

# 2021 ANNUAL REPORT



*Sunset at Walker Pond*

## Town of Boscawen, N.H.

With the 2022 Town Warrant and Budget

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On the Cover: *Sunset at Walker Pond* ..... Photo by Jodie Gedeon



## Dedication

Alan Hardy was born at Concord Hospital March 2, 1953, the son of Harold and Rhoda Hardy. He grew up on the family farm and worked at Fisher's Farm and showed cattle from Merrimack County Farm at Hopkinton Fair. He attended Merrimack Valley High School in the first class to go all four years and after graduation went to the University of New Hampshire.

Alan was very active in 4-H and UNH Cooperative Extension where he took an interest in both construction and agriculture. He went to the 4-H Club Congress in Chicago in Photography. Utilizing his experience with photography he began working first at Village Press, then at VWR Scientific as a Field Sales Representative before joining Dupont as a Technical Representative in the Graphic Arts Industry servicing the New England area. He then became the General Manager of the Hopkinton State Fair where he coordinated the repair and construction of many of the buildings there. He and his wife raised two daughters, Meghan and Heather. His grandchildren are Garrett and Wyatt Barton and Isabelle and Justin Tucker.

Throughout his life he dedicated himself to serving the community, first through his involvement as a Director and then General Manager of Hopkinton State Fair. He also volunteered for the Town of Boscawen, serving on the Zoning Board of Adjustment as a member and then the ZBA's Chair for many years until he was hired by the Town as a Building Inspector and Zoning Officer in 2006. Since then, he has been Code Enforcement Officer, then Planning and Community Development Director, next Co-Administrator and finally Town Administrator.

During his tenure as Town Administrator, he has helped to professionalize the administrative office, by helping to create policies, protocols and procedures. He is known for his team spirit, his need to explain "why" and willingness to pull people aside to gather their input by saying, "You got a minute?"

Alan's accomplishments include helping to secure a half million-dollar grant to improve Forest Lane and recently Boscawen's first Environmental Protection Agency Brownfields Grant. As Alan looks to the future, he plans to stay involved with the Commercial Street EPA Clean Up as the EPA Project Coordinator. Alan will continue to serve the Town as a Building Inspector and Code Enforcement Officer. Alan lives on the family farm on Water Street with his wife Pam and their dog Dusty.

# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

## TOWN OFFICERS DECEMBER 31, 2021

### SELECT BOARD

Matthew T. Burdick	Term expires 2024
Lorrie J. Carey, Chairwoman	Term expires 2022
Paul R. Dickey	Term expires 2023

### TOWN ADMINISTRATOR

Katherine M. Phelps, Deputy	Alan H. Hardy+
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### ADVISORY BUDGET COMMITTEE

Edward J. Cherian, Jr.	Term expires September 2024
Bruce Crawford	Term expires September 2022
Margaret A. Daneau	Term expires October 2023
Rhoda W. Hardy	Term expires October 2024
Barbara J. Randall	Term expires September 2022
Gary L. Tillman	Term expires October 2023

### AGRICULTURAL COMMISSION

William R. Bevans	Term expires April 2024
Lorrie J. Carey	Member Ex-Officio
Julie M. Fournier (Alternate)	Term expires July 2024
John D. Keegan, Chair	Term expires April 2022
Tina D. Larochelle	Term expires April 2022
Ralph H. Odell	Term expires July 2024
John C. Porter, Vice-Chair	Term expires March 2024
Roger W. Sanborn	Term expires March 2024
Gary L. Tillman	Term expires March 2024

### BEAUTIFICATION COMMITTEE

Jeffrey L. Abbe	Term expires November 2023
Paul R. Dickey	Member Ex-Officio
Beverly B. Drouin	Term expires November 2022
John D. Keegan, Chair	Term expires November 2024
Nancy B. Towle	Term expires November 2024

### BROWNFIELDS ADVISORY COMMITTEE

Lorrie J. Carey	Member Ex-Officio
Mason W. Donovan	Term expires November 2024
Kellee Jo Easler	Term expires November 2024
Timothy J. Kenney	Term expires November 2024
Frederick T. Reagan	Term expires November 2024

### BUILDING INSPECTOR

Charles Bodien

+Resigned

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### CEMETERY TRUSTEES

Rhoda W. Hardy	Term expires March 2022
Lauren Hargrave	Term expires March 2023
Beverly H. Lacoy	Term expires March 2024

### CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

Rhoda W. Hardy (Alternate)	Term expires June 2021
Barbara J. Randall	Term expires June 2021
Frederick T. Reagan	Term expires January 2023

### CIRCLE COMMITTEE (Committee sunset in 2021)

Jeffrey L. Abbe	Term expires September 2021
Beverly B. Drouin	Term expires September 2021
Julie M. Fournier	Term expires September 2021
John D. Keegan	Term expires September 2021

### CODE ENFORCEMENT OFFICER

Alan H. Hardy

### CONSERVATION COMMISSION

Jeffrey L. Abbe	Term expires September 2022
Lorrie J. Carey	Member Ex-Officio
Henry J. Carrier (Alternate)	Term expires June 2022
Lyman A. Cousens	Term expires March 2022
Thomas R. Gilmore, Chair	Term expires January 2025
Mark G. Kaplan	Term expires August 2024
Norman E. LaPierre	Term expires January 2025

### CONTOOCOOK RIVER LOCAL ADVISORY COMMITTEE

Thomas R. Gilmore

### ECONOMIC DEVELOPMENT COMMITTEE

Caroletta C. Alicea	Term expires March 2022
Lorrie J. Carey	Member Ex-Officio
Mason W. Donovan, Chair	Term expires March 2023
John C. Porter	Term expires March 2022
Barbara J. Randall, Vice-Chair	Term expires March 2023
Adele V. Sanborn	Term expires June 2024
Michael Tardif	Executive Director CNHRPC

### EMERGENCY MANAGEMENT

Jason S. Killary, Director	Term expires April 2024
Shawn P. Brechtel, Deputy	

### ENERGY COMMITTEE

Edward J. Cherian, Jr.	Term expires November 2023
Scott J. Maltzie, PhD	Term expires November 2023
Charles R. Niebling, Vice-Chair	Term expires November 2024
Nate Preisendorfer	Term expires November 2022
Gary L. Tillman	Term expires June 2023



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### FACILITIES MANAGEMENT

Gary Moore, Director

### FINANCE

Kate L. Merrill

Katherine M. Phelps, Director

### FIRE DEPARTMENT OFFICERS

Mark E. Bailey, Deputy Chief  
Thomas V. Defina, Lieutenant  
Scott Dow, Lieutenant  
Adam B. Egounis, Lieutenant

Mike W. Fisher, Captain  
Paul R. Gagnon, Engineer  
Timothy J. Kenney, Chief

### FIREFIGHTERS

John T. Ayers  
Connor R. Bailey  
Jagger Bell  
Caden Brien  
Joshua M. Brien  
Jacob A. Clark – *Separated 2021*  
John Finnigan – *Separated 2021*  
Carlos Goncalves  
John King

Madison Merchant  
Ronald McDaniel  
Nicholas Miller  
Bridgett Morrill  
Bradley A. Newbery  
Alan R. Perkins  
Robert D. Petrin  
Timothy Sanborn  
Owen Westgate

### FOREST FIRE WARDEN

Mark E. Bailey, Deputy  
Thomas Defina, Deputy  
Scott Dow, Deputy

Adam B. Egounis, Deputy  
Michael W. Fisher, Deputy  
Timothy J. Kenney, Warden

### FORESTER

Charles R. Niebling

### HAZARD MITIGATION COMMITTEE

Shawn P. Brechtel  
Bruce Crawford  
Kellee Jo Easler  
Alan H. Hardy+  
Dean A. Hollins  
Nicole E. Hoyt  
Timothy J. Kenney  
Jason S. Killary  
Barbara J. Randall  
Mark E. Varney  
Kevin S. Wyman

BY VIRTUE OF OFFICE  
Penacook Rescue Squad Chief  
Penacook Boscawen Water Commissioner  
Planning and Community Development Director  
Town Administrator  
Public Works Director  
Town Clerk/Tax Collector  
Volunteer Fire Department Chief  
Emergency Management Director  
Planning Board Vice-Chair  
Planning Board Chair  
Police Department Chief

### HEALTH OFFICER

Kellee Jo Easler, Officer  
Alan H. Hardy+

Kearsten O'Brien, Deputy

### HUMAN SERVICES

Haley Dilts-Brown

Sarah E. Gerlack, Administrator

+Resigned

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### LIBRARY TRUSTEES

Elaine Clow, Chair	Term expires March 2022
Mary Estee	Term expires March 2024
Rebecca Davis	Term expires March 2024
Beverly H. Lacoy	Term expires March 2023
Tina D. Larochelle	Term expires March 2023
Craig T. Saltmarsh	Term expires March 2022+

### LIFE SAFETY OFFICER

Charles Bodien

### MODERATOR

Charles R. Niebling	Term expires March 2022
William R. Lambert, Assistant	

### MUNICIPAL RECORDS COMMITTEE

Kellee Jo Easler	Term expires November 2023
Sarah E. Gerlack	Term expires July 2022
Nicole E. Hoyt	Term expires November 2023
Katherine M. Phelps	Term expires November 2023

### OLD HOME DAY COMMITTEE

Rhoda E. Bergeron	Term expires November 2021+
Lori S. Bernard	Term expires November 2024
Lyman A. Cousens	Term expires October 2022
Pauline E. Dawson, Chair	Term expires October 2022
Kimberly E. Kenney	Term expires October 2022
Beverly H. Lacoy	Term expires December 2024
Laura E. Lane	Term expires October 2022

### PARKS & RECREATION

Penny E. Sarcione, Coordinator

### PENACOOK ACADEMY REVIEW BOARD

Pauline Dawson	Rebekah Rolfe Sutherland
Nicole E. Hoyt	

### PLANNING AND COMMUNITY DEVELOPMENT

Mya Balch	Kearsten O'Brien, Deputy
Kellee Jo Easler, Director	Crystal R. Tuttle+

### PLANNING BOARD

Lorrie J. Carey	Member Ex-Officio
Paul R. Dickey (Alternate)	Member Ex-Officio
Rhoda W. Hardy (Alternate)	Term expires March 2024
Loren J. Martin	Term expires March 2024
Barbara J. Randall	Term expires January 2023
Frederick T. Reagan	Term expires October 2022+
Gary L. Tillman	Term expires June 2023

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Mark E. Varney, Chair  
Roberta M. Witham

Term expires March 2022  
Term expires June 2023

### POLICE COMMITTEE

Paul R. Dickey  
Barbara J. Randall  
Kevin P. Sullivan  
William J. Urbach+  
Mark E. Varney  
Kevin S. Wyman, Chief

Member Ex-Officio  
Term expires November 2022  
Term expires September 2024  
Term expires November 2022  
Term expires April 2022

### POLICE DEPARTMENT

Jonathan M. Adinolfo+  
Thomas Bibeau, Officer  
Glen D. Chislett, K-9 Officer  
Lynne A. Davis, Police Administrator

Jason S. Killary, Lieutenant  
Robert M. Mottram, Corporal  
Michael Wolinski+  
Kevin S. Wyman, Chief

### PUBLIC WORKS DEPARTMENT

Evan Burke  
Mark DeAngelis  
Joel E. Lorden, General Foreman  
Dean A. Hollins, Director

Steve C. Keniston  
Benjamin A. Matott  
Alan R. Perkins  
Roy E. Roy+

### RECYCLING COMMITTEE

Brenda B. Bartlett  
Nancy L. Clark

Term expires April 2024  
Term expires April 2024

### SCHOOL BOARD MEMBERS FOR BOSCAWEN

Lorrie J. Carey  
Owen C. Harrington

Term expires 2023  
Term expires 2022

### SEXTON OF CEMETERIES

Dean A. Hollins

### SUPERVISORS OF THE CHECKLIST

Agnes E. Colby  
Sherlene B. Fisher  
Sarah E. Gerlack

Term expires 2022  
Term expires 2025  
Term expires 2026

### TAX COLLECTOR

Norma J. Caporale, Assistant

Nicole E. Hoyt  
Sarah E. Gerlack, Deputy

### TOWN CLERK

Nicole E. Hoyt, Certified Clerk  
Norma J. Caporale  
Haley Dilts-Brown, Deputy

Term expires March 2024  
Sarah E. Gerlack

### TREASURER

Gail H. Egounis

Term expires March 2022

+Resigned



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### TRUSTEES OF TRUST FUNDS

Lyman A. Cousens  
Pauline E. Dawson  
Tama L. Tillman

Term expires March 2022  
Term expires March 2024  
Term expires March 2023

### UPPER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE

Thomas R. Gilmore

### ZONING BOARD OF ADJUSTMENT

Tracy Jo Bartlett  
Edward J. Cherian, Jr. (Alternate)  
Gail H. Devoid, PhD  
Ann Dominguez  
Scott J. Maltzie, PhD, Vice-Chair  
Roger W. Sanborn, Chair  
Tama L. Tillman

Term expires October 2024  
Term expires July 2024  
Term expires June 2022  
Term expires April 2023  
Term expires June 2023  
Term Expires September 2024  
Term expires September 2024

### NEW HAMPSHIRE GOVERNOR

Chris Sununu (R)

Office of the Governor, State House  
107 North Main Street  
Concord, NH 03301

### UNITED STATE SENATORS

Margaret Wood Hassan (D)  
[www.hassan.senate.gov](http://www.hassan.senate.gov)

330 Hart Senate Office Building  
Washington, DC 20510

Jeanne Shaheen (D)  
[www.shaheen.senate.gov](http://www.shaheen.senate.gov)

506 Hart Senate Office Building  
Washington DC, 20510

### NEW HAMPSHIRE STATE SENATOR

Harold French (R)  
[Harold.french@leg.state.nh.us](mailto:Harold.french@leg.state.nh.us)

Legislative Office Building, Room 101-A  
133 North State Street  
Concord, NH 03301

### REPRESENTATIVES TO THE GENERAL COURT

Merrimack District 8  
Caroletta C. Alicea  
4 Stirrup Iron Road  
Boscawen, NH 03303

Merrimack District 26  
Howard C. Pearl  
409 Loudon Ridge Road  
Loudon, NH 03307

### MERRIMACK COUNTY COMMISSIONERS

Tara Reardon, Chair District 1  
Peter J. Spaulding, Vice Chair District 2  
Stuart D. Trachy, Clerk District 3

796-6800  
333 Daniel Webster Highway  
Suite 2  
Boscawen, NH 03303

### EXECUTIVE COUNCILOR District 2

Andru H. Volinsky (D)  
[andru.volinsky@nh.gov](mailto:andru.volinsky@nh.gov)

488 Shaker Road  
Concord, NH 03301

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### The State of New Hampshire BOSCAWEN TOWN WARRANT

THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM.

To the Inhabitants of the Town of Boscawen in the County of Merrimack in said State, qualified to vote in Town Affairs:

**You are hereby notified to meet at the Boscawen Elementary School in said Boscawen on Tuesday, the 8<sup>th</sup> day of March 2022, at 7:00 AM, to act upon the following subjects:**

1. To choose all necessary Town Officers for the ensuing year.

Cemetery Trustee (One 3 year term)  
Library Trustee (One 3 year term)  
Moderator (One 2 year term)  
Selectperson (One 3 year term)  
Supervisor of the Checklist (One 6 year term)  
Treasurer (One 3 year term)  
Trustee of the Trust Funds (One 3 year term)

2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board, to amend the Town Zoning Ordinance, Article IV, Use Regulations, Table of Uses-Residential? YES or NO
3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board, to amend the Town Zoning Ordinance, Article XII Definitions? YES or NO
4. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board, to amend the Town Zoning Ordinance, Article XVIII Village District Ordinance? YES or NO
5. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board, to amend the Town Zoning Ordinance, Article XXI Conditional Use Permit Ordinance? YES or NO

**YOU ARE FURTHER NOTIFIED AS SOON AS THE POLLS ARE CLOSED, THE BALLOTS WILL BE COUNTED AT THE BOSCAWEN ELEMENTARY SCHOOL AND THE MEETING WILL CONVENE AT THE BOSCAWEN ELEMENTARY SCHOOL ON TUESDAY, THE 8<sup>th</sup> DAY OF MARCH 2022, AT 7:30 PM TO ACT UPON THE FOLLOWING SUBJECTS:**

#### **To Approve the 2022 Operating Budget**

6. To see if the Town will vote to raise and appropriate the sum of \$4,580,241 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

## **2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT**

### **Contribute to Capital Reserves Previously Established**

7. To see if the Town will vote to raise and appropriate the sum of \$267,200 to be contributed to the Town Capital Reserve Funds previously established as follows:
  - A) Fire Truck \$65,000
  - B) Highway Heavy Equipment \$45,000
  - C) Public Works Building \$20,000
  - D) Municipal (IT) \$30,200
  - E) C&D Landfill Closure \$32,000
  - F) Municipal Buildings \$50,000
  - G) Police Cruiser \$25,000

Recommended by the Select Board and the Advisory Budget Committee

### **Discontinue Municipal Building CRF**

8. To see if the Town will vote to discontinue the Municipal Building CRF created in 2003. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

Recommended by the Select Board

### **To Establish a Contingency Fund**

9. To see if the Town will vote to establish a Contingency Fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$33,000 to put in the Fund? This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. Any appropriation left in the Fund at the end of the year will lapse to the General Fund. (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

### **Community Revitalization Tax Relief Incentive RSA 79-E**

10. Shall the Town vote to accept the provisions of RSA 79-E giving the Select Board authority to grant Community Revitalization Tax Relief based on the specified areas spelled out in RSA 79-E:4 with such authority to remain in effect until rescinded. (Majority Vote Required)

Recommended by the Select Board

### **Adopt Wind-powered Energy Exemption**

11. Shall the Town adopt the provisions of RSA 72:65-68 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with wind powered energy systems intended for use at the immediate site. Such property tax exemption shall be in the

## **2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT**

amount equal to 100% of the assessed value of qualifying wind-powered energy system equipment under these statutes. (Majority vote required)

Recommended by the Select Board

### **Adopt Wood Heating Energy System Exemption**

12. Shall the Town adopt the provisions of RSA 72:69-72 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with wood heating energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying wood-heating energy system equipment under these statutes. (Majority vote required)

Recommended by the Select Board

### **Authority to Buy/Sell Property per RSA 41:14-a**

13. To see if the Town will vote to adopt RSA 41:14-a, to allow the Select Board to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the Planning Board and to the Conservation Commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote. (Majority vote required)

Recommended by the Select Board

### **Purchase Land Outside Boundaries**

14. Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(a) to authorize the Conservation Commission to expend funds to purchase interests in land outside the boundaries of our municipality, subject to the approval of the local governing body? (Majority vote required)

Recommended by the Select Board

### **Complete Town Hall Assessment Study**

15. To see if the Town will vote to raise and appropriate the sum of \$10,100 to complete an Assessment Study to determine required safety upgrades to bring the Town Hall into compliance with Life Safety and Building Codes. (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

### **Replace Torrent Station Roof**

16. To see if the Town will vote to raise and appropriate the sum of \$38,000 to replace the roof on the Torrent Station. (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

## **2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT**

### **Municipal Complex Generator**

17. To see if the Town will vote to raise and appropriate the sum of \$99,500 to install a new generator at the Municipal Complex. This will allow the Town's Emergency Operations Center, (EOC), to be housed in the Municipal Office Building. This project is eligible for a 50% matching fund grant from New Hampshire Homeland Security. The balance of \$49,750 to be raised through general taxation. The expenditure of funds appropriated by this article is contingent on the receipt of the grant. (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

### **Municipal Complex Lightning Rods**

18. To see if the Town will vote to raise and appropriate the sum of \$23,600 to install lightning rods on the Municipal Complex to protect from damage from a lightning strike. (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

### **Repair and Resurface Tennis Court**

19. To see if the Town will vote to raise and appropriate the sum of \$36,250 to repair and resurface the tennis court at the Boscawen Town Park and authorize the withdrawal of \$10,000 from the Tennis Court Capital Reserve Fund created for the purpose. The balance of \$26,250 is to come from general taxation. (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

### **Repair and Resurface Basketball Court**

20. To see if the Town will vote to raise and appropriate the sum of \$12,280 to repair and resurface the basketball court at the Boscawen Town Park? (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

### **To Contribute to Court Appointed Special Advocates**

21. To see if the Town will vote to raise and appropriate the sum of \$500 to contribute to the recruitment efforts of Court Appointed Special Advocates (CASA) of NH? (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

### **To Contribute to the American Red Cross**

22. To see if the Town will vote to raise and appropriate the sum of \$100 to contribute to the operating costs of the American Red Cross? (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

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### **To Contribute to the Penacook Community Center**

23. To see if the Town will vote to raise and appropriate the sum of \$5,700 to contribute to the operating costs of the Penacook Community Center? (Majority vote required)

Recommended by the Select Board and Not Recommended by the Advisory Budget Committee

### **To Contribute to the Community Action Program**

24. To see if the Town will vote to raise and appropriate the sum of \$7,600 for the continuation of services to the residents of Boscawen through the Concord area Center of the Community Action Program Belknap-Merrimack Counties, Inc.? (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

### **To Contribute to the Boscawen Historical Society**

25. To see if the Town will vote to raise and appropriate the sum of \$6,500 to contribute to the operating costs of the Boscawen Historical Society? (Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

### **26. To transact any other business which may legally come before this meeting.**

Given under our hands and seal, this 10<sup>th</sup> day of February, in the year of our Lord, Two Thousand Twenty Two.

BOSCAWEN SELECT BOARD

Lorrie J. Carey, Chairwoman

Paul R. Dickey

Matthew T. Burdick



**New Hampshire**  
Department of  
Revenue Administration

**2022**  
**MS-636**

			Expenditures for period ending	Appropriations for period ending	Proposed Appropriations for period ending 12/31/2022	
Account	Purpose	Article	12/31/2021	12/31/2021	(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	06	\$185,964	\$176,084	\$190,132	\$0
4140-4149	Election, Registration, and Vital Statistics	06	\$80,511	\$83,127	\$106,577	\$0
4150-4151	Financial Administration	06	\$181,508	\$175,953	\$171,161	\$0
4152	Revaluation of Property	06	\$53,636	\$69,194	\$77,242	\$0
4153	Legal Expense	06	\$40,355	\$45,000	\$45,000	\$0
4155-4159	Personnel Administration	06	\$840,959	\$881,883	\$918,122	\$0
4191-4193	Planning and Zoning	06	\$122,193	\$120,540	\$137,980	\$0
4194	General Government Buildings	06	\$113,245	\$110,504	\$202,927	\$0
4195	Cemeteries	06	\$1,359	\$3,000	\$3,000	\$0
4196	Insurance	06	\$45,453	\$45,453	\$39,021	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$28,799	\$33,000	\$0	\$0
General Government Subtotal			\$1,693,982	\$1,743,738	\$1,891,162	\$0
Public Safety						
4210-4214	Police	06	\$611,642	\$631,880	\$673,812	\$0
4215-4219	Ambulance	06	\$220,626	\$220,626	\$231,660	\$0
4220-4229	Fire	06	\$191,459	\$197,867	\$209,417	\$0
4240-4249	Building Inspection	06	\$1,950	\$4,600	\$3,600	\$0
4290-4298	Emergency Management	06	\$7,420	\$9,574	\$15,574	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$1,033,097	\$1,064,547	\$1,134,063	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	06	\$447,805	\$562,998	\$599,354	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	06	\$17,384	\$21,000	\$24,000	\$0
4319	Other	06	\$2,082	\$5,800	\$5,800	\$0
Highways and Streets Subtotal			\$467,271	\$589,798	\$629,154	\$0





**New Hampshire**  
Department of  
Revenue Administration

**2022**  
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Account	Purpose	Article	Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Proposed Appropriations for period ending 12/31/2022	
						(Recommended) (Not Recommended)
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	06	\$223,593	\$226,178	\$235,853	\$0
4325	Solid Waste Cleanup	06	\$16,957	\$22,000	\$23,000	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation	06	\$48,000	\$56,000	\$56,000	\$0
<b>Sanitation Subtotal</b>			<b>\$288,550</b>	<b>\$304,178</b>	<b>\$314,853</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>						
4411	Administration	06	\$7,353	\$7,699	\$8,480	\$0
4414	Pest Control	06	\$0	\$500	\$500	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
<b>Health Subtotal</b>			<b>\$7,353</b>	<b>\$8,199</b>	<b>\$8,980</b>	<b>\$0</b>
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	06	\$52,943	\$72,703	\$56,376	\$0
4444	Intergovernmental Welfare Payments		\$7,600	\$7,600	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$60,543</b>	<b>\$80,303</b>	<b>\$56,376</b>	<b>\$0</b>
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	06	\$22,145	\$36,500	\$28,000	\$0
4550-4559	Library	06	\$82,890	\$82,890	\$106,603	\$0
4583	Patriotic Purposes	06	\$4,674	\$4,750	\$5,750	\$0
4589	Other Culture and Recreation		\$6,500	\$6,500	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$116,209</b>	<b>\$130,640</b>	<b>\$140,353</b>	<b>\$0</b>



**New Hampshire**  
Department of  
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**2022**  
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**Appropriations**

Account	Purpose	Article	Expenditures for period ending 12/31/2021	Appropriations period ending 12/31/2021	Proposed Appropriations for period ending 12/31/2022	
					(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources	06	\$349	\$2,200	\$2,200	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development	06	\$2,250	\$5,000	\$2,250	\$0
Conservation and Development Subtotal			\$2,599	\$7,200	\$4,450	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	06	\$121,000	\$121,000	\$120,000	\$0
4721	Long Term Bonds and Notes - Interest	06	\$36,290	\$36,290	\$30,850	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$157,290	\$157,290	\$150,850	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$73,336	\$0	\$0	\$0
4903	Buildings		\$79,866	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$25,665	\$600,000	\$0	\$0
Capital Outlay Subtotal			\$178,867	\$600,000	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	06	\$0	\$250,000	\$250,000	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$250,000	\$250,000	\$0
Total Operating Budget Appropriations					\$4,580,241	\$0



### Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2022	
			(Recommended)	(Not Recommended)
4909	Improvements Other than Buildings	19	\$36,250	\$0
	<i>Purpose: Repair and Resurface Tennis Court</i>			
4915	To Capital Reserve Fund	07	\$267,200	\$0
	<i>Purpose: To Contribute to Town Capital Reserve Funds</i>			
Total Proposed Special Articles			\$303,450	\$0

### Individual Warrant Articles

Individual Warrant Articles			(Recommended) (Not Recommended)	
Account	Purpose	Article		
4194	General Government Buildings	15	\$10,100	\$0
	Purpose: Complete Town Hall Assessment Study			
4199	Other General Government	09	\$33,000	\$0
	Purpose: To Establish a Contingency Fund			
4415-4419	Health Agencies, Hospitals, and Other	22	\$100	\$0
	Purpose: To Contribute to the American Red Cross			
4444	Intergovernmental Welfare Payments	21	\$500	\$0
	Purpose: To Contribute to Court Appointed Special Advocates			
4444	Intergovernmental Welfare Payments	24	\$7,600	\$0
	Purpose: To Contribute to Community Action Program			
4589	Other Culture and Recreation	23	\$5,700	\$0
	Purpose: To Contribute to Penacook Community Center			
4589	Other Culture and Recreation	25	\$6,500	\$0
	Purpose: To Contribute to Boscawen Historical Society			
4902	Machinery, Vehicles, and Equipment	17	\$99,500	\$0
	Purpose: Municipal Complex Generator			
4902	Machinery, Vehicles, and Equipment	18	\$23,600	\$0
	Purpose: Municipal Complex Lightning Rods			
4903	Buildings	16	\$38,000	\$0
	Purpose: Replace Torrent Station Roof			
4909	Improvements Other than Buildings	20	\$12,280	\$0
	Purpose: Repair and Resurface Basketball Court			
Total Proposed Individual Articles			\$236,880	\$0



**New Hampshire**  
Department of Revenue  
Administration

**2022**  
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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2022
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$32,298	\$25,781	\$0
3186	Payment in Lieu of Taxes	06	\$163,866	\$73,500	\$73,500
3187	Excavation Tax		\$5,713	\$5,714	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	06	\$52,280	\$47,199	\$50,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>				<b>\$254,157</b>	<b>\$152,194 \$123,500</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	06	\$795,086	\$613,911	\$610,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	06	\$13,133	\$11,500	\$11,500
3311-3319	From Federal Government		\$16,848	\$2,944	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$825,067</b>	<b>\$628,355</b>	<b>\$621,500</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	06	\$294,355	\$294,355	\$175,000
3353	Highway Block Grant	06	\$84,098	\$84,119	\$75,000
3354	Water Pollution Grant	06	\$27,021	\$27,021	\$20,000
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	06	\$370	\$370	\$300
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	06	\$28,678	\$130	\$100
3379	From Other Governments	17	\$1,737	\$500,000	\$49,750
<b>State Sources Subtotal</b>			<b>\$436,259</b>	<b>\$905,995</b>	<b>\$320,150</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	06	\$55,600	\$51,840	\$40,000
3409	Other Charges	06	\$3,887	\$1,000	\$1,000
<b>Charges for Services Subtotal</b>			<b>\$59,487</b>	<b>\$52,840</b>	<b>\$41,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$7,507	\$0	\$0
3502	Interest on Investments	06	\$2,601	\$2,000	\$10,000
3503-3509	Other		\$33,265	\$0	\$0
<b>Miscellaneous Revenues Subtotal</b>			<b>\$43,373</b>	<b>\$2,000</b>	<b>\$10,000</b>



**New Hampshire**  
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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2021	Estimated Revenues for 12/31/2022
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$30,545	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	06	\$0	\$250,000	\$250,000
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	19	\$153,582	\$0	\$10,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$184,127</b>	<b>\$250,000</b>	<b>\$260,000</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	09	\$0	\$0	\$33,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$33,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,802,470</b>	<b>\$1,991,384</b>	<b>\$1,409,150</b>

**Budget Summary**

Item	Period ending 12/31/2022
Operating Budget Appropriations	\$4,580,241
Special Warrant Articles	\$303,450
Individual Warrant Articles	\$236,880
Total Appropriations	\$5,120,571
Less Amount of Estimated Revenues & Credits	\$1,409,150
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$3,711,421</b>

# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

## REPORT OF THE ADVISORY BUDGET COMMITTEE

The Town of Boscawen Advisory Budget Committee serves to review annual budget and other expenditure requests and assess Town budget needs. This year the Committee met at Boscawen Elementary School on January 27, 2022 with the Select Board, Town Administrator, and Department Heads to review 2022 proposed spending. Primary spending “buckets” include the Town Operating Budget, proposed contributions to Capital Reserves, and a number of Warrant Articles requesting the use of tax dollars.

Select Board Chair Lorrie Carey reviewed the key items and increases and decreases in the proposed 2022 Operating Budget total of \$4,580,241. The overall proposed budget increase is 7.0%. The proposed Capital Reserve contributions are a 6% increase over 2021. For Warrant Articles, there is a 417% proposed increase from 2021 to 2022: from \$52,800 to \$273,130.

### Proposed Budget

A key item driving the 7% increase is inflation – increased costs have impacted the Town across all departments. Employee pay increases were driven by the Federal COLA (Cost-of-Living-Adjustment) of 5.9% coupled with longevity raises and selected merit raises for employees. Other key increases are for the Library, to restore the pre-Covid level of services and hours offered; an increase in the Town Clerk’s budget to reflect that there are three elections in 2022; increases in retirement fund costs; increases in Police Department overtime and dispatch charges; increases in fuel costs across Town vehicles, and a 35% increase in road salt prices. The Town Building Department has a proposed 84% increase. While much of this is due to facilities related items moved from other department budgets, it also reflects increased proposed spending for facilities upgrades and additional hours for the Facilities Director.

### Capital Reserves

Proposed contributions to Capital Reserve accounts are generally in line with the 2021 levels, with some changes to the mix of contributions. Removed for this year is a contribution to the Fire Station Reserve (was \$30,000 in 2021) and the Police Cruiser contribution for 2022 was reduced from \$45,000 to \$25,000. Those decreases were offset by a proposed \$50,000 contribution to a new Municipal Buildings Capital Reserve Account and an increase in the Municipal IT account.

### Warrant Articles

The Warrant includes a substantial number of proposed new spending items this year. As mentioned above, the proposed increase in spending on warrant articles rose from \$52,800 in 2021 to \$273,130 in 2022. Most of the proposed new spending is on Town facilities and buildings.

