

**Town of Boscawen
Old Home Day
Boscawen Municipal Complex
Meeting Minutes
Monday, June 19, 2023 at 6:00 PM**

Present: Polly Dawson - Chair, Gary Tillman, Beverly Lacoy, Kim Kenney & Matthew Burdick—Ex-Officio

Chair Polly Dawson opened the public meeting at 6:00pm.

Roll call completed by Chair Dawson.

Minutes: Mr. Gary Tillman noted that the motion on line 34 of the 05.15.23 Old Home Day draft minutes was not seconded or voted on.

Chair Dawson motioned to approve Central Regional Planning Commission to set up a table at Old Home Day. Second by Mr. Tillman. All in favor. None opposed.

Mr. Tillman motioned to approve the 05.15.23 Old Home Day draft minutes as amended. Seconded by Ms. Beverly Lacoy. All in favor. None opposed.

Financial Report: Chair Dawson stated the Financial Report reflected a total income of \$460.50 from the Town-Wide Yard Sale. Of the total, \$220.50 was from food income and \$240 was from the Yard Sale itself. Chair Dawson noted the total did not include the cost of the sodas sold at the concession stand. She asked if the total income included the payment for the pizza. Ms. Kenney stated the town paid for the pizza, but she was unsure if it was deducted from the OHD budget yet. Chair Dawson will clarify the total income with Town Administrator Katie Phelps.

Mr. Tillman motioned to approve the Financial Report as presented through 06.19.23. Seconded by Chair Dawson. All in favor. None opposed.

Regular Business: Chair Dawson gave a quick update on the OHD parade. She mentioned that the Bektash Shriner cars and a clown will be participating in the parade. Chair Dawson noted that typically, people sign up closer to the actual date.

AgCom Draft Horse Event: Mr. Tillman and Chair Dawson will be in charge of the concession stand at the Agricultural Commission Draft Horse event on Sunday, August 20th. Mr. Tillman will need a roll of quarters, \$100 in \$10's and \$50 each in \$5's and \$1's. Chair Dawson will bring the leftover soda from the Town-Wide Yard Sale, along with a cooler and ice. Mr. Tillman will purchase cookies and pizza from Constantly.

Golf Tournament: Ms. Kim Kenney gave an update on the Golf Tournament. The maximum number of teams allowed was reached with a total of 19 teams signed up. Mr. Tillman asked if Ms. Kenney contacted the donor about the raffle prizes. At the last meeting Ms. Kenney mentioned there were prizes donated specifically for the raffle at the golf tournament. Ms.

Kenney still needed to contact the donor for permission to utilize the donated prizes for another type of raffle.

OHD Entertainment: Ms. Kenney has not received the revised contract from Mr. Rick Muthersbaugh at Vertical Entertainment. Mr. Muthersbaugh agreed to allow the use of credits on future equipment rentals for inclement weather conditions. Ms. Kenney stated that the revised contract would be sent to Town Administrator Katie Phelps, who would then give Ms. Kenney an opportunity to review it before she signs off.

Ex-Officio Matt Burdick mentioned that Fish and Game will be participating in Old Home Day from 1:30 PM to 3:30 PM. They will bring a stocking truck for kids to climb on and observe various fish tanks inside. The truck will be located outside the little league fence, near the Touch-A-Truck.

