agenda. Selectman Roger Sanborn seconded. All in favor.

Town Administrator Alan Hardy mentioned the \$32,000.00 Landfill encumbrance for 2018 will lapse into 2019. And a Warrant Article has been drafted for Old Home Day to have a revolving fund account.

Alan made a request to the Board to discontinue the Article Fire Truck Capitol Reserve Fund contributions. He suggested an Article contribution towards the Fire station engineering and design.

Chairman Mark Varney made a motion to discontinue future funding capitol reserve Fire Truck Warrant Article. Selectman Roger Sanborn seconded. All in favor.

Alan let the Board know that he spoke with Principal Architect Kyle Barker from Warrenstreet Architect. Kyle recommended to draft a concept to evaluate the building cost. Kyle estimated \$30,000.00 for engineering and design. Fire Chief Ray Fisher suggested an addition to the current Fire Station. Alan requested a Warrant Article to create Capitol Reserve Fund for the Fire Station engineering and design.

Selectman Roger Sanborn made a motion to create a Warrant Article for the Fire Station engineering and design. Selectman Edward Cherian seconded. All in favor.

Alan presented the Board with a \$125,000.00 quote for the Town Office roof repair. This includes 35 year shingles, point the chimney, repair the lights, and paint the cupola. Alan recommended a \$125,000.00 article, dividing the amount into two years.

Selectman Edward Cherian made a motion to propose a warrant article for the Town Office roof repair at a cost of \$125,000.00 divided into two years. Selectman Roger Sanborn seconded. All in favor.

Chairman Mark Varney announced that there are six candidates for the Fire Chief position. The review committee will be held 1-10-19. The following people will be on the Fire Chief Hiring Board: Adam Egounis, Barbara Randall, Chief Keith Gilbert, Fred Reagan, Guy Newbury, Kevin LaChapelle, and Michael Fisher.

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Life Safety Officer/tax payer/Fire Chief Ray Fisher expressed his feelings about the 5% tax increase on the Town. Ray does not see fit for the Town to pay for Penacook Rescue Squad budget increase and for the new Fire Chief Salary of \$42,000.00/year for 32 hours a week. Ray explained from his personal experience there will not always be 32 hours a week worth of work. Ray voiced that the Town Fire Department is a 1960 volunteer department. He explained that the Fire Department only takes about 200 calls a year, and structural fires are at a minimal. There was only one structure fire in 2017 and one in 2018. Ray is favorable for a new Fire Chief, but not the \$42,000.00 Salary increase to the budget.

Town Administrator Alan Hardy wanted to let the Board know that Steve Brown with Ross Express, LLC made a request to rent the Town Hall from 7:30am - 8:00am Monday - Friday as an exercise session for his staff.

Selectman Roger Sanborn made a motion to approve Ross Express, LLC renting the Town Hall for \$500.00 a month Monday - Friday 7:30am - 8:00am for his staff to use as an exercise session and to provide them with a Town Hall key. Selectman Edward Cherian seconded. All in favor.

Conservation Commission Chair Tom Gilmore informed the Board that the second cut of the Town Forest is completed and received \$38,000.00 of revenue. Tom wanted to let the Board know there is a proposed contract to perform a habitat and forestry assessment of the Creaser property for \$3,500.00. He made a request to the Board to keep the remaining \$34,500.00 in the account to use towards maintenance, creating new trails, and adding more benches.

Selectman Edward Cherian made a motion to divide the \$38,000.00 revenue from the recent Town Forest cut 50/50 between the Conservation Commission and the General Fund. Chairman Mark Varney seconded. All in favor.

Human Resource and Finance Director Katie Phelps wanted to let the Board know that Treasurer Paula Dill updated the Town's CD accounts at Franklin Savings Bank. The Construction Debris CD is 15 months at 2.23% interest. And the Recycling CD has been converted to a money market account with .75% interest.

Katie requested signatures to the Board, to convert the Recycling CD into a Money Market account.

Town Clerk/ Tax Collector Nicole Hoyt announced that the dog license tags have arrived for 2019 and she will start posting the announcement. Nicole requested that the Town Clerk Deputy cash drawer be increased by \$50 based on the ever increasing vehicle registration costs. It is getting more difficult to have enough change to take cash payments. Nicole shared with the Board that the vendor "Total Notice," the Town uses for mortgage searches during the lien and deed process is offering a discount if we postpone the contracted schedule until the end of June. Potentially this could cost us more if we postpone and the discount is not substantial enough to warrant a change at this point. The Board is in agreement and instructed Nicole to continue with the current schedule.

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Speaker

Diane Littlefield asked to speak with the Board today concerning her property in Boscawen. Diane has been experiencing an excessive amount of water drainage in her yard and driveway. She feels that this water drainage issue is because of another foundation drain. Alan Hardy and Dean Hollins will visit Diane's to inspect the property.

Chairman Mark Varney made a motion to adjourn the public meeting at 6:30pm. Selectman Roger Sanborn seconded. All in favor.

Respectfully submitted by Haley Dilts-Brown.