The Budget Committee Public Hearing was held on February 10, 2022 at 6:00 PM, also at BES. After another summary presentation of proposed spending, the Committee opened the public hearing to gather input and questions from residents. After the public hearing was closed, the Budget Committee proceeded through all proposed spending items and voted to recommend or not recommend each item – as summarized below:

- Article 6: To Approve the 2022 Operating Budget in the amount of \$4,580,241.00
  - *Recommended by 5-0 vote*
- Article 7: To Contribute to the Town Capital Reserve Funds in the amount of \$267,200
  - *Recommended by 5-0 vote*
- Article 9: To Establish a Contingency Fund in the amount of \$33,000.00
  - *Recommended by 5-0 vote*

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

- Article 15: To Appropriate \$10,000 for a Town Hall Assessment Study
  - *Recommended by 3-2 vote*
- Article 16: To Replace the Torrent Station Roof for \$38,000
  - *Recommended by 4-1 vote*
- Article 17: To Appropriate \$99,500 for a Municipal Complex Generator (50% paid by grant)
  - *Recommended by 5-0 vote*
- Article 18: To Install Municipal Complex Lightning Rods for \$23,600
  - *Recommended by 3-2 vote*
- Article 19: To Resurface and Repair Tennis Court for \$36,250
  - *Recommended by 4-1 vote*
- Article 20: To Repair and Resurface Basketball Court for \$12,280
  - *Recommended by 5-0 vote*
- Article 21: To Appropriate \$500 for a Contribution to CASA of NH
  - *Recommended by 5-0 vote*
- Article 22: To Appropriate \$100 for a Contribution to the American Red Cross
  - *Recommended by 5-0 vote*
- Article 23: To Appropriate \$5,700 for a Contribution to the Penacook Community Center
  - *Not Recommended by 5-0 vote*
- Article 24: To Appropriate \$7,600 for a Contribution to the Community Action Program
  - *Recommended by 5-0 vote*
- Article 25: To Appropriate \$6,500 for a Contribution to the Boscawen Historical Society
  - *Recommended by 4-1 vote*

With all business concluded, the meeting adjourned at 7:20 PM.

If you've read this far – you could be a good candidate to serve on the Advisory Budget Committee! We currently have 6 members and would like to have 7 and 1 or 2 Alternates. Expertise not required – just a desire to serve your Town and learn the budget process.

Respectfully submitted,

Ed Cherian, Chair  
Bruce Crawford  
Peg Daneau  
Rhoda Hardy  
Barbara Randall  
Gary Tillman



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### MONTHLY PAYMENTS TO THE MERRIMACK VALLEY SCHOOL DISTRICT

Boscawen Select Board

November 30, 2021

Town of Boscawen  
116 North Main Street  
Boscawen, NH 03303

The revised total assessment due from the Town of Boscawen for the support of the Merrimack Valley School District for the 2021-2022 school year is \$4,958,318. This amount is comprised of the Local Share of School Support of \$4,420,199 and the Equalized Property Tax of \$538,119. As of today, the amount paid by Boscawen is \$2,373,364.05. This leaves a balance of \$2,584,953.95 to be paid in six equal installments of \$430,825.66 due on the 15<sup>th</sup> of each month, commencing December 15, 2021.

Hilary Denoncourt, Business Administrator

Merrimack Valley School District Payment History				
Month	2019	2020	2021	2022
January	\$ 388,399.61	\$ 512,464.74	\$ 425,006.94	\$ 430,825.66
February	\$ 388,399.61	\$ 512,464.74	\$ 425,006.94	\$ 430,825.66
March	\$ 388,399.61	\$ 512,464.74	\$ 425,006.94	\$ 430,825.66
April	\$ 388,399.61	\$ 512,464.74	\$ 425,006.94	\$ 430,825.66
May	\$ 388,399.61	\$ 512,464.74	\$ 425,006.94	\$ 430,825.66
June	<i>Reprieve</i>	<i>Reprieve</i>	<i>Reprieve</i>	<i>Reprieve</i>
July	\$ 406,738.55	\$ 426,896.27	\$ 474,672.81	
August	\$ 406,738.55	\$ 426,896.27	\$ 474,672.81	
September	\$ 406,738.55	\$ 426,896.27	\$ 474,672.81	
October	\$ 406,738.55	\$ 426,896.27	\$ 474,672.81	
November	\$ 406,738.55	\$ 426,896.27	\$ 474,672.81	
December	\$ 406,738.55	\$ 425,006.94	\$ 430,825.66	
<b>Total</b>	\$ 4,382,429.35	\$ 5,121,811.99	\$ 4,929,224.41	

# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

## REPORT OF THE TOWN MEETING

**March 9, 2021**

Assistant Moderator William Lambert called the Annual Town Meeting to order at 7:00 AM on March 9, 2020, and declared the polls would remain open until 7:00 PM. The election of Town Officers requires polling hour balloting.

Moderator Lambert announced a delay of action on Articles 3 through 13 until the official ballots were counted. In addition, that absentee ballots would be cast beginning at 3:00 PM. Once the Town Officers were elected, the Town Meeting would resume at the Boscawen Elementary School.

Ballot Clerks:

Kellee Easler

Kearsten O'Brien

Crystal Tuttle

Polls closed at 7:00 PM. Moderator Charles Niebling explained that Town Meeting would resume at the conclusion of the ballot counting process for the write-in votes, at Boscawen Elementary School.

Moderator Charles Niebling opened the meeting at 7:24 PM on March 9, 2021. He recognized and thanked Town Officials. Administrator Alan Hardy, Town Clerk Nicole Hoyt, Supervisors of the Checklist, Doddy Fisher, Agnes Colby, and Sarah Gerlack. He thanked Police Chief Kevin Wyman and his staff; Public Works Director Dean Hollins and his staff; Merrimack Valley School District Facilities Director Fred Reagan and his staff; other Town staff for all their assistance for today's preparation for the election. The Moderator requested Ray Fisher lead us all in the Pledge of Allegiance. He then recognized those in attendance who are veterans of armed services, active duty, reserves, and guard.

Moderator Charles Niebling recognized Ed Cherian, Chair of Select Board, to introduce the head table. Select Board Members Lorrie Carey, and Paul Dickey. He also introduced Town Administrator Alan Hardy, Town Clerk Nicole Hoyt, Deputy Town Clerk Haley Dilts-Brown, and Moderator Charles Niebling. Ed Cherian recognized Emergency Management Director Mark Varney retiring as Emergency Management Director at the end of March, and thanked him for all that he has put into this position helping the Town and keeping everyone safe.

Moderator Charles Niebling then summarized the rules of the meeting, according to the Moderator, loosely based on Roberts Rules of Order. All articles will be read by the Moderator prior to deliberation. No comments from the floor will be recognized. You will be allowed comments at one of the two microphones. If you cannot get to a microphone, one will be brought to you. All comments shall be directed to the Moderator, limited to the article on the floor. Speakers will be allowed a second time at the microphones after all first timers have spoken. Voting will be by voice vote or voting cards. This is for Boscawen registered voters only. Secret ballot requests must be accompanied by five registered voter signatures. This must be done prior to the voice vote. He went on to explain the rules for applying RSA 40:10, which restricts reconsideration of an article once voted upon during the meeting deliberations. The Moderator recognized Town Clerk Nicole Hoyt, who will keep the official record of the meeting, and asked that everyone who speaks

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

state their name and address clearly for the record. Bill Lambert moved to accept the rules of the meeting as read. Paul Matthews seconded. Motion was approved.

**Article 1** — To choose all necessary Town Officers for the year ensuing. The votes were counted in a total of 167 ballots cast, and the results are as follows:

Office	Name	Vote
Cemetery Trustee – 3 year	Beverly Laco	141
	Edward Merrow	1
Library Trustees – 3 year (2)	Rebecca Davis	18
	Mary Estee	17
Selectperson – 3 year	Matt Burdick	71
	Gary L. Tillman	69
	Other	4
Moderator – 1 year	Charles Niebling	145
Trustee of the Trust Funds – 3 year	Pauline Dawson	136
	Other	2
Town Clerk – 3 year	Nicole E. Hoyt	136
	Other	9

Mark Varney moved to re-elect the incumbents for Official Weighers: Bruce A. Davis, Ray Fisher, and Mark N. Harbour. Vernon John seconded. Motion approved.

Mason Donovan moved to re-elect the incumbents for Surveyors of Wood and Lumber: William Bailey, Jr., Frederick J. Egounis, and Michael W. Fisher. Ed Cherian seconded. Motion approved.

Ed Cherian moved to re-elect the incumbents for Fence Viewers: Ray R. Fisher, Douglas R. Supry, and Thomas R. Gilmore. Gary Tillman seconded. Motion approved.

**Article 2** — To see if the Town will vote to Amend Article VI, Supplementary Regulations by removing Section 6.02, b) in its entirety?

Recommended to be adopted by the Planning Board. Moderator Niebling read the results of the vote:

YES - 111      NO - 24

This article was approved.

**Article 3** — To see if the Town will vote to Amend Article XII, Definitions, Junk Yard, Motor Vehicle by removing “unregistered” before “motor vehicles” in the first sentence.

Recommended to be adopted by the Planning Board. Moderator Niebling read the results of the vote:

YES - 110      NO - 29

This article was approved.

**Article 4** — To see if the Town will vote to raise and appropriate the sum of \$4,288,793 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee.

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Gary Tillman motioned to adopt Article 4 as written, Mark Varney seconded.

Chairman Ed Cherian explained the Operating Budget and Capital Reserves decreased over \$100,000 in taxes to be raised compared to 2020. He illustrated the 5.27% Operating Budget increase.

Article 4 is adopted.

Ed Cherian moved to restrict reconsideration of Article 4, under **RSA 40:10**. Gary Tillman seconded, voice vote taken and motion to apply **RSA 40:10** is approved.

**Article 5** — Shall the Town adopt the provisions of RSA 72:61 through RSA 72:64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the prorated portion of the assessed value of qualifying solar energy system equipment that is equal to the portion of total electrical power generated by the system that is used on the immediate site, measured on an annual basis, under these statutes.

(Majority vote required)

Recommended by the Select Board.

Gary Tillman motioned to adopt Article 5 as written, Rick Devold seconded.

Loren Martin spoke about the Solar Exemption; she explained the reasoning for this article that this was previously adopted and is due to expire in 2021. She explained that the solar equipment is 100% exempt with the exception of any property generating more electricity than what is needed for the building. The additional electricity would be allocated and taxed. John Porter voiced that he supports the Solar Exemption. He currently has 31 solar panels on his barn.

Article 5 is adopted.

**Article 6** — To see if the Town will vote to raise and appropriate the sum of \$253,200 to be contributed to the Town Capital Reserve Funds previously established as follows:

- A) Fire Truck \$65,000
- B) Highway Heavy Equipment \$45,000
- C) Public Works Building \$20,000
- D) Police Vehicle \$45,000
- E) Municipal (IT) \$16,200
- F) C&D Landfill Closure \$32,000
- G) Fire Station \$30,000

Said funds to come from the December 31, 2020 fund balance available on January 1, 2021 and no amount will be raised by general taxation.

(Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee

Gary Tillman motioned to adopt Article 6 as written, Loren Martin seconded.

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Select Board Member Paul Dickey explained the recommended Capital Reserves contributions for 2021 do not require taxes to be raised. They are proposed to be funded from the Unassigned Fund Balance. He explained the Unassigned Fund Balance is larger this year because of the COVID-19 related grants and reimbursements that were received. The Select Board chose to put these funds towards tax reduction instead of back into department budgets.

Article 6 is adopted.

**Article 7** — To see if the Town will vote, per RSA 35:3, to discontinue the Recreation - Senior Center Capital Reserve Fund, created by the 2008 Town Meeting. The \$0.15 remaining in the account is to be distributed to the Municipal General Fund.

(Majority vote required).

Recommended by the Select Board and the Advisory Budget Committee.

Gary Tillman motioned to adopt Article 7, Cheryl Lambert seconded. Article 7 is adopted.

**Article 8** — To see if the Town will vote to establish a Contingency Fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$33,000 to put in the Fund? This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. Any appropriation left in the Fund at the end of the year will lapse to the General Fund.

(Majority vote required)

Recommended by the Select Board and the Advisory Budget Committee.

Gary Tillman motioned to adopt Article 7, Loren Martin seconded. Article 8 is adopted.

**Article 9** — To see if the Town will vote to raise and appropriate the sum of \$600,000 for environmental cleanup and building removal activities on the former Allied Leather property owned by the Town located at 36-38, 40-46, and 48-56 Commercial Street, of which \$100,000 shall be raised from taxation and \$500,000 shall be raised through receipt of a Brownfields Cleanup Grant. The expenditure of the funds appropriated by this article is contingent on the receipt of a grant of at least \$500,000 for the expenses of the cleanup of the property. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the cleanup of the property is completed or by December 31, 2026, whichever is sooner.

(Majority vote required).

Recommended by the Select Board and the Advisory Budget Committee.

Tama Tillman motioned to adopt Article 9, Barbara Randall seconded.

Select Board Member Lorrie Carey explained that this is a federal grant to be applied for, \$500K in federal grant money and \$100k of in kind donations from the Town. She elucidated that the net cost would be \$0.

Article 9 is adopted.

**Article 10** — To see if the Town will vote to raise and appropriate the sum of \$6,500 to contribute to the operating costs of the Boscawen Historical Society.

(Majority vote required) (By Petition)

Not Recommended by the Select Board. Recommended by the Advisory Budget Committee.

Gary Tillman motioned to adopt Article 10, Rick Devold seconded.

Historical Society President Mike Nowaj explained that the contribution would go towards

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

covering the electric, gas heat, internet, and telephone to be able to continue to provide their services and keep the history of the Town. Kim Kenney asked why the Board did not recommend this petition. Chairman Ed Cherian explained that the all the requests in 2020 added up to \$30,000, during this year's budget difficulties the decision was made to zero that line out and offer the different groups the opportunity to present to the Advisory Budget Committee and to petition. Bonny John spoke in favor of the contribution because there are many people that she will redirect to the Historical Society for genealogy and the Town history.

Voice vote taken. Moderator asked for a show of voting cards. 39 Yes, 12 No. Article 10 is passed.

**Article 11** — To see if the Town will vote to raise and appropriate the sum of \$1,500 to contribute to the operating costs of the Boscawen Church Park that is used by the community.

(Majority vote required) (By Petition).

Not Recommended by the Select Board or the Advisory Budget Committee.

Heather Wunschel motioned to adopt Article 11, Rick Devoid seconded.

Beverly Drouin shared the history of the Church Park. She explained that this money is going towards improving the park fields, mowing and tree removal. They currently have three sport leagues with 28 different teams that use the park, the teams do not pay a rental fee. Mike Fisher spoke about the men's softball league of how much they contribute with the fundraisers and upkeep they do for the Park, he also mentioned that most people that use the park are not residents. Heather Wunschel voiced that \$1,500 is not a lot of money and the park is an attraction to residents looking to move into Town. Sarah Gerlack indicated that there are two parks in Town, one that is already paid for and maintained by Public Works. She indicated during the Advisory Budget meeting that Beverly Drouin said they still had \$1,200 left over from the money that was given to them last year. Kim Kenney asked why they are not charging the leagues a rental fee. Beverly Drouin answered that they are not a business model. Chairman Cherian expressed that he would like to see how the remaining \$1,200 will be used and a lot of the work done to the fields has been done by the Merrimack Valley Youth Softball. He does not find it necessary to provide an additional \$1,500 for the Church Park.

Voice vote taken. Moderator asked for a show of voting cards. 26 Yes, 31 No. Article 11 is defeated.

**Article 12** — To see if the Town will vote to raise and appropriate the sum of \$7,600 for the continuation of services to the residents of Boscawen through the Concord Area Center of the Community Action Program Belknap-Merrimack Counties, Inc.

(Majority vote required) (By Petition)

Not Recommended by the Select Board or the Advisory Budget Committee.

Sarah Gerlack Motioned to adopt Article 12. Haley Dilts-Brown seconded.

Margaret Daneau asked if the request is not funded would this affect the Town Welfare Department. Human Services Administrator Sarah Gerlack answered that Community Action Program has saved the Town \$175,000 in the services within the community. She reported three years ago the community assisted with over 32 people in need of Emergency Help just in fuel assistance, because of CAP that number is down to two people even during a Pandemic. She explained that they support an abundance of homelessness in the Town and if this request is not supported she could see more of the need for Emergency Help to fall back onto the Town.

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Voice vote taken. Moderator asked for a show of voting cards. An overwhelming majority vote wins. Article 12 is passed.

**Article 13** — To transact any other business which may legally come before this meeting.

Assistant Moderator Bill Lambert asked to take into consideration modifying the Town Election hours to 11:00 AM — 7:00 PM, because the only voters before 8:00 AM were the Election officials. Moderator Charlie advised that decision would need to be made by Select Board during a public meeting.

Mark Kaplan asked if the Town has considered taking back the Water Precinct and is it legal to take a vote during this evening. Town Attorney Jim Raymond answered that the Water Precinct is a separate municipal entity, they fall under the Village Precinct statutes and you cannot take over another governmental entity. He explained that can be done by agreement of both parties and is a lengthy process.

Bill Heinz asked for the Select Person vote count and being that the count was so close would it be an automatic recount. Niebling let him know the count was 71 to 69. Jim Raymond answered that it would not be an automatic recount and that a written request with a fee is required.

Mike Fisher expressed his disappointment about the school being shut down for Town Election and expressed that the children have not been able to spend a lot of time at school. He also asked when the Town Office would be re-opening. Chairman Cherian expressed that he understands his frustration and explained that the Town did not make the school shut down, they asked for permission from the District and continued to explain the importance of needing the larger space to safely hold all Elections, especially during the November Election. He stated that we could not have held a safe election if we did not have the school. Ed explained that he is not opposed to reopening the Town Office and this question has been debated on many times, no two people can agree on an answer. He explained that more than a few Town employees have been exposed on the job, he illustrated if a few employees got sick the Town would shut down. He mentioned how Nashua's City office shut down because of many people were really sick. He encouraged the audience to hang in there a little longer. Polly Dawson thanked Ed Cherian for his time that he has spent with Boscawen.

Select Board Member Paul Dickey thanked Ed Cherian for his time on the Select Board and presented him with a chair from the Town.

Gary Tillman made a motion to adjourn. Ed Cherian seconded. Meeting adjourned at 8:30 PM. Moderator Charles Niebling thanked all who came out to participate in the Town Meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Haley Dilts-Brown".

Haley Dilts-Brown, Deputy Town Clerk



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### DEBT SERVICE CALCULATIONS

#### NEW HAMPSHIRE MUNICIPAL BOND BANK WWTF AND GAGE ST IMPROVEMENTS

Term of Debt is 19 Years

Debt Year	Period Ending	Principal Outstanding	Principal	Rate	Interest after Refunding	Total Payment	Calendar Year Total
	2/15/2022				13,925.00	13,925.00	
10	8/15/2022	593,000.00	60,000.00	4.00%	13,925.00	73,925.00	87,850.00
	2/15/2023				12,725.00	12,725.00	
11	8/15/2023	533,000.00	59,000.00	5.00%	12,725.00	71,725.00	84,450.00
	2/15/2024				11,250.00	11,250.00	
12	8/15/2024	474,000.00	59,000.00	5.00%	11,250.00	70,250.00	81,500.00
	2/15/2025				9,775.00	9,775.00	
13	8/15/2025	415,000.00	60,000.00	5.00%	5,807.00	65,870.00	75,645.00
	2/15/2026				8,275.00	8,275.00	
14	8/15/2026	353,000.00	60,000.00	5.00%	4,370.00	64,370.00	72,645.00
	2/15/2027				6,775.00	6,775.00	
15	8/15/2027	295,000.00	60,000.00	3.00%	2,935.00	62,935.00	69,710.00
	5/15/2028				5,875.00	5,875.00	
16	8/15/2028	235,000.00	59,000.00	5.00%	2,035.00	61,035.00	66,910.00
	2/15/2029				4,400.30	4,400.00	
17	8/15/2029	176,000.00	59,000.00	5.00%	560.00	59,560.00	63,960.00
	2/15/2030				2,925.00	2,925.00	
18	8/15/2030	117,000.00	59,000.00	5.00%	1,666.00	60,666.00	63,591.00
	2/15/2031				192.00	192.00	
19	8/15/2031	58,000.00	58,000.00	5.00%	192.00	58,192.00	58,384.00

#### NEW HAMPSHIRE MUNICIPAL BOND BANK - MUNICIPAL FACILITIES

Term of Debt is 20 Years

Debt Year	Period Ending	Principal Outstanding	Principal	Rate	Interest	Total Payment	Calendar Year Total
17	8/15/2019	240,000.00	60,000.00	5.00%	6,000.00	66,000.00	72,000.00
	2/15/2020				4,500.00	4,500.00	
18	8/15/2020	180,000.00	60,000.00	5.00%	4,500.00	64,500.00	69,000.00
	2/15/2021				3,000.00	3,000.00	
19	8/15/2021	120,000.00	60,000.00	5.00%	3,000.00	63,000.00	66,000.00
	2/15/2022				1,500.00	1,500.00	
20	8/15/2022	60,000.00	60,000.00	5.00%	1,500.00	61,500.00	63,000.00

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE TREASURER

#### GENERAL OPERATING ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$ 1,078,608.66
Receipts - <i>All Departments</i>	\$ 11,209,583.36
Disbursements - <i>Select Board Orders Paid</i>	\$ (10,935,227.44)
Net Transfers To/(From) Money Market Accounts	\$ 615,000.00
Ending Cash Balance - 12/31/2021	\$ 1,967,964.58
Cash Reconciliation	
Bank Balance 12/31/2021 - Repurchase (Sweep) Account	\$ 2,034,591.81
Add: Deposits in Transit	\$ 13,723.53
Less: Outstanding Checks	\$ (80,350.76)
Reconciled Bank Balance - 12/31/2021	<u>\$ 1,967,964.58</u>

#### GENERAL OPERATING FUND MONEY MARKET 01 RECONCILIATION

Beginning Cash Balance 01/01/2021	\$ 1,016,179.62
Add: Transfers In	\$ 1,400,000.00
Add: Interest Earned	\$ 844.09
Less: Transfers Out	\$ (1,715,000.00)
Ending Cash Balance - 12/31/2021	\$ 702,023.71
Reconciled Bank Balance - 12/31/2021	<u>\$ 702,023.71</u>

#### GENERAL OPERATING FUND MONEY MARKET 02 RECONCILIATION

Beginning Cash Balance 01/01/2021	\$ 1,015,401.13
Add: Transfers In	\$ 1,300,000.00
Add: Interest Earned	\$ 1,017.99
Less: Transfers Out	\$ (1,600,000.00)
Ending Cash Balance - 12/31/2021	\$ 716,419.12
Reconciled Bank Balance - 12/31/2021	<u>\$ 716,419.12</u>

#### GENERAL OPERATING FUND KIOSK ACCOUNT RECONCILIATION

Beginning Cash Balance 01/01/2021	\$ 100.00
Add: Payments Received	\$ -
Less: Transfers to Operating and Sewer Funds	\$ (100.00)
Ending Cash Balance - 12/31/2021	\$ -
Bank Balance - 12/31/2021	<u>\$ -</u>

#### SEWER USER ACCOUNT RECONCILIATION

Beginning Cash Balance 01/01/2021	\$ 366,791.63
Receipts: Fees	\$ 266,255.40

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Disbursements: Select Board Orders Paid	\$ (314,170.11)
Ending Cash Balance - 12/31/2021	\$ 318,876.92
Reconciled Bank Balance - 12/31/2021	<u>\$ 318,876.92</u>

### SEWER FUND CD RECONCILIATION

Beginning Cash Balance 01/01/2021	\$ 318,202.60
Add: Interest Earned 2021	\$ 842.24
Ending Cash Balance - 12/31/2021	\$ 319,044.84
Reconciled Bank Balance - 12/31/2021	<u>\$ 319,044.84</u>

### RECYCLING FUND CHECKING RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$ 27,183.66
Receipts	\$ 32,421.40
Disbursements	\$ (21,894.33)
Ending Cash Balance - 12/31/2021	\$ 37,710.73
Reconciled Bank Balance 12/31/2021	<u>\$ 37,710.73</u>

### RECYCLING FUND MONEY MARKET ACCT. RECONCILIATION

Beginning Cash Balance 01/01/2021	\$ 987.67
Receipts	\$ 0.29
Disbursements	\$ -
Ending Cash Balance 12/31/2021	\$ 987.96
Reconciled Bank Balance 12/31/2021	<u>\$ 987.96</u>

### CONSTRUCTION DEBRIS ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$ 156,715.67
Receipts	\$ 38,296.91
Disbursements	\$ (1,526.39)
Ending Cash Balance - 12/31/2021	\$ 193,486.19
Reconciled Bank Balance - 12/31/2021	<u>\$ 193,486.19</u>

### CONSTRUCTION DEBRIS CD RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$ 184,183.45
Add: Interest Earned 2021	\$ 608.95
Ending Cash Balance - 12/31/2021	\$ 184,792.40
Reconciled Bank Balance - 12/31/2021	<u>\$ 184,792.40</u>

### SPECIAL DETAIL ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$ 22,041.48
Receipts	\$ 17,085.87

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Disbursements	\$ (11,035.94)
Ending Cash Balance - 12/31/2021	\$ 28,091.41
Reconciled Bank Balance - 12/31/2021	<u>\$ 28,091.41</u>

### 1913 LIBRARY ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$ 17,913.12
Receipts	\$ 10.71
Disbursements	\$ -
Ending Cash Balance - 12/31/2021	\$ 17,923.83
Reconciled Bank Balance - 12/31/2021	<u>\$ 17,923.83</u>

### CONSERVATION COMMISSION ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$ 202,394.11
Receipts	\$ 15,973.48
Disbursements	\$ (202,508.62)
Ending Cash Balance - 12/31/2021	\$ 15,858.97
Reconciled Bank Balance - 12/31/2021	<u>\$ 15,858.97</u>

### IMPACT FEES ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$ 76,080.44
Receipts	\$ 38,477.24
Disbursements	\$ (63,584.00)
Ending Cash Balance - 12/31/2021	\$ 50,973.68
Reconciled Bank Balance - 12/31/2021	<u>\$ 50,973.68</u>

### PLANNING & ZONING ESCROW ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$ 68,005.57
Receipts	\$ 43,690.65
Disbursements	\$ (36,441.67)
Ending Cash Balance - 12/31/2021	\$ 75,254.55
Bank Balance - 12/31/2021	\$ 76,329.55
Less: Outstanding Check	\$ (1,075.00)
Reconciled Bank Balance 12/31/2021	<u>\$ 75,254.55</u>

### FOREST FUND ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$ 27,232.55
Receipts	\$ 17.71
Disbursements	\$ (4,026.02)
Ending Cash Balance - 12/31/2021	\$ 23,224.24
Reconciled Bank Balance - 12/31/2021	<u>\$ 23,224.24</u>

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### BUILDING INSPECTOR ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$	40,196.24
Receipts	\$	34,321.32
Disbursements	\$	(23,367.51)
Ending Cash Balance - 12/31/2021	\$	51,150.05
Reconciled Bank Balance - 12/31/2021	\$	<u>51,150.05</u>

### BOSCAWEN OLD HOME DAY ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$	26,255.21
Receipts	\$	13,188.00
Disbursements	\$	(11,956.04)
Ending Cash Balance - 12/31/2021	\$	27,487.17
Bank Balance - 12/31/2021	\$	27,587.17
Less: Outstanding Checks	\$	(100.00)
Reconciled Bank Balance - 12/31/2021	\$	<u>27,487.17</u>

### ARPA FUNDS (AMERICAN RESCUE PLAN) ACCOUNT RECONCILIATION

Beginning Cash Balance - 01/01/2021	\$	-
Receipts	\$	210,844.33
Disbursements	\$	(8,619.98)
Ending Cash Balance - 12/31/2021	\$	202,224.35
Reconciled Bank Balance - 12/31/2021	\$	<u>202,224.35</u>

Respectfully submitted,

Gail Egounis, Treasurer

# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

## REPORT OF THE TRUSTEES OF THE TRUST FUNDS

	Balance 1/1/2021	New Funds	Income/Loss	Expenditures	Expenses	Balance 12/31/2021
<b>Cemetery Trust Funds</b>	67,755.45	800.00	3,302.48		134.56	70,923.37
<b>Library Trust Funds/Books</b>						
Martha Knowles	10,876.25		529.75		21.48	11,384.52
H.K. White	2,176.22		106.00		4.30	2,277.92
Lizzie Choate	1,001.06		48.76		1.98	1,047.84
Beulah Nardini Memorial Fund	647.54		31.55		1.29	677.80
Edna Clark	4,683.67		228.13		9.25	4,902.55
<b>Library/Future Building/Maintenance</b>						
F. Gerrish	4,352.37		211.99		8.59	4,555.77
<b>Library/General</b>						
Mrs. John Kimball	108.68		5.29		0.21	113.76
W. Buxton	1,088.14		53.00		2.15	1,138.99
M. Buxton	1,088.14		53.00		2.15	1,138.99
Mary K. Colby	544.09		26.50		1.07	569.52
Isabelle Grimes	1,088.14		53.00		2.15	1,138.99
Harold Holmes	5,440.47		264.99		10.74	5,694.72
M.T.E. Kimball	9,695.29		472.24		19.16	10,148.37
Robert & Virginia Colby Fund	234,951.57		9,560.23		657.19	243,854.61
<b>Total Library Trust Funds</b>	277,741.63	0.00	11,644.43	0.00	741.71	288,644.35
<b>Capital Reserve Accounts</b>						
Jodiah T. Tuttle Fund	1,350.76		71.26		2.40	1,419.62
Cemetery Improvements	6,461.42		340.91		11.52	6,790.81
Fire Truck	140,189.90	65,000.00	8,282.97		322.36	213,150.51
Municipal Building	22,577.53		1,151.76	23,007.32	38.98	682.99
Highway Heavy Equipment	68,149.33	45,000.00	4,209.27		171.55	117,187.05
1913 Library	6,907.27		364.44		12.33	7,259.38
Fire Department Equipment	66,059.21		2,695.86	15,000.00	91.18	53,663.89
Wild Fire Suppression	5,333.96		281.43		9.52	5,605.87
Bridge Removal	26,232.69		1,384.08		46.84	27,569.93
Sidewalk Fund	33,103.03		1,746.58		59.11	34,790.50
Recreation/Senior Center	0.15		0.00	0.15		0.00
Tennis Court	10,723.72		560.62	380.00	18.73	10,885.61
Public Works Building	244,075.14	20,000.00	13,150.57		458.02	276,767.69
Police Cruiser	16,670.52	45,000.00	1,145.15	43,177.23	48.03	19,590.41
Townwide Safety	2,536.25		120.99	941.13	3.49	1,712.62
Fire Station	30,186.45	30,000.00	1,200.63	23,587.65	54.73	37,744.70
Municipal Building IT	8,409.15	16,200.00	497.02	15,450.04	117.88	9,538.25
C&D Landfill Closure	64,249.31	32,000.00	3,826.25		150.19	99,925.37
Municipal Building CRF	30,047.30		1,585.36		53.66	31,579.00
<b>Total Capital Reserve Funds</b>	\$783,263.09	\$253,200.00	\$42,615.15	\$121,543.52	\$1,670.52	\$955,864.20
<b>TOTAL TRUST FUNDS</b>	\$1,128,760.17	\$254,000.00	\$57,562.06	\$121,543.52	\$2,546.79	\$1,315,431.92

# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

## SCHEDULE OF TOWN PROPERTY

Map/Lot	Location/Acreage	Description of Property	Assessed Value
45/67/A	Chadwick Hill - 4	Created from 45/67 Survey	\$ 29,500.00
45/74	Chadwick Hill - 29.43	Shorefront on Walker Pond CC purchase	\$ 362,800.00
45/78	Chadwick Hill - 53.05	Shorefront on Walker Pond CC purchase	\$ 268,600.00
47/38A	Water Street - 10	Maplewood Cemetery	\$ 94,700.00
49/13	Merrimack River - .25	River Bank - 1982 Vote Retain Property	\$ 50,200.00
49/14	Merrimack River - 2	River Bank - 1982 Vote Retain Property	\$ 51,700.00
49/15	Route 3 - 2.41	Wooded - 1982 Vote Retain Property	\$ 4,200.00
49/24A	High Street - .5	High Street Cemetery	\$ 77,900.00
49/33	Tote Road - 2.95	Camp w/land	\$ 28,400.00
79/1	Merrimack River - 4.5	Backland btw RR & Merrimack River	\$ 56,400.00
79/66	Backland - 2.41	Not on tax map, No Access Oak Lawn	\$ 3,000.00
79/78	Merrimack River - 1.5	No Deed Info, See Assessing Card	\$ 26,400.00
81/1	13 Depot St - 2.44	Parks & Recreation building (Dorval)	\$ 158,300.00
81/2	14 Depot St - 8.5	Boscawen Town Park	\$ 204,000.00
81/32	Off Queen St - 21	Backland 1380 Off Queen	\$ 41,800.00
81/19A	Off Queen St - 25	Backland	\$ 50,000.00
83/7	216 Queen St - 296.1	Conservation Land/Creaser	\$ 138,600.00
83/31	54 Queen St - 20.8	Multi-Parcel Sale/83-42&83-7	\$ 81,800.00
83/42	Queen St - 13	Part of Creaser: See Assessing Card	\$ 25,200.00
83/49	Off Weir Rd - 466.6	Town Forest	\$ 29,900.00
83/60/60	Weir Road - 0.8	Road Frontage non-buildable	\$ 4,100.00
94/19	Backland - 6	All wetland	\$ 1,000.00
94/41/A	6 No Water St - .03	1795 Town Pound	\$ 4,200.00
81A/23A	King St - 3	Plains Cemetery	\$ 43,000.00
81B/34/T28	11 Berle	2002 Mobile Home	\$ 21,900.00
81D/12	248 King St - .2	1913 Library	\$ 334,800.00
81D/21	14 High St - .1	Town Hall/Basement	\$ 137,800.00
81D/44	13 Woodbury - 1.43	Town Garage	\$ 270,600.00
81D/45	10 Corn Hill - 3.8	Community Garden	\$ 73,800.00
81D/71	19 High St - 3.56	Old Police Station (Card 1 of 2)	\$ 484,200.00
81D/71	15 High St - NA	Fire Department (Card 2 of 2)	\$ 240,100.00
81D/94	36 Marlboro - 96	Transfer Station	\$ 457,800.00
81D/94/BLDG	Located at Transfer Station	Old Compressor Bldg	\$ 31,500.00
81D/44A	14 Corn Hill - 3.68	Pine Grove Cemetery	\$ 47,200.00
183C/38	Eel St - 1.8	1982 Vote Retain Property	\$ 32,300.00
183C/81	73 No Main St - .2	Torrent Fire Station	\$ 309,100.00
183C/122/X	Sweatt St - 1.4	Greenspace Plan 7653	\$ 6,400.00
183C/122/Z	Sweatt St - .97	Greenspace Plan 7653	\$ 4,000.00
183D/27/T4	7 Baker - No land	Tax Deed	\$ 14,600.00
183D/31	Baker - 1.2	Backland - Martin Ave - No access	\$ 2,700.00
183D/75	116 No Main St - 2.88	Municipal Complex	\$ 2,599,000.00
183D/149/6	48-56 Commercial - .72	NH Hydro	\$ 8,500.00
183D/149/7	40-46 Commercial - .38	NH Hydro	\$ 38,900.00
183D/149/8	36-38 Commercial - .28	NH Hydro	\$ 39,300.00
183D/150	Cont/Merr River - 2.33	Hannah Dustin Island	\$ 52,200.00
183D/153	Hannah Dustin Dr - .537	Fronts Class 6, Railroad ROW & River	\$ 24,600.00
<b>Total Town Owned Property:</b>			<b>\$ 7,067,000.00</b>