Ex-Officio Matt Burdick gave an update on the food trucks for OHD. He contacted the Teenie Wienies Food Truck which makes handcrafted sausages and patties. They sent the town their insurance certificate and will bring the \$100 truck fee on the day of the event. The other interested food truck was What's Forking, which served a variety of topped mac and cheeses. Ex-Officio Burdick noted they need to send in their insurance certificate to the town and will pay the vendor fee on the day of the event. Both food trucks would start around 10:30am and stay until dusk. Ex-Officio Burdick noted the owner of What's Forking put him in contact with a creamery that has a soft serve/milkshake trailer. He will reach out to them to secure a dessert food truck. Ms. Kenney asked where the food trucks would be located at OHD. Last year they were in front of the Dorval House. Discussion ensued. Ex-Officio Burdick suggested putting them near the Snack Shack, lining them up before Touch-A-Truck near the Boat Ramp. Ms. Kenney said in the past the Boat Ramp was closed due to the fireworks. This year it will remain open because there won't be fireworks. Touch-A-Truck will be located outside the little league field, not near the Boat Ramp. Ms. Kenney suggested closing off the road to the tennis courts. Her only concern was blocking off handicap parking. Chair Dawson suggested one of the food trucks could pull onto the field for more space. Ex-Officio Burdick noted when Elektrisola did the 5K race, they set up tables and vendors in front of the tennis courts and it worked out great. He said it would be a better location for the amount of traffic the food trucks get. In regard to the handicap concern, there are 3 spots in front of the gate. Ms. Kenney suggested leaving the 3 handicap spaces open and the food trucks could set up from that point to the end of the road. Chair Dawson asked about the size of the food trucks. Ex-Officio Burdick said What's Forking was a box truck and the other two were trailers. Ms. Kenney recommended getting more details on the size of the food trucks. Ex-Officio Burdick suggested in terms of the Boat Ramp, to ask the town to send out a notice that the ramp will be closed on OHD to prevent additional foot traffic and congestion. Discussion ensued. Chair Dawson will ask the Police Chief who has the authority to shut down the ramp.

Ms. Kenney received a donation of a cord of wood, along with a drone and air fryer. She suggested instead of using the 3 prizes for the Golf Tournament, to run a raffle all week. Her idea was to have the raffle set up at every event throughout the week and then pick the winner at the end of OHD on Saturday, August 26th, around 4:30PM. It would be a great way for the OHD Committee to bring in more revenue. Ms. Beverly Lacoy volunteered to run the raffle booth

throughout the week at the different events. The events are as followed: AgComm Draft Horse on Sunday, August 20th, from 10:00AM to 2:00PM, the Golf Tournament on Thursday, August 24th from 8:00AM to 2:00PM, the Electrek Sola 5K Race on Friday, August 25th from 5:00PM to 8:00PM and the OHD event on Saturday, August 26th from 12:30PM to 4:30PM. Ms. Kenney noted she will make a poster that displays the prizes for the raffle. The tickets will be printed with a number on the side for the participant to keep and a number that goes into the raffle with their name, address, and phone number. The participants do not need to be present at OHD to win the raffle.

Ex-Officio Burdick mentioned that Ms. Liz Kantz asked if the OHD Committee was interested in her band performing again at Old Home Day. She noted this time they will have someone running a soundboard to improve the acoustics. Ms. Kenney asked how much they paid last year for Ms. Kantz' band. Ex-Officio Burdick said the Committee offered \$250 last year. He recommended offering \$300 this year because there will be another person involved. Ms. Kenney suggested the performance be from 5:00PM to 8:00PM. She also recommended having the performance on the tennis courts this year instead of at the field. Ex-Officio Burdick will follow up with Ms. Kantz to ensure the timing and location change works for her.

Ex-Officio Burdick asked the Committee if they were interested in having a beer truck at the evening portion of OHD. Select Board approval would be required for the town to serve beer at events. Ex-Officio Burdick noted that Elektrisola had a truck come last year and they served three different varieties. Participants were able to get one cup of their choice. Discussion ensued. Chair Dawson stated it could be a liability issue. Ex-Officio Burdick noted the town has been authorized through Primex, their insurance company, to have beer at events. Mr. Tillman was not in favor of having beer at OHD. Chair Dawson asked Ms. Lacoy if in the past, previous OHD members discussed alcohol at events. Ms. Lacoy noted previous members were not in favor of having alcohol at OHD. No further discussion.

Ms. Kenney asked for permission to print the raffle tickets and purchase them through the OHD budget. Ms. Lacoy asked if they would be selling tickets for the big raffle at the Golf Tournament. Ms. Kenney clarified that there will be two raffles at the Golf Tournament. Participants can take part in the small raffle by placing their ticket in a box for a specific prize. Additionally, they can participate in the larger raffle that will be displayed at all events throughout the week. Ms. Lacoy was concerned that running two raffles would be confusing. Discussion ensued. Ms. Kenney said she could get another volunteer to help with the second raffle at the Golf Tournament. Mr. Tillman suggested having a \$100 limit on the cost of raffle tickets.

