

Town of Boscawen
Board of Selectmen
Boscawen Municipal Complex
Final Minutes
Wednesday, January 24, 2018 at 5:00pm

Present: Mark Varney, Roger Sanborn, Edward Cherian, Katie Phelps, Kevin Wyman, Ray Fisher, Dean Hollins, Michelle Brochu, Kellee Jo Easler, Alan Hardy, Nicole Hoyt, Sarah Gerlack, Caroletta Alicea and Bruce Crawford.

Chairman Mark Varney opened the meeting at 5:00pm, led us in the Pledge of Allegiance and a moment of silence.

MOTION- Chairman Mark Varney made a motion to accept the minutes from January 10, 2018. Selectman Edward Cherian seconded. All in favor.

MOTION- Chairman Mark Varney made a motion to accept nonpublic RSA 91:A3, II (c) from January 10, 2018. Selectman Edward Cherian seconded. All in favor.

MOTION- Selectman Edward Cherian made a motion to accept nonpublic RSA 91:A3, II (c) from January 10, 2018. Chairman Mark Varney seconded. All in favor.

MOTION- Selectman Roger Sanborn made a motion to accept the minutes from January 17 2018. Chairman Mark Varney seconded. All in favor.

MOTION- Selectman Roger Sanborn made a motion to accept nonpublic RSA 91:A3, II (c) from January 17, 2018. Chairman Mark Varney seconded. All in favor.

MOTION- Selectman Roger Sanborn made a motion to accept nonpublic RSA 91:A3, II (c) from January 17, 2018. Chairman Mark Varney seconded. All in favor.

Caroletta Alicea came to speak to the Board today about a concern that she has regarding children from Boscawen. She has been getting calls from students from the middle school and high school concerning kids with allegations about drugs and alcohol and abuse. She wanted to see if the Board would be willing to have a meeting at the Town Hall addressing the public to let them know what the resources we have in the community. The Board suggested that if we have a meeting to have the Chief of Police present along with someone from the school as well.

Katie Phelps, Finance – Katie presented the Board with three Trustee of the Trust Fund transfer funds request.

MOTION: Selectman Roger Sanborn made a motion to accept the Trustees of the Trust Funds transfer of \$4,490.07 from the 1913 Library Building Improvements Capital Reserve Fund to General Fund to reimburse the General Fund for the following expenditures: H&H Builder Materials \$206.07, H&H Builders Labor \$4,284.07 totaling \$4,490.07. Chairman Mark Varney seconded. All in favor.

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MOTION: Chairman Mark Varney made a motion to accept the Trustees of the Trust Funds transfer of \$6,714.00 from the Police Cruiser Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditures: Ossipee Mountain Electronics \$7,103.30, Less: Money already received from Trustees-\$355.00, Less: Money over voted amount -\$34.30 totaling \$6,714.00. Selectman Edward Cherian seconded. All in favor.

MOTION: Selectman Roger Sanborn made a motion to accept the Trustees of the Trust Funds transfer of \$5,122.58 from the Municipal Building Capital Reserve Fund to the General Fund to reimburse the General Fund for the following expenditure: Northern Peabody Invoice 6610 (Labor) \$436.81, Northern Peabody Invoice 6626 (Water Heater) \$4,685.77. Totaling \$5,122.58. Chairman Mark Varney Seconded. All in favor.

Kevin Wyman, Police Department – Kevin has 40 hours of vacation time from 2017 and is asking to have that roll over into 2018.

MOTION: Chairman Mark Varney made a motion to approve the carryover of 40 hours of vacation time for police Chief Kevin Wyman. Selectman Roger Sanborn seconded. All in favor.

On Sunday January 21, 2018 Officer Chiseltt was on patrol when he got called to a motor vehicle accident. When he was approached by a car with a passenger that had been shot. Officer Chislett and Penacook Rescue were able to stop the bleeding and get him transferred to the hospital. There were several other people in the vehicle that reported the shooting happening at 1 Corn Hill road. This then caused Corn Hill road to be closed for a period of time on Sunday for further investigation. Upon investigation the homeowner said that there were people in the trailer out back. Police went to investigate and it resulted one police K-9 being bitten by the individual. NH State Police Major Crimes Unit assisted with interviews of witnesses and evidence collection. The investigation determined that the male subject accidentally shot himself while handling a firearm. He was treated and released from the hospital the following day. It was later determined that the firearm had been stolen from a home invasion in Belmont which is still being investigated by that agency.

Ray Fisher, Volunteer Fire Department – Ray had nothing to report at this time.

