

**Town of Boscawen
Old Home Day
Boscawen Municipal Complex
Meeting Minutes
Monday, April 17th, 2023 at 6:00 PM**

Present: Polly Dawson - Chair, Gary Tillman, Beverly Lacey, Kim Kenney, & Bill Bevans—
Interim Ex-Officio

Staff Members: Katie Phelps—Town Administrator

Excused: Matthew Burdick—Ex-Officio

Chair Polly Dawson opened the public meeting at 6:00pm.

Roll call completed by Chair Dawson.

Minutes:

Mr. Gary Tillman motioned to approve the 02.22.23 Old Home Day draft minutes as presented. Seconded by Chair Polly Dawson. All in favor. None opposed.

Financial Report: Chair Dawson asked why the backpack program was listed on the Financial Report. Town Administrator Katie Phelps clarified there was discussion about having an interfund between the Old Home Day Fund (OHD) and the General Fund (GF). The town would pay OHD expenses and then OHD would reimburse the GF. Chair Dawson was unaware of the interfund. Mr. Tillman noted the OHD account was not receiving interest, so the town put it into a collateralized money market account at Franklin Savings Bank to start accruing interest. Chair Dawson stated the 2023 OHD budget was approved by the town but did not include fireworks in the budget. OHD Committee would need to use the money fundraised from their events, to pay for the fireworks. Discussion ensued. In previous years, the town awarded \$5,000 for fireworks and OHD paid the remaining \$2,500 out of their entertainment budget. Ms. Kim Kenney suggested not having fireworks and to save the \$2,500 in the entertainment budget.

Mr. Tillman motioned to approve cancelling the fireworks for Old Home Day. Seconded by Chair Dawson. Bill Bevans was in opposition. Four in favor. One opposed. Motion passed.

Approval of the Financial Report was deferred until the interfund discussion is clarified.

Regular Business: Chair Dawson noted the Town-wide Yard Sale will be on Saturday, May 20th with a rain date of May 21st. TA Phelps will update the town website's calendar to reflect the date. The committee addressed a concern with the opening time. This year it will start at 8am, and finish at 2pm. Sellers can start setting up at 7:30am. There are no assigned tables. Ms. Kenney will bring the tables around 7:45am. TA Phelps noted the town has extra tables, if needed. It will cost \$5 to have your address added to the map and \$10 for a table at the Municipal Facility. Ms. Kenney will order pizza through Constantly and Mr. Tillman will pick it

up on the day of the Yard Sale. Discussion ensued on pricing. Ms. Kenney will make a sign with prices once they are finalized. TA Phelps will provide payment for the pizza over the phone. She noted a week before OHD, the committee must notify her how much petty cash is needed for the pizza and bake sale. Chair Dawson said \$150 in petty cash for the pizza and 4 rolls of quarters for the bake sale. Ms. Beverly Lacey will be in charge of the bake sale. Ms. Kenney will advertise it on Facebook and reach out to parents at Boscawen Elementary School. Chair Dawson suggested putting a sign on the street that goes down to Jamie Welch Park, as soon as possible. Ms. Kenney will ask the Fire Chief if they can put it in front of the Fire Station. TA Phelps noted that the OHD Committee should request Select Board approval to hold the Yard Sale at the Municipal Facility. TA Phelps will ask for Select Board approval at their meeting on Thursday, April 27th. Chair Dawson was concerned that the approval would delay putting up the sign and advertising. TA Phelps will reach out to Select Board members individually for consent so the committee can advertise sooner.

Ms. Kenney has not yet planned entertainment for OHD. Vertical Entertainment's letter of liability transfer was approved by the Select Board and will be used to provide services at OHD. Ms. Kenney asked committee members what type of entertainment they would like at OHD this year. Discussion ensued. The committee discussed cutting down on caricature vendors and adding more activities such as bouncy houses or a climbing wall. Bouncy houses must be supervised. Ms. Kenney will discuss a package deal with Vertical Entertainment. If they have less games, town staff could help supervise the inflatable activities. TA Phelps mentioned a dunk tank. Ms. Kenney will reach out to teachers at Boscawen Elementary School to participate in the dunk tank. The dunk tank would be advertised with a list of participants, prior to OHD. Ms. Kenney will research details further. TA Phelps mentioned a previous cornhole tournament that was set up at OHD. TA Phelps noted Mr. Christopher Yellen proposed the cornhole tournament with a raffle prize of a cornhole set. Ms. Kenney will contact Mr. Yellen to see if he is interested in running a tournament at OHD this year. Other ideas were to continue the games created and ran by the kids from the Parks and Recreation program, have another animal exhibit, and performers. Ms. Kenney will create an outline for entertainment and discuss it at the May meeting.

Golf Tournament: TA Phelps will send Ms. Kenney a copy of last year's golf teams, sponsors and raffle prizes and find the raffle prizes donated by the Alicea's last year. Before the May meeting, Ms. Kenney will reach out to former teams and put together a list of those that are committed thus far. She will also check on the food package and pricing.

Chair Dawson will take pictures of the OHD storage closet. She would like to go through all the games and equipment to ensure they can still be used. TA Phelps noted the basement of the Municipal Building was cleaned and can be used for the OHD storage, if needed.

Ms. Kenney suggested holding the cornhole tournament as a fundraiser on a separate day. The committee discussed the OHD week schedule. On Saturday, Aug 19th, Twiggs Gallery is doing the chicken cutout reveal and on August 20th will be the draft horse event. The Avaloch Farm presentation at Twiggs will be Tuesday, August 22nd. The Golf Tournament is Thursday, August 24th. Elektrisola Night will be Friday, August 25th and OHD will be Saturday, Aug 26th. Ms.

Adele Sanborn will be holding a poetry and pie event on Sunday, Aug 27th from 1-3pm. No further discussion.

Mr. Tillman asked if Ms. Lacey reached out to the Boscawen lodge about BINGO. Ms. Lacey stated the lodge did not want to rent out their facility. As of now, there is no place to hold BINGO. TA Phelps said there were issues with changing the location of BINGO. Ex-Officio Bill Bevans suggested Avaloch Farm as a location. Chair Dawson said another issue was the tables and chairs used, were stored in town hall. TA Phelps noted the tables and chairs are going to be moved out of town hall. They will be stored in the basement of the Town Municipal Building. No further discussion.

Other Business: Chair Dawson noted there are unused gift cards from BINGO. She suggested using the Market Basket gift card to purchase the soda needed for the yard sale. Ms. Kenney suggested using them as raffles for the golf tournament. TA Phelps agreed that gift cards should be used for the raffle and not expenses.

For the record, the fireworks are cancelled for OHD this year, unless someone were to offer to sponsor them.

Ms. Kenney was concerned that food trucks may not get as much of a turnout at night by not having fireworks. TA Phelps suggested having a night-time musician. Ms. Kenney will contact a band for the nighttime performance, around 6 to 9pm.

Next meeting: Monday, May 15, 2023 at 6:00pm

Ms. Kenney motioned to adjourn at 7:00pm. Seconded by Chair Dawson. All in favor. None opposed.

Respectfully submitted by Hannah Gardner