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### 2021 BUDGET VS. ACTUAL

	Jan - Dec 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
3100 · Taxes			
3110 · Property Taxes	\$ 2,697,794.00	\$ 2,694,416.00	\$ 3,378.00
3120 · Land Use Change Tax	50,390.00		
3120.5 · Current Use/Conservation	(50,390.00)		
3185 · Yield Taxes	32,298.08	25,781.00	6,517.08
3186 · Payments In Lieu Of Taxes	163,866.30	73,500.00	90,366.30
3187 · Excavation Tax	5,713.24	5,714.00	(0.76)
3190 · Penalties & Interest	52,279.72	47,199.00	5,080.72
3199 · Overlay	(3,335.24)	(31,907.00)	28,571.76
Total 3100 · Taxes	2,948,616.10	2,814,703.00	133,913.10
3200 · Licenses, Permits & Fees			
3220 · Motor Vehicles Permit Fees			
3220.10 · Motor Vehicle Reg Fees	779,563.80	613,911.00	165,652.80
3220.50 · Motor Vehicle Agent Fees	15,522.00		
Total 3220 · Motor Vehicles Permit Fees	795,085.80	613,911.00	181,174.80
3290 · Other Licenses Permits Fees			
3509 · Reimbursement Postage	422.33		
3290.01 · Dog Licenses	6,201.50		
3290.1b · TC Dog License Fees to State	(2,069.00)		
3290.02 · Dog License Fines	1,826.50		
3290.03 · Marriage Licenses	730.00		
3290.04 · Vital Statistics App Fees	6,138.00		
3290.4a · TC State Vital Statistics	(2,705.00)		
3290.07 · Boat Registration Fees	1,795.35		
3290.09 · Miscellaneous Fees	563.50		
3290.10 · Fish and Game Fees	1,732.50		
3290.1a · TC Fish and Game Fees	(1,672.50)		
3290.11 · Account Credit	34,742.52		
3290.a1 · Credit Reimbursement	(34,943.11)		
3290.80 · Motor Vehicle DMV Fees	255,942.04		
3290.8a · TC State DMV Fee ACH	(255,942.04)		
3290.81 · Motor Vehicle DMV Returns	370.60		
3290 · Other Licenses Permits Fees	-	11,500.00	(11,500.00)
Total 3290 · Other Licenses Permits Fees	13,133.19	11,500.00	1,633.19
Total 3200 · Licenses, Permits & Fees	808,218.99	625,411.00	182,807.99
3310 · Federal Support			
3319.10 · FEMA	2,944.04	2,944.00	0.04
3319.30 · CDFA Grant - Woody Hollow	488,807.95		
3319.50 · CDFA Grant - Riverbend	538.20		
3319.60 · American Rescue Plan Act	13,903.89		

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Total 3310 · Federal Support	506,194.08	2,944.00	503,250.08
3350 · State Support			
3352 · Meals & Rooms Tax Distribution	294,354.64	294,355.00	(0.36)
3353 · Highway Block Grant	84,097.91	84,119.00	(21.09)
3354 · Water Pollution Grant	27,021.00	27,021.00	-
3356 · State & Fed Forest Land Reimbursment	370.17	370.00	0.17
3359 · Other (Including Railroad)	28,677.56	130.00	28,547.56
3379 · From Other Governments	1,737.12	528,548.31	(526,811.19)
Total 3350 · State Support	436,258.40	934,543.31	(498,284.91)
3400 · Charges For Services			
3401 · Executive			
3401.02 · Code Enforcement Review	50.00		
Total 3401 · Executive	50.00		
3402 · Land Use Income			
3402.01 · LU Reprographic Services Fees	1,096.10		
3402.02 · LU Postage Fees	292.50		
3402.03 · LU Public Notice Fees	4,720.70		
3402.04 · LU Application Fees	8,000.00		
3402.05 · LU MCRD Recording Fees	250.00		
3402.18 · LU Community Garden Plot Fees	945.00		
Total 3402 · Land Use Income	15,304.30		
3404 · Solid Waste Collection/Disp.			
3404.01 · Tipping Fees	35,620.45		
Total 3404 · Solid Waste Collection/Disp.	35,620.45		
3405 · Burial Income			
3405.11 · Burial Income	1,600.00		
3405 · Burial Income - Other	1,375.00		
Total 3405 · Burial Income	2,975.00		
3406 · Recreation Department Income			
3406.30 · Parks & Rec Income	1,650.00		
Total 3406 · Recreation Department Income	1,650.00		
3408 · Welfare Income			
3408.10 · Backpack Program Donations	800.00		
3408.1a · Backpack Donation Expenses	(800.00)		
3408.11 · Welfare Repayments	1,645.34		
Total 3408 · Welfare Income	1,645.34		
3409 · Other Departmental Income	948.26	1,000.00	(51.74)
3410 · Public Safety			
3410.10 · Police Department Income	1,293.45		
Total 3410 · Public Safety	1,293.45		
3400 · Charges For Services - Other	-	51,840.00	(51,840.00)
Total 3400 · Charges For Services	59,486.80	52,840.00	6,646.80
3500 · Miscellaneous Revenues			
3501 · Sale Of Municipal Property	7,507.00		
3502 · Interest on Investments	2,601.09	2,000.00	601.09
3506 · Insurance Reimbursements	22,575.10		

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

3507 · Police K9 Program			
3507.30 · K9 Patrol School Reimbursement	4,000.00	4,000.00	-
Total 3507 · Police K9 Program	4,000.00	4,000.00	-
3510 · Legal Fee Reimbursements	5,494.07		
3511 · MIsc Reimbursements	1,195.53		
Total 3500 · Miscellaneous Revenues	43,372.79	6,000.00	37,372.79
3910 · Interfund Operating Xfers In			
3912 · Transfers from Special Revenue			
3912028 · Transfer From Building Inspect.	1,570.00		
3912023 · Transfers From Sewer	20,944.80	-	20,944.80
3912027 · Transfer From Special Detail	8,029.73		
Total 3912 · Transfers from Special Revenue	30,544.53	-	30,544.53
3915 · Transfers From Capital Reserves			
3915.15 · Fire Station	20,946.19		
3915.02 · Municipal Building	22,257.37		
3915.04 · Fire Dept Equipment	15,000.00		
3915.08 · Rec/Senior Center	0.15		
3915.09 · Tennis Court	380.00		
3915.11 · Police Cruiser	56,910.73		
3915.12 · Information Technology	16,509.67		
3915.13 · Safety Equipment	1,424.83		
3915.16 · Municipal Buildings	20,152.84		
Total 3915 · Transfers From Cap Reserves	153,581.78		
Total 3910 · Interfund Operating Xfers In	184,126.31	-	184,126.31
	4,986,273.47	4,436,441.31	549,832.16
	<u>\$ 4,986,273.47</u>	<u>\$ 4,436,441.31</u>	<u>\$ 549,832.16</u>

### 4100 · General Government

#### 4130 · Executive

4130150 · BOS Approved Donations	\$ 64.00	\$ 310.00	\$ (246.00)
4130111 · Select Board	16,953.98	16,954.00	(0.02)
4130112 · Town Administrator	71,090.40	71,092.00	(1.60)
4130114 · Recording Secretary	7,500.00	7,700.00	(200.00)
4130117 · Assistant to Administrator	10,063.00	10,088.00	(25.00)
4130330 · Contracts/Service/Agreements	16,068.72	15,000.00	1,068.72
4130332 · Computer License/Software	7,479.74	7,944.04	(464.30)
4130334 · Contractual Computer Maint	18,000.00	18,000.00	-
4130335 · Dues & Subscriptions	4,343.26	4,500.00	(156.74)
4130336 · Equipment Non-Computer	1,081.36	2,500.00	(1,418.64)
4130338 · Equipment Maintenance	511.00	500.00	11.00
4130341 · Telephone	12,850.22	9,590.39	3,259.83
4130571 · Meetings & Travel	2,208.38	2,000.00	208.38
4130620 · Office Supplies	6,325.32	6,500.00	(174.68)
4130625 · Postage	10,058.10	10,000.00	58.10
4130626 · Advertising	1,366.20	1,500.00	(133.80)

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Total 4130 · Executive	185,963.68	184,178.43	1,785.25
4140 · Town Clerk/Elections			
4140110 · Town Clerk	26,064.37	25,990.00	74.37
4140111 · Deputy Town Clerk	26,070.80	26,135.00	(64.20)
4140112 · Administrative Assistant	14,612.94	15,902.00	(1,289.06)
4140115 · Overtime	23.75		
4140191 · Moderator/Supervisors/BClerks	2,200.00	2,200.00	-
4140332 · Equip, Software & Supplies	6,266.97	5,500.00	766.97
4140550 · Printing & Town Reports	2,103.00	2,100.00	3.00
4140571 · Meetings & Travel	1,338.93	1,800.00	(461.07)
4140620 · Election Costs	1,829.86	6,000.00	(4,170.14)
4140801 · Vital Records Preservation	-	2,000.00	(2,000.00)
4140802 · Town Historian Supplies	-	500.00	(500.00)
Total 4140 · Town Clerk/Elections	80,510.62	88,127.00	(7,616.38)
4150 · Financial Administration			
4150110 · Treasurer	3,999.96	4,000.00	(0.04)
4150111 · Deputy Treasurer	-	750.00	(750.00)
4150112 · Finance Director	41,900.24	41,902.00	(1.76)
4150114 · Finance Assistant	20,924.02	21,047.00	(122.98)
4150301 · FA Annual Audit Services	16,012.00	17,525.00	(1,513.00)
4150303 · FA Payroll Service	6,545.59	6,825.00	(279.41)
4150332 · FA Equipment & Software	870.79	1,000.00	(129.21)
Total 4150 · Financial Administration	90,252.60	93,049.00	(2,796.40)
4151 · Tax Administration			
4151110 · Tax Collector	26,064.37	25,990.00	74.37
4151111 · Deputy Tax Collector	19,552.00	19,812.00	(260.00)
4151112 · Administrative Assistant	14,539.00	15,902.00	(1,363.00)
4151332 · TX Equipment & Software	4,282.98	4,500.00	(217.02)
4151333 · TX Supplies	1,012.66	1,000.00	12.66
4151334 · TX Lien Expenses	3,622.57	4,500.00	(877.43)
4151571 · TX Meetings & Travel	971.97	1,200.00	(228.03)
4151572 · Tax Deeded Properties	21,209.37	16,033.56	5,175.81
Total 4151 · Tax Administration	91,254.92	88,937.56	2,317.36
4152 · Revaluation of Property			
4152113 · Assessing Clerk	5,131.36	5,131.00	0.36
4152114 · Assessing Assistant	14,088.20	14,123.00	(34.80)
4152115 · Assessing Office Clerk	6,483.59	8,424.00	(1,940.41)
4152312 · Assessing Services	23,077.50	36,440.00	(13,362.50)
4152313 · Assessing Software	2,516.00	2,516.00	-
4152315 · Assessing Public Data Hosting	1,760.00	1,760.00	-
4152316 · Assessing Intent to Cuts	579.00	800.00	(221.00)
Total 4152 · Revaluation of Property	53,635.65	69,194.00	(15,558.35)
4153 · Legal Expenses			
4153320 · Town Counsel	31,652.48	25,000.00	6,652.48
4153321 · Special Litigation Services	8,702.50	20,000.00	(11,297.50)
Total 4153 · Legal Expenses	40,354.98	45,000.00	(4,645.02)

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

4155 · Personnel Administration			
4155110 · Human Resource Director	7,394.16	7,392.00	2.16
4155111 · Human Resource Assistant	3,692.44	3,709.00	(16.56)
4155120 · PA Health Insurance	41,683.17	80,869.00	(39,185.83)
4155121 · Employee Health Insurance	425,095.18	418,377.00	6,718.18
4155122 · Shots, Drug Testing	345.50	300.00	45.50
4155215 · Life Insurance	2,457.00	2,484.00	(27.00)
4155220 · Social Security	60,570.17	64,988.00	(4,417.83)
4155222 · Unemployment Insurance	1,201.80	1,202.00	(0.20)
4155224 · Worker's Compensation Ins.	18,092.46	18,093.00	(0.54)
4155225 · Medicare	21,159.91	21,939.00	(779.09)
4155230 · Retirement	243,190.75	244,926.00	(1,735.25)
4155572 · Background Checks	100.00	500.00	(400.00)
4155573 · Short/Long Term Disability	11,123.30	10,500.00	623.30
4155574 · Vacation Buyout	440.80	3,904.00	(3,463.20)
4155575 · Personnel Software	1,542.00	1,600.00	(58.00)
4155576 · Staff Development & Training	855.00		
4155800 · Miscellaneous	2,015.18	1,540.00	475.18
Total 4155 · Personnel Administration	840,958.82	882,323.00	(41,364.18)
4191 · Planning and Community Development			
4191110 · P&C Dev Director	41,050.88	41,051.00	(0.12)
4191111 · P&C Dev Assistant	14,088.20	14,123.00	(34.80)
4191112 · Recording Secretary	5,375.00	7,200.00	(1,825.00)
4191113 · P&C Dev Clerk	33,170.05	30,034.00	3,136.05
4191332 · Office Equip/Maint/Software	859.78	1,000.00	(140.22)
4191540 · Advertising - Applicants	2,914.94		
4191541 · Advertising - Public Notices	711.50	500.00	211.50
4191550 · Printing & Mapping	2,585.00	2,585.00	-
4191551 · Telephone	2,430.39	2,238.00	192.39
4191552 · Dues CNHRPC	4,859.00	4,859.00	-
4191553 · Recording Fees - Applicants	308.98	250.00	58.98
4191554 · Code Manual Updates	187.50	200.00	(12.50)
4191555 · REG Ordinance Updates	2,750.00	5,000.00	(2,250.00)
4191571 · Meetings & Travel	2,084.08	1,500.00	584.08
4191572 · Office Equipment/Agreements	4,474.23	4,800.00	(325.77)
4191610 · General Office Supplies	3,457.21	3,500.00	(42.79)
Total 4191 · Planning and Community Developm	121,306.74	118,840.00	2,466.74
4193 · Agricultural Commission			
4193802 · AG Com - Administration	444.55	500.00	(55.45)
4193803 · Ag Com - Community Garden	430.62	300.00	130.62
4193804 · Ag Com - Physical Improve.	10.60	900.00	(889.40)
Total 4193 · Agricultural Commission	885.77	1,700.00	(814.23)
4194 · Town Buildings			
4194109 · Facilities Director	19,644.50	31,680.00	(12,035.50)
4194110 · BLDG Janitorial	19,548.26	21,324.00	(1,775.74)
4194440 · 1913 Library	2,257.83	3,000.00	(742.17)

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4194443 · 14 High Street Town Hall	3,682.81	6,000.00	(2,317.19)
4194446 · Floors Windows 116 N Main	1,260.00	1,000.00	260.00
4194447 · Maint Supplies 116 N Main	13,003.99	7,500.00	5,503.99
4194448 · Utilities 116 N Main	43,417.61	35,000.00	8,417.61
4194449 · 73 North Main Street	2,215.95	2,500.00	(284.05)
4194502 · Radio Maintenance	980.00	2,500.00	(1,520.00)
4194503 · ARPA Ventilation Improve.	7,233.98		
Total 4194 · Town Buildings	113,244.93	110,504.00	2,740.93
4195 · Cemeteries			
4195440 · CE Operating Expenses	1,359.35	3,000.00	(1,640.65)
Total 4195 · Cemeteries	1,359.35	3,000.00	(1,640.65)
4196 · Insurance			
4196520 · Property Liability Insurance	45,453.00	45,453.00	-
Total 4196 · Insurance	45,453.00	45,453.00	-
4199 · Other General Government			
4199881 · Contingency	28,798.56	33,000.00	(4,201.44)
Total 4199 · Other General Government	28,798.56	33,000.00	(4,201.44)
Total 4100 · General Government	1,693,979.62	1,763,305.99	(69,326.37)
4200 · Public Safety			
4210 · Police			
4210110 · Police Chief	73,652.80	73,653.00	(0.20)
4210111 · Police Lieutenant	64,778.08	64,438.00	340.08
4210113 · Police Corporal	60,538.56	59,654.00	884.56
4210114 · Police Patrolman	41,133.50	47,570.00	(6,436.50)
4210115 · Police Patrolman	49,791.28	53,082.00	(3,290.72)
4210116 · Police Detective	54,641.00	56,867.00	(2,226.00)
4210117 · Police Patrolman	56,043.20	59,744.00	(3,700.80)
4210118 · Police Administrator	50,898.40	51,022.00	(123.60)
4210120 · Police Overtime	45,656.58	33,000.00	12,656.58
4210152 · Police Holiday Pay	11,976.38	17,000.00	(5,023.62)
4210555 · Police Legal Expenses	6,150.00	8,400.00	(2,250.00)
4210331 · Police Computer Expenses	9,931.00	11,000.00	(1,069.00)
4210341 · Police Telephone	8,438.50	11,000.00	(2,561.50)
4210421 · Police Uniforms	6,203.98	8,500.00	(2,296.02)
4210550 · Police Office Expenses	9,425.86	7,000.00	2,425.86
4210571 · Police Training	1,978.53	7,000.00	(5,021.47)
4210581 · Police Dispatch	23,381.00	23,450.00	(69.00)
4210635 · Police Fuel	10,973.58	12,000.00	(1,026.42)
4210660 · Police Cruiser Maintenance	5,982.90	12,500.00	(6,517.10)
4210700 · Police Equipment	20,066.59	19,000.00	1,066.59
Total 4210 · Police	611,641.72	635,880.00	(24,238.28)
4215 · Ambulance - Penacook Rescue	220,626.00	220,626.00	-
4220 · Fire Department			
4220110 · FD Staff Wages	93,777.00	98,656.00	(4,879.00)
4220200 · FD Administration	1,495.73	1,500.00	(4.27)
4220203 · FD Insurance	9,303.00	9,500.00	(197.00)

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4220420 · FD Radio Maintenance	6,199.53	6,200.00	(0.47)
4220421 · FD Hose Appliance Maintenance	4,500.00	4,500.00	-
4220422 · FD Turnout Gear Maintenance	6,500.00	6,500.00	-
4220423 · FD SCBA Maintenance	3,490.30	3,500.00	(9.70)
4220440 · FD Building Maintenance	3,141.92	3,000.00	141.92
4220441 · FD Utilities	9,119.78	10,000.00	(880.22)
4220560 · FD Dispatch & Dues	36,711.00	36,711.00	-
4220561 · FD Computers/Software	820.00	1,000.00	(180.00)
4220570 · FD Training	2,810.00	3,000.00	(190.00)
4220571 · FD Forest Fires	4,042.45	5,000.00	(957.55)
4220660 · FD Truck Operations/Repairs	6,779.90	6,000.00	779.90
4220700 · FD Equipment	2,768.08	2,800.00	(31.92)
Total 4220 · Fire Department	191,458.69	197,867.00	(6,408.31)
4240 · Life Safety Officer			
4240110 · Life Safety Officer	1,950.00	4,000.00	(2,050.00)
4240571 · LS Meetings & Travel	-	500.00	(500.00)
4240620 · LS Office Supplies	-	100.00	(100.00)
Total 4240 · Life Safety Officer	1,950.00	4,600.00	(2,650.00)
4290 · Emergency Management			
4290300 · EM Director - Stipend	2,334.00	2,334.00	-
4290301 · EM Dep Director - Stipend	1,182.00	1,182.00	-
4290420 · EM Equipment & Services	2,985.99	4,608.00	(1,622.01)
4290571 · EM Meetings & Travel	-	100.00	(100.00)
4290572 · EM Vehicle Maintenance	867.38	1,100.00	(232.62)
4290573 · EM Telephone	51.12	250.00	(198.88)
Total 4290 · Emergency Management	7,420.49	9,574.00	(2,153.51)
Total 4200 · Public Safety	1,033,096.90	1,068,547.00	(35,450.10)
4300 · Highway and Streets			
4312 · Highway and Streets			
4312110 · Public Works Director	75,920.00	75,920.00	-
4312111 · HW General Laborer	32,513.60	32,594.00	(80.40)
4312112 · HW Foreman	50,656.04	51,022.00	(365.96)
4312113 · HW General Laborer	10,845.76	14,510.00	(3,664.24)
4312114 · HW General Laborer	31,515.20	33,220.00	(1,704.80)
4312115 · HW General Laborer	36,894.40	36,982.00	(87.60)
4312116 · HW General Laborer	-	5,000.00	(5,000.00)
4312140 · HW Overtime/Weekend Duty	26,687.38	40,000.00	(13,312.62)
4312341 · HW Utilities	6,081.65	7,000.00	(918.35)
4312421 · Uniforms/Safety Equipment	9,922.90	13,000.00	(3,077.10)
4312452 · HW Salt	30,459.36	34,000.00	(3,540.64)
4312461 · HW Road Signs	427.45	1,000.00	(572.55)
4312463 · HW Road Re-Surfacing	92,408.01	135,000.00	(42,591.99)
4312571 · HW Meetings & Dues	105.00	250.00	(145.00)
4312610 · HW Road Oil	-	20,000.00	(20,000.00)
4312611 · HW Patch Mats	468.07	2,000.00	(1,531.93)
4312613 · HW General Supplies	9,471.02	10,000.00	(528.98)

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4312635 · HW Gasoline	15,965.72	21,000.00	(5,034.28)
4312661 · HW Equipment Repairs	17,463.77	30,000.00	(12,536.23)
4312700 · HW Equipment	-	500.00	(500.00)
Total 4312 · Highway and Streets	447,805.33	562,998.00	(115,192.67)
4316 · Street Lights	17,384.22	21,000.00	(3,615.78)
4319 · Other Highway & Streets			
4319801 · Care of Trees	550.00	2,500.00	(1,950.00)
4319802 · Sidewalk Repairs	-	1,800.00	(1,800.00)
4319805 · Culvert Replacement	1,532.20	1,500.00	32.20
Total 4319 · Other Highway & Streets	2,082.20	5,800.00	(3,717.80)
Total 4300 · Highway and Streets	467,271.75	589,798.00	(122,526.25)
4320 · Sanitation			
4324 · Solid Waste Disposal			
4324110 · SW Operator	28,906.41	31,034.00	(2,127.59)
4324111 · SW Operator	25,337.44	21,765.00	3,572.44
4324112 · SW Operator	8,365.18	15,079.00	(6,713.82)
4324140 · SW Overtime	3,200.00	3,200.00	-
4324341 · SW Utilities	4,637.83	4,600.00	37.83
4324431 · SW Tipping Fees	148,142.00	140,000.00	8,142.00
4324434 · SW Tires	1,998.00	2,000.00	(2.00)
4324436 · SW Equipment Maintenance	2,710.12	8,000.00	(5,289.88)
4324560 · SW Dues/Memberships	296.00	500.00	(204.00)
Total 4324 · Solid Waste Disposal	223,592.98	226,178.00	(2,585.02)
4325 · Solid Waste Clean-up			
4325440 · Groundwater Sampling	9,007.18	12,000.00	(2,992.82)
4325441 · Landfill Covering/Maintenance	7,950.00	10,000.00	(2,050.00)
Total 4325 · Solid Waste Clean-up	16,957.18	22,000.00	(5,042.82)
4329 · Other Sanitation			
4329440 · Storm Drainage	-	2,000.00	(2,000.00)
4329442 · Sewer Agreement	48,000.00	48,000.00	-
4329443 · Engineering O&M Plan	-	6,000.00	(6,000.00)
Total 4329 · Other Sanitation	48,000.00	56,000.00	(8,000.00)
Total 4320 · Sanitation	288,550.16	304,178.00	(15,627.84)
4410 · Health			
4411 · Health Administration			
4411110 · Health Officer	5,131.36	5,131.00	0.36
4411115 · Deputy Health Officer	2,012.60	2,018.00	(5.40)
4411571 · HA Meetings & Travel	175.28	400.00	(224.72)
4411620 · HA Office Supplies	33.79	150.00	(116.21)
Total 4411 · Health Administration	7,353.03	7,699.00	(345.97)
4414 · Pest & Dog Control	-	500.00	(500.00)
Total 4410 · Health	7,353.03	8,199.00	(845.97)
4440 · Welfare			
4441 · Welfare Administration			
4441110 · Administrator	19,552.00	19,552.00	-
4441111 · Admin Clerk	11,177.89	11,201.00	(23.11)



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

4441571 · Meetings & Travel	275.00	250.00	25.00
4441572 · Telephone/Contracts/Software	1,089.41	1,000.00	89.41
4441573 · Supplies	532.29	500.00	32.29
4441622 · ARPA Affordable Housing	2,214.91		
4441623 · ARPA Homelessness	4,455.00		
Total 4441 · Welfare Administration	39,296.50	32,503.00	6,793.50
4442 · Welfare - General Assistance			
4442809 · Assistance	11,646.59	38,200.00	(26,553.41)
4442810 · Backpack Program	1,500.00	1,500.00	-
4442811 · Capital Region Food Program	500.00	500.00	-
Total 4442 · CS - General Assistance	13,646.59	40,200.00	(26,553.41)
4443 · Social Service Agencies (CAP)	7,600.00	7,600.00	-
Total 4440 · Community Services	60,543.09	80,303.00	(19,759.91)
4500 · Culture & Recreation			
4520 · Parks & Recreation			
4520110 · RE Operating Wages	14,909.61	14,909.61	-
4520410 · RE Utilities & Sanitation	4,703.33	4,500.00	203.33
4520436 · RE Maintenance/Equipment	1,323.75	1,323.75	-
4520684 · RE Park Program	1,054.78	1,044.65	10.13
4520689 · RE Civic Program Support	154.00	154.00	-
Total 4520 · Parks & Recreation	22,145.47	21,932.01	213.46
4550 · Library			
4550899 · Balance/Town Appropriation	82,890.00	82,890.00	-
Total 4550 · Library	82,890.00	82,890.00	-
4583 · Patriotic Purposes			
4583831 · Old Home Day	4,000.00	4,000.00	-
4583803 · Town Beautification	673.99	750.00	(76.01)
Total 4583 · Patriotic Purposes	4,673.99	4,750.00	(76.01)
4589 · Other Culture & Recreation			
4589802 · Boscawen Historical Society	6,500.00	6,500.00	-
Total 4589 · Other Culture & Recreation	6,500.00	6,500.00	-
Total 4500 · Culture & Recreation	116,209.46	116,072.01	137.45
4611 · Conservation Commission			
4611310 · CC Contracted Services	-	400.00	(400.00)
4611431 · CC Mapping & Research	99.00	400.00	(301.00)
4611560 · CC Dues & Fees	70.00	700.00	(630.00)
4611571 · CC Meetings & Travel	145.00	200.00	(55.00)
4611572 · CC Conservation Education	35.00	400.00	(365.00)
4611610 · CC Supplies & Miscellaneous	-	100.00	(100.00)
Total 4611 · Conservation Commission	349.00	2,200.00	(1,851.00)
4651 · Economic Development			
4651000 · LU Economic Development	2,250.00	5,000.00	(2,750.00)
Total 4651 · Economic Development	2,250.00	5,000.00	(2,750.00)
4700 · Debt Service			
4711 · Principal Bonds & Notes	121,000.00	121,000.00	-
4721 · Interest Bonds & Notes	36,290.00	36,290.00	-

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Total 4700 · Debt Service	157,290.00	157,290.00	-
4900 · Capital Expenses			
4902 · Machinery, Vehicles & Equipment			
4902707 · Police Cruiser	56,910.73		
4902708 · Safety Equipment	1,424.83		
4902709 · FD Emergency Equipment	15,000.00		
Total 4902 · Machinery/Vehicles/Equipment	<u>73,335.56</u>		
4903 · Building Improvements			
4903.10 · Municipal Facility Improvements	22,257.37		
4903.25 · Municipal Buildings	20,152.84		
4903.35 · Information Technology	16,509.67		
4903.50 · Fire Station	20,946.19		
Total 4903 · Building Improvements	<u>79,866.07</u>		
4904 · Woody Hollow CDBG Project			
4904.01 · Administrative Expenses	13,712.95		
4904.02 · Water & Sewer Improvements	474,999.99		
Total 4904 · Woody Hollow CDBG Project	<u>488,712.94</u>		
4905 · Riverbend CDBG Project			
4905.01 · Administrative Expenses	538.20		
Total 4905 · Riverbend CDBG Project	<u>538.20</u>		
4909 · Improvements Other Than Bldgs			
4909014 · Art 18/06 Swr/SW Asset Mgmt	23,548.31	23,548.31	-
4909015 · Tennis Courts	380.00		
4909016 · Commercial Street Cleanup	1,737.12	600,000.00	(598,262.88)
Total 4909 · Improvements Other Than Bldgs	<u>25,665.43</u>	<u>623,548.31</u>	<u>(597,882.88)</u>
Total 4900 · Capital Expenses	668,118.20	623,548.31	44,569.89
4915 · Transfers to Capital Reserves			
4915801 · Trans to CRF Fire Truck	65,000.00	65,000.00	-
4915803 · Trans to CR Hwy Heavy Equip	45,000.00	45,000.00	-
4915809 · Trans to CRF Public Works Build	20,000.00	20,000.00	-
4915810 · Trans to CRF Police Crusier	45,000.00	45,000.00	-
4915812 · Trans to CRF Information Tech	16,200.00	16,200.00	-
4915717 · Trans to CRF C&D Land Closure	32,000.00	32,000.00	-
4915818 · Trans to CRF Fire Station	30,000.00	30,000.00	-
Total 4915 · Transfers to Capital Reserves	<u>253,200.00</u>	<u>253,200.00</u>	<u>-</u>
Total Expense	<u>\$ 4,748,211.21</u>	<u>\$ 4,971,641.31</u>	<u>\$ (223,430.10)</u>
Net Ordinary Income	\$ 238,062.26	\$ (535,200.00)	\$ 773,262.26
Other Income/Expense			
Other Income			
4931 · County Taxes			
4931800 · County Taxes Levied	757,350.00	757,350.00	-
4931891 · County Taxes Paid	(757,350.00)	(757,350.00)	-
Total 4931 · County Taxes	<u>-</u>	<u>-</u>	<u>-</u>
4933 · Local School District Taxes			

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

4933800 · Local School Taxes Levied	4,420,199.00	4,420,199.00	-
4933892 · Local School Taxes Paid	(4,420,199.00)	(4,420,199.00)	-
Total 4933 · Local School District Taxes	-	-	-
4939 · State Education Taxes			
4939800 · State Education Taxes Levied	538,119.00	538,119.00	-
4939893 · State Education Taxes Paid	(538,119.00)	(538,119.00)	-
Total 4939 · State Education Taxes	-	-	-
Total Other Income	-	-	-
Other Expense			
5999 · Encumbrances Previous Year			
5999121 · Revaluation Contract	-	17,952.50	(17,952.50)
5999129 · 1913 Library Match	-	2,556.00	(2,556.00)
5999132 · Vital Records Restoration	-	2,055.00	(2,055.00)
5999140 · Vacation Buyout	3,369.20	3,369.20	-
5999141 · Landfill Paving	18,910.00	18,910.00	-
5999142 · Economic Development	2,250.00	2,250.00	-
5999143 · LU Office Equipment	1,000.00	1,000.00	-
Total 5999 · Encumbrances Previous Year	25,529.20	48,092.70	(22,563.50)
Total Other Expense	25,529.20	48,092.70	(22,563.50)
Net Other Income	(25,529.20)	(48,092.70)	22,563.50
	<b>\$ 212,533.06</b>	<b>\$ (583,292.70)</b>	<b>\$ 795,825.76</b>

# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

## BALANCE SHEET - GENERAL FUND FISCAL YEAR 2021

### ASSETS

#### Current Assets

##### Checking/Savings

##### 1010 · Cash & Cash Equivalents

1010.01 · FSB Checking	\$ 1,967,939.72
1010.02 · FSB Money Market 01	702,023.71
1010.03 · FSB Money Market 02	716,419.12
1010.90 · Petty Cash	
1010.99 · Petty Cash Deputy Tax Collector	150.00
1010.92 · Petty Cash Land Use	100.00
1010.93 · Petty Cash Town Clerk	200.00
1010.94 · Petty Cash Tax Collector	150.00
1010.95 · Petty Cash Deputy Town Clerk	200.00
1010.96 · Petty Cash TC/TC Assistant	150.00
1010.97 · Petty Cash DMV Clerk	150.00
1010.98 · Petty Cash Emergency	250.00

Total 1010.90 · Petty Cash	<u>1,350.00</u>
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Total 1010 · Cash & Cash Equivalents	<u>3,387,732.55</u>
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Total Checking/Savings	<u>3,387,732.55</u>
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##### Accounts Receivable

1150 · AR - Town Services Billed	<u>8,635.46</u>
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Total Accounts Receivable	<u>8,635.46</u>
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##### Other Current Assets

##### 1080 · Taxes Receivable

1080.00 · Unassigned Credits	(11,835.95)
1080.21 · AR Property Taxes 2021	308,373.30
1082.18 · AR Land Use 2018	450.00
1082.20 · AR Land Use 2020	160.00
1083.20 · AR Timber Yield 2020	2,135.67

Total 1080 · Taxes Receivable	<u>299,283.02</u>
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##### 1110 · Tax Liens

1110.19 · Tax Liens A/C Levies 2019	51,383.12
1110.20 · Tax Liens A/C Levies 2020	93,195.54

Total 1110 · Tax Liens	<u>144,578.66</u>
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1119 · Allowance for Noncurrent Taxes	(10,000.00)
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1260 · Due From Other Governments	93,260.08
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##### 1310 · Due from(to) Other Funds

1310.77 · Due from(to) CRF Info Tech	1,700.00
1310.76 · Due from(to) CRF Fire Station	2,800.00
1310.20 · Due from(to) Recycling	739.08
1310.22 · Due from(to) Conservation Comm	(72,070.00)
1310.23 · Due from(to) Sewer	(35,702.07)
1310.27 · Due from(to) Special Detail	18,691.23

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

1310.28 · Due from(to) Building Inspector	22,773.06
1317.13 · Due from(to) CRF - Police Cruis	13,733.50
1317.14 · Due from(to) CRF - Safety Equip	483.70
1317.17 · Due from(to) CRF Mun Buildings	20,152.84
1310.79 · Due from(to) Health Insurance	654.17
Total 1310 · Due from(to) Other Funds	(26,044.49)
1670 · Tax Deeded Prop Held For Resale	15,180.74
Total Other Current Assets	516,258.01
Total Current Assets	3,912,626.02
<b>TOTAL ASSETS</b>	<b>\$ 3,912,626.02</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2020 · Accounts & Warrants Payable	\$ 37,843.02
Total Accounts Payable	37,843.02
Other Current Liabilities	
2022 · Payroll Liabilities	
2022.21 · NHRS Payable	39,642.05
2022.32 · Dental Insurance Payable	(256.24)
2022.33 · Health Insurance Payable	22,039.26
Total 2022 · Payroll Liabilities	61,425.07
2250 · Drug Forfeiture Payable	2,522.29
2070 · Due to Other Government	36,412.00
2075 · Due To School District	2,154,128.30
2220 · Deferred Revenue	
2220.15 · Deferred - Parks & Recreation	100.47
2220.22 · Def Rev - Roundabout Donations	2,045.03
2220.23 · Deferred - K9 Grant \$	2,498.68
Total 2220 · Deferred Revenue	4,644.18
Total Other Current Liabilities	2,259,131.84
Total Current Liabilities	2,296,974.86
Total Liabilities	2,296,974.86
Equity	
2440 · Nonspendable - Tx Dd Prop Held	4,873.76
2490 · Assigned to	
2490.90 · Encumbrance 1913 Libry Match	2,556.00
2490 · Assigned to - Other	125,606.38
Total 2490 · Assigned to	128,162.38
2530 · Unassigned Fund Balance	1,270,081.96
Net Income	212,533.06
Total Equity	1,615,651.16
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 3,912,626.02</b>

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### 1913 Library Restoration

#### Profit & Loss

January 1, 2021 - December 31, 2021

Ordinary Income/Expense	
Income	
Investments	
Interest on Investments	\$ 10.71
Total Investments	<u>\$ 10.71</u>
Total Income	<u>\$ 10.71</u>
Net Ordinary Income	<u>\$ 10.71</u>
Net Income	<u><u>\$ 10.71</u></u>

### ARPA Funds

#### Profit & Loss

January 1, 2021 - December 31, 2021

Income	
Federal Income	\$ 210,740.26
Interest on Investments	<u>\$ 104.07</u>
Total Income	<u>\$ 210,844.33</u>
Expense	
ARPA Expenses	
Negative Economic Impact	\$ 1,386.00
Support for Public Health	<u>\$ 7,233.98</u>
Total ARPA Expenses	<u>\$ 8,619.98</u>
Total Expense	<u>\$ 8,619.98</u>
Net Income	<u><u>\$ 202,224.35</u></u>

### Building Inspection Revolving Fund

#### Profit & Loss

January 1, 2021 - December 31, 2021

Ordinary Income/Expense	
Income	
Administrative Support Income	1,570.00
Interest on Investments	\$ 22.75
Building Permits	<u>\$ 32,361.57</u>
Total Income	<u>\$ 33,954.32</u>
Expense	
Building Inspector Training	\$ 75.00
Payroll Expenses	
Wages - Building Inspector	\$ 17,150.00
FICA	\$ 1,063.30
MEDI	<u>\$ 248.68</u>
Total Payroll Expenses	<u>\$ 18,461.98</u>

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Member Dues	\$ 645.00
Automobile Expenses	\$ 3,835.81
Computer and Internet Expenses	\$ 1,197.00
Building Inspector Supplies	\$ 910.75
Office Supplies	\$ 42.50
Miscellaneous Expenses	\$ 22.15
Total Expense	<u>\$ 25,190.19</u>
Net Ordinary Income	\$ 8,764.13
Other Income/Expense	
Other Expense	
Transfer to General Fund	<u>\$ 1,570.00</u>
Total Other Expense	<u>\$ 1,570.00</u>
Net Other Income	<u>\$ (1,570.00)</u>
Net Income	<u><u>\$ 7,194.13</u></u>

### Conservation Commission Fund Profit & Loss January 1, 2021 - December 31, 2021

Income	
3100 · Taxes	
3121 · Land Use Change Tax - Conservation	\$ 50,390.00
Total 3100 · Taxes	<u>\$ 50,390.00</u>
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 253.48
Total 3500 · Miscellaneous Revenues	<u>\$ 253.48</u>
Total Income	<u>\$ 50,643.48</u>
Expense	
4600 · Conservation Expenses	
4619 · Conservation Commission Expense	\$ 97,551.62
4620 · Conservation Easement Expense	\$ 104,367.00
4621 · Surveying - Drafting Expense	\$ 590.00
Total 4600 · Conservation Expenses	<u>\$ 202,508.62</u>
Total Expense	<u>\$ 202,508.62</u>
Net Income	<u><u>\$ (151,865.14)</u></u>

### Conservation Forest Fund Profit & Loss January 1, 2021 - December 31, 2021

Income	
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 17.71
Total 3500 · Miscellaneous Revenues	<u>\$ 17.71</u>
Total Income	<u>\$ 17.71</u>
Expense	

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

4016 · Town Forester	\$ 1,450.00
4100 · Upgrading the Forest	
4101 · Signage	\$ 6.65
4103 · Brush Clean Up	\$ 630.00
4104 · Town Forest Map	\$ 1,147.50
4107 · General Maintenance	\$ 771.25
4108 · Land Clearing	\$ 480.00
Total 4100 · Upgrading the Forest	<u>\$ 3,035.40</u>
Total Expense	<u>\$ 4,485.40</u>
Net Income	<u><u>\$ (4,467.69)</u></u>

### Construction Debris Fund

#### Profit & Loss

January 1, 2021 - December 31, 2021

Ordinary Income/Expense	
Income	
3400 · Charges for Services	
3405 · Construction Debris Income	\$ 33,669.99
3406 · Transfer Station Fees	\$ 4,310.20
Total 3400 · Charges for Services	<u>\$ 37,980.19</u>
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 867.07
Total 3500 · Miscellaneous Revenues	<u>\$ 867.07</u>
Total Income	<u>\$ 38,847.26</u>
Expense	
Licenses	\$ 180.00
4324 · Solid Waste Disposal	\$ 250.16
4325 · Administrative Expenses	\$ 136.23
Total Expense	<u>\$ 566.39</u>
Net Ordinary Income	<u>\$ 38,280.87</u>
Other Income/Expense	
Other Expense	
Other Expenses	\$ 960.00
Total Other Expense	<u>\$ 960.00</u>
Net Other Income	<u>\$ (960.00)</u>
Net Income	<u><u>\$ (37,320.87)</u></u>

### Impact Fees

#### Profit & Loss

January 1, 2021 - December 31, 2021

Income	
3502 · Interest on Investments	\$ 38.64
Total Income	<u>\$ 38.64</u>
Expense	<u>\$ -</u>



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Net Income	\$ 38.64
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### Old Home Day Profit & Loss January 1, 2021 - December 31, 2021

Income	
3000 · Old Home Day Income	
3001 · Golf Tournament	\$ 12,588.00
3012 · Old Home Day Donations	\$ 350.00
3013 · Old Home Day Event Sponsorship	\$ 150.00
Total 3000 · Old Home Day Income	<u>\$ 13,088.00</u>
Total Income	<u>\$ 13,088.00</u>
Expense	
4000 · Old Home Day	
4001 · Golf Tournament Event	\$ 4,914.00
4002 · Entertainment	\$ 1,975.00
4005 · Supplies	\$ 571.00
4007 · Food Expenses	\$ 43.89
4010 · Miscellaneous	\$ 22.15
4011 · Parade Expenses	\$ 1,830.00
4015 · Fireworks	\$ 2,500.00
Total 4000 · Old Home Day	<u>\$ 11,856.04</u>
Total Expense	<u>\$ 11,856.04</u>
Net Income	<u><u>\$ 1,231.96</u></u>

### Planning & Zoning Escrow Profit & Loss January 1, 2021 - December 31, 2021

Income	
Interest on Investments	\$ 53.15
Total Income	<u>\$ 53.15</u>
Expense	<u>\$ -</u>
Net Income	<u><u>\$ 53.15</u></u>

### Police Special Detail Profit & Loss January 1, 2021 - December 31, 2021

Ordinary Income/Expense	
Income	
Interest on Investments	\$ 10.37
Program Income	
Special Detail Officer	\$ 13,496.00
Special Detail Cruiser	\$ 3,408.50
Total Program Income	<u>\$ 16,904.50</u>

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Total Income	\$ 16,914.87
Expense	
Payroll Expenses	
Wages	\$ 10,661.50
Total Payroll Expenses	\$ 10,661.50
Transfer to General Fund	
MEDI	\$ 154.59
Health Insurance	\$ 2,025.69
NHRS Retirement	\$ 3,612.12
Administrative Charge - 5% of Wages	\$ 533.08
Cruiser Reimbursement - 50% Income	\$ 1,704.25
Total Transfers to General Fund	\$ 8,029.73
Detail Cruiser Repair	\$ 3,762.82
Total Expense	\$ 22,454.05
Net Ordinary Income	\$ (5,539.18)
Net Income	\$ (5,539.18)

### Recycling Fund

#### Profit & Loss

**January 1, 2021 - December 31, 2021**

Income	
3400 · Charges for Service	
3404 · Recycling Income	\$ 31,264.52
3400 · Charges for Services - Other	\$ 335.00
Total 3400 · Charges for Services	\$ 31,599.52
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 22.56
Total 3500 · Miscellaneous Revenues	\$ 22.56
Total Income	\$ 31,622.08
Expense	
4320 · Sanitation Expenses	
4324 · Solid Waste Disposal	
432438 Equipment	\$ 8,250.00
4324 · Solid Waste Disposal - Other	\$ 94.40
Total 4324 · Solid Waste Disposal	\$ 8,344.40
Total 4320 · Sanitation Expenses	\$ 8,344.40
4324343 · Maintenance & Repairs	\$ 1,729.08
4324344 · Recycling Costs - Hauling	\$ 7,238.80
4324345 · Decals	\$ 630.00
4324347 · Office Supplies	\$ 955.23
4324349 · Credit Card Fees	\$ 3,011.23
Total Expense	\$ 21,908.74
Net Income	\$ 9,713.34

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### Sewer Users Fund

#### Profit & Loss

January 1, 2021 - December 31, 2021

Income	
3400 · Sewer User Charges	
3410 · Sewer Fees	\$ 218,650.07
3420 · Connection Fees	\$ 2,250.00
3490 · Late Fees	\$ 2,965.61
3499 · Sewer Abatements	\$ (10,714.03)
Total 3400 · Sewer User Charges	\$ 213,151.65
3500 · Miscellaneous Revenues	
3502 · Interest on Investments	\$ 1,447.09
Total 3500 · Miscellaneous Revenues	\$ 1,447.09
3910 · Transfer From General Fund	\$ 48,000.00
Total Income	\$ 262,598.74
Expense	
4326 · Sewage Collection and Disposal	
4326310 · City of Concord Fees	\$ 310,976.03
4326620 · Sewer Supplies/Maintenance	\$ 140.42
4326415 · Electricity	\$ 1,574.83
Total 4326 · Sewage Collection and Disposal	\$ 312,691.28
4700 · Debt Service (Transferred to General Fund)	
4721810 · Long Term Debt - Principal	\$ 14,000.00
4721815 · Long Term Debt - Interest	\$ 6,944.80
Total 4700 · Debt Service (Transferred to General Fund)	\$ 20,944.80
Total Expense	\$ 333,636.08
Net Income	\$ (71,037.34)

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### EMPLOYEES SALARIES FOR THE YEAR ENDING DECEMBER 31, 2021

(\*\*Amounts not funded by taxation)

<b>Name</b>	<b>Department</b>	<b>Annual Wages</b>
Adinolfo, Jonathan*	Police Department	\$ 53,524.00
	Overtime/Holiday Pay	\$ 6,620.20
	**Special Detail	\$ -
	Total, Jonathan Adinolfo	\$ 60,144.20
Ayers, John	Fire Department	\$ 1,000.00
Bailey, Cameron	Fire Department	\$ 500.00
Bailey, Conner	Fire Department	\$ 1,300.00
Bailey, Mark	Fire Department	\$ 6,303.00
Balch, Mya	Assessing	\$ 6,483.59
Bell, Jagger	Fire Department	\$ 500.00
Bibeau, Thomas	Police Department	\$ 48,233.68
	Overtime/Holiday Pay	\$ 10,124.40
	**Special Detail	\$ -
	Total, Thomas Bibeau	\$ 58,358.08
Bodien, Charles	Building Inspector	\$ 17,250.00
	Life Safety Officer	\$ 1,950.00
	Total, Charles Bodien	\$ 19,200.00
Brechtel, Shawn	Emergency Management	\$ 1,182.00
Brien, Caden	Fire Department	\$ 1,100.00
Brien, Joshua	Fire Department	\$ 3,300.00
Burdick, Matthew	General Government	\$ 4,335.14
Burke, Evan	Solid Waste	\$ 28,677.92
	Overtime/Holiday Pay	\$ 3,612.89
	Total, Evan Burke	\$ 32,290.81
Caporale, Norma	Tax Collector	\$ 14,575.97
	Town Clerk	\$ 14,575.97
	Overtime/Holiday Pay	\$ 12.82
	Total, Norma Caporale	\$ 29,164.76
Carey, Lorrie	General Government	\$ 5,870.52
Cherian Jr.,Edward J.*	General Government	\$ 1,250.43

\*No Longer Employed

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Chislett, Glen	Police Department	\$	54,073.76
	Overtime/Holiday Pay	\$	12,000.31
	**Special Detail	\$	-
	Total, Glen Chislett	\$	66,074.07
Clark, Jacob	Fire Department	\$	1,000.00
Cronan, Lori	Parks & Recreation	\$	5,778.13
Davis, Bernard	Facilities	\$	19,273.26
	Overtime/Holiday Pay	\$	275.00
	Total, Bernard Davis	\$	19,548.26
Davis, Lynne	Police Department	\$	50,898.40
	Overtime/Holiday Pay	\$	183.98
	Total, Lynne Davis	\$	51,082.38
DeAngelis, Mark	Public Works	\$	31,277.76
	Overtime/Holiday Pay	\$	3,907.67
	Total, Mark DeAngelis	\$	35,185.43
Defina, Thomas	Fire	\$	2,500.00
Dickey, Paul	General Government	\$	5,497.89
Dilts-Brown, Haley	Town Clerk	\$	26,070.80
	Human Services	\$	11,173.20
	Overtime/Holiday Pay	\$	15.62
	Total, Haley Dilts-Brown	\$	37,259.62
Dow, Scott	Fire Department	\$	2,500.00
Easler, Kellee	Assessing	\$	5,131.36
	Health Officer	\$	5,131.36
	Planning & Community Development	\$	41,050.88
	Total, Kellee Easler	\$	51,313.60
Egounis, Adam	Fire Department	\$	4,303.00
Egounis, Gail	Finance	\$	3,999.96
Fife, Rose	Planning & Community Development	\$	2,625.00
Finnegan, John	Fire Department	\$	1,300.00
Fisher, Michael	Fire Department	\$	4,571.00
Gagnon, Paul	Fire Department	\$	1,800.00
Gardner, Hannah	General Government	\$	8,325.00

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Gerlack, Sarah	Tax Collector	\$	19,552.00
	Human Services	\$	19,552.00
	Total, Sarah Gerlack	\$	39,104.00
Goncalves, Carlos	Fire Department	\$	3,300.00
Graves, Tyler	Parks & Recreation	\$	2,784.32
Hardy, Alan*	General Government	\$	71,090.40
Hollins, Dean	Public Works	\$	76,880.00
	Overtime/Holiday Pay	\$	1,533.00
	Total, Dean Hollins	\$	78,413.00
Hoyt, Nicole	Tax Collector	\$	25,925.60
	Town Clerk	\$	25,925.60
	Overtime/Holiday Pay	\$	277.54
	Total, Nicole Hoyt	\$	52,128.74
Keniston, Steven	Public Works	\$	14,278.69
	Solid Waste	\$	21,418.03
	Overtime/Holiday Pay	\$	5,542.91
	Total, Steven Keniston	\$	41,239.63
Kenney, Timothy	Fire Department	\$	14,000.00
Killary, Jason	Police Department	\$	64,034.56
	Overtime/Holiday Pay	\$	13,367.42
	**Special Detail	\$	360.00
	Emergency Management	\$	1,750.50
	Total, Jason Killary	\$	79,512.48
King, Jonathan	Fire Department	\$	1,300.00
Lorden, Joel	Public Works	\$	50,462.28
	Overtime/Holiday Pay	\$	6,416.48
	Total, Joel Lorden	\$	56,878.76
Matott, Benjamin	Public Works	\$	36,753.92
	Overtime/Holiday Pay	\$	5,079.13
	Total, Benjamin Matott	\$	41,833.05
McDaniel, Ronald	Fire Department	\$	1,300.00

\*No Longer Employed

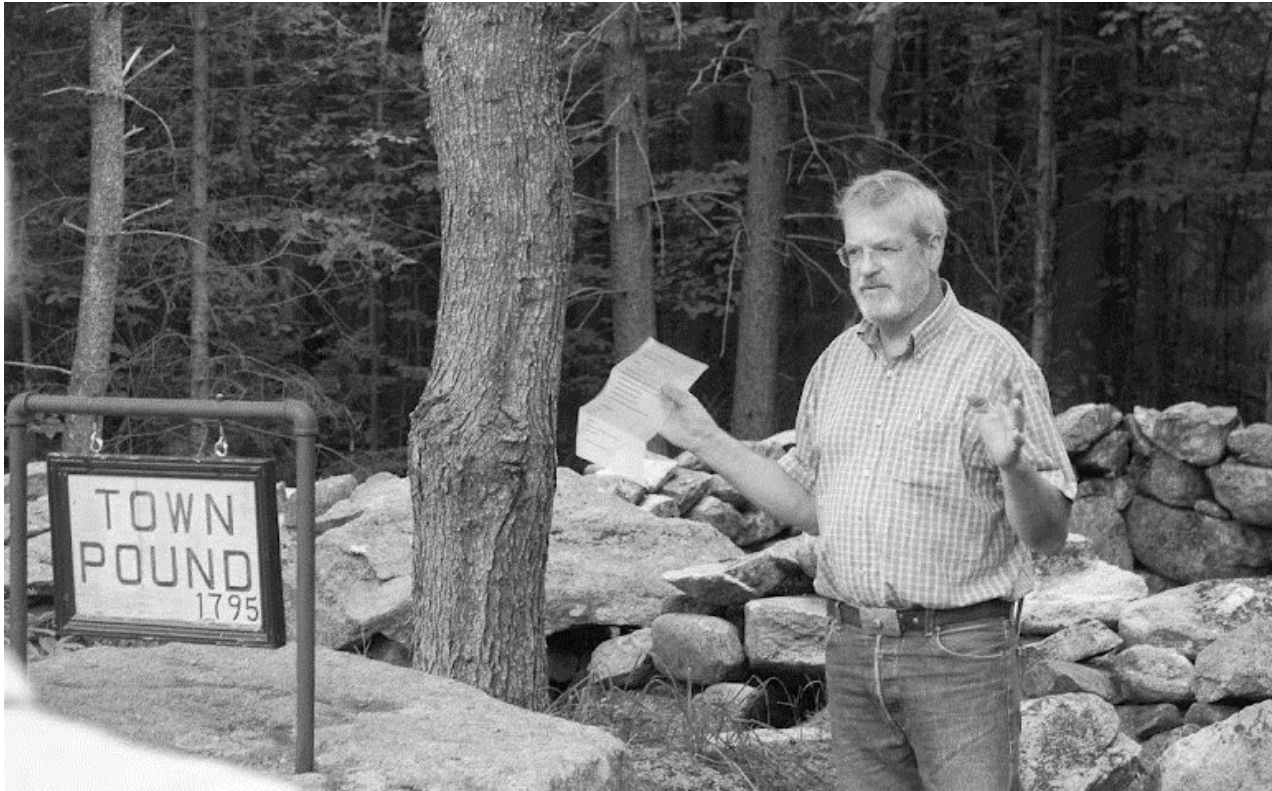
## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Merchant, Madison	Fire Department	\$	1,200.00
Merrill, Kate	Finance	\$	20,923.99
	Personnel	\$	3,692.47
	Total, Kate Merrill	\$	24,616.46
Miller, Nicholas	Fire Department	\$	1,300.00
Moore, Gary	Facilities	\$	19,644.50
Mottram, Robert	Police Department	\$	58,882.32
	Overtime/Holiday Pay	\$	16,264.32
	**Special Detail	\$	8,752.50
	Total, Robert Mottram	\$	83,899.14
Navoy, Nora	Parks & Recreation	\$	1,383.72
Navoy, Samuel	Parks & Recreation	\$	1,383.72
Newbery, Bradley	Fire Department	\$	500.00
O'Brien, Kearsten	Planning & Community Development	\$	14,210.70
	Assessing	\$	14,210.70
	Health Officer	\$	2,030.10
	General Government	\$	10,150.50
	Total, Kearsten O'Brien	\$	40,602.00
Perkins, Alan	Fire Department	\$	1,300.00
	Public Works	\$	32,389.84
	Overtime/Holiday Pay	\$	4,245.71
	Total, Alan Perkins	\$	37,935.55
Petrin, Robert	Fire Department	\$	3,000.00
Phelps, Katherine	Finance	\$	41,900.24
	Personnel	\$	7,394.16
	Total, Katherine Phelps	\$	49,294.40
Roy, Roy*	Solid Waste	\$	8,365.18
Sanborn, Timothy	Fire Department	\$	3,300.00
Sarcione, Penny	Parks & Recreation	\$	1,000.00
Tuttle, Crystal*	Planning & Community Development	\$	34,745.05
Varney, Mark*	Emergency Management	\$	583.50
Welcome, Tasee	Parks & Recreation	\$	2,579.72
Westgate, Owen	Fire Department	\$	1,300.00

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Wolinski, Michael*	Police Department	\$	40,011.90
	Overtime/Holiday Pay	\$	5,591.16
	**Special Detail	\$	410.00
	Total, Michael Wolinski	\$	46,013.06
Wyman, Kevin	Police Department	\$	73,652.80
	Overtime/Holiday Pay	\$	1,646.57
	**Special Detail	\$	1,139.00
	Total, Kevin Wyman	\$	76,438.37

\*No Longer Employed



*Charlie Niebling, project manager of the Conservation of the 1795 Boscawen Town Pound, proposed and carried out the project. On Old Home Day, August 28 the Pound was rededicated as part of the 2021 Old Home Day Celebration.*



# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

## REPORT OF THE AUDITORS

To the Members of the Select Board  
Town of Boscawen  
Boscawen, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Boscawen as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstance, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Boscawen, as of December 31, 2020, and the respective

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

changes in financial position and, the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

**Management's Discussion and Analysis** – Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operation, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of New Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits,
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operation, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Boscawen's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

August 9, 2021

*Plodzik & Sanderson  
Professional Association*



*On the Boscawen side of cherished Walker Pond, BCC has completed the purchase of two shorefront parcels of land totaling 75 acres from the Penacook-Boscawen Water Precinct.*

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE SELECT BOARD

We began our transition out of the pandemic shutdown and a return to in-person meetings in 2021 after months of virtual meetings. The Board learned the value of having both meeting options and continued to offer residents the option of being a “virtual audience” to watch the weekly in-person meetings. Town offices, the Library and other Town functions began returning to normal. Old Home Day held their Golf Tournament along with a smaller scale offering of family activities and fireworks. Businesses returned to fulltime, in-person schedules and the Town offices, which had developed many on-line opportunities for residents to use to conduct business, welcomed residents to come in-person to the Municipal Building again.

After a previously unsuccessful attempt to win a half million-dollar United States Environmental Protection Agency Brownfields Clean-Up Grant, 2021 proved to be Boscawen’s lucky year winning the largest of only two EPA grants given in New Hampshire. Significant effort was put into making the grant a reality by many employees, including Administrator Hardy, Planning & Community Development Director Easler and their staff. Boscawen’s Commercial Street area was once a thriving economic driver of the local economy. The mill buildings took on other uses and deteriorated beyond viable use leaving behind a blighted area of riverfront in Boscawen’s south end, which lowered property values, produced no jobs and generated no tax revenue for our small rural Town. Residents of Boscawen twice voted at Town Meeting to apply for the EPA Brownfields grant in the hopes of getting help the Town could not afford, in order to access and clean-up the mill front whose transformation could become a catalyst for developing green riverfront housing, businesses and jobs in an area that connects to the Northern Rail Trail and Interstate 93. The grant award came in May and work began in October 2021. Central New Hampshire Regional Planning Commission guided the process for sealed bids for a Qualified Environmental Professional to be selected to begin working in 2022 to evaluate the site and move forward the EPA clean-up of the Town-owned buildings.

Another accomplishment in 2021 was the preservation of Walker Pond, a beautiful 200-acre pond and former source of drinking water owned by the Penacook-Boscawen Water Precinct. The Boscawen side of the pond, 65 acres, was purchased by the Town of Boscawen with Conservation Funds. The Boscawen Conservation Commission under the leadership of Tom Gilmore, worked for three years to secure the purchase of Walker Pond from the Penacook-Boscawen Water Precinct. The Town of Webster Selectboard has voted to support purchasing the Water Precinct land in Webster so both sides of the pond can be conserved for recreational use by the public.

The Boscawen Fire Department underwent a study by Harriman and Associates of its facility needs. In addition to bringing the building up to modern standards, the Select Board inquired if additional public space for meetings might be possible if the building were expanded, as well as being upgraded. The price tag for this type of project came in at about \$8.5 million. Although the Board agrees that upgrades are necessary and additional public meeting space could be useful to residents, the price tag for the project was higher than the Board anticipated. The Select Board asked Chief Kenney to investigate the possibility of Rural Development Grants or other opportunities to defray the costs of the project so it could be revisited in 2022.

The King Street Corridor Improvement Project is now only six years away and could be moving forward a little faster with Federal Infrastructure Funding coming to New Hampshire. Discussions on the newly created Boscawen Economic Development Committee have included the King Street Village District and the addition of another roundabout at the split of Routes 3 &

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

4 and how that could impact homes and businesses. Although the Circle Committee under the leadership of the Chair of the Agricultural Committee, John Keegan has sunset, John has assured us that the Beautification Committee will provide volunteers for the new roundabout in Boscawen as well as continuing to build upon the progress of their well-maintained roundabout garden and American flag on the other end of Town, at the gateway to Boscawen and Penacook.

A big thank you to the many residents who have stepped up to be part of our new committees this year. We have a new Energy Committee, which in addition to helping us update our Energy Chapter in the Master Plan, is also helping us work on lowering energy costs and becoming self-sufficient by exploring ways we can use local resources to benefit our energy rates.

Our newly formed Brownfields Advisory Committee will assist with the EPA Brownfields Grant process and provide input on the project for the next three years.

The Economic Development Committee is working on tax credits and other economic incentives to clean up and redevelop areas of Town to help broaden the tax base and encourage new business while preserving our natural resources. They have been working with Central New Hampshire Regional Planning Commission to provide input in the King Street Corridor Project and engage in outreach surveys for residents and businesses on ways to make Boscawen even better.

Finally, this year we say farewell to Alan Hardy as Town Administrator. He has worked for the Town for 15 years in various roles, although he began volunteering for the Town decades before he became an employee. He has led the Town through a period of tremendous growth and many changes. We thank Alan for his many years of service and dedication to our Town. Katie Phelps, our Finance Director, has stepped up to become our new Town Administrator. We welcome Katie to her new role.

Thank you to all of our employees and volunteers who have persevered through the challenges of the pandemic to keep Boscawen moving forward. Your contributions, new ideas and assistance makes Boscawen the special Town that it is.

Respectfully submitted,

The Boscawen Select Board

Lorrie J. Carey, Chairwoman

Paul R. Dickey, Member

Matthew T. Burdick, Member

# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

## REPORT OF THE EXECUTIVE DEPARTMENT

2021 was a year of transition and mentoring for the Executive Department. Long time staff member and Town Administrator Alan Hardy announced his retirement effective December 31, 2021 and Katherine “Katie” Phelps was selected as Town Administrator beginning in 2022. Katie has worked for the Town of Boscawen as the Finance and Human Resources Director since 2017. In September, she was appointed Deputy Town Administrator and began working alongside Alan in order to learn the day-to-day operations of the Town.

In 2021, the Town made the decision to hire a part-time Facilities Director, Gary Moore, to assist with the upkeep and maintenance of our Town-owned buildings. Gary has overseen several projects last fall at Dorval House and the Municipal Office Facility. He will talk more about the projects completed and his plan for work on our other buildings in his report. For 2022, some of the costs associated with our existing contracts for alarm systems, sprinkler systems, elevator inspections, and generator inspections have moved to the Facilities Budget and will be under the supervision of the Facilities Director.

As we look to 2022, the Executive Budget will see the addition of a budget line for Code Enforcement Officer. Prior to 2022, Alan Hardy served as Code Enforcement Officer along with his other duties. He has agreed to be an independent contractor for the Town as our Code Enforcement Officer in 2022. We have budgeted an estimated amount of \$5,000 for the first year for all applicable fees including compensation, mileage, classes and resources. To the extent possible, the cost of his compensation will be offset by applicant fees reducing the cost associated with this function.

Contractual Computer Maintenance will increase 22% or \$4,000 in 2022 due to increased labor for a planned computer server upgrade at the Municipal Office. The server itself will be part of the planned Municipal IT Capital Reserve contribution in the amount of \$30,200.

Legal expenses continue to be managed within our budget; however, they are very unpredictable. We intend to keep the legal budget at \$45,000 in 2022 with \$25,000 dedicated to Town Counsel and \$20,000 dedicated to Litigation Services.

We saw extensive increases in our telephone costs following the implementation of the VOIP (Voice over IP) system. This was mostly due to the unanticipated costs of the programming we required in order to operate including our auto attendants, hunt groups, call routing lines, as well as different convenience services available. The total cost of \$11,000 budgeted in the executive budget includes all departments using the VOIP telephones.

Our Property and Liability Insurance will decrease 14% in 2022 mostly in part to a payment holiday through Primex in the amount of \$10,523.69.

In total, the General Government Budget will see a 3% increase overall for 2022.

### Use of the Contingency Fund

The Contingency Fund is established annually via separate warrant article to meet the cost of unanticipated expenses that may arise during the year. Below is a list of items approved by the Select Board for payment from the Contingency Fund during the 2021 calendar year.

