

**Town of Boscawen
Old Home Day
Boscawen Municipal Complex
Meeting Minutes
Monday, May 16th, 2022, at 6:00 PM**

Present: Polly Dawson - Chair, Kim Kenney, Lyman Cousens, Kim Kenney, Beverly Lacey, Matthew Burdick– Ex-Officio, Town Clerk Nicole Hoyt & Town Administrator Katie Phelps

Excused: Susan Dukette

Guests: Gary Tillman

Chair Polly Dawson opened the public meeting at 6:00pm.

Roll call completed by Chair Dawson.

Chair Dawson introduced Mr. Gary Tillman who is interested in becoming an OHDC member. Mr. Tillman discussed why he wanted to join the committee. After the committee approves Mr. Tillman as a member, two members must go to a Select Board meeting and ask the board to authorize the appointment.

Chair Dawson motioned to accept Mr. Gary Tillman joining the OHD committee as a member. Seconded by Ms. Kim Kenney. All in favor. None opposed.

Minutes:

Mr. Lyman Cousens motioned to approve the 04.18.22 OHD draft minutes as presented. Seconded by Chair Dawson. All in favor. None opposed.

Financial Report:

Chair Dawson motioned to approve the Financial Report through 05.16.22 as presented. Seconded by Ms. Kenney. All in favor. None opposed.

Regular Business: Ex-Officio Matt Burdick finished the map for the Town Wide Yard Sale. The last applications came in this morning to hold a spot on the map. Mr. Tillman suggested adding the time on the map. Discussion ensued. Ms. Kenney reported that there is a conflict with the school on the bake sale. The school is having another bake sale on May 24th for their 5th graders free yearbooks. Ms. Kenney doesn't want to compete with the other bake sale. Currently six people are baking. She posted it on the Facebook page. Many people have already offered to help. Ms. Kenney asked how many pizzas to buy. Ex-Officio Burdick suggested getting 5 pizzas. Chair Dawson asked if they made prices for the items. They decided on \$2 for the pizza and \$1 for water or soda. Mr. Cousens will get change for the table and keep the receipt for reimbursement from the town. They will need a total of 19 tables.

Golf Tournament: Ms. Kenney reached out to Total Climate Control before April vacation, and they haven't responded back. Mr. Cousens will go there tomorrow to talk to them. They currently have 13 teams secured for the Golf Tournament. Ms. Kenney hasn't heard back from Homestead, Dave LaValley's team, Total Climate Control or Jared Draco's team. Mr. Tillman was interested in joining a team if they can find two more members. That would give them a total of 18 teams. Ms. Kenney and Mr. Cousens will go to the golf course sometime in June. Ms. Kenney updated and sent the letters to Town Administrator Katie Phelps. The letters are to ask for financial support as a sponsor from a family or business. They will be sent out on June 1st to the people who previously sponsored. The golf registration is a separate form, and the committee will wait to post it until they receive feedback from past sponsors. TA Phelps said the OHD envelopes from last year aren't sticking to the adhesive. The committee decided to use tape this year and order more envelopes next year.

Parade: Chair Dawson hasn't reached out to the high school yet regarding the parade. She needs to find out who is in charge of the band department. Baker Valley band will be in the parade. Chair Dawson needs to confirm if the trucks or cars couldn't make it. She said usually people don't sign up until the week before the parade. She hasn't sent out letters to people who've been in the parade previously.

Food Trucks: Ex-Officio Burdick reached out to a bunch of food trucks. Monster tacos is interested in the event and will let him know tomorrow morning if they have availability. Another food truck, Makin Ends Meat sells burgers, wraps and tacos. They are interested in doing two days if Elektrisola is interested in having them for the race on Friday. Ex-Officio Burdick hasn't heard back from Elektrisola they are interested. The junkyard dogs sell assorted hot dogs and different sides. Ex-Officio Burdick is sending them more information tonight. Kona Ice will not be available for the event. Ex-Officio Burdick contacted Dolel Whip, a frozen fruit treat. He also reached out to Josh and hasn't heard back yet. Ms. Kenney may reach out to someone she knows with an ice cream truck. They go around neighborhoods with different types of ice-cream including snow cones. She will send contact information to Ex-Officio Burdick. Ex-Officio Burdick hasn't heard back from a couple food trucks he reached out to. They include grilled cheese, savory and sweet crepes and Asian style. Ex-Officio Burdick suggested only having two or three food trucks. He also said that they will set up at noon and stay all day until the fireworks end. Ms. Kenney said they will be set up off the road by the riverside, towards the house, on both sides.