Mr. Tillman motioned to approve Ms. Kenney to spend no more than \$100 to purchase and print the raffle tickets for OHD week. Seconded by Chair Dawson. All in favor. None opposed.

OHD Parade: Chair Dawson noted the Bektash Shriners will cost \$600 to be in the parade. This year they will also be attending the Gilford parade on the same day. The Shriners intend to split up the cars between the two parades. Chair Dawson asked if the Committee should inquire about getting a lower price due to the changes. Ms. Lacoy asked how many cars will be in the parade.

Chair Dawson was unsure of how many would be in the parade. Ex-Officio Burdick mentioned that the Shriners have 3 different suborganizations that include little cars, motorcycles, and monster trucks. He suggested asking if those vehicles could be included in the parade. No further discussion. Chair Dawson mentioned she has not heard back from the Baker Valley Band about participating in the parade. Chair Dawson also followed up with the State Police about the possibility of including their horses in the OHD parade. The individual she spoke with said they were not allowed to participate in the parade. Ms. Lacoy asked if kids could decorate their bikes and ride in the parade. Chair Dawson said they are allowed to, however, no kids participate. She noted one girl was interested in riding her calf through the parade, but she is now participating in 4H. Chair Dawson said the mother will have a 4H float at the parade. She told the mother that the girl could still ride her calf in front of the float and Chair Dawson would include her in the judging of the children.

Other Business: Ms. Kenney noted after the school year ends, she will focus on getting two more performers for OHD.

Ex-Officio Burdick reached out to Ms. Liz Kantz during the meeting. She confirmed that \$300 would cover the cost of her and her band partner, plus a soundboard engineer. Ms. Lacoy suggested having an open mic option during Ms. Kantz' performance. Mr. Tillman mentioned Ms. Kantz may not want people touching her equipment. Ms. Lacoy said people would bring their own equipment for open mic. Ms. Kenney noted Ms. Kantz puts together a full set for the performance. She suggested for next year, having an open mic night during OHD week.

Ms. Kenney asked if there was a theme for the parade. Chair Dawson confirmed there was no theme for the parade, but people can decorate their floats however they choose to. Ms. Kenney suggested promoting family floats. Families could decorate their truck with a theme. Ms. Lacoy asked if people were allowed to sit in the bed of the truck. Ex-Officio Burdick said it would be allowed due to the speed of the parade. Chair Dawson clarified that there would need to be two people on each side of the vehicle, and they cannot throw out candy. Ms. Kenney mentioned that kids may not know they can participate in the parade. Chair Dawson noted she sends out the letter that is posted on the Town website, and given to Ms. Lori Cronin at the Parks and Recreation program. She did not send flyers to the school because the year ends in June and the parade is in August. The letter provided suggestions on what kids could ride in the parade. Ex-Officio Burdick suggested advertising on the Boscawen Facebook page as well.

Chair Dawson mentioned that Ms. Adele Sanborn asked if the Committee would like to participate in the judging and prizes for the Flashy Flock Chicken Cutout contest. Mr. Tillman noted the Agricultural Commission volunteered to be judges again this year. He asked if Ms. Sanborn would be giving out the prizes. Chair Dawson clarified that Ms. Sanborn asked her if the Committee wanted to give out the prizes. She stated that Ms. Sanborn was donating some of the income made from the contest to the OHD Committee. Ms. Sanborn sold all the cutouts at \$25 a piece. Ex-Officio Burdick noted the prizes would be \$100 for 1st place, \$75 for 2nd place and \$50 for 3rd place, paid for out of the total donations made to the OHD committee.

Ms. Lacoy recommended highlighting Mr. Jeff Abbe as the Town Hero for cutting out the 60 chickens for the Flashy Flock contest. Chair Dawson said the Committee has not done a

recognition in over 4 years. Discussion ensued. Ms. Kenney suggested recognizing town volunteers. She said the town has a small number of volunteers that do a lot of work for the town. Chair Dawson said they could start the recognition this year and provide the volunteer with a plaque. The Committee will discuss further and make a decision at the next meeting, on who they will recognize this year.

Next meeting:

Monday, July 17, 2023 @ 6:00PM.

Mr. Tillman motioned to adjourn at 7:00pm. Seconded by Ms. Kenney. All in favor. None opposed.

Respectfully submitted by Hannah Gardner