<b>Beginning Balance</b>	<b>\$33,000.00</b>
Boscawen Police Detail (Approved 3/11/21)	(\$660.00)
20 High Street Cleanup (Approved 3/11/21)	(\$2,400.00)
BCM Planning, LLC – FD Impact Fee Study (Approved 3/18/21)	(\$4,250.00)

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

CNHRPC – Hazard Mitigation (Approved 7/15/21)	(\$2,172.50)
Municipal Resources, Inc. – Fire Department Study (Approved 9/16/21)	(\$14,231.80)
Personnel Retirement (Approved 12/2/21)	<u>(\$5,084.26)</u>
<b>Ending Balance</b>	<b>\$4,201.44</b>

Respectfully submitted,

Katie Phelps, Town Administrator  
Alan H. Hardy, Town Administrator (*Retired*)



### In Memoriam Therese Cunningham 1940–2022

Therese was born in Selesia, a country that ceased to exist after World War II. She met her husband, Mike, while he was serving in the U.S. Army and came to America with him where they raised their two sons Thomas and Christopher. She became a naturalized citizen in 1976. They moved to Boscawen in 1983 after Mike retired from the Army, and he became Warden at the N.H. State Prison for Men in Concord. Recognizing a need for beautification, Therese and Cynthia Houston spent many hours in the area around the upper junction of Rtes. 3 and 4. Her love of gardening and natural beauty was evident in everything she did. Later, in following Therese and Cynthia's lead, others added beautification in other places, but they were the first to start such a wonderful trend. She was famous for riding around Town in her Volkswagen bug leaving beauty wherever she went. She was fortunate to have moved near her friend Dorothy Sanborn, who helped her to learn about an American town like Boscawen! She was an avid reader and loved classical music and white lilies. She and her VW bug will be missed here.



# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

EXECUTIVE DEPARTMENT BUDGET			
DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET
<b>Executive</b>			
BOS Approved Donations**	\$ 310.00	\$ 64.00	\$ 750.00
Select Board	\$ 16,954.00	\$ 16,953.98	\$ 17,954.00
Town Administrator	\$ 71,092.00	\$ 71,090.40	\$ 69,635.00
Recording Secretary	\$ 7,700.00	\$ 7,500.00	\$ 9,425.00
Code Enforcement Officer	\$ -	\$ -	\$ 5,000.00
Assistant to Administrator	\$ 10,088.00	\$ 10,063.00	\$ 11,118.00
Exec Contracted Services & Agreements	\$ 15,000.00	\$ 16,068.72	\$ 10,000.00
Exec Computer Licenses, Software/Hardware**	\$ 7,944.04	\$ 7,479.74	\$ 7,200.00
Exec Contractual Computer Maintenance	\$ 18,000.00	\$ 18,000.00	\$ 22,000.00
Exec Dues & Subscriptions	\$ 4,500.00	\$ 4,343.26	\$ 4,500.00
Exec Equipment Non-Computer	\$ 2,500.00	\$ 1,081.36	\$ 1,000.00
Exec Equipment Maintenance	\$ 500.00	\$ 511.00	\$ 550.00
Exec Telephone**	\$ 9,590.39	\$ 12,850.22	\$ 11,000.00
Exec Meetings, Travel & Training	\$ 2,000.00	\$ 2,208.38	\$ 2,000.00
Exec Office Supplies	\$ 6,500.00	\$ 6,325.32	\$ 6,500.00
Exec Postage	\$ 10,000.00	\$ 10,058.10	\$ 10,000.00
Exec Advertising	\$ 1,500.00	\$ 1,366.20	\$ 1,500.00
Subtotal, General Government	\$ 184,178.43	\$ 185,963.68	\$ 190,132.00
<b>**2021 Budget Line Transfers Authorized by the Select Board on 11/10/21 and 12/16/21</b>			
<b>Legal Expenses</b>			
Town Counsel	\$ 25,000.00	\$ 31,652.48	\$ 25,000.00
Special Litigation Services	\$ 20,000.00	\$ 8,702.50	\$ 20,000.00
Subtotal, Legal Expenses	\$ 45,000.00	\$ 40,354.98	\$ 45,000.00
<b>Insurance</b>			
Property Liability Insurance	\$ 45,453.00	\$ 45,453.00	\$ 39,021.00
Subtotal, Insurance	\$ 45,453.00	\$ 45,453.00	\$ 39,021.00
<b>Other General Government</b>			
Contingency - (Warrant Article # 9 )	\$ 33,000.00	\$ 28,798.56	\$ 33,000.00
Subtotal, Other General Government	\$ 33,000.00	\$ 28,798.56	\$ 33,000.00
<b>General Government Total</b>			
<b>(w/o Warrant Article # 9)</b>	\$ 274,631.43	\$ 271,771.66	\$ 274,153.00
<b>General Government Total</b>			
<b>(with Warrant Article # 9)</b>	\$ 307,631.43	\$ 300,570.22	\$ 307,153.00



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### SUMMARY INVENTORY OF VALUATION

<b>Boscawen Parcel Count</b>	<b>Number of Parcels</b>	<b>Value</b>
Residential Land Only (Not in Current Use)	103	\$ 5,209,600
Residential Land Only (With Current Use)	116	1,541,361
Residential Land & Bldg.(Not in Current Use)	858	189,558,700
Residential Land & Bldg. (With Current Use)	105	31,315,775
Manufactured Housing on Own Land	35	3,786,018
Manufactured Housing on Land of Another	177	5,421,100
Residential Condominiums		Included in Residential Bldgs.
Duplex & Multi-Family	86	20,257,202
Commercial/Indust. Land Only (Not in Current Use)	17	2,042,800
Commercial/Indust. Land & Bldgs. (Not in Current Use)	59	28,821,300
Commercial/Indust. (With Current Use)	5	1,442,493
Utility	4	11,743,400
Total Taxable	1,565	301,119,749
Total Exempt/Nontaxable	102	78,640,100
Total Number of Parcels	1,667	
Total Number of Cards	1,764	
Properties with Views (Included above)	34	
Properties with Water Frontage (Included above)	43	
DRA Certification Year	2,018	
Largest Property		
This parcel represents at least 10% of the total taxable assessed value or have an assessed value of at least \$25 million.		
Map 49 Lot 20 Merrimack County Farm	EXEMPT	\$ 0

### EXEMPTIONS & TAX CREDITS

<b>Category</b>	<b>Count</b>	<b>Owners</b>	<b>Parcels</b>	<b>Applied Exemptions</b>	<b>Credits</b>
Blind	1	1	1	\$ 14,400.00	
Elderly 65-74	2	2	2	31,600.00	
Elderly 75-79	3	3	3	58,900.00	
Elderly 80+	5	5	5	158,000.00	
Solar Power	29	29	29	552,600.00	
Religious	1	1	1	4,300.00	
Vet War Service	106	105	105		53,000.00
Vet – All Vet 90	12	12	12		6,000.00
Vet Total Disabled	14	14	14		28,000.00
<b>Total</b>	<b>165</b>			<b>\$819,800.00</b>	<b>\$87,000.00</b>

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### CURRENT USE REPORT

Type of Land	# of Acres	Value
Farm Land	1,437.15	\$ 388,956
Managed Hardwood	1,164.59	53,131
Managed Other	561.21	16,551
Managed Pine	534.74	45,078
Unmanaged Hardwood	2,065.83	132,094
Unmanaged Other	1,464.86	66,535
Unmanaged Pine	1,802.37	250,215
Unproductive	72.17	1,338
Wetlands	911.45	17,551
<b>Totals</b>	<b>10,014.38</b>	<b>\$971,449</b>

Respectfully submitted,

Kellee Jo Easler, PCD Director



*The Conservation License Plate Program helped us to conserve this N.H. resource and we acknowledged it by posting this sign.*

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### TAX RATE CALCULATION

Total Town Appropriations	\$5,189,093	
Less: Revenues (not including fund balance)	(1,991,384)	
Less: Fund Balance Voted Surplus	(286,200)	
Less: Fund Balance to Reduce Taxes	(249,000)	
Add: War Service Credits	88,500	
Add: Overlay Used	31,907	
Net Required Local Tax Effort		\$2,782,916
Net Cooperative School Appropriations	\$7,928,318	
Less: Education Grant	(2,970,000)	
Less: Locally Retained State Education Tax	(538,119)	
Net Required Local Education Tax Effort		\$4,420,199
Net Required State Education Tax Effort	538,119	
Net Required County Tax Effort	757,350	
<b>Total Property Tax Assessed</b>		<b>\$8,498,584</b>

### PROOF OF TAX RATE COMPUTATION

Valuation: \$538,119 divided by \$288,487,187 (education tax) multiply by 1000 = \$ 1.87  
 Valuation: \$7,960,465 divided by \$300,230,587 (all other tax) multiply by 1000 = \$26.51  
 \$8,498,584 = \$28.38 Tax Rate

### TAX COMMITMENT ANALYSIS

Property Taxes to Raise	\$8,498,584
Less War Service Credits	<u>(88,500)</u>
Total Property Tax Commitment	\$8,587,084

### TAX RATE BREAKDOWN

	Town	School	State	County	Rate
<b>Approved Taxes to Raise</b>	\$2,782,916	\$4,420,199	\$538,119	\$757,350	
<b>Approved Tax Rate</b>	\$9.27	\$14.72	\$1.87	\$2.52	<b>\$28.38</b>

### A FIVE YEAR COMPARRISON

	2021	2020	2019	2018	2017
Municipal	9.27	\$8.25	\$8.08	\$8.15	\$8.24
School	14.72	14.11	15.45	13.86	16.48
State	1.87	1.88	1.99	1.98	2.23
County	2.52	2.55	2.60	2.61	3.02
Tax Rate	28.38	\$26.79	\$28.12	\$26.60	\$29.97

# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

## REPORT OF THE TAX ADMINISTRATION OFFICE

### Summary of Tax Accounts MS-61 January 1–December 31, 2021

<b>DEBITS</b>	<b>2021</b>	<b>PRIOR</b>
<b>Beginning of Fiscal Year</b>		
Property Taxes		\$404,492.18
Use Change Taxes		22,130.00
Timber Yield Taxes		
Utility Tax		42,401.28
Prior Years' Credit Balance	(\$16,746.76)	
<b>Taxes Committed this Fiscal Year</b>		
Property Taxes	\$8,413,462.00	
Use Change Taxes	50,230.00	85,100.00
Timber Yield Taxes	6,516.84	25,781.24
Excavation Tax @ \$.02/yd.	2.00	5,711.24
Utility Tax	218,650.07	
<b>Overpayment Refunds</b>		
Overpayments Refunded	15,249.32	
<b>Interest</b>		
Interest on Taxes	<u>2,618.52</u>	<u>17,175.85</u>
<b>TOTAL DEBITS</b>	<u>\$8,689,981.99</u>	<u>\$602,791.79</u>
<b>CREDITS</b>		
<b>Remitted to Treasurer</b>		
Property Taxes	\$8,115,427.21	\$249,533.51
Land Use Change Taxes	50,230.00	7,830.00
Timber Yield Taxes	6,516.84	23,645.57
Interest (Including Lien Conversion)	2,593.52	13,182.35
Penalties	25.00	3,993.50
Gravel Excavation Taxes	2.00	5,711.24
Utility Tax	176,914.18	29,983.68
Converted to Liens (Principal Only)	0.00	180,517.79
<b>Abatements</b>		
Property Taxes	0.00	0.00
Land Use Change Taxes	0.00	84,940.00
Timber Yield Taxes	0.00	0.00
Excavation Tax	0.00	0.00
Utility Tax	10,184.40	311.04
Current Levy Deeded	218.59	0.00

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### Uncollected Taxes –End of year

Property Taxes	308,373.30	0.00
Land Use Change Taxes	0.00	610.00
Timber Yield Taxes	0.00	2,135.67
Excavation Taxes	0.00	0.00
Utility Tax	31,332.90	397.44
Property Tax Credit Balance	(11,835.95)	0.00
<b>TOTAL CREDITS</b>	<b><u>\$8,689,981.99</u></b>	<b><u>\$602,791.79</u></b>

### Lien Report January 1–December 31, 2021

#### DEBITS

#### Unredeemed & Executed Liens

Unredeemed Liens-Beginning of Year	\$196,987.97
Liens Executed During FY	190,740.89
Interest & Costs Collected	35,505.42
<b>TOTAL LIEN DEBITS</b>	<b><u>\$423,234.28</u></b>

#### CREDITS

#### Remitted to Treasurer

Redemptions	\$232,456.88
Interest & Cost Collected	35,505.42
Abatements of Unredeemed Liens	1,216.94
Liens Deeded to Municipality	9,476.38
Unredeemed Liens End of FY	144,578.66
<b>TOTAL LIEN CREDITS</b>	<b><u>\$423,234.28</u></b>

Respectfully submitted,

Nicole E. Hoyt, Tax Administrator

## **2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT**

### **REPORT OF THE HUMAN SERVICES DEPARTMENT**

Wow! 2021 sure was a peculiar year for the Human Service Departments everywhere. We were faced with many new challenges, stimulus payments to our residents, homeless shelters working at half capacity, telephone appointments only and trying to get back to a new, “normal” way of living with the pandemic. With residents receiving stimulus payments we were able to save on tax dollars being spent and were able to help the residents navigate a budget to get caught up on past due bills. They can now move forward with a substantial budget plan. We were provided with an opportunity to apply for American Rescue Plan Funds that the Town was receiving to use towards Homelessness and Affordable Housing for residents in Boscawen who were impacted by Covid-19. An application process is still needed for these monies to verify eligibility for assistance. It will make an impact on our budget going forward for the next few years.

The Backpack Program is thriving. This is our fourth year offering the Program. Human Services Clerk Haley Dilts-Brown is the front runner for the Program and is responsible for the sign-ups, communication with the school social worker and filling and delivering the bags. Thanks to Haley’s determination to keep building the Program we are now partnered with the Capital Region Food Program and are able to order some foods through them at no cost to the Program. This year we were able to secure \$10,000.00 from the ARPA Funds for the Backpack Program to use over the course of the next three years; along with community donations and the yearly food drives this will secure the future of the Program going forward.

Letters to Santa and our “Santa Meet and Greet” was very successful. We thank everyone for coming out and for Santa taking time out of his busiest season to meet with the families in Town. During this event we collected a generous amount of donations for the Backpack Program and stocking stuffers that were distributed to our children in Boscawen.

The Holiday Food Basket Program is a free program that is offered through Capital Region Food Program. Each year we offer sign ups to any and all residents of Boscawen, Salisbury and Webster who need a holiday meal. This year we had 107 residents sign up.

With the numerous services that we provide to help the community during the rough times in their life, homelessness continues to be problematic in our State and in Boscawen. In 2021 we started to provide a pack of nonperishable food items, wool socks, travel size toiletries, hand warmers and resources for homeless outreach programs to our homeless clients, who live on the street. With an increase of homelessness in our community we will continue to look for ways to help them.

We feel privileged to work with the families in Town during their time of need and I hope along the way we make a difference in their lives. Going forward into 2022 we will continue to work through the pandemic and provide services for basic living needs. Each resident who is in need of assistance goes through a qualification process to receive services.

We owe a big thank you to the residents and businesses in Town who continue to support these programs.

Respectfully submitted,

Sarah Gerlack, Administrator

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### COMMUNITY ACTION PROGRAM REPORT

Funds for the Concord Area Center are primarily generated from three main sources. The sources for the operation of the Center are funded by local tax dollars in conjunction with funding from the Electric Assistance Program (Utility Companies) and the Low Income Energy programs in Boscawen. The local support of our Center is vital for us to continue intake and referral, outreach and contact with residents of your community.

Summary of services provided to Boscawen residents during 2021 by the Concord Area Center Community Action Program Belknap-Merrimack Counties, Inc. are as follows:

PROGRAM	UNITS OF SERVICE	PEOPLE/HOUSEHOLD	VALUE
Fuel Assistance	101 Applications		\$118,862.00
Electric Assistance		103 Households	\$26,655.62
Weatherization		9 People 4 Households	\$39,734.00
USDA Commodity Surplus	2,249 Cases		\$61,317.82
Emergency Food Pantries	1,080 Meals	50 People 21 Households	\$5,400.00
UCARES Covid Relief		129 People 57 Households	\$201,972.43
<b>Total Value of Services</b>			<b>\$453,941.87</b>

Thank you for your continued interest and support of our programs.

Respectfully submitted,

Beth Hey, Community Services Director



*Sarah Gerlack, Haley Dilts-Brown, and Katie Phelps were still smiling at the end of the day of passing out Holiday Food Baskets on December 22. The weather didn't cooperate that day — it poured, and they were thoroughly drenched.*

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE TOWN CLERK

Looks like the Town Clerk report is the last one to be written and added to the 2021 Town Report. This is of no surprise since in my position as Clerk, I assemble the Report each year. As always I am supported by my good friend and quite talented proofreader and former printer Rhoda Hardy. I have had the pleasure of working with her on the Boscawen Town Report for the past 12 Reports.

Each year I enjoy reading each report of our Departments, Committees, Boards and Community Agencies. It is exciting to see how the Town is growing, how our volunteers are serving, and the visions that our community has for the future.

Specific to the Clerk's office we continue to look for ways to serve the community and meet the needs of our residents as our Town continues to grow. At this time, we provide hunting and fishing licenses, snowmobile, ATV, boat and vehicle registrations, vital records including licenses for marriage, notary services, Transfer Station stickers and Welcome to Boscawen bags for those new to Town.

As you may be aware, one of the notable duties of the Clerk's office is facilitating the Town, State and Federal elections. This responsibility requires numerous trainings each year as our NH election laws are ever changing. Considering the political climate in our Country I need to be aware of pending legislation that affects our way of voting and ensuring that all citizens are allowed for their voice to be heard without unnecessary restrictions.

In the most recent weeks much of my time has been spent on legislation as I am a member of the New Hampshire Town and City Clerks Legislative Committee. This Committee along with Lobbyists from Demers and Prasol, meet weekly via ZOOM to go over the legislation that would affect our association and in turn affect our Cities and Towns. Those of us who are available meet at the State House to provide testimony regarding our support or opposition to each bill being discussed.

In conclusion, I would like to thank you for supporting me with your vote for Town Clerk. I view this office as a great responsibility and I enjoy every aspect of this elected position. If you have any suggestions for new services you would like to see in Town, call me at 603-753-9188.

Respectfully submitted,

Nicole E. Hoyt, Town Clerk

TOWN CLERK BUDGET			
DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET
Town Clerk	\$ 25,990.00	\$ 26,064.37	\$ 28,902.00
Deputy Town Clerk	\$ 26,135.00	\$ 26,070.80	\$ 28,232.00
Administrative Assistant	\$ 15,902.00	\$ 14,612.94	\$ 19,199.00
Assistant Clerk	\$ -	\$ -	\$ 4,346.00
Overtime	\$ -	\$ 23.75	\$ 1,500.00
Moderators & Supervisors	\$ 2,200.00	\$ 2,200.00	\$ 4,500.00
Equipment, Software & Supplies	\$ 5,500.00	\$ 6,266.97	\$ 6,130.00
Printing & Town Reports	\$ 2,100.00	\$ 2,103.00	\$ 2,200.00
Meetings & Travel	\$ 1,800.00	\$ 1,338.93	\$ 1,900.00
Election Costs**	\$ 6,000.00	\$ 1,829.86	\$ 5,168.00
Vital Records Preservation	\$ 2,000.00	\$ -	\$ 4,000.00
Town Historian Supplies	\$ 500.00	\$ -	\$ 500.00
<b>Total, Town Clerk</b>	<b>\$ 88,127.00</b>	<b>\$ 80,510.62</b>	<b>\$ 106,577.00</b>
<b>**2021 Budget Line Increase Authorized by the Select Board 1/14/21</b>			



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE POLICE DEPARTMENT

The men and woman of the Boscawen Police Department hope everyone had a good 2021. Like everyone else, we have worked hard to minimize the impact Covid has had to the operation of the Police Department. It is a challenging objective to obtain when our primary function is community-oriented policing and we have to limit that contact. We have to consider the safety of the public, as well as the safety of the officers and keeping a Police Department operational for as many hours a day as possible.

We had a small turnover at the end of the year, which resulted in us running at 50% staffing levels. We are starting to recover now and hope to have staffing back up by spring. Like everyone else looking to hire people, it is very difficult to find solid candidates who are willing to do this career and who are also able. Every Police Department is currently looking for candidates who are willing to work in the current climate. Departments are offering large sign on bonuses and high pay but even with those incentives, they are still struggling to fill positions. We will continue to move forward, progress and improve.

We at the Boscawen Police Department would like to thank the community for the continued support. Thank you and as always, if you have any questions or concerns please contact myself or any of the officers at 603-753-9124.

Yours in service,

Chief Kevin Wyman

POLICE DEPARTMENT BUDGET			
Public Safety	2021 BUDGET	2021 ACTUAL	2022 BUDGET
Police Chief	\$ 73,653.00	\$ 73,652.80	\$ 78,999.00
Police Lieutenant	\$ 64,438.00	\$ 64,778.08	\$ 68,245.00
Police Corporal	\$ 59,654.00	\$ 60,538.56	\$ 65,907.00
Police Patrolman #2	\$ 47,570.00	\$ 41,133.50	\$ 52,416.00
Police Patrolman #3	\$ 53,082.00	\$ 49,791.28	\$ 57,180.00
Police Patrolman #4	\$ 56,867.00	\$ 54,641.00	\$ 59,031.00
Police Patrolman #5**	\$ 59,744.00	\$ 56,043.20	\$ 59,031.00
Police Administrator	\$ 51,022.00	\$ 50,898.40	\$ 54,039.00
Overtime	\$ 33,000.00	\$ 45,656.58	\$ 38,000.00
Holiday Pay	\$ 17,000.00	\$ 11,976.38	\$ 17,000.00
Legal Expenses	\$ 8,400.00	\$ 6,150.00	\$ 8,400.00
Computer Expenses	\$ 11,000.00	\$ 9,931.00	\$ 11,000.00
Telephone	\$ 11,000.00	\$ 8,438.50	\$ 11,000.00
Uniforms	\$ 8,500.00	\$ 6,203.98	\$ 8,500.00
Office Expenses	\$ 7,000.00	\$ 9,425.86	\$ 7,000.00
Training	\$ 7,000.00	\$ 1,978.53	\$ 7,000.00
Dispatch	\$ 23,450.00	\$ 23,381.00	\$ 27,564.00
Fuel	\$ 12,000.00	\$ 10,973.58	\$ 12,000.00
Cruiser Maintenance	\$ 12,500.00	\$ 5,982.90	\$ 12,500.00
Equipment	\$ 19,000.00	\$ 20,066.59	\$ 19,000.00
<b>Total, Police Department</b>	<b>\$ 635,880.00</b>	<b>\$ 611,641.72</b>	<b>\$ 673,812.00</b>
<b>**2021 Budget Line Increase Approved by Select Board 3/11/21</b>			



In Memoriam  
**Claire D. Clarke**  
1929–2022

Claire and her husband David C. Clarke, who predeceased her, came to Boscawen in 1969. She was elected to five terms as a member of the NH House of Representatives, serving her Boscawen constituents well. She was on the Education Committee and a strong advocate for children. She also was a school board member of Merrimack Valley School District and was a retired guidance counselor from Winnisquam Regional School District after 33 years. She was proud to achieve her designation as a Specialist in the Assessment of Intellectual Function (SAIF). Also active in the Zonta Club, the NAACP,

NBCSL, Boscawen Old Home Day committee, a member of the NH League for the Hard of Hearing, she was a strong pioneer for women of color in remote areas and of all economic classes. She chaired Boscawen's Police Committee and spent many hours at the Food Pantry of the Boscawen Congregational Church. She will be missed by her daughter Caroletta, presently serving as Claire did in the NH House of Representatives; her grandchildren Christian, Andrew and Stephanie Alicea; her sister Marjorie Freeman, and her many friends.

**REPORT OF COURT APPOINTED SPECIAL ADVOCATES FOR CHILDREN**

The Town of Boscawen's support will allow CASA of NH to expand our recruitment efforts in your community in order to provide more children with CASA volunteer advocates who need their help. Last fiscal year (July 1, 2020 – June 30, 2021) our CASA volunteer advocates spoke on behalf of eight children living in Boscawen. Although we are now serving more children than ever, our mission is not complete. Because of the higher numbers of children coming into the court system primarily due to the opioid epidemic that continues to plague our state and Covid-19 pandemic taking a toll on our country, we had to decline five new cases from Merrimack County, or six children total. During FY 2021, we had to decline 45 cases, totaling 81 children throughout the State.

Since 1989 CASA of NH has been helping abused and neglected children in our State by giving them a voice in our family courts – a voice that is provided by a caring adult volunteer advocate for victimized children. CASA volunteers live in every corner of our State. They are compassionate and hard-working members of our community who care about the safety, wellbeing and futures of over 1,400 children across our State who have experienced the hurt and confusion that comes from living in an abusive or neglectful household.

The recent Covid-19 pandemic has had a significant impact on the lives of NH's children, especially those who are the victims of abuse and neglect. Without the eyes of teachers and other caring adults, these children have suffered in silence for over a year. They have spent less time with people who are normally in positions to support and report (educators, social workers, administrators, counselors) and their social circles have contracted to include only family members, often the very ones who are perpetuating the cycle.

Parents are facing increased stress regarding care for their child while working, confronting economic instability and job loss, and feeling even more food and housing-insecure. For these reasons, CASA anticipates a surge in reports of neglect and abuse cases due to the pandemic beginning this fall, into the 2022 fiscal year, once schools and community settings are completely re-opened.

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Our advocates and staff did not falter when the world had to shift focus due to the Covid-19 pandemic. Hundreds of vulnerable children went without a CASA volunteer before the Covid-19 pandemic, and we were determined not to slow down our recruitment process. With no foreseeable end to the pandemic, we have now pivoted to a virtual onboarding process, and are conducting virtual information sessions for those who are interested to learn more about CASA and our volunteer opportunities. Potential advocates can apply online and CASA staff will reach out to schedule a virtual interview. Our training team has created a completely virtual training experience through Zoom and Google Classroom that has been praised by participants for its “necessary training, discussion, role play, and coaching that is vital to preparing advocates for this role.”

CASA of NH has been working closely with leaders from the Judicial Council, Division for Children, Youth and Families, Health & Human Services, Granite State Children’s Alliance, and other state and local organizations and child-focused non-profits to determine next steps and strategies for keeping children safe. The impact of the pandemic could have far-reaching implications for NH’s children, but the full scope is yet to be determined. We are anticipating that the need for CASA volunteer advocates will be even greater than before. Your support will help to train and support these volunteers in order to meet the anticipated demand for our services in your area.

In addition to the hardships faced with Covid-19, we are continuing to see the effects of opioid and substance misuse within the families whose children we serve; 78% of new cases last year had a known Parental Substance Abuse Component. In addition to physical abuse and neglect, children have been trafficked for drugs, witnessed their parents overdosing (and in some cases dying), and some have been directly exposed to or have ingested drugs themselves. Abuse and neglect can have a tremendous impact on a child’s lifelong health and wellbeing. By supporting CASA, you are making it possible for our advocates to continue to work diligently on behalf of children and families to ensure the best possible outcomes for our children in your Town and across the State.

New Hampshire’s abused and neglected children are a part of every community within our state and range in age from birth to 21. National studies show that children with a CASA volunteer benefit in countless ways – they are more likely to be placed in safe, permanent homes, likely to receive better services, and more likely to have fewer placement changes than children without a focused advocate. With the support of a CASA advocate, neglected and abused children have access to a brighter future.

In addition to all of the good work they do for our children, our CASA volunteers also save our state more than \$5.3M in legal fees – fees that would otherwise be paid for by State tax dollars. Often family court judges will request a CASA volunteer advocate to provide services to an abuse or neglect case. If CASA of NH cannot provide a volunteer, the State will then hire a paid GAL (Guardian ad Litem) at \$60 per hour plus travel costs.

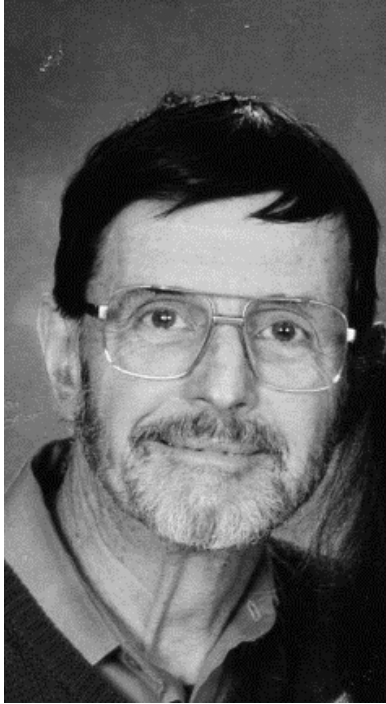
Here are our most recent fiscal-year-end statistics specific to Merrimack County and state wide.

	<b>Merrimack County</b>	<b>Statewide</b>
Children Served	216	1,417
Volunteers	107	628
Miles Traveled	47,576	339,166
Hours of Volunteer Time	14,223	88,859
Value of Volunteer Advocacy Provided		\$5.3M

The work that the Town of Boscawen is helping us achieve has never been more important. With over 78% of our cases stemming from parental or caretaker drug misuse, the children our CASA’s serve are the unseen victims of the current drug crisis. Your contribution can help to bring these children out of the confusion and into the arms of a loving family.

Respectfully submitted,

Marcia R. Sink, President and CEO



In Memoriam  
**Charles W. Jaworski**  
1947–2021

Charlie and his wife, Kathleen, lived in Boscawen 40 years in their home called Sunrise Knoll Farm. After working for 26 years as a Maintenance Mechanic for Merrimack County Nursing Home he volunteered there, ministering to his flock of residents both in personal visits and conducting worship services. They all knew him on a deeply personal basis, and we're sure they told him their most intimate problems. Some of them he had known for all the time they were at the Home. Over the years, he served on the Boscawen Conservation Commission and as a volunteer firefighter. His special love was to cook for the annual Chicken Barbecue at Old Home Day. He learned under the tutelage of Tom Danko, and always cooked 220 half chickens, " 'cause that's all the racks will hold." Then in typical Charlie fashion, he would round up help from family and friends. Who could say "no," to Charlie? We'll miss you Charlie and all you did.

**REPORT OF THE BOSCAWEN FIRE DEPARTMENT**

We responded to 242 incidents in 2021, a 21% increase over 2020. The Boscawen Fire Department is a non-EMS (Emergency Medical Service) provider. However, we have seen a large increase in the need for the Department to respond to medical calls. As of the end of November 2021, the Department responded to 91 EMS calls to aid Penacook Rescue Squad or an ambulance responding from another town providing mutual aid.

Two assessments were completed on the Fire Department in 2021. The first evaluated the fire station and its current ability to serve the Town. At the conclusion of the station assessment, it was determined that a need exists for future Department growth, but funding the project needed further review and the project was tabled.

The second assessment was completed in late November on the Department and how we could improve our daily and emergency operations as well as become consistent with expectable practices in the fire service. From this report, a change will include transitioning from "Volunteer" Department to "Paid on Call" Department (new budget item not required) in 2023. Most all other items from the report are administrative procedures and record keeping.

Thank you to all our Town and mutual aid agencies that assist us with completing our mission! Most of all I would like to extend my greatest thanks to the Penacook Rescue Squad for all that they provide to our Town every day. Your work is greatly appreciated!

Respectfully submitted,

Timothy J. Kenney, Chief

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE PENACOOK RESCUE SQUAD

Penacook Rescue Squad (PRS) is a private, non-profit public service that provides advanced life support emergency medical services (EMS) to the towns of Boscawen, Canterbury, and Salisbury. PRS also provides mutual aid to surrounding communities like Concord, Franklin, Hopkinton, and Webster when requested. A mutual aid response is when another agency assists a town that they do not provide primary coverage for. PRS operates out of a single location at 1 Oak Street in Boscawen.

Historically, staff coverage consisted of both volunteer services and paid staff. To provide the appropriate level of coverage to meet the increasing needs of the primary coverage area the staffing model shifted in 2018 to paid staff 365 days a year. Over 83% of staff are licensed at the advanced level (Advanced Emergency Medical Technician and Paramedics) allowing the organization to provide consistent care at the Advance Life Support level (ALS). Each year the Department membership continues to build upon their skill level and improve the care they provide to the communities they serve. PRS participates in the advancement of emergency medical services education with several different organizations by allowing their students access to staff and equipment to build their competencies and complete the required course work.

The primary coverage area contains facilities that increase activity for the Department both with the number of emergency response and preplanning. The Merrimack County Nursing Home is a 290 bed facility located in Boscawen. The Merrimack County Corrections Facility is also located in Boscawen and is designed to hold approximately 237 inmates. There are several schools and businesses contained within the primary coverage area. The Department also provides primary emergency medical services to a portion of Interstate 93.

In 2021 PRS had a total of 1,096 emergency responses resulting in 1,117 incidents. The total number of incidents equates to the overall number of people medically evaluated. The additional locations listed resulted from mutual aid responses. This was the first time in the Department's history that call volume reached 1,000 calls. We are very proud of our staff and how they handled the dramatic increase in call volume while maintaining safe practices and remaining healthy through the continued pandemic.

