

**Town of Boscawen
Old Home Day
Boscawen Municipal Complex
Meeting Minutes
Monday, August 15th, 2022, at 6:00 PM**

Present: Polly Dawson - Chair, Kim Kenney, Beverly Lacey, Gary Tillman, Lyman Cousens, Matthew Burdick– Ex-Officio, Kate Merrill.

Chair Polly Dawson opened the public meeting at 6:00pm.

Roll call completed by Chair Dawson.

Minutes: Several amendments were suggested by the Committee to the July 18th meeting minutes:

- Line 31 change ‘Denbury’ to ‘Den Brae Golf Course’.
- Line 54 sentence to read ‘... Constantly Pizza and they said they would partner with OHD, selling pizza in the future’.
- Line 86 and 88 change ‘Electrek Sola’ to ‘Elektrisola’.
- Line 96 to read ‘... remove Jason Purdy as a returning magician as this will be his first time performing at the event’.

Mr. Tillman motioned to approve the 07.18.22 Old Home Day draft minutes as amended. Seconded by Mr. Lyman Cousens. All in favor. None opposed.

Financial Reports: Chair Dawson asked about the expenses associated with the prizes for the OHD events. Finance Director Merrill said she would have to look in QuickBooks to get detail on those expenses. Ms. Kenney said that those expenses should be coded to the Entertainment line. Ms. Kenney said she asked Finance Director Merrill to print the Committee an update that afternoon for donations, golf team registration and raffle donations. As of this afternoon OHD has received \$6,200 in donations/sponsorships. Ms. Kenney said there are 19 teams and they were only waiting on payment from one team. Ms. Kenney presented the list of raffle donations and said she has a few more raffle prize donations that she is working on.

Old Home Day Events: Chair Dawson asked about advertising for the Craft Vendors at OHD. Mr. Tillman said that he would have a staff contact post on Facebook and the Town website in regards to the event. The post will include the setup time of 11 a.m., bring your own table and first come first serve. Mr. Tillman will be at OHD for the setting to organize the setup of Craft Vendors.

Ms. Kenney informed the Committee that the entertainment schedule is all set for the day of the event and all contracts are in. Ms. Kenney will be at the field to set up for entertainment and meet with people at 10:30.

The committee discussed the advertisement of the week of OHD. Lyman drafted a schedule and had Mrs. Gerlack post it on the website and Facebook. The Board made corrections and

additions to the list of events that was drafted. Ms. Merrill said she would ask Mrs. Gerlack to make the updates.

Ex-Officio Burdick said that payment has been received from 4 Oba and Junkyard Dogs. The Dole Whip Truck is not able to attend the event. He will contact other ice cream trucks to see if he could fill the spot.

The Committee discussed prizes for the sheep decorating contest. The Committee previously approved \$100 for 1st place, \$50 for 2nd and 3rd place would be a tie for \$25 each. This prize will be in the form of VISA gift cards. Lyman will purchase the prizes and put it a check request for reimbursement. The Agriculture Committee will also purchase agriculture related prizes on top of what the OHD Committee obligated. The Agriculture Committee has a judge panel that will be judging the sheep on August 21, 2022. The Agriculture Committee will communicate to the OHD Committee the winners.

Lyman will announce parade and sheep winners in the afternoon at a time that will not conflict with Ms. Kenney's entertainment events.

Other Business: Ms. Kenney and Ex-Officio Burdick shared that they had high schooler volunteers for the day of OHD. Ms. Merrill handed our volunteer waiver forms to be filled out.

Next meeting:

Monday, September 19th, 2022 @ 6:00PM

Mr. Tillman motioned to adjourn at 6:58pm. Seconded by Chair Dawson. All in favor. None opposed.

Respectfully submitted by Kate Merrill