Entertainment: Ms. Kenney said the caricature person, Gurty and the storyteller are all set for entertainment. TA Phelps said the balloon twister and air tattoo artist are pending insurance because their renewal is a month before the event. She received the magician's insurance so they can approve it this week. Ex-Officio Burdick said Ms. Liz Kantz will perform at OHD. She will need insurance too. TA Phelps said the cost of liability insurance depends on the person and profession. It can be as low as \$10. The committee will ask Ms. Kantz to write up a general contract including the time, date, entertainment fee and the times she will be performing. They will also request her to obtain insurance. In the contract, they would like to reimburse Ms. Kantz for the cost of the insurance. TA Phelps said Primex will not allow bounce houses at OHD. Ms. Kenney planned to involve the Parks Program with games. There will be 3 or 4 games for kids to play. Ms. Kenney will use money in the budget to buy prizes. She is also going to reach out to more artists, so kids have more engagement during OHD. She scheduled the performances for 1:30pm and

3:45pm. Ex-Officio Burdick said Ms. Kantz had suggested doing an adult hoedown dance either on OHD or another day. Ms. Kenney suggested advertising it from 6:30-8:30pm while Ms. Kantz performs. Ms. Kenney asked if she needs approval to use the chairs in Town Hall for OHD. TA Phelps asked if there will be a tent. Ms. Kenney said they don't have a tent, but they can order one if they want. She said someone else would have to take charge of it. Chair Dawson said in the past, the tent was good for elder people to sit down and get out of the sun. Ex-Officio Burdick suggested getting a tent and having people bring their own lawn chairs. Chair Dawson will ask Lakes Region for the cost of a smaller tent and the cost for additional tables and chairs.

Fireworks: Chair Dawson spoke with the firework company today. The same show as last year would cost \$8,000. Last year it cost \$7,500 but if they pay last year's price, they will reduce the show. The Town puts \$5,000 towards the fireworks.

Ms. Kenney motioned to approve spending \$8,000 on fireworks for OHD. Seconded by Ms. Lacoy. All in favor. None opposed.

New Business: The committee discussed the theme for OHD. Chair Dawson said Twiggs Gallery is having the sheep theme called 'Flashy Flock'. Mr. Cousens read the email Ms. Adele Sanborn sent. Ms. Sanborn stated the wooden sheep are all made. There is a total of 30 sheep and residents have already started to sign up to reserve one. They need to pay \$15 in advance and Twiggs Gallery will hold them for pick up on June 26th, the annual Arts Fest day. The sheep will be primed with exterior paint suggestions. Participants can display their sheep on Saturday, August 20th, the week before OHD. Ms. Sanborn stated previously that she didn't want to have a contest. On the email, it stated to send a photo of their sheep a head of time so they can post a tour to see the flock in Boscawen. Town Clerk Hoyt said Ms. Sanborn was giving the committee suggestions but they aren't required to make the theme about sheep. She said this year is also the anniversary of the Veteran's Cemetery. She suggested a patriotic theme. Chair Dawson said they did a veteran's theme recently in a previous year. Discussion ensued. No theme was decided.

Chair Dawson asked for an update on Elektrisola. Ex-Officio Burdick said they are planning the race for the Friday before OHD. It will be the same set up as last time with hopefully a bigger turnout. Ms. Kenney asked if they were going to split it up for walkers and runners. Ex-Officio Burdick doesn't know but he will bring it to their attention.

Ms. Kenney reported her entertainment budget will be \$3,189. She will have additional money left over which will help with other expenses.

Next meeting:

Monday, June 20th, 2022 @ 6:00PM

Mr. Cousens motioned to adjourn at 7:00pm. Seconded by Ms. Kenney. All in favor. None opposed.

Respectfully submitted by Hannah Gardner