#### 1,096 EMERGENCY RESPONSES IN 2021

Boscawen	706	63.21%
Canterbury	218	19.52%
Salisbury	126	11.28%
Concord	41	3.67%
Webster	13	1.16%
Franklin	11	0.98%
Not recorded	<u>2</u>	0.18%
Total:	1,117	

Respectfully submitted,

Shawn Brechtel, Chief

# 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

<b>FIRE DEPARTMENT BUDGET</b>			
<b>Public Safety</b>	<b>2021 BUDGET</b>	<b>2021 ACTUAL</b>	<b>2022 BUDGET</b>
Ambulance Service - Penacook Rescue Squad	\$ 220,626.00	\$ 220,626.00	\$ 231,660.00
Total, Ambulance	\$ 220,626.00	\$ 220,626.00	\$ 231,660.00
Fire Department			
Operating Salaries	\$ 98,656.00	\$ 93,777.00	\$ 105,256.00
Administration	\$ 1,500.00	\$ 1,495.73	\$ 1,500.00
Insurance	\$ 9,500.00	\$ 9,303.00	\$ 9,303.00
Radio Maintenance	\$ 6,200.00	\$ 6,199.53	\$ 6,200.00
Hose Appliance Maintenance	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Turnout Gear Maintenance	\$ 6,500.00	\$ 6,500.00	\$ 10,510.00
SCBA Maintenance	\$ 3,500.00	\$ 3,490.30	\$ 3,500.00
Building Maintenance	\$ 3,000.00	\$ 3,141.92	\$ 3,000.00
Utilities	\$ 10,000.00	\$ 9,119.78	\$ 10,600.00
Dispatch & Dues	\$ 36,711.00	\$ 36,711.00	\$ 34,548.00
Computers/Software	\$ 1,000.00	\$ 820.00	\$ 1,000.00
Training	\$ 3,000.00	\$ 2,810.00	\$ 4,500.00
Forest Fires	\$ 5,000.00	\$ 4,042.45	\$ 5,000.00
Truck Operations & Repairs	\$ 6,000.00	\$ 6,779.90	\$ 7,000.00
Equipment	\$ 2,800.00	\$ 2,768.08	\$ 3,000.00
EMS Equipment	\$ -	\$ -	\$ 500.00
Total, Fire Department	\$ 197,867.00	\$ 191,458.69	\$ 209,917.00
Life Safety Officer			
Life Safety Officer	\$ 4,000.00	\$ 1,950.00	\$ 3,000.00
Meetings & Travel	\$ 500.00	\$ -	\$ 500.00
Office Supplies	\$ 100.00	\$ -	\$ 100.00
Total, Life Safety Officer	\$ 4,600.00	\$ 1,950.00	\$ 3,600.00
Total, Fire Department and Life Safety	\$ 202,467.00	\$ 193,408.69	\$ 213,517.00

## **2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT**

### **REPORT OF THE CAPITAL AREA MUTUAL AID FIRE COMPACT**

The 2021 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2021. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in four counties. The Compact's operational area is 817 square miles with a resident population of 148,595. The Equalized Property Valuation in the area we protect is over 18.4 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact continued to feel the impacts of the pandemic during 2021. Call volume increased in the fall as the pandemic spread. The pandemic limited our training opportunities, our ability to meet as a group and the ability of our vendors to complete projects.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

During 2020 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch (CAD) software with a new cloud-based CAD. At the end of 2021 our CAD vendor announced that they were unable to deliver us a working CAD and that they were suspending any further development of their product. We begin 2022 with another search for a CAD vendor that can meet our needs.

The 2021 Compact operating budget was \$ 1,369,319. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available.

During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2019 and was expected to be completed during 2020. Work extended into the final weeks of 2021, due to delays caused by the pandemic. This grant funded project is now complete and we are awaiting the final reimbursement from the State.

The Compact and Hazmat Team have received over 3.65 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2021 efforts were made to secure funding for a Class B foam response unit and a supply of Class B foam for all Compact fire agencies. This would improve our ability to respond to flammable liquid fires. It would replace the legacy Class B foam that many agencies had. That foam has been determined to be an environmental and health hazard. The Compact applied for Directed Funding from the Federal Government through Senator Jeanne Shaheen's office. We were not successful in acquiring those funds. A grant application was made to the 2022 Homeland SHSP program. We will find out in 2022 if we were successful with this application.

During 2021 several communications projects were undertaken. In cooperation with Lakes Region Mutual Fire Aid and the State of NH, our microwave link between Belknap Mountain and Mount Kearsarge was replaced with a more robust system. This should be more resistant to damage at these ice prone sites than our old system and it can carry more traffic allowing us to share this resource with the State & Lakes Region. The microwave link between Wolf Hill and Craney Hill

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

was reprogrammed and relicensed to provide better performance. The radio antenna on Gould Hill was relocated due to an expansion of that tower.

As Chief Coordinator, I responded to 611 incidents, a 12% increase over 2020. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2021 were:

President, Chief Jon Wiggin, Dunbarton

Vice President, Deputy Chief Ed Raymond, Warner

Secretary, Chief Guy Newbery, Concord/Canterbury

Treasurer Chief Jeff Yale, Hopkinton

The Training Committee activities spent another year on hold due to the pandemic.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. The Team responded to 17 hazmat incidents during 2021.

Please visit the Compact website at <https://www.capareafire.org/> for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Respectfully submitted,

Keith Gilbert, Chief Coordinator



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### CAPITAL AREA MUTUAL AID FIRE COMPACT INCIDENTS

ID #	Town	2020	2021	% Change
50	Allenstown	821	816	-0.6%
51	Boscawen	196	240	22.4%
52	Bow	1,144	1,155	1.0%
53	Canterbury	303	364	20.1%
54	Chichester	463	541	16.8%
55	Concord	8,869	9,715	9.5%
56	Epsom	958	1,086	13.4%
57	Dunbarton	227	240	5.7%
58	Henniker	1,020	1,002	-1.8%
59	Hillsboro (includes Windsor)	1,011	1,028	1.7%
60	Hopkinton	1,199	1,404	17.1%
61	Loudon	843	971	15.2%
62	Pembroke	382	355	-7.1%
63	Hooksett	2,256	2,583	14.5%
64	Penacook RSQ	906	1,093	20.6%
65	Webster	210	220	4.8%
66	CNH Haz Mat	7	17	142.9%
71	Northwood	624	715	14.6%
72	Pittsfield	892	1,017	14.0%
74	Salisbury	162	194	19.8%
79	Tri-Town Ambulance	1,287	1,362	5.8%
80	Warner	506	573	13.2%
82	Bradford	230	215	-6.5%
84	Deering	241	248	2.9%
86	Washington	181	163	-9.9%
89	Windsor	49	47	-4.1%
<b>TOTAL</b>		<b>24,987</b>	<b>27,364</b>	<b>9.5%</b>

CAPAREAC1 Chief Gilbert	547	611	11.7%
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### Additional Dispatch Center Activity

Fire Alarms Placed In/Out of Service	5,264	5,446	3.46%
Inbound Telephone Calls	45,268	51,402	13.55%
Outbound Telephone Calls	7,926	8,175	3.14%

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Despite a brief flurry of wildfire activity across the state this spring, the summer and fall months saw weather conditions which kept the fire danger consistently at low levels. Your local Fire Departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local Fire Department, and the state's Forest Rangers by being fire wise and fire safe!

The long lasting drought effects in Coos County are showing some minor signs of improvement but a good portion of northern Coos remains in the abnormally dry category with the northeastern portion still remaining in moderate drought. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2022 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local Fire Department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at 603-271-2214, or online at [www.nh.gov/nhdfl/](http://www.nh.gov/nhdfl/). For up to date information, follow us on Twitter and Instagram: @NHForestRangers

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
1	81	25	0	7	1	4	2	41

\*Miscellaneous includes power lines, fireworks, electric fences, etc.

## **2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT**

### **REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT**

Hello! 2021 was certainly an interesting, and trying year. With Covid-19 issues being carried over from 2020, much of the focus of State and local Emergency Management officials centered on this subject, Boscawen being no different. Mark Varney: who stepped down as EMD at the end of March, put an unbelievable amount of effort into preparing the Town for this and working with State officials to make sure that we knew what we needed to and were networked appropriately. I'd like to publicly thank him for his hard work.

Continuing efforts to curb the spread of Covid-19, the Town of Boscawen Emergency Management Department has hosted two vaccine clinics this year, drawing hundreds of people. Hopefully the spring time brings the ability to spread out more, leaving winter, and the virus, in our rearview mirrors.

2022 will see the Emergency Management Department work on the Hazard Mitigation Plan, and an update of the Town's Emergency Operations Plan. I look forward to continuing to work with officials at all levels to ensure that Boscawen is as prepared as we can be for any emergencies that may come our way. Take care and be safe!

Respectfully submitted,

Lieutenant Jason Killary, Director

### **REPORT OF THE BUILDING INSPECTION GROUP**

As we noted last year at this time, demand for housing in New Hampshire continues to remain high throughout New Hampshire without regard for the impacts of the Covid-19 Pandemic. From new home construction to available market-rate rental housing to affordable housing, the need for housing remains competitive. When an individual or business decides to undertake a new construction project or repair project, pricing and availability of supplies and materials sometimes becomes a factor in whether the project will move forward or not. Without question, we continue to live in very challenging times when it comes to housing, not only in Boscawen, but in much of New Hampshire as well.

Even under these challenging conditions, some housing as well as a commercial space is being constructed or renovated. Most of us have been following the renovations taking place at the former Steenbeke store and warehouse on High Street in preparation for a new business to move to Boscawen. Chuck Bodien, our Building Inspector, says that the renovations are first class and the complex will be a great place to work in once it is complete. As you can see by the information reported in the table below, we continue to build new housing in Boscawen as land is being made available for development. Construction of new single-family homes continues in the Knowlton Road and Water Street area and the subdivision off North Main Street across from the Town Forest is underway. Nearly all of the new lots will trigger land use change tax, impact fees and permit fees to be assessed and paid as the use of the lots is changed as they are sold. A table showing the comparison from 2020 to 2021 by category follows.

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Type of Fee or Activity	2020	2021
Inspections	204	187
Permits	102	127
Building Permit Fees	\$19,469	\$32,704

We have a dedicated and knowledgeable group in the Planning & Community Development Office overseeing the construction activity in Boscawen. Chuck Bodien continues to handle the field inspections as our Building Inspector and Kearsten O'Brien provides technical support for the group and customers/residents. Kellee Easler continues to lead the group as our Planning & Community Development Director. I thank them all for their commitment to the job.

As you may be aware, I retired from my position as Town Administrator effective December 31, 2021. I have agreed to be Chuck Bodien's backup Building Inspector should the need arise. In the meantime, should you have any questions regarding the building codes or your project, our group is available to meet with you at the project or in the office and we will find a way to be of assistance.

Respectfully submitted,

Alan H. Hardy, Building Inspector

### Building Inspector Revolving Fund – Balance Sheet January – December 2021

	January – December 2021
Ordinary Income/Expense	
Income	
Administrative Support Income	\$ 1,570.00
Interest on Investments	\$ 22.75
Building Permits	\$ 32,703.57
Total Income	\$ 34,296.32
Expense	
Building Inspector Training	\$ 75.00
Member Dues	\$ 645.00
Automobile Expenses	\$ 2,005.48
Computer and Internet Expenses	\$ 1,197.00
Office Supplies	\$ 42.50
Miscellaneous Expenses	\$ 22.15
Total Expense	\$ 3,987.13
Net Ordinary Income	\$ 30,309.19
Net Income	\$ 30,309.19

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

The Office of Planning & Community Development provides staff support to the Planning Board, Conservation Commission, Zoning Board of Adjustment, Agricultural Commission, Beautification Committee, Economic Development Committee, Community Garden, Brownfields Advisory Committee, Building Inspector and the Assessing Department.

Our Planning & Community Development staff consists of myself, my Deputy Director Kearsten O'Brien, Building Inspector Chuck Bodien, Office File Clerk Mya Balch and a Planning Clerk. Our office provides administrative support to citizens, developers and businesses in Boscawen. Our Energy Committee, Economic Development Committee and Brownfields Advisory Committee are our newest Committees within Boscawen, created in 2021.

Some of our other office responsibilities include assessing Impact Fees for new construction of homes, commercial buildings and some remodels. Impact Fees are used for capital expenditures that are triggered by growth and help to reduce the burden of capital improvements on the taxpayers. The development of land creates an increased need for capital improvements such as new or improved roads and intersections, water and sewer extensions, school, police and street lighting. The Town charges the developer for these costs and receives money in the form of Impact Fees. These fees are due before the Certificate of Occupancy is issued.

Our office has great appreciation for the support of the individuals who serve on our boards, commissions and committees. Their dedication and thoughtful support allows us to continuously improve our ordinances and regulations to make them work for the common good.

If you are interested in serving on a board or commission in Town, please let any of our staff members know. I will be happy to explain what serving on a board or commission is all about.

Respectfully submitted,

Kellee Jo Easler, Director

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT			
LAND USE	2021 BUDGET	2021 ACTUAL	2022 BUDGET
<b>Assessing, Revaluation of Property</b>			
Assessing Clerk	\$ 5,131.00	\$ 5,131.36	\$ 5,706.00
Assessing Assistant	\$ 14,123.00	\$ 14,088.20	\$ 15,565.00
Assessing Office Clerk	\$ 8,424.00	\$ 6,483.59	\$ 9,779.00
Assessing, Services	\$ 36,440.00	\$ 23,077.50	\$ 41,000.00
Assessing, Software	\$ 2,516.00	\$ 2,516.00	\$ 2,598.00
Assessing, Public Data Hosting	\$ 1,760.00	\$ 1,760.00	\$ 1,794.00
Assessing, Intent to Cuts	\$ 800.00	\$ 579.00	\$ 800.00
Subtotal, Assessing	\$ 69,194.00	\$ 53,635.65	\$ 77,242.00
<b>Planning &amp; Community Development</b>			
Planning & Community Development Director	\$ 41,051.00	\$ 41,050.88	\$ 45,647.00
Deputy Planning & Community Development Director	\$ 14,123.00	\$ 14,088.20	\$ 15,565.00
Recording Secretary	\$ 7,200.00	\$ 5,375.00	\$ 7,200.00
Planning & Community Development Clerk	\$ 30,034.00	\$ 33,170.05	\$ 38,397.00

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Overtime	\$ -	\$ -	\$ 1,000.00
Office Equipment/Maintenance	\$ 1,000.00	\$ 859.78	\$ 1,000.00
Advertising - (Applicants)	\$ -	\$ 2,914.94	
Advertising - Public Notices (Town)	\$ 500.00	\$ 711.50	\$ 500.00
Printing and Mapping	\$ 2,585.00	\$ 2,585.00	\$ 2,673.00
Telephone	\$ 2,238.00	\$ 2,430.39	\$ 2,238.00
Dues, CNHRPC	\$ 4,859.00	\$ 4,859.00	\$ 4,798.00
Recording Fees - (Applicants)	\$ 250.00	\$ 308.98	\$ 250.00
Code Manual Updates	\$ 200.00	\$ 187.50	\$ 200.00
Regulation and Ordinance Updates	\$ 5,000.00	\$ 2,750.00	\$ 5,250.00
Meetings and Travel	\$ 1,500.00	\$ 2,084.08	\$ 3,500.00
Office Equipment and Service Agreements	\$ 4,800.00	\$ 4,474.23	\$ 4,562.00
General Office Supplies	\$ 3,500.00	\$ 3,457.21	\$ 3,500.00
Subtotal, P & C Development	\$ 118,840.00	\$ 121,306.74	\$ 136,280.00
<b>Agricultural Commission</b>			
Agricultural Commission, Administration	\$ 500.00	\$ 444.55	\$ 500.00
Agricultural Commission, Community Garden	\$ 300.00	\$ 430.62	\$ 300.00
Agricultural Commission, Physical Improvements	\$ 900.00	\$ 10.60	\$ 900.00
Subtotal, Agricultural Commission	\$ 1,700.00	\$ 885.77	\$ 1,700.00
<b>Conservation Commission</b>			
Conservation Commission, Professional Services	\$ 400.00	\$ -	\$ 400.00
Conservation Commission, Mapping & Research	\$ 400.00	\$ 99.00	\$ 400.00
Conservation Commission, Dues and Fees	\$ 700.00	\$ 70.00	\$ 700.00
Conservation Commission, Meetings & Travel	\$ 200.00	\$ 145.00	\$ 200.00
Conservation Commission, Education	\$ 400.00	\$ 35.00	\$ 400.00
Conservation Commission, Supplies/Miscellaneous	\$ 100.00	\$ -	\$ 100.00
Subtotal, Conservation Commission	\$ 2,200.00	\$ 349.00	\$ 2,200.00
<b>Economic Development</b>			
Economic Development	\$ 5,000.00	\$ 2,250.00	\$ 2,250.00
<b>Health Department</b>			
Health Officer	\$ 5,131.00	\$ 5,131.36	\$ 5,706.00
Deputy Health Officer	\$ 2,018.00	\$ 2,012.60	\$ 2,224.00
Meetings & Travel	\$ 400.00	\$ 175.28	\$ 400.00
Office Supplies	\$ 150.00	\$ 33.79	\$ 150.00
Pest & Dog Control	\$ 500.00	\$ -	\$ 500.00
Subtotal, Health Department	\$ 8,199.00	\$ 7,353.03	\$ 8,980.00
<b>Health Agencies, Hospitals</b>			
Health Agencies, Hospitals	\$ -	\$ -	\$ 100.00
<b>Total, Planning and Community Development</b>	<b>\$ 205,133.00</b>	<b>\$ 185,780.19</b>	<b>\$ 228,652.00</b>

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE HEALTH OFFICER

We have been very, very fortunate to have the guidance of Emergency Management Director, Jason Killary, for support throughout 2021 as Covid-19 continues.

This year the State has required the Select Board and Health Officer to meet monthly as the Board of Health. We will continue to attend trainings and follow all upcoming requirements as determined by the State of NH, Department of Public Health.

Requests for inspections of rental properties under RSA 48-A Minimum Housing Standards were lower in 2021, which involves incidents/visits to homes and/or apartments. Deputy Health Officer Kearsten O'Brien continues to provide support along with Chuck Bodien as Life Safety Officer.

If you have any questions or concerns, please contact me at the Town Office to help you determine which resources are available to best assist you.

Respectfully submitted,

Kellee Jo Easler, Health Officer

### REPORT OF THE AGRICULTURAL COMMISSION

The Boscawen Agricultural Commission continued with its regular monthly meetings throughout the year. Its purpose is to promote and enhance agricultural opportunities in Town. It also cooperates with other Town Boards and Committees in resolving agricultural issues. Board member Roger Sanborn also serves on the Zoning Board of Adjustment, Gary Tillman on the Planning Board, and John Porter is on the Economic Development Committee.

#### **Welcome to Boscawen Signs**

The Agricultural Commission maintains the signs mounted at each entrance to Town welcoming people and promoting local agriculture. Placards are added in each season to promote the produce currently being harvested. This year the focus was on the sign located at the roundabout. It was moved into the center and incorporated with the newly planted landscape material. Maintenance work was done on the sign and the letters were repainted.

#### **Community Gardens**

The Community Garden was utilized to capacity this year. Demand was high due to those struggling from COVID effects on food budgets and lack of employment. The NH Gleans Program, which harvests and distributes food that would otherwise go to waste, was once again involved in getting nutritious produce from the community gardens to our local churches/food banks. This year the variety and types of vegetables were expanded upon. Also, many of gardeners planted flowers, which brought beauty to the gardens and greatly benefitted the pollinators that we all depend upon.

#### **Rack Cards**

Once again, this year the rack cards highlighting Boscawen farms were printed and distributed to over 15 businesses in Town. These featured the agricultural enterprises in Town and the products they have for sale to the public.

#### **Compost Sign**

To encourage reduction of waste being deposited at the recycling center, a sign was designed and printed that will be mounted at the exit of the transfer station promoting the idea of composting food waste at home. Future programs will be about how to manage a home-scale compost unit.

Respectfully submitted,

John Keegan, Chair

## **2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT**

### **REPORT OF THE CONSERVATION COMMISSION**

With a new 2022 calendar on the wall, the Boscawen Conservation Commission BCC is able to look back on our many accomplishments in 2021. There have been some important improvements to our many valuable natural resources. As our small Town has noticed the growth that is evident, we welcome the many new residents. Being mindful of the importance of our natural resources, we should continue to explore the many recreational opportunities that our nearby forests and waterways provide. There is always conservation work to be completed that should be in sync with our response to growth.

Our newest Boscawen Village Town Forest BVTF (375 acres) remains a work in progress. The new trail head parking and informational kiosk will display the most recent trail map, which can be accessed by a QR code on your phone. A volunteer Trails Committee has been formed, with nearly 25 interested members on the trail crew list. The newer trails in BVTF have been clipped, brushed and marked with blue ribbon. Still needed to be set this spring, are trail signs and color coded blazes, corresponding to the map.

The Boscawen Town Forest on Weir Rd (438 acres) continues to see many regular visitors from both trailheads. The BCC mows the Farmstead area twice a year to help subdue the invasive bittersweet growth. The new five acre field gets mowed once annually to allow for nesting and fawning to occur, limiting habitat disturbance. We will be planting 10 blight resistant American Chestnut Trees this spring to encourage this old mainstay back into our forests. Ongoing trail work continues to keep these trails free of blow downs and help lessen erosion to the area. QR codes have also been implemented for trail map access at the trailheads.

Other news, New Hampshire Fish and Game notified the BCC to close the Hirst Marsh Trail on the back side of the marsh. This trail closure is due to lessening wildlife disturbance and a forest cut that de-commissioned portions of the existing trail. The Town Line Trail Dusters snowmobile club also lost trail access to Elm Street in Penacook. BCC has worked with the club to regain connection through the Dagody Hill patch cuts, crossing Dagody Hill trail at 90 degrees, for safety reasons. The new Elm Street snowmobile trail will guide sled users to the old landfill area and then reconnect to the existing snowmobile trail.

On the Water Street side of Town, the BCC has completed the purchase of two shorefront parcels on Walker Pond, totaling 75 acres from the Penacook-Boscawen Water Precinct. This acquisition will ease the chance for shoreline development on this cherished Walker Pond. Our Town Forester Charlie Niebling, has completed a forest management plan with recreational improvement suggestions for these parcels at Walker Pond. Also newsworthy, is the conservation easement administered by the Society for the Protection of NH Forests on the 126 acre Morrill Property at the corner of Long Street and Water Street. This easement will help protect this wonderful vista and still encourage agricultural pursuits that run deep in our heritage.

The Niebling Family Forest property, on North Water Street was awarded 2021 NH Tree Farm of the Year. This prestigious honor recognizes the Nieblings commitment to showcasing their forest's best management practices and recreational access for all forest visitors. A fine pig roast celebration was held on site, during October's peak foliage. Over 100 attendees, from all over NH and beyond enjoyed the many guided hikes, a forest treasure hunt, and great raffle items. Boscawen's highest elevation, Raleigh Hill 920', with sweeping southerly views is included on this property and is well worth the hike. Charlie has worked diligently to keep our forests sustainable and accessible. The old 1795 granite walled Town Pound on North Water Street also



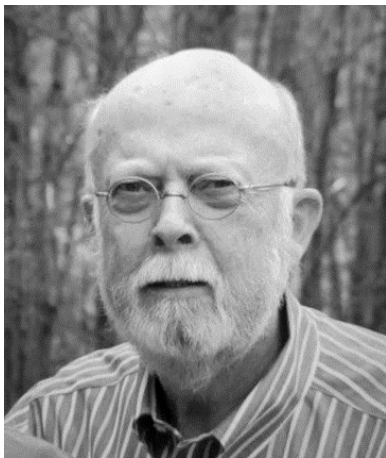
## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

had a noticeable facelift. Much gratitude goes to the Niebling family, for their generous contribution of hard labor, and for the preservation of a bygone era.

Looking forward, with the pandemic looming another wave of uncertainty, we are hopeful for more volunteerism to maintain and steward our favorite outdoor locations. Getting involved is the easy part: pursuing your passion gets the job done. Many folks ask what they can do to assist. My response: Leave it better than you found it and carry in/carry out. Remember: “when nature calls get outside.”

Respectfully submitted,

Jeff Abbe,  
On behalf of the BCC



### In Memoriam William J. Urbach 1943–2021

Born in Jackson Heights, NY, Bill was a graduate of C. W. Post College of Long Island University. He worked for J. C. Penney for 26 years. After moving to New Hampshire, he taught Marketing at Pinkerton Academy for 17 years enjoying working with and motivating students. He trained and taught at the U.S. Army Chemical Center and School at Fort McClellan. He served in Vietnam as a Special Advisor to Commander of the 1<sup>st</sup> LOG. A Justice of the Peace, he Chaired the Boscawen Police Com-

mittee, and was on the Boscawen Planning Board. He and his wife, Joan, were dedicated supporters of the Boscawen Congregational Church Food Pantry. He loved collecting unique and old fountain pens. His daily goal was to make at least one person laugh, even if it was at his own expense. He will be remembered by his wife of 53 years, Joan; his son Liam and wife, Aileen, and grandchildren Bailey and Connor; brother and sister-in-law John Gardini and Dawn Mickel; and the many close friends he considered brothers and sisters.

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE PLANNING BOARD

Boscawen saw several noticeable construction projects and numerous real estate transactions in 2021. We approved 1 lot line adjustment, 2 minor site plans, an extension of a site plan, 3 - 2 lot subdivisions, 1 - 5 lot subdivision, 2 conditional use permits, 1 planned unit development, and 1 change of use. It's always good to check the Town website for updates and what is going on. There are tabs for all of the departments. Look for the Planning Board and the Zoning Board tabs.

We have been working on the multiple chapters of the Town's Master Plan including the Renewable Energy Chapter.

In addition, we have worked with the Central New Hampshire Regional Planning Commission, (CNHRPC), on the Land Use Development Regulations and the Zoning Ordinance in preparation for this year's Town Meeting. We have updated the Renewable Energy Chapter.

We have also been keeping a close eye on the progress of the Exit 17 development. This development includes a Market Basket and a NH Liquor store in Phase I, which is progressing very rapidly. The City of Concord did make it clear that the new two-lane roundabout must be completed at the Hoit, Old Boyce and Whitney intersection before the Market Basket would be allowed to open. They have begun clearing for this roundabout already and I'm sure this will be very interesting as this construction progresses.

We are also getting closer to the planned 2027 upgrades to King Street, which tentatively includes a roundabout at the King Street/High Street split by the Boscawen Congregational Church. This promises to be an interesting development as we get closer as well.

We would like to thank the Town employees for their support and the numerous fellow townspeople who tirelessly volunteer their time on various committees and boards. Everyone's input is important and should you have an opportunity, please consider joining the Boscawen Planning Board even as an alternate member. We meet monthly on the first Tuesday at 6:30 pm. This is a great way to have input to what's happening in our community while not taking up a lot of your personal time. Stop in to a meeting to see how it runs and feel free to submit an application to join, which can be found on the Town's website; <https://www.townofboscawen.org>, under the "Become a Volunteer for Boards, Committees, & Commissions" tab.

Respectfully submitted,

Mark E. Varney, Chair

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment has the responsibility to hear appeals such as Special Exceptions, Variances, Appeals of Administrative Decisions and Equitable Waivers of Dimensional Requirements. In 2021 there was virtually no business other than the following three appeals and house-keeping for the Zoning Board of Adjustment.

**On July 27, 2021**, the Boscawen Zoning Board of Adjustment, GRANTED a Special Exception for a Home Business Major to Dan Remillard off Water Street and Knowlton Road, Boscawen, NH 03303.

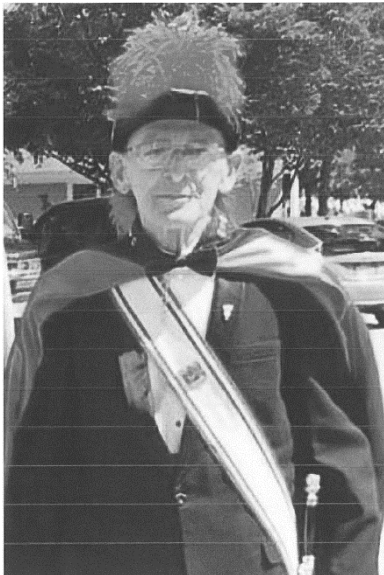
**On August 24, 2021**, the Boscawen Zoning Board of Adjustment, GRANTED a Variance for relief from Article IV, Use Regulations Residential-Planned Unit Development and Article XII Definitions PUD for relief from PUDs single ownership requirement, by David and Cynthia Caron, 21 Village Street, Penacook NH 03303 with an address of Villa Brasi Lane, Map 83, Lot 9, Boscawen, NH 03303.

**On November 23, 2021**, the Boscawen Zoning Board of Adjustment, GRANTED a request for a Special Exception for a Small Restaurant/Brewery, submitted by Chris and Andrea Waldron of 84 North Water Street, Map 94, Lot 31, Boscawen, NH 03303.

The Board would like to thank all those who volunteered their time to serve the Town, including Board members and staff. The Zoning Board of Adjustment would like the public to join us to see how the Board functions and possibly serve as a member.

Respectfully submitted,

Roger W. Sanborn, Chairman



### In Memoriam Roy E. Roy. Sr. 1943–2021

We all know someone who remembered with pride the fact that they were a Proud Marine. Such a man was Roy. One of the proudest things Roy did while retired was to help put up and take down the approximately 4,000 flags at the N.H. Veterans Cemetery. He felt so badly he couldn't do it the last time that his wife, Nancy, did it for him. In his retirement, he worked at the Boscawen Transfer Station two days a week. The other three days were spent acquiring and dispensing meats and other foods for the Food Pantry at his church, Immaculate Conception Catholic Church in Penacook. No matter how Roy felt, he always helped all of us who came to the Transfer Station with a smile on his face. His son, Roy Jr., predeceased him. His wife, Nancy, with whom he shared 56 years and his three sons, Anthony, Christopher, and Andrew, his 11 grandchildren and 4 great-grandchildren will miss him very much. Roy was a good and loyal friend to all who knew him

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE PUBLIC WORKS DEPARTMENT

Just like everyone else, 2021 was another tough year with Covid-19 for the Public Works Department. We had a hard time ordering supplies and materials and getting them on time.

When spring arrived so did all the necessary maintenance on the trucks, along with plow removal and getting all the winter equipment ready for storage. We also had to get the summer equipment ready for service. Spring cleanup was a success. We made sure all the cemeteries were ready for Memorial Day.

The Public Works Department worked with GMI asphalt again to pave another mile of Corn Hill Road, along with a section of the Transfer Station. Regular summer maintenance continued on all of the equipment, the roads, the Town cemeteries, the Town's sewer and the Transfer Station. Several strong summer storms led to some necessary tree removal.

This fall was a sad time for the Public Works Department as long-term Transfer Station employee and Town resident, Roy Roy, Sr. passed away. We will miss Roy and sent sympathy to Roy's wife Nancy and the rest of the Roy family.

The Transfer Station and Recycling Center was very busy this year. With the arrival of Covid-19 the Treasure House had to close; but we are happy to say that the Treasure House is now open again. The introduction of credit card payments at the Transfer Station was a success.

We thank the residents of Boscawen for being respectful and moving along. They no longer congregate and watch so everyone can drive through the several stations. They have learned to do this while keeping six feet apart while staying safe.

We would also like to thank the volunteers who take care of the Treasure House. Without their efforts and dedication to the Town, the Treasure House would not be able to operate. We know many people benefit from having the Treasure House. More than 500 lbs. of "Treasure" is utilized by our citizens each week.

This fall we took care of roadside mowing and clean up that was necessary before we had to plow again.

Winter arrived right on schedule and the Public Works Department was ready with all the salt and sand stocked, equipment repaired and refreshed ready to take care of the Town roads in Boscawen.