Dean Hollins, Public Works Department- Dean reported that they are down one plow truck. The hydraulic pump burned out during the last snow storm. One of the big dump truck is having electrical problems. They have been going through a lot of salt and sand. There was been a steady line of resident getting sand. Next week they will be refilling the sand to insure they don't run out.

Michele Brochu, Town Clerk – Michelle wanted to report that the Town of Boscawen has the following Elected Offices open for election: Cemetery Trustee (one 3-year term), Library Trustee (two 3-year terms), Moderator (one 3-year term), Selectman (one 3-year term), Town Clerk (one 3-year term), Treasurer (one 1-year term), and Trustee of Trust Funds (one 3-year term).

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The period to declare your candidacy is January 24, 2018 at 8:30am through February 2, 2018 at 5pm. Please stop by the Town Office at 116 North Main Street, and see the Town Clerk if you would like your name to appear on the ballot.

Elections in Boscawen take place at the Town Hall -14 High Street at the Routes 3 & 4 split. Polls are open between the hours of 7am and 7pm.

The 2018 Annual Town Meeting will commence immediately following complete ballot tabulation, and will be held in the cafeteria/gymnasium at Boscawen Elementary School, 1 B.E.S.T. Avenue.

Kellee Jo Easler, Planning and Community Development – Kellee presented the board with a Veterans exemption for approval. The Joint Loss Safety committee will be having their first meeting of the year in February. After three years Kellee is stepping down from committee chair and minute taker, she will continue to stay on the committee. She had a few recommendations for her replacement but no decisions have been made. As the health officer Kellee has been called to a rental house in Town that is having a mold issue. She handed the Board a copy of the certified letter that was sent to the home owners. Kellee is looking for approval from the Board to have a Deputy Treasurer come on sooner than later. Nicole and Alan met with a potential candidate for treasurer.

Nicole Hoyt, Administration – Over the last few weeks each Board member has been able to read over the new job summary for the Treasurer position and is looking for Board approval on it.

MOTION: Chairman Mark Varney made a motion to accept the new Treasurers job summary. Selectman Roger Sanborn seconded. All in favor.

Nicole presented the Board with the impending deed list as of today and won't be deeded until April 2018 so some changes may occur.

Sarah Gerlack, Administration – A resident had recently rented the Town Hall reported back and said that it was not clean and had to do a lot of clean up before her event. The Board said they will look into who was in their previously and get it taken care of.

Alan Hardy, Administration – Alan updated the Board on a bankruptcy on a property and that it may be more complex than they thought. The property was deeded before the bankruptcy took place. The hearing will be March 9th. Alan would like to make a clarification that Superintendent McLean went on to say that Boscawen will be reimbursed for the State Wide Education Property Tax (SWEPT) amount by the state. Since then Alan has done some research on the Statewide Education Property Tax (SWEPT) and how it works. SWEPT is collected and distributed each year. Each December, the department of Revenue Administration determines the minimum tax rate

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needed to raise at least \$363 million from SWEPT for the following school year. Municipalities then collect the SWEPT and send the total assessment amount directly to the school districts. Within cooperative districts the assessment amount is credited to the individual towns. While municipalities are responsible for collecting and distributing this tax revenue, SWEPT is a state tax, not a local tax, but no money is actually sent to the states by the municipalities under current law.

Warrant Article number six, the Town has to appropriate the sum of \$60,000.00 for the purpose of developing an asset Management Program for the Town's wastewater and storm water collection systems that will qualify the Town for federal and state funds, such funds to be raised by the insurance of serial bonds and notes not to exceed \$60,000.00 under and in compliance with the provisions of the Municipal Finance Act (RSA 33, as amended) and to authorize the Board of Selectman to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the insurance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Boscawen, additionally to authorize the Board of selectman to apply for and accept grants or other funds that may reduce the amount to be repaid through principal forgiveness by \$60,000.00 and participate in the State Revolving Fund (SRF) RSA 486.14 established for this purpose, and to allow the Board of Selectman to expend such monies as become available from the federal and state governments and pass any necessary vote relating thereto.

Alan states that there is still time to adjust and rework the warrant article and get more info on the cost of the bond. This will be re visited next week.

Mark asked Bruce Crawford from the Water Prescient about the cost of the booster pump for Water Steet. The last estimation done with Underwood was in 2013 to look at the engineering around the booster pump. Alan will get the report copied and distributed.

MOTION – Chairman Mark Varney made a motion to adjourn the meeting at 5:55pm. Selectman Roger Sanborn seconded. All in favor.