

**Town of Boscawen
Old Home Day
Boscawen Municipal Complex
Meeting Minutes
Monday, February 16th, 2022, at 6:00 PM**

Present: Polly Dawson - Chair, Kim Kenney, Lyman Cousens & Matthew Burdick– Ex-Officio and Nicole Hoyt.

Excused: Laura Lane, Lori Bernard, Beverly Lacey

Chair Polly Dawson opened the public meeting at 6:00pm.

Roll call completed by Chair Dawson.

Minutes:

Chair Polly Dawson said someone asked if they were charged for the Newsvine insert printing fee from the Town.

Mr. Lyman Cousens requested one change, line 31, change “improved” to “approved”.

Chair Dawson requested one change, line 35, ‘yard’ is misspelled.

Ms. Kenney motioned to approve the 11.15.21 OHD draft minutes as amended. Seconded by Chair Dawson. All in favor. None opposed.

New Business: Chair Dawson asked if Ex-Officio Matthew Burdick brought the Town yard sale to the Select Board. Ex-Officio Burdick said they were on board but were checking liability standpoints for insurance. Chair Dawson said they would charge people \$5 to have your house on the map. They would need to make a form. Town Clerk Nicole Hoyt said they have a street listing of all the streets in Boscawen so they could add it. The forms could come into the Town Clerk’s office and then they can give them to one of the members. The form would need to have name, address, and method of payment. Ex-Officio Burdick suggested putting an insert into the Newsvine. It is \$150 for an insert. It would need to be in by the 10th of the month to come out by the end of May. Memorial Day weekend is the May 28th-30th. Ms. Kenney suggested the May 21st with a rain date of the 22nd. The Newsvine comes out any time after the 15th. Chair Dawson said they can advertise it now until April. Ex-Officio Burdick suggested posting it on Facebook. Ms. Kenney suggested reaching out to the schools. Mr. Cousens said it would have to be in by April 10th. They can also put a write-up in March. Ex- Officio Burdick suggested May 14th with the rain date of the next Saturday. People may have plans on Memorial Day. Ms. Kenney said they want to do a bake sale during it to make more money. Ms. Kenney would prefer to do it on Saturday with a rain date on Sunday. It would be easier to secure one week than two weeks. The committee decided the yard sale will be on May 21st with a rain date of May 22nd. Chair Dawson asked committee members who would write the insert to the Newsvine. It would be from 9am to 2pm. They would charge \$10 for a spot and table at the Municipal Complex. Chair Dawson asked if the tables could be brought outside. Ms. Kenney asked who loans the tables and if it is a

complicated process, can the Fire Department loan tables. Town Clerk Hoyt said Chief Kenney can loan tables if he wants. It will be first come, first serve to set up their tables. Town Clerk Hoyt said the tables could stay stacked on the fence so they can just grab one. Ex-Officio Burdick would be grilling burgers. They also will get bags of chips. Town Clerk Hoyt asked if Chair Dawson remembered the concerned about the food at OHD. Chair Dawson said they didn't do it during COVID. Ms. Kenney said they used to do food before COVID. Ms. Kenney said they didn't have a loss over all financially last year, so she suggested just doing bake sale stuff with candy for kids. Ex-Officio Burdick said the Select Board was concerned with food safety such as undercooked chicken. Ms. Kenney asked if pizza would be okay if it came from an establishment. Town Clerk Hoyt said pizza would be safe. Pizza is a good profit because you get a deal on ordering in bulk. Chair Dawson will get drinks and chips and then they would have bake sale goods. Ms. Kenney will take care of the pizza. She will also take care of the bake sale and talk to Chief Kenney about the tables. Chair Dawson will do the form for next meeting. Mr. Cousens will do the insert for the Newsvine. They will put something on the bottom of the insert that says, 'up to date listing on the website'. The Town will print the maps and people can pick them up at the Town Office Building. They decided to have no insert and advertise in March and April that people can pick up forms at the Town Office. The week before the maps will be available. The school would send hard copies and electronic copies home. OHD would provide the hard copies.

Ms. Kenney said Boscawen Elementary School has money to bring in a performer for the kids. She is asking the juggler from OHD to come to Boscawen and Penacook Elementary School in May or June. He hasn't answer yet.

Financial Report:

Old Home Day: Ms. Kenney's recommendation as of now is to have three performers again and the bungee thing. She worries the more things they have; the more people they need to supervise which they don't have. Ms. Kenney mentioned that she knows of a parent who wants to join. They need to get more members. She would like to get things to do in between shows. She also suggested one bounce house, possibly the water slide. Town Clerk Hoyt suggested setting up a table for Town Election Day and Town Meeting to gather members. Ms. Kenney suggested Mr. Cousens put together a recruitment letter for her to send out to parents at Boscawen Elementary. Mr. Cousens said Deputy PCD Director O'Brien mentioned a job fair. Town Clerk Hoyt said Human Services and the Economic Development Committee partnered to put it together in the Spring. They have no further details on it yet. Ms. Kenney suggested writing the recruitment on a half sheet of paper. It isn't a huge commitment, and it is once a month. OHD is on August 27th and the Golf Tournament on August 25th. Mr. Cousens talked to Mr. Sanborn about an idea for OHD. Ms. Adele Sanborn emailed Mr. Cousens about a series of events for OHD week surrounding sheep and wool. It will emphasize the history of raising sheep in Boscawen. There will be speakers, demonstrations, and classes. She wants the Committee to have sheep cutouts. The Agricultural Commission is also interested in assisting in the project. The biggest obstacle is the price. It is \$65 a sheet for a ¾ plywood. Mr. Sanborn is getting the committee a price from Big Jim's. Mr. Jeff Abbe will be helping with the cutouts. Mr. Cousens asked KSD for help, but they have not returned his phone calls. Town Administer Katie Phelps would be the point of contact for OHD.

Golf Tournament: Finance Director Kate Merrill will be the point of contact for the Golf Tournament. Ms. Kenney said last year she sent previous teams a note saying they played the year before and had a spot this year. She asked if it would be a good idea this year since last year, they all committed. The committee thinks it is a good idea. There are only 18 teams allowed. They will do the raffle the same. People will buy tickets and put it in a bucket they wanted to win. Ms. Kenney wants to do the raffle before and after the tournament. It is already reserved for August 25th. Mr. Cousens and Ms. Kenney will decide on the meal. Mr. Cousens will prepare the Concord Monitor and Newsvine advertisements for this year.

Regular Business: Town Clerk Hoyt said the Rules and Procedures was sent out three times to the Committee and the Select Board needs it corrected and adopted. Mr. Cousens asked if Ms. Susan Dukette is on the committee. Chair Dawson said she hasn't signed up to be on the committee yet. There are six total Committee Members.

Chair Dawson motioned to accept the Rules and Procedures Template. Seconded by Mr. Cousens. All in favor. None opposed.

Town Clerk Hoyt will bring last year's forms that were on the website to get updated at the next meeting. She will get a copy of the forms that were done for the Golf Tournament such as the sponsors.

Next meeting:

Monday, March 21st, 2021 @ 6:00PM

Mr. Cousens motioned to adjourn at 7:24pm. Seconded by Chair Dawson. All in favor. None opposed.

Respectfully submitted by Hannah Gardner