Respectfully submitted,

Dean Hollins, Director

PUBLIC WORKS DEPARTMENT BUDGET			
PUBLIC WORKS	2021 BUDGET	2021 ACTUAL	2022 BUDGET
<b>Cemeteries</b>			
Operating Expenses	\$ 3,000.00	\$ 1,359.35	\$ 3,000.00
Subtotal, Cemeteries:	<u>\$ 3,000.00</u>	<u>\$ 1,359.35</u>	<u>\$ 3,000.00</u>
<b>Highway &amp; Streets</b>			
Public Works Director	\$ 75,920.00	\$ 75,920.00	\$ 81,432.00
HW General Laborer	\$ 32,594.00	\$ 32,513.60	\$ 35,214.00
HW Foreman	\$ 51,022.00	\$ 50,656.04	\$ 55,120.00
HW General Laborer	\$ 14,510.00	\$ 10,845.76	\$ 15,667.00
HW General Laborer	\$ 33,220.00	\$ 31,515.20	\$ 35,214.00

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

HW General Laborer	\$ 36,982.00	\$ 36,894.40	\$ 39,957.00
HW General Laborer	\$ 5,000.00	\$ -	\$ -
Overtime & Weekend Duty	\$ 40,000.00	\$ 26,687.38	\$ 42,000.00
Utilities	\$ 7,000.00	\$ 6,081.65	\$ 8,000.00
Uniforms & Safety Equipment	\$ 13,000.00	\$ 9,922.90	\$ 13,000.00
Salt	\$ 34,000.00	\$ 30,459.36	\$ 46,000.00
Road Signs	\$ 1,000.00	\$ 427.45	\$ 1,000.00
Road Re-Surfacing	\$ 135,000.00	\$ 92,408.01	\$ 135,000.00
Meetings & Dues	\$ 250.00	\$ 105.00	\$ 250.00
Road Oil	\$ 20,000.00	\$ -	\$ 20,000.00
Patch Mats	\$ 2,000.00	\$ 468.07	\$ 2,000.00
General Supplies	\$ 10,000.00	\$ 9,471.02	\$ 10,000.00
Gasoline	\$ 21,000.00	\$ 15,965.72	\$ 34,000.00
Equipment Repairs	\$ 30,000.00	\$ 17,463.77	\$ 25,000.00
Equipment	\$ 500.00	\$ -	\$ 500.00
Subtotal, Highway & Streets:	<u>\$ 562,998.00</u>	<u>\$ 447,805.33</u>	<u>\$ 599,354.00</u>
Street Lights	\$ 21,000.00	\$ 17,384.22	\$ 24,000.00
Subtotal, Street Lighting:	<u>\$ 21,000.00</u>	<u>\$ 17,384.22</u>	<u>\$ 24,000.00</u>
<b>Other Highway &amp; Streets</b>			
Care of Trees	\$ 2,500.00	\$ 550.00	\$ 2,500.00
Sidewalk Repairs	\$ 1,800.00	\$ -	\$ 1,800.00
Culvert Replacement	\$ 1,500.00	\$ 1,532.20	\$ 1,500.00
Subtotal, Other Highway & Streets	<u>\$ 5,800.00</u>	<u>\$ 2,082.20</u>	<u>\$ 5,800.00</u>
<b>Sanitation - Solid Waste Disposal</b>			
SW Operator	\$ 31,034.00	\$ 28,906.41	\$ 31,304.00
SW Operator	\$ 21,765.00	\$ 25,337.44	\$ 23,500.00
SW Operator	\$ 15,079.00	\$ 8,365.18	\$ 15,510.00
SW Overtime	\$ 3,200.00	\$ 3,200.00	\$ 3,389.00
Utilities	\$ 4,600.00	\$ 4,637.83	\$ 5,650.00
Tipping Fees	\$ 140,000.00	\$ 148,142.00	\$ 143,000.00
Tires	\$ 2,000.00	\$ 1,998.00	\$ 2,000.00
Equipment Maintenance	\$ 8,000.00	\$ 2,710.12	\$ 11,000.00
Dues/Memberships	\$ 500.00	\$ 296.00	\$ 500.00
Subtotal, Solid Waste Disposal	<u>\$ 226,178.00</u>	<u>\$ 223,592.98</u>	<u>\$ 235,853.00</u>
<b>Solid Waste Clean-up</b>			
Groundwater Sampling	\$ 12,500.00	\$ 9,007.18	\$ 13,000.00
Landfill Covering & Maintenance	\$ 10,000.00	\$ 7,950.00	\$ 10,000.00
Subtotal, Solid Waste Cleanup	<u>\$ 22,500.00</u>	<u>\$ 16,957.18</u>	<u>\$ 23,000.00</u>
<b>Other Sanitation</b>			
Storm Drainage	\$ 2,000.00	\$ -	\$ 2,000.00
Sewer Agreement	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00
Engineering Services	\$ 6,000.00	\$ -	\$ 6,000.00
Subtotal, Other Sanitation	<u>\$ 56,000.00</u>	<u>\$ 48,000.00</u>	<u>\$ 56,000.00</u>
Total, Public Works	<u>\$ 897,476.00</u>	<u>\$ 757,181.26</u>	<u>\$ 947,007.00</u>

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE CEMETERY TRUSTEES

It hardly seems possible, but we are still in “pandemic” mode after two long years. We’ve been careful to try to escape the Covid-19. Too many have had it even though they were careful. This year we had one burial at Beaver Dam and five cremations and one burial at Pine Grove.

We joined the NH Cemetery Association and are enjoying the benefits. There is an exchange between the towns that belong, and we are beginning to learn that some have even larger problems than we do. Jill McDaniel-Huckins, Cemetery Administrator for Concord, grew up in Boscawen, and has been especially helpful with information when we have had a problem or question. Lauren Hargrave talked with Jill about certain forms they used, and Jill sent us their forms. Rhoda Hardy and Dean Hollins, Sexton of Cemeteries, made the forms for our use, and they will make it easier for Dean.

Last year the Trust Funds Trustees suggested we change our investments, and we followed their advice. By switching from a bank CD to a Conservative Fidelity Account we went from .0173% int to .0462% int gaining almost 3% on our money or \$2,013 in one year. How wonderful!

We thought we were having a problem with grubs at Pine Grove Cemetery, so Dean contacted Concord Custom Lawn Care, LLC. He met with the company’s representative who examined the lawn and found that the dying/dead grass was being caused by chinch bugs and not grubs. They treated the lawn with a wildlife-friendly spray, and we are pleased to report they were correct: the grass came in well with time.

Jill McDaniel-Huckins contacted Lauren and said she had stones she believed came from Boscawen. Found in Gilmanton on a property that was taken by the Town of Gilmanton for taxes, there were stones from different towns. The stones from Boscawen were of Fletcher and Ethel Griffin, long-time residents of the Valley of Industry. When Lauren gave the stones to Dean, he took pictures of them and compared them to the stones implanted in the cemetery, and they are duplicates. We have no idea why they were there or why they existed! Dean has them at the Public Works Department for safekeeping.

In our efforts to identify the names of lot owners, we put a letter from the Cemetery Trustees with a copy of the Cemetery Rules and Regulations in a plastic baggie and put them on all the lots in Pine Grove Cemetery. Unfortunately, we did not specifically ask them to return the Cemetery Rules and Regulations to us, and very few people did. However, we received a complaint about certain rules and regulations and about the maintenance. In our discussion, Dean told us that each time they mow the cemetery it takes three workers a full day. Pine Grove and Beaver Dam cemeteries have the most visitors. However, most others are all mowed yearly. The owner of the property having access to Call Cemetery will not allow access to it.

Dean was contacted by a woman who asked if we could prevent her former husband from being buried at Pine Grove Cemetery. In researching, we found both names were on the lot. In further discussion, she decided that she would talk with him and let us know if she needed any further help. It made us realize that people do not always remember that a Cemetery Lot is an asset and should be so considered, especially when there is a legal problem.

Please contact us at the Town Office if you have a comment, question or concern.

Respectfully submitted,

Dean Hollins, Public Works Director  
Lauren Hargrave  
Beverly Lacoy  
Rhoda Hardy

## **2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT**

### **REPORT OF THE ENERGY COMMITTEE**

After multiple attempts, the Town of Boscawen formally established an Energy Committee in 2021. The Committee first met on November 8, 2021 to welcome committee members and elect officers.

In our first few meetings, the Committee has been busy – meeting with staff from Central New Hampshire Regional Planning to work on updates to the Town Master Plan Energy Section, and working to revise and update the proposed Town Renewable Energy Systems Ordinance. In addition, we have hosted Madeleine Mineau, COO of Essex (Briar) Hydro in Boscawen, to discuss a new potential agreement with the hydro plant to engage in a net metering program, and have started discussions with potential solar developers proposing municipal or community solar projects in Boscawen.

In 2022 the Committee will continue to assist in refining the renewable energy ordinance and look to bring some opportunities to the Select Board that can generate new revenue for the Town, and advance our ability to attract renewable energy investments in Boscawen. We also plan to host some tours of energy facilities, including the Briar Hydro dams in Boscawen/Penacook, the wood boiler system at Merrimack Valley High School, area solar projects, and maybe even a trip to a wind farm.

We meet on the 2<sup>nd</sup> Monday of every month at 5:30 PM at the Municipal Building in the 3<sup>rd</sup> Floor Boardroom. All are welcome to join and participate.

Respectfully submitted,

Ed Cherian, Chair  
Charlie Niebling, Vice-Chair  
Paul Dickey, Ex-Oficio  
Dr. Scott Maltzie  
Nathan Preisendorfer  
Gary Tillman

### **REPORT OF THE FACILITIES MANAGEMENT DEPARTMENT**

In 2021, as a new employee in a new position as Facilities Director, I found issues with Town Buildings that were in need of attention. The Dorval House had not been painted or repaired in many years. We scraped off the peeling paint, replaced rotted boards, put a coat of primer and two finish coats on the entire building. We pressure washed the ADA ramps restoring them to good condition.

The front façade of the Police Department had not been touched for 16 years. We replaced broken and missing boards, removed bird nests in the portico, pressure washed, primed and repainted. We removed 20 yards of dirt, weeds and crab grass from out front and put in crushed stone.

The West End Porch to the Municipal Office building was collapsing and unsafe. The existing treads and supports were rebuilt to historical standards using a beautiful grain mahogany wood and stained to protect it.

## **2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT**

The 4<sup>th</sup> floor meeting room was repainted.

The front entrance concrete walkway had deteriorated and was unsafe. We had this removed and new concrete poured with required ADA bump strips for people with limited vision.

The Police Station entrance and office has new safety carpet that absorbs water and reduces slip, trip, and fall hazards.

The Human Services office was remodeled with a new entrance, new counters and a new service window to better serve the residents of Boscawen.

From a safety standpoint, I have initiated ongoing monitoring of safety equipment such as fire extinguishers, eye wash stations and emergency backup lights.

Projects we are looking at for 2022 will be prioritized by safety first, such as eliminating slip hazards by installing roofs over entries that have had chronic ice problems. The second priority will be researching projects that can reduce expenses to the Town's carbon footprint. These include items such as conversion to LED lighting, modern efficient HVAC systems and possible solar panel arrays. Projects must have a measurable return on investment.

Respectfully submitted,

Gary Moore, Director

### **REPORT OF THE LIBRARY TRUSTEES**

The Boscawen Public Library remained closed to public in-person attendance and programs in early 2021 due to the Covid-19 pandemic. Library Director Bonny John and her very competent staff operated the Library for 16 hours per week to provide service for patrons ordering books, movies and other Library materials online, by phone, or e-mail. A Reserve Cart was also made available in the building's lobby so patrons could pick up items when the Library is closed. The cart is still available Monday-Friday 8:30-4:30, or when the municipal building is open. In July, the Library was opened to the public once again and regular hours were resumed. Though our annual statistics have not yet reached pre-pandemic levels, we are proud of what Bonny and her staff have accomplished during these difficult times. There were over 3,800 patron visits and 9,482 items checked out including 1,850 items through NH Downloadable Books.

Two trustees chose not to run for reelection in the March 2021 election. We thank Lawre Murphy and Judi Abbe for their invaluable services to the Library. Newly elected trustees were Mary Estee and Becky Davis. Craig Saltmarsh assumed the role of Chair in March 2021 but has since resigned due to a move out of town. Elaine Clow was appointed as a Trustee to fill out Craig's term and was elected as Chair of the Trustees until Town Meeting elections in 2022.

Regular Library programs opened in July with distancing practiced and masking encouraged. Public availability to our computers returned. A limited Summer Reading Program began, along with the regular Monday crafts group. They were soon joined by Chair Yoga on Wednesdays and Bone Builders on Monday and Friday (requiring masks by the Friends group sponsor); the Book Group and the Writing Group meet monthly. The Library also hosted public programs from NH Humanities and the Boscawen Historical Society. All in all, a total of 1,444 adults and children attended Library programs in the second half of 2021. Plans are evolving for additional programs in 2022.



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

We are most grateful to the Boscawen community, and out-of-town patrons who continue to use our Library for all its varied purposes, under most trying circumstances. Please come back and visit our lovely Library, our caring, helpful staff, and be sure to visit our terrific website.

Respectfully submitted,

Elaine Clow, Chair

PUBLIC LIBRARY BUDGET			
DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET
Salaries	\$ 46,500.00	\$ 42,897.18	\$ 68,245.00
Electricity	\$ 3,600.00	\$ 3,060.20	\$ 4,068.00
Heat	\$ 3,500.00	\$ 3,077.63	\$ 4,500.00
Supplies/Small Equipment	\$ 5,000.00	\$ 5,139.63	\$ 4,200.00
Maintenance	\$ 150.00	\$ 773.15	\$ -
Telephone	\$ 500.00	\$ 603.92	\$ 550.00
Technology	\$ 400.00	\$ 3,978.00	\$ 2,000.00
Library Information System	\$ 1,190.00	\$ 1,090.00	\$ 1,190.00
Materials	\$ 14,000.00	\$ 11,030.30	\$ 14,000.00
Insurance	\$ 2,500.00	\$ 2,220.50	\$ 2,500.00
Member Dues	\$ 450.00	\$ 445.00	\$ 450.00
Miscellaneous	\$ 200.00	\$ 501.40	\$ -
Web Services	\$ 1,000.00	\$ 1,173.90	\$ 1,000.00
Business Services	\$ 3,900.00	\$ 3,587.00	\$ 3,900.00
<b>Library Total</b>	<b>\$ 82,890.00</b>	<b>\$ 79,577.81</b>	<b>\$ 106,603.00</b>



*The Historical Main entrance on the west side of the Municipal Complex looks beautiful with its new treads and supports that were rebuilt using a beautiful grain mahogany.*

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE PARKS AND RECREATION COMMITTEE

The 2021 Summer Parks Program for 2021 was a smaller program than we normally host with an average of 20 kids daily. This was primarily due to Covid-19 pandemic and the necessary restrictions. We all hope that 2022 will bring conditions that will allow us to return to the type of program we usually run for the children and parents of Boscawen.

Despite the challenges of the pandemic, we still had a great summer with a fantastic group of kids and counselors. Lori Cronan returned as our Director, Tasee Welcome as our Assistant Director and Tyler Graves as Senior Counselor. We welcomed Sam Navoy and Nora Navoy as our newest counselors. We are hoping to return to our “normal” schedule for this coming Summer. Our Summer Parks Program Staff did a great job under difficult circumstances.

The Parks and Recreation Committee is also hoping to schedule our Summer Concert Series for the Summer of 2022. Keep an eye out for news on that as well!

We are always looking for volunteers to help with the concert series and other events. Please email me at [parksandrec@townofboscowen.org](mailto:parksandrec@townofboscowen.org) if you have any thoughts, ideas or questions. We're always interested in making our program better!

Respectfully submitted,

Penny Sarcione, Coordinator



### In Memoriam Rhoda E. Bergeron 1934–2022

Rhoda was born in Abingdon, VA, the first of five children. As an Air Force wife, her strength and devotion to family were apparent in how she provided a safe and happy home while handling frequent relocations. She spent 20 years working as a Registered Nurse, followed by another 20 years as a Nursing Instructor at N.H. Technical Institute. She made significant contributions to the N.H. health care system. In Boscawen, she spent many hours at the Transfer Station selling raffle tickets to raise funds for celebrations. She was a faithful Secretary of Old Home Day Committee. She was a fantastic mother and grandmother known to be endlessly generous with time and talents. She was predeceased by four siblings; and her husband, Roger predeceased her in 2017. She will be missed by her son, Roger Bergeron II and wife Deborah Hawkins; her son Eric Bergeron; her daughter Holly Tran and husband Lee; grandson Gorden Bergeron and, granddaughter Jessica Tran and her many friends. She will be laid to rest at the N.H. State Veterans Cemetery with Roger.

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE OLD HOME DAY COMMITTEE

#### A Modest Recovery

Boscawen Old Home Day activities were again limited due to Covid-19, but that did not prevent the Committee from having a successful year. Once again we were unable to hold Big Time Boscawen Bingo because of Covid-19 and the fact the Town Hall is shut down, probably for an extended period. This was disappointing, not because we lost a small amount of revenue, but because Bingo has provided an important winter activity for lots of folks, especially our senior citizens. When will Bingo return? Unfortunately, we really do not know. But we are working on it!

So much for the bad news. Old Home Week was a big success, even with limited activities at Jamie Welch Memorial Field. Adele Sanborn and her Cornerstone Art Gallery offered displays and fun activities on the Saturday before and the Sunday after Old Home Day. On Tuesday, our friends and valued supporters at Elektrisola held the first (annual?) 5K race along the Northern Rail Trail heading north and a truly fun walk heading south. The race was professionally managed and combined with a fully stocked food truck made for a big, well limited, success. Next year, for sure!

The Golf “Classic” on Thursday was also a success! While golf outings elsewhere are showing declines in attendance and sponsorships, our tournament was a virtual sellout. Sadly, we even had to turn away golfers. In addition, Boscawen businesses showed their support in both sponsorships and donations to the exciting raffle. Kim Kenney took over management of the “Classic” from an ageing patriarch and did a spectacular job!

Polly Dawson, our “Unpaid Parade Professional” offered up her usual outstanding performance with floats, music, vehicles, scouts, lots and lots of kids AND fire trucks! Great job, Polly!

Activities at the Boscawen Park were limited to three excellent, entertaining performers who enthralled hundreds of kids with singing and dancing combined with some valuable words of wisdom. And, kind of out of the way behind the tennis courts, the annual horseshoe tournament attracted the usual number of devotees under the auspices of the Davis Family.

While the 2021 Old Home Day Week was successful under the circumstances, the Committee is indeed hopeful we can offer a bigger and better event in 2022.

Our Committee and many townspeople were saddened by the passing this winter of our member and Secretary Rhoda Bergeron. She had been a guiding light to many on the Old Home Day Committee. She will be sorely missed by her family and many friends.

Finally, we need help! We need volunteers to help plan and we need volunteers to assist at Old Home Day activities. We hope to make the 2022 version a rewarding experience for our citizens, especially our kids, AND our volunteers!

Respectfully submitted,

Lyman Cousens

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### THE BOSCAWEN HISTORICAL SOCIETY

We had a productive year, thanks to support from the citizens of our Town, dedicated volunteers, and those interested in our Town's vibrant history. We gained two life members this year who are descendants of Revolutionary Patriot John Corser from Boscawen, who served at Bunker Hill. Unfortunately, we lost founding member Harold Kenney this year. We continue to protect and conserve historic documents, records, artifacts, and our two National Register of Historic Sites buildings. Ongoing maintenance and conservation work on the buildings continues, as does production of our fund-raising calendar, that this year is about Commercial Street and the Mill Village.

In conjunction with the Boscawen Library we provided presentations to the public and research for wide-ranging topics. Programs on the Mill Village, and Civil Defense occurred at the Library. We received requests from academics and historians for production of articles including the 1847 Boscawen Stamp and illustrious historical figures in Boscawen's past. Requests from the public for information and research about family and property background doubled this year, as did museum visits. Donations include Brad Marshall's annual deer records for Boscawen, and WWII correspondence and artifacts from the family of Rodney Tenney.

Under its 501-C3 non-profit status, the Society acted as fiscal agent for a NH Moose Plate Grant for the conservation of the 1795 Boscawen Town Pound on North Water Street. This project was proposed and carried out by Charlie Niebling, Project Manager, who carried the project to its completion by Brown Dog Stoneworks. The pound was rededicated on August 28 as part of Boscawen's 2021 Old Home Day Celebration, in memory of Ted Houston, a former Select Board member, and former President of the Historical Society who maintained the site for many years. Our non-profit status can enable other similar fiscal agency arrangements for other Town projects.

The Society holds a comprehensive collection of burials, vital statistics, church records, cemetery documentation and photographs, obituaries, photos of gravestones, school records and histories, letters, diaries, and other historical and genealogical information, in addition to our museum displays. The Society continues to be actively involved with the NH Bureau of Historic Sites as members of the Hannah Duston Advisory Committee, and with the conservation and preservation of the North Boscawen/Gerrish Railway Station.

We have need for new members, younger volunteers and those with interests in research and protection of the long, intricate, and interesting history of our land and community and its citizens. We invite your participation and talents, including students fulfilling volunteer requirements, or internships. The Society functions only with the support of unpaid volunteer workers. We need your help in the preservation, research into, and administration of our History. We hope you will join us, whether as a volunteer, a member, a financial supporter (we are tax-deductible), or just for a visit to the Museum, Facebook page, or website to enjoy our Town's heritage. BHS holds open hours in the Museum on summer Sunday afternoons from 2 – 4 p.m. Memorial Day to Veterans Day; other times we are open in the Much-I-Do building by chance or arrangement. We can be reached through [www.boscawenhistoricalsociety.org](http://www.boscawenhistoricalsociety.org); [www.boscawenhistoricalsociety.com](http://www.boscawenhistoricalsociety.com); or [boscawen.historical.society@gmail.com](mailto:boscawen.historical.society@gmail.com)

Respectfully submitted,

Michael Nawoj, President

## **2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT**

### **REPORT OF THE PENACOOK COMMUNITY CENTER**

2021 has been an interesting year for the Penacook Community Center (PCC). It began with PCC still in the stronghold of Covid-19 and is ending with a new and exciting challenge as we move into the future.

When the year began all programs were still at 50% enrollments due to Covid-19 restrictions. As you can imagine, this was difficult financially as the revenue coming in was less and the Covid-19 protocols concerning the ratio of staff to children was more.

PCC has been able to work with this by continuously looking for grant possibilities. PPE money and state/federal grants were of enormous help moving forward this year. Also, the generosity of local folks and businesses was much appreciated.

January to June saw all Child Care programs continue with the same staff and the School Age continued with the hybrid program. Seniors were able to have drive-by visits for books, puzzles and visits. Kristen was able to keep in touch with them to make sure they were all doing okay.

While PCC was not able to have any of the Family Fun Nights this year due to Covid-19 restrictions, we were able to have a wonderful opportunity for families in our Child Care programs. Through a GUW Literacy Grant, PCC was able to send home a giant bag filled with literacy games, books and activities for the families to do at home together. We were also able to buy numerous literacy activities to be used in each Child Care Program. It's a fun and educational way to connect home with PCC.

June was a refreshing and uplifting time for PCC. Summer Camp was a go with trips back in the plans and summer camp separated into two age group camps, 1<sup>st</sup> – 3<sup>rd</sup> and 4<sup>th</sup> – 6<sup>th</sup>, Childcare moved into their summer mode and the Seniors were finally able to get back together in person and have some of their trips and group outings back.

The Summer Campers had the opportunity to partner with UpReach Therapeutic Equestrian Center in Boscawen. The various groups were able to go to the farm once a week and work with the ponies. It was an opportunity that was new and different for the children and something that they loved. One camper has continued with the program during the fall. In September PCC was able to include the Seniors and they absolutely loved having the opportunity to work with the ponies also. It was a weekly highlight for many of them.

September brought back a feeling of normalcy to PCC. DHHS and the State gave the okay to bring back enrollment to 100%. This meant that families on our waiting lists were able to be brought onboard. Schools opened back with in-person learning, so PCC went back to before and after school age care.

An increase in Boscawen children on the school age wait list had PCC make the decision to run two vans instead of one. This enabled all Boscawen children a place for school age care.

September also brought back the Monday lunches for the Seniors.

We extend thank you to Kim Kenney for her support of PCC through the Field Hockey program she runs.

Of special note is that PCC has six employees who live in Boscawen. That equates to 25% of all PCC staff.

With all the good things that happened in 2021, there were also a number of issues that came to light and left the Board of Directors having to make some tough decisions for the future of PCC. Decisions that we felt will make the future of PCC stronger going forward.

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

In early August the Preschool room needed to be closed down due to structural issues in the building. This led the Executive Director and Board President to have many meetings with City of Concord personnel regarding the best way to move forward both financially and with safety in mind. The Preschool was moved to the gym and they have been able to set up a wonderful environment there for the children. The Before and After School Age programs have been moved to the Washington Street School. We are very grateful for all the support Merrimack Valley School District has offered PCC.

At the end of September, the Executive Director tendered her resignation effective mid-October. Ads were immediately put out for a new ED. As you know, staffing any business right now is very difficult and this was no different. After a month, it became obvious there was no one who came close to being a right fit for the position. The Board then began to have meetings on almost a daily basis and we decided we had two options moving forward. Close PCC down or look into a merger with another group. For the sake of all the staff and the families who utilize PCC we chose not to go the route of closing down. Looking for a group to merge with was the way we felt was the best avenue to take.

I met with Chris Emond the CEO of the Boys and Girls Clubs of Central New Hampshire (BGCCNH). We had some very good initial meetings and after some time, we have entered into merger talks. This has turned out to be the very best for PCC. The merger will take some time, but in the interim, BGCCNH is here to help with the management of the day-to-day business needs. All PCC staff are still with us and will be onboarded as BGCCNH staff in the near future. All families will be able to remain and for many, there might even be financial aid to help with the costs. PCC will continue with its name, staff and programs. It will be listed as Penacook Community Center – A division of the Boys and Girls Clubs of Central New Hampshire. They already have a solid track record with six other Child Care Centers in the area and also have many School Age Programs in the area. One of the PCC vans has ceased to work and they have stepped up with one of their small busses to be used for picking up the Boscawen children so there will be no disruption in the after school care. PCC and BGCCNH are working together with Team Engineering out of Bedford to do a complete evaluation of all buildings on the PCC site.

As we near the end of 2021, PCC is poised for the future. Merging with the BGCCNH will give us the administrative stability that has been lacking for the last five years or more. All programs will continue with the same staff and families will have the security to know we are here to stay. The back of house business end may be different, but the front end services will continue and only get better as the years go on.

The PCC Board of Directors has stepped in to help keep the wonderful, safe and convenient “home away from home” for so many children in the area. Our goal with this merger is to have continued programs for many years to come. With your continued support, we can keep things moving in a positive direction.

If you have any question, please don't hesitate to get in touch with me. I am onsite at PCC most days and can be reached there at 603-753-9700. Also feel free to get in touch with me at [laglong@comcast.net](mailto:laglong@comcast.net) or 603-513-8522.

Respectfully submitted,

Cathy Furlong, Board President

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE MERRIMACK VALLEY YOUTH BASEBALL AND SOFTBALL

MVYBS served approximately 200 youth aged 4–16 in our community in 2021, providing an opportunity for kids of all abilities to develop their baseball and softball skills within a community-based league. In addition to on-field skills, our goal is to help kids learn important values about sportsmanship, teamwork, commitment and community. We are a 501(c)(3) organization run by a volunteer Board of Directors, supported by volunteers from our community who serve as coaches, scorekeepers, groundskeepers, and in other roles necessary to run the League and keep our kids on the field. MVYBS received support from approximately 25 local businesses through sponsorships and in-kind donations, which is integral to our ability to operate the League and keep player registration fees as affordable as possible.

We held almost 200 baseball and softball games and practices this year, including over 30 events at Jamie Welch Memorial Field. We hosted teams from Franklin, Winnisquam, Newfound, Gilford, Belmont, and Lakes Region/Meredith for games there.

During 2021, we made improvements to the 60' and 90' diamonds, tilling both infields, adding field conditioner to the infield dirt, and re-cutting the baselines, infield boundaries and pitching mound area that had experienced wear and tear.

In summary, MVYBS had a very successful year as we fulfilled our purpose of providing an affordable opportunity for area youth of all abilities to play baseball and softball in a community-based league. We appreciate our relationship with the Town of Boscawen and the opportunity to utilize the facilities at Jamie Welch Memorial Field and Boscawen Town Park in fulfilling its purpose.

Respectfully submitted,

Julia Jones, President



*Brown Dog Stoneworks, owned by Wesley Niebling, son of Mabel and Charlie Niebling, was the company who did the work of restoration of the 1795 Town Pound.*

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE CENTRAL NH REGIONAL PLANNING COMMISSION

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. Barbara Randall, Fred Reagan and Rhoda Hardy (Alternate) are the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2021, CNHRPC undertook the following activities in Boscawen and throughout the Central NH Region:

- Assisted the Planning Board with various zoning ordinance updates including conditional use permits, small energy systems, and the Village District. Staff conducted plan reviews as requested and provided technical assistance on various topics.
- Provided continued assistance and support to the Economic Development Committee.
- Initiated the development of the Regional Housing Needs Assessment that is scheduled to be completed in 2022 in coordination with the NH Office of Planning and Development and the other eight NH regional planning commissions.
- Provided continued hazard mitigation plan development and implementation assistance in communities throughout the region. In Boscawen, staff worked with the Hazard Mitigation Committee to assist with hazard mitigation planning implementation.
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). In Boscawen, CNHRPC staff provided assistance related to the Allied Tannery cleanup grant.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2021, CNHRPC held five TAC meetings. The CNHRPC TAC participated in the development of the Long Range Transportation Plan and the update to the CNHRPC Transportation Improvement Program concurrently with the NHDOT 2023-2032 Ten Year Plan Update. The King Street Improvement project is listed in the Ten Year Plan and is currently scheduled for construction in 2027.
- Conducted over 200 state and local traffic counts throughout the region. In Boscawen, CNHRPC collected traffic data at two locations.
- Continued to lead on regional trails planning, particularly on rail trails and primary trail corridors that span the region and state, but also with municipal trail systems that span neighboring communities.
- Provided coordination assistance to the CommuteSmart NH program that works to support transportation demand management services and rideshare coordination across the state using newly implemented Agile Mile transportation demand management (TDM) software.
- Maintained a Geographical Information Systems (GIS) database for the region and each CNHRPC community. CNHRPC is ready to serve a wide range of GIS services to member



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

communities using this GIS data, software, and existing map templates. GIS data is obtained from a range of sources, or is developed by CNHRPC.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

Respectfully submitted,

Michael Tardiff, Executive Director



*We're sure this was once a beautiful building on Commercial Street. It will soon be just a memory as we facilitate an Environmental Protection Agency cleanup of those old buildings.*

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### UPPER MERRIMACK RIVER LOCAL ADVISORY COMMITTEE

The Upper Merrimack River Local Advisory Committee, pronounced (Uhm'-re-lack) kept to its schedule with online meetings until June 2021 when the Governor's emergency order expired. It then resumed the schedule of meeting on a rotating basis in the six upper Merrimack cities and towns.

The UMRAC was created as a one of the first local river management advisory committees in 1990, enabled in RSA 483, as part of the New Hampshire Rivers Management and Protection Program. It was a grassroots effort by the communities of Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield, which the UMRAC represents and for whom it conducts its statutory duties including permit review and management plan coordination. The UMRAC provides a voice for the upper Merrimack River towns and cities through the river's designation in the New Hampshire Rivers Management and Protection Program. We update the *Merrimack River Management and Implementation Plan* at [merrimackriver.org/managementplan](http://merrimackriver.org/managementplan) and coordinate the activities in it. On behalf of the UMRAC, the Central New Hampshire Regional Planning Commission applied for US Clean Water Action Section 604(b) funding, through the NH Department of Environmental Services, to update the plan. Funds were not awarded for this project. A single award was made to one group in a different part of the state.

Gary Lemay acted as lead in monitoring and commenting on Federal Energy Regulatory Commission applications for Eastman Falls, Kelley's Falls, Mad River, Lakeport, Contoocook, and Lowell projects. Wayne Ives picked up the leadership role when Gary did not seek an additional term.

The Committee reviewed and provided local comment on several project state permit applications in the upper Merrimack including solar array and culverts near I-89 in Bow; biosolids land application and a state surplus land review in Boscawen; exit 17 off I-93, underground storage tank, and invasive species in Concord; and two underground storage tanks and a solar array in Franklin. We also reviewed the National Pollution Discharge Elimination System permit for the Franklin Waste Water Treatment Plant.

UMRAC was represented by Mike Hansen on the Brownfields Advisory Committee administered by the Central New Hampshire Regional Planning Commission. A letter was written in support of the grant to continue the project. Gary Lynn is the lead since Mike Hansen did not seek an additional term.

All of the state's local river advisory committees have been represented by New Hampshire Senator Ruth Ward on the State of New Hampshire Rivers Management Advisory Committee.

The UMRAC sponsored the New Hampshire Rivers Council's Wild & Scenic® Film Festival and the Council's projects, as well as Friends of the Northern Rail Trail.

Experts from around the state provided members with education to help them serve better their communities when reviewing proposals. At the February meeting, Cheryl Bondi, NH Department of Environmental Services, and John Magee, NH Fish and Game Department provided an overview of stream crossings in New Hampshire. In March, Wayne Ives and Joe Schmidl, NH Department of Environmental Services updated everyone on the Instream Flow Program. Mike Marchand, NHFG, came to the August meeting with a presentation on the state's Wildlife Action Plan.

Non-statutory or discretionary programs include a variety of studies, planning activities, and programs related to the upper Merrimack River and its watershed. The UMRAC is working with the Upper Merrimack Watershed Association (UMWA) so that it may assume and manage

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

its non-statutory activities including community outreach and an informative and data-rich website.

The Upper Merrimack Monitoring Program, which has been working for its communities' rivers since 1994, depends on the high quality work of over a hundred volunteers each year who monitor river and stream health on the upper Merrimack River and its tributaries at a total of seventeen sites from Franklin to Bow. During this past summer, the committee was able to monitor only four sites due to the pandemic. The Franklin Waste Water Treatment Plant analyzes them at no charge to detect the presence or absence of *E. coli* bacteria. The resulting data are used to determine if the upper Merrimack River is safe for swimming, fishing, boating, and other recreational activities. The information is shared with municipalities and other local officials for their health officers' and other local officials' use, as well as to the State of New Hampshire and the US Congress. We hope to find a way to return to monitoring more sites in the summer of 2022. We were able to provide a system to keep volunteers isolated and safe to collect the 2021 season of macroinvertebrate samples. May Maynard, a long-time volunteer, took home samples and equipment, and finished the summer of 2019 samples. Sadly, this group of citizen scientists has not been able to work together since mid-February 2020.

The St. Paul's School of the Upper Merrimack Monitoring Program Winter Series and Birkhead Science Lectures partnership, and in-person Upper Merrimack Monitoring Program (UMMP) Bug Nights are on pause.

The UMMP work would not be possible without the generosity of all six of its municipal supporters and eleven Adopt-a-River Site Sponsors. Their support assures that the program has the resources that it needs to continue its programs. Adopt-a-River Site Sponsors include Aries Engineering, Inc., Elektrisola, Essex/Briar Hydro, Franklin Savings Bank, Franklin Wastewater Treatment Facility, Granite Shore Power, GZA Environmental, Inc., Nelson Analytical Lab, and Watts Regulator/Webster Valve.

Annual meeting was convened in February 2021. The slate of officers: Michele Tremblay, Chair; Steve Landry, Vice-chair; Krista Crowell, Treasurer; and Gary Lynn, Secretary, was elected.

Please visit the blog at [www.MerrimackRiver.org/forum](http://www.MerrimackRiver.org/forum) as well as its website, [www.MerrimackRiver.org](http://www.MerrimackRiver.org) for further information on the river, committee membership, activities, summaries from prior meetings, upcoming meeting agendas, maps, water quality data, and photographs of brave and selfless volunteers demonstrating their passion for water quality monitoring in the upper Merrimack watershed. Information is also available on Facebook and Twitter.

Thank you to the Towns, Cities, and other organizations in Boscawen, Bow, Canterbury, Concord, Franklin, and Northfield for graciously hosting Committee meetings and for their financial support during the past year. All are welcome to attend the meetings, which are now held virtually due to the state of emergency. For further information on the Committee and how to access meetings, please contact Michele Tremblay, Chair via telephone at 603-796-2615, email [UMRLAC@MerrimackRiver.org](mailto:UMRLAC@MerrimackRiver.org) or through your representatives listed below, or visit [MerimackRiver.org](http://MerimackRiver.org).

**Boscawen** – Thomas Gilmore

**Bow** – Krista Crowell, Michael Hansen\* and Gary Lynn

**Canterbury** – Anne Dowling and Adrienne Hutchinson

**Concord** – Rick Chormann\* Gary Lemay\* and Claire Lund

**Franklin** – Wayne Ives, Donna Liolis, and Jeffrey Perkins\*

**Northfield** – Mary Lee and Ashley Warner\*

**At-large** – Stephen C. Landry and Michele L. Tremblay

\* term expired

### CONTOOCOOK & NORTH BRANCH RIVERS LOCAL ADVISORY COMMITTEE

The Contoocook & North Branch Rivers Local Advisory Committee, (CNBRLAC) completed a productive year in 2021 with a full slate of meetings and monitoring activities for the Contoocook and North Branch River communities. Like so many other organizations and Boards impacted by Covid we met each month virtually through May and beginning in June began to meet in person again at the Monadnock Paper Mill in Bennington. Despite the challenging situations a virtual meeting can present, CNBRLAC was able to productively meet, entertain applicants presenting their projects and complete our regular business.

Established in 1988, the CNBRLAC represents the fourteen communities that the rivers run through; Antrim, Bennington, Boscawen, Concord, Deering, Greenfield, Hancock, Henniker, Hillsborough, Hopkinton, Jaffrey, Peterborough, Rindge, and Stoddard. The CNBRLAC performs statutory duties including permit review and management plan coordination. The CNBRLAC provides a voice for the Contoocook and North Branch River towns and cities through the river's designation in the New Hampshire Rivers Management and Protection Program. The CNBRLAC updates the Contoocook and North Branch Rivers Corridor Management Plan (CNBRCMP) <https://www4.des.state.nh.us/blogs/rivers/wp-content/uploads/ctc-plan.pdf> and coordinates the activities in it. Our website is [www.cnbrlac.org](http://www.cnbrlac.org). (As always, special thanks to river lover Luciano Lipari of Antrim for his volunteer creation and maintenance of our website).

This past year the CNBRLAC reviewed and provided comment on 23 proposed projects for Wetlands, Shorelands, Alteration of Terrain permit applications or other activities within the Contoocook and North Branch River's watersheds. They were few major projects besides Eversource work on transmission lines and bridge replacements on South Bennington Road in Bennington and Nutting Road in Jaffrey as well as NHDOT proposed intersection improvements at Route 202 and Maple Street in Hopkinton/Henniker. Smaller projects typically included improvements to camps along several of the impounded lakes/ponds along the river. In general, CNBRLAC comments to NHDES included encouraging leaving as much natural shoreline vegetation as possible, enhancing shoreland areas with additional plantings and encouraging low impact development (LID) techniques to handle storm water runoff.

The VRAP Monitoring Program marked its 23rd year in 2021. The VRAP Monitoring Program depends on the high-quality work of many volunteers each year who monitor river and stream health on the Contoocook and North Branch Rivers, and their tributaries at over twenty sites between Rindge and Concord. During the summer, volunteers collect river water samples and record the results of in-field testing. The resulting data are used to evaluate the condition of the water quality of the rivers. The information is shared with municipalities and their local officials, as well as to the State of New Hampshire and the US Congress. This data is available for viewing at [Publications | NH Department of Environmental Services \(acsitefactory.com\)](https://publications.nh.gov/publications/nh-department-of-environmental-services).

CNBRLAC's elected officers which include Matt Lundsted, Chairman; John Haley, Treasurer and Marco Philippon, Secretary were re-elected for 2021.

The CNBRLAC work would not be possible without the generosity of all 14 of its municipal supporters. Their support assures that the program has the resources that it needs to continue. Special thanks goes to Monadnock Mills, as they provide the committee with an in-person monthly meeting space that provides for a consistent venue with convenient accommodations.

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The CNBLAC meets monthly every third Monday at 7:00 PM. If you are interested in attending or participating, please call the Chair, Matt Lundsted, for in-person or Zoom meeting information. All are welcome to attend the meetings. For further information, please contact Matt Lundsted, Chairman via telephone at 603-424-8444 ext. 305, email at [mlundsted@ceiengineers.com](mailto:mlundsted@ceiengineers.com) or through your local representatives listed below.

**Antrim**

Rod Zwirner

**Bennington**

Joe MacGregor

Jon Manley

**Boscawen**

Thomas Gilmore

**Concord**

Marco Philippon

Jack Shields

**Deering**

Vacant

**Greenfield**

Roger Lessard

John Haley

**Hancock**

Vacant

**Henniker**

Mark Mitch

**Hillsborough**

Richard McNamara

**Hopkinton**

Bonnie Christie

**Jaffrey**

Carolyn Garretson

Bill Graf

**Peterborough**

Matt Lundsted

**Rindge**

Brian Maloy

Bill Preston

**Stoddard**

Ruth Ward



*When the Town Pound had been reconstructed it made us realize that it took all kinds of different sizes and shapes of stones to make a good Town Pound.*

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### REPORT OF THE UNH COOPERATIVE EXTENSION MERRIMACK COUNTY

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family Resiliency. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

#### **Food & Agriculture:**

We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. An ongoing programmatic highlight is the peach and nectarine variety trial being hosted at Apple Hill Farm in Concord. On-farm collaborative research allow for productive, collaborative learning that ultimately benefits the larger agricultural community. Jeremy DeLisle oversees the progress and data collection of the planting, measuring fruit size, cold hardiness, average harvest date, incidence of bacterial disease issues, and will be conducting taste testing in conjunction with point-of-sale opportunities. The cold hardiness portion of the trial is being conducted in cooperation with researchers from the University of Maine Cooperative Extension. 2021 was the first year of data collection for cold hardiness, and plans are in place to conduct a second year of testing in the winter of 2022. Additionally, UNH Extension Merrimack County is partnering with NH Conservation Districts, NRCS and Xerces Society on a grant funded project to expand our weather station network across the state and conduct on-farm trials investigating the feasibility of utilizing insect exclusion netting to control spotted winged drosophila, the major insect pest of blueberry in NH. The weather station component allows for the collection of on-farm data to be uploaded to the Network for Environment and Weather Applications (NEWA), which creates models and data sources that provide farmers with decision making tools helping them better make crop management decisions.

#### **Natural Resources:**

Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 1,075 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and email correspondence. At least 607 County residents participated in-person, outdoors, educational events: Tree Farm Field Days, NH BioBlitz walks, Tree Id Walks, Invasive Plant Control workshops, Wildlife Tracking field tours, White Pine Management workshops, and Forest Ecology Field Tours for Middle School Science Classes. This year's educational offerings were augmented by a wide variety of virtual meetings and Facebook Live webinars (<https://www.facebook.com/nhwoods.org>) to comply with the Covid-19 restrictions and to provide resident with virtual learning opportunities. Volunteers from the N.H. Coverts project (496 volunteers) and the Natural Resource Stewards program (457 volunteers) contributed 34,252 hours conserving and managing natural resources in Merrimack County.

#### **Community and Economic Development (CED):**

The CED team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs

and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals from throughout the community in developing a vision, designing an approach, and moving to action. The Merrimack County CED played a key role revitalizing a portion of the former Beede Electric Building in Penacook and launching an 8,500 sq. ft. makerspace and shared workspace to increase entrepreneurship and innovation in the region. They worked with Northfield to launch the Foothills Foundation, an organization that plans to make the area a hub for mountain biking and recreation through collaboration, promotion, and trail building. They spearheaded a range of events to increase entrepreneurship and spur business growth.

### **4-H/Youth & Family:**

4-H is the youth educational program of UNH Cooperative Extension that provides youth the opportunity to engage in hands-on learning opportunities that spark their passion for life after 4-H, while learning important life skills such as communication and leadership. Programming is delivered utilizing 4-H volunteers, which involve youth in the learning process through youth-adult partnerships. For the first part of the program year, Covid-19 guidelines impacted the ability of 4-H clubs to meet in-person and perform normal activities. To support 4-H youth, leaders, and families during this time, three virtual 4-H clubs were established. Twenty-six youth from Merrimack County took part in these clubs. By the late spring, guidelines relaxed and allowed for in-person programming to resume. Members and leaders alike were happy to return to "normal." A highlight for many of our 4-H members was being able to exhibit at the Hopkinton State Fair again. In 2021, 96 members brought their animals to exhibit during the fair, and six participated in the NH 4-H Livestock Auction. Clubs and families filled the Ruth Kimball exhibit hall with 4-H displays to showcase their work during the past year. The Merrimack County Leaders' Association also had a successful fair selling ice cream in the 4-H Ice Cream Parlor and engaged 40 4-H members and families in this fundraiser. Despite a challenging year, Merrimack County 4-H interacted with over 400 youth and volunteers through the program.

### **Nutrition Connections:**

Nutrition Connections is a no-cost, hands-on nutrition education program that provides limited-resource families the knowledge and skills they need for better health. During this past year, Nutrition Connections was able to pivot programming to adapt to changes brought on by Covid-19. Merrimack County Extension Teachers reached youth through virtual and remote programming using curricula like Pick a Better Snack, Team Nutrition Cooks, and Families Eating Smart Moving More. Adults and families were engaged in virtual programming, like Cooking Matters at Home, Cooking Matters at the Store Tour, and Families Eating Smart Moving More. Nutrition Connections continued to seek creative ways to meet people where they are. A newsletter geared towards older adults was created and over this past year, its reach continued to grow. This monthly newsletter features recipes, resources, tips, and activities and now reaches limited-resource older adults across New Hampshire. Additionally, the Arthritis Foundation's Walk with Ease program was adapted into a virtual format. After a successful pilot, the virtual program is now available for Extension Teachers across the state to use.

### **Youth & Family Resiliency:**

Melissa Lee, Field Specialist and Certified Prevention Specialist, provides information, programs and training grounded in research to help young people and their families succeed and thrive, such as Youth Mental Health First Aid Training and community coalition development. Melissa is working collaboratively with schools and public health partners to increase prevention



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

and early intervention for mental health and wellness and substance misuse in communities. Since late 2020, Melissa and her teammates have brought three diverse funding streams to UNH Extension to support work in their field. Melissa is serving as Project Director for the NH Opioid Prevention Project, funded by SAMHSA, which is bringing opioid prevention education to audiences across NH. This project has focused on expanding implementation and access to the evidence based Chronic Pain Self-Management Program. Virtual access to this program is now available for community members through UNH Extension and area partners.

We would like to thank our Advisory Council, which consists of 13 citizens of Merrimack County, and a representative of the County Commissioners office and County Delegation. These advisors assist Extension program staff to evaluate current programming, identify local educational and research needs, and to consider new programming across the county. Our 2020/2021 council members included: Larry Ballin, Mindy Beltramo, Lorrie Carey, Janine Condi, Ayi D’Almeida, Ken Koerber, Josh Marshall, Tim Meeh & Jill McCullough, Page Poole, Chuck & Diane Souther, Anya Twarog, State Rep. Werner Horn, and Commissioner Stuart Trachy. Connect with us: <https://extension.unh.edu/facility/merrimack-county-office>



*The Bandstand at the Municipal Complex was decorated for Santa’s visit with the children of Boscawen. Many letters were sent to Santa and the children enjoyed receiving letters back from Santa as well.*



## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### BIRTHS REGISTERED IN THE TOWN OF BOSCAWEN, N.H. For the Year Ending December 31, 2021

<b>Child's Name</b>	<b>Date of Birth</b>	<b>Place of Birth</b>	<b>Father's Name Mother's Name</b>
Marlow Quinn Chevalier	01/25/21	Concord	Kevin Chevalier Amanda Chevalier
Jade Elizabeth Johnson	03/05/21	Concord	Scott Johnson Phoebe Johnson
Callen Michael O'Brien	04/23/21	Manchester	David O'Brien Kearsten O'Brien
Natalie Lynn Grady	04/30/21	Concord	Corey Grady Amanda Buzzell
Sabrina Eve Brissette	05/11/21	Concord	Omitted Crystal Russo
Kinsleigh Linda Marie Simula	06/12/21	Concord	Ryan Simula Megan Masse
Tucker James Donahue	07/21/21	Concord	Paul Donahue Aja Donahue
Ethan William Lindonen	09/20/21	Concord	James Lindonen Maranda Lindonen
Emma Christine Chase	10/01/21	Concord	Tyler Chase Jennifer Chase
Aidan Derek-Andrew Marshall	10/01/21	Concord	Vance Marshall Madison Annis
Logan John Skoglund	10/23/21	Concord	Nicholas Skoglund Sonya Skoglund
Finley Jean Schmidt	10/24/21	Concord	Dillan Schmidt Michele Schmidt
Derek Robert Murray	11/12/21	Concord	Gordon Murray Danielle Murray
Tiberius Victor Rodriguez	11/18/21	Concord	Victor Rodriguez Erin Rodriguez
Wyatt John Remillard	11/22/21	Concord	Zachary Remillard Amy Remillard
Porter James Kurtz	11/28/21	Concord	Steven Kurtz Ashley Kurtz
Avalyn Grace Campbell	12/14/21	Concord	Warren Campbell IV Madilyn Wesoja
Carlo Andrew McCoo	12/18/21	Concord	Andrew McCoo Tulia McCoo

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### MARRIAGES REGISTERED IN THE TOWN OF BOSCAWEN, N.H. For the Year Ending December 31, 2021

<b>Person A's Name Person B's Name</b>	<b>Residence of Each</b>	<b>Town of Issuance</b>	<b>Place of Marriage</b>	<b>Date of Marriage</b>
Devon B. Silver Kaylei A. Defosses	Boscawen Tilton	Boscawen	Tilton	05/15/2021
Kelly R. Homiller Matthew C. Gordon	Boscawen Boscawen	Boscawen	Concord	05/22/2021
Scott M. Guyer Kara A. Gilson	Boscawen Boscawen	Concord	New London	06/12/2021
Erik A. Caswell Sharon K. Zimmermann	Boscawen Boscawen	Boscawen	Salem	06/26/2021
Katherine H. Labrake Dillon T. Bailey	Boscawen Boscawen	Boscawen	Chichester	07/02/2021
Jesse D. Welch Nitasha A. Lanigan	Boscawen Boscawen	Concord	Boscawen	08/28/2021
Dylan J. Chenette Kelsi M. Nadeau	Boscawen Boscawen	Boscawen	Boscawen	09/24/2021
Jason D. Buckingham Tara N. Avery	Boscawen Boscawen	Boscawen	Boscawen	09/25/2021
Jeffrey J. Wojtkiewicz Stacy A. Gravel	Boscawen Boscawen	Boscawen	Boscawen	09/25/2021

### DEATHS REGISTERED IN THE TOWN OF BOSCAWEN, N.H. For the Year Ending December 31, 2021

<b>Decedent's Name</b>	<b>Date of Death</b>	<b>Place of Death</b>	<b>Father's Name</b>	<b>Mother's Name</b>
James E. Jewell	01/04/21	Boscawen	Richard Jewell	Mabel Hyland
Joseph K. Hattabaugh	01/07/21	Boscawen	Talmadge Hattabaugh	Pauline Sullivan
Richard V. Gagne	01/07/21	Boscawen	Valmore Gagne	Beatrice Beaulieu
Eleanor E. Webster	01/11/21	Boscawen	William Webster	Marjorie Pitman
Debra A. Keniston	01/11/21	Boscawen	Alger Keniston	Ethel Scribner
Mabel I. Barton	01/14/21	Boscawen	Murchison Graves	Mabel Corney
Roberta B. Wright	01/15/21	Boscawen	Robert Boynton	Hazel Gray

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

Marion M. Keith	01/17/21	Boscawen	Frank McClary	Leona Nutter
Maurice W. Patterson	01/18/21	Boscawen	Everett Patterson	Lucinda Woodard
Marlene J. Labrecque	01/19/21	Boscawen	Arthur Fanny	Laura Puima
Henry A. Turgeon	01/26/21	Concord	Cyrill Turgeon	Loretta Riel
William L. Lofgren	02/04/21	Boscawen	Hjalmar Lofgren	Alfhild Nelson
Janice E. Rowell	02/13/21	Boscawen	Raymond Moore	Frances Horton
Donald W. Moses	02/14/21	Boscawen	Elwin Moses	Christina Glover
William J. Urbach	02/15/21	Boscawen	William Urbach	Madeline Rogan
Theresa E. Vinson	02/16/21	Boscawen	Domenick Crocetto	Juliette Altieri
Robert A. Bisson, Sr.	02/18/21	Manchester	Robert Bisson, Jr.	Marie Albanese
Barbara J. Loughery	02/23/21	Boscawen	Edward Sullivan	Marion Dwinnells
Harley G. French	03/01/21	Boscawen	Harley French	Sarah Rowe
Shirley R. Koledo	03/03/21	Boscawen	Harold Ross	Eva Fowler
Steve M. Alley	03/23/21	Boscawen	Norman Alley	Lillian Furbush
Elizabeth G. Cross	03/29/21	Boscawen	Roger Guyotte	Erma Stewart
Solange I. Dorval	04/01/21	Boscawen	Frank Turcotte	Ernestine Boisvert
Charles V. Gouger, Jr.	04/03/21	Boscawen	Charles Gouger, Sr.	Albina Marcous
Janice E. Plaisted	04/05/21	Boscawen	William Chisholm	Laura Hanna
Michael Ferro	04/10/21	Boscawen	Michael Ferro	Phyllis Lopresti
Winnie M. Finemore	04/25/21	Boscawen	Ralph Noyes	Stella Cushing
Emily M. Walsh	04/27/21	Boscawen	Giuseppe Grassi	Marie Dinunzio
Belle J. Rollins	05/02/21	Boscawen	Leon Parker	Bella McLeod
Leonard H. Hanks	05/04/21	Concord	Everett Hanks	Ruth Blodgett
Alma B. Brown	05/06/21	Boscawen	Cyril Bernier	Florence Kimball
Lydia M. Bassett	05/07/21	Boscawen	Wesley Whitcher	Pansy Abear
Patricia J. Frost	05/10/21	Boscawen	Carroll Aiken	Marguerite Truchon
Nancy J. Piper	05/14/21	Boscawen	Nathan Kuzmich	Dorothy Thrasher
Jean D. Steenbergen	05/15/21	Boscawen	Frederick Duquette	Irene Marier
Sandra J. Maynard	05/15/21	Boscawen	Harlie Silver	Eva Mae Holbrook
Delores A. Saber	05/16/21	Boscawen	Nimer Eid	Zihree Joseph
Cynthia J. Ash	05/22/21	Boscawen	Murray Gilman	Jean Gadreault
Gertrud A. Fowke	05/26/21	Boscawen	Max Paulix	Anna Schubert
Jane H. Gifford	05/26/21	Boscawen	Max Hall	Chessie Richards
Ruth B. Thurber	06/02/21	Boscawen	Leland Bartlett	Violet Rushlow
Elaine J. Bennett	06/07/21	Boscawen	Marshall Heath	Celia Dumais
Robert E. Lawrence	06/12/21	Boscawen	Vernon Lawrence	Dorothy Campbell
Stacy D. Brown	06/17/21	Concord	Bruce Brown	Patricia Kean
Miles J. Phillips	06-22-21	Boscawen	John Phillips	Mae Jubin
Lorraine H. Wiggin	06-23-21	Boscawen	John Brown	Mable Prescott
Sandra J. Beaupre	06-25-21	Boscawen	Lloyd Pringle	Shirley Goodwin
Kenneth A. Randall	07-02-21	Boscawen	Earle Randall	Helen Thompson
Patricia A. Wonson	07-14-21	Boscawen	Edward Goodick, Sr.	Leonora Silveira
Flora H. White	07-25-21	Boscawen	Arthur Jones	Josephine Adams
Claudette Zynda	07-26-21	Boscawen	Paul Champagne	Alexina St. Jean
Bernice E. McGinnis	07-29-21	Boscawen	Harry Brown	Clella Knowlton
Anne E. Bilodeau	07-31-21	Concord	James McFadeyen	Laura Morse

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Arlene A. Mayranen	08-03-21	Concord	Hans Westing	Anna Reichert
Ernest A. Higgins	08-08-21	Concord	Franklin Higgins	Shirley Fife
Beverly I. Worden	08-10-21	Boscawen	Everett Smith	Ruby Smith
Charles F. Thompson	08-12-21	Boscawen	Alexander Thompson	Margaretta Schleith
Olivia L. Micucci	08-12-21	Webster	Nickolas Micucci	Abigail Valk
Carl W. Wescott	08-17-21	Laconia	Ronald Wescott	Shirley Lapointe
Susan M. Reilly	08-17-21	Concord	Edwin Timm, Sr.	Olga Merritt
John E. Raby, Sr.	08-18-21	Boscawen	Edward Raby	Ada St Peter
Dorothy B. Gawron	08-21-21	Boscawen	Everett Joseph, Sr.	Barbara Hodgkins
James Armenio	08-27-21	Boscawen	Frank Armenio	Mary Dobis
Nellie M. Andrews	08-30-21	Boscawen	Randall Jones	Beatrice Fox
Mortimer W. Kelly	09-04-21	Boscawen	Unknown Kelly	Unknown
Lucille Leavitt Crowe	09-12-21	Boscawen	Dana Leavitt	Hazel Severance
Roy E. Roy	09-12-21	Boscawen	Peter Roy	Catherine Roy
Barbara A. Bishop	09-16-21	Boscawen	Lester Cloudman	Shirley Eldredge
Helen M. Champagne	09-20-21	Boscawen	Joseph Champagne	Helen Roy
Joan P. Cornett	09-22-21	Concord	Raymond Pfaff	Mary Hand
Evangia B. Decato	09-26-21	Boscawen	Lyman Gerow	Evangia White
Patricia J. Osborne	10/14/21	Concord	Richard Hennebury	Hilda Beal
Eva P. Perry	10-15-21	Boscawen	Edward Plante	Alice Gilman
George W. Baker	10/26/21	Epsom	Fred Baker	Katie Patten
Robert P. Boudreau	10/30/21	Boscawen	Joseph Boudreau	Lorena Lessard
Judith A. Ford	11/06/21	Boscawen	Charles Andrews	Marjorie Haney
Richard Cadarette	11/08/21	Boscawen	Edmund Cadarette	Edna Smith
Barbara J. Varney	11/12/21	Boscawen	Samuel Wilson	Marjorie Unknown
George A. Flanders	11/15/21	Concord	Arthur Flanders	Ruth Hoit
Geraldine T. Tobin	11/16/21	Boscawen	Frank Rosa	Emily Bettencourt
Elizabeth A. Hafidi	11/24/21	Manchester	William O'Mara	Gertrude Dandurand
Sarah J. Lampron	11/30/21	Boscawen	Adnyrum Chesley	Georgia Cate
Fay M. Mahoney	12/02/21	Boscawen	John Mahoney	Jane Parker
Carol A. Laliberte	12/04/21	Boscawen	Emile Dandurand	Ora Larochelle
Wayne R. Dow	12/06/21	Boscawen	Unknown	Frances Unknown
Ruth S. Chiasson	12/12/21	Boscawen	George Hill	Lucinda Partridge
Hector R. Baron	12/16/21	Boscawen	Audias Baron	Bibiane Boisvert
John I. DeFlorio, Jr.	12/17/21	Boscawen	John DeFlorio, Sr.	Marcia Mahoney
Scott E. Moreno	12/24/21	Concord	Angelo Moreno	Mildred Boggia
Charles W. Jaworski	12/29/21	Concord	Joseph Jaworski	Margaret Moody

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### AGRICULTURAL COMMISSION DATES 2022-2023

7:00 PM – 2<sup>nd</sup> Thursday of each month

	<b>Month</b>	<b>Deadline<sup>1</sup></b>	<b>Date<sup>2</sup></b>
	January	January 3	January 13
	February	January 31	February 10
	March	February 28	March 10
	April	April 4	April 14
	May	May 2	May 12
	June	May 31	June 9
	July	July 1	July 14
	August	August 1	August 11
	September	August 29	September 8
	October	October 3	October 13
	November	October 31	November 10
	December	November 28	December 8
2023:	January	January 2	January 12
	February	January 30	February 9

### CONSERVATION COMMISSION DATES 2022-2023

7:00 PM – 3<sup>rd</sup> Tuesday of each month

	<b>Month</b>	<b>Deadline<sup>1</sup></b>	<b>Date<sup>2</sup></b>
	January	January 6	January 18
	February	February 5	February 15
	March	March 3	March 15
	April	April 7	April 19
	May	May 5	May 17
	June	June 9	June 21
	July	July 7	July 19
	August	August 4	August 16
	September	September 8	September 20
	October	October 6	October 18
	November	November 3	November 15
	December	December 8	December 20
2023:	January	January 5	January 17
	February	February 9	February 21

<sup>2</sup>Meeting Dates subject to change *without notice*

## 2021 TOWN OF BOSCAWEN ANNUAL TOWN REPORT

### PLANNING BOARD DATES 2022-2023

6:30 PM – 1<sup>st</sup> Tuesday of each month

	<b>Month</b>	<b>Deadline<sup>1</sup></b>	<b>Date<sup>2</sup></b>
	January	December 14	January 4
	February	January 11	February 1
	March	February 8	March 1
	April	March 15	April 5
	May	April 12	May 3
	June	May 17	June 7
	July	June 14	July 5
	August	July 12	August 2
	September	August 16	September 6
	October	September 13	October 4
	November	October 11	November 1
	December	November 15	December 6
2023:	January	December 13	January 3
	February	January 17	February 7

### ZONING BOARD DATES 2022-2023

7:00 PM – 4<sup>th</sup> Tuesday of each month

	<b>Month</b>	<b>Deadline<sup>1</sup></b>	<b>Date<sup>2</sup></b>
	January	January 13	January 25
	February	February 10	February 22
	March	March 10	March 22
	April	April 14	April 26
	May	May 12	May 24
	June	June 16	June 28
	July	July 14	July 26
	August	August 11	August 23
	September	September 15	September 27
	October	October 13	October 25
	November	November 10	November 22
	December	December 15	December 27
2023:	January	January 12	January 24
	February	February 16	February 28

<sup>2</sup>Meeting Dates subject to change *without notice*.

**BOSCAWEN TOWN OFFICE**  
www.townofboscawen.org  
**TELEPHONE: 603 753-9188 FAX: 603 753-9184**  
Individual extensions are noted next to names

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**SELECT BOARD—753-9188**  
Lorrie J. Carey, Chairwoman  
Paul R. Dickey, Matthew T. Burdick  
**Select Board Meetings:**  
Thursday 6:00 PM

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**TOWN ADMINISTRATOR—753-9188**  
Katherine Phelps x 2317

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**EMERGENCY MANAGEMENT—753-9124**  
Jason S. Killary, Director, x 2203  
Shawn Brechtel, Deputy

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**FIRE DEPARTMENT—796-2414**  
Chief Timothy J. Kenney  
16 High Street, Boscawen, NH 03303  
Contacts for Burning Permits: 796-2312  
Tim Kenney, Mike Fisher,  
Scott Dow, and Corey Welcome

**LIFE SAFETY OFFICER**  
**753-9188**

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**HUMAN SERVICES ADMINISTRATOR—753-9188**  
Sarah Gerlack, Administrator x 2303  
Haley Dilts-Brown, Clerk x 2303

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**PLANNING & COMMUNITY  
DEVELOPMENT DEPARTMENT—753-9188**  
Kellee Jo Easler, Director x 2309  
Kearsten O'Brien, Deputy x 2325  
Board Meetings are held in the Fourth Floor Meeting Room  
**Office hours:** Monday–Thursday  
8:30 AM–12:00 PM, 1:00–4:30 PM

**AGRICULTURAL COMMISSION—753-9188**  
John Keegan, Chair  
Meetings: Second Thursday 7:00 PM

**CONSERVATION COMMISSION—753-9188**  
Thomas Gilmore, Chair  
Meetings: Third Tuesday 7:00 PM

**PLANNING BOARD—753-9188**  
Mark E. Varney, Chair  
Meetings: First Tuesday 6:30 PM

**ZONING BOARD OF ADJUSTMENT—753-9188**  
Roger W. Sanborn, Chair  
Meetings: Fourth Tuesday 7:00 PM

**BUILDING INSPECTOR—753-9188**  
Chuck Bodien x 2305

**CODE ENFORCEMENT OFFICE—753-9188**  
Alan H. Hardy, Code Enforcement Officer

**HEALTH OFFICER—753-9188**  
Kellee Jo Easler x 2309  
Kearsten O'Brien, Deputy x 2325

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**FACILITIES MANAGEMENT—753-9188**  
Gary Moore x 2323

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**TOWN MEETING—March 8, 2022**

**PUBLIC LIBRARY—753-8576**  
Bonny John, Librarian  
116 N. Main St., Boscawen 03303  
**Hours:** Monday 12:00 PM–8:00 PM  
Tuesday, Wednesday and Thursday 10:00 AM–6:00 PM  
Saturday 9:00 AM–1:00 PM

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**PUBLIC WORKS DEPARTMENT—796-2207 or 753-9188**  
Dean Hollins, Director  
13 Woodbury Lane; Boscawen 03303

**CEMETERIES: For information about plots**  
Dean Hollins 796-2207

**TRANSFER STATION—796-2122**  
Marlboro Road, hours:  
Wednesday & Saturday 7:30 AM–3:30 PM  
**APR-OCT. ONLY:** Tuesday 2:30 PM–7:00 PM  
*(Dump sticker available at the Town Clerk's Office)*

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**TAX COLLECTOR—753-9188**  
Nicole E. Hoyt x 2310  
Sarah E. Gerlack, Deputy x 2303

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**TOWN CLERK—753-9188**  
Nicole E. Hoyt x 2310  
Haley Dilts-Brown, Deputy x 2301

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**TREASURER—753-9188**  
Gail H. Egounis

**FINANCE & HUMAN RESOURCE DIRECTOR—753-9188**  
Kate Merrill, Director x 2319

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**SUPERVISORS OF THE CHECKLIST—753-9188**  
Agnes Colby  
Sherlene B. Fisher  
Sarah E. Gerlack

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**BOSCAWEN HISTORICAL SOCIETY—975-0111**  
Mike Nawoj, President  
226 King Street, Boscawen, NH 03303  
boscawen.historical.society@gmail.com

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#### **BOSCAWEN CHURCHES**

**BOSCAWEN CONGREGATIONAL CHURCH—796-2565**  
Rev. David Randlett III, Pastor  
12 High Street, Boscawen 03303  
Food Pantry: Mon. 10:00–12:00 PM Wed. 3:00–6:00 PM

**SOVEREIGN GRACE FELLOWSHIP—796-2607**  
235 High Street, Boscawen, NH 03303  
Soup Kitchen on the third Saturday of every month at 4:30 PM

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**PENACOOK-BOSCAWEN WATER PRECINCT—796-2206**  
9 Woodbury Lane, Boscawen 03303  
Bruce Crawford, William Murphy, Nathan Young Commissioners  
Meetings: Second and Last Wednesday 5:30 PM  
Pennichuck Water Works: 1-800-553-5191

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**POLICE DEPARTMENT—753-9124**  
Chief Kevin Wyman  
**Office hours:** Monday–Friday 8:00 AM–4:00 PM  
Lynne Davis, Police Administrator

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**EMERGENCY PHONE # FIRE/RESCUE 911**