

2024 Town Clerk & Elections Budget - SB Approved 1/4/24

G/L Number	Town Clerk Income	2023 Est	2023 Actual	2024 Est	\$'s Change
3220.1	Motor Vehicle Reg Fees	\$ 700,000.00	\$ 729,975.00	\$ 700,000.00	\$ -
3220.5	Motor Vehicle Agent Fees	\$ 12,500.00	\$ 15,001.00	\$ 12,500.00	\$ -
3290	Other Permit Fees	\$ 15,000.00	\$ 13,574.16	\$ 12,000.00	\$ (3,000.00)
	Total, Town Clerk Income	\$ 727,500.00	\$ 758,550.16	\$ 724,500.00	\$ (3,000.00)
G/L Number	Town Clerk Expenses	2023 Budget	2023 Actual	2024 Budget	\$'s Change
4140110	Town Clerk Salary (NH)	\$ 30,223.00	\$ 29,892.20	\$ 32,032.00	\$ 1,809.00
4140111	Deputy Town Clerk Salary (KC)	\$ 27,941.00	\$ 27,107.11	\$ 29,222.00	\$ 1,281.00
4140112	Administrative Assistant (OPEN)	\$ 20,083.00	\$ 10,922.50	\$ 9,740.00	\$ (10,343.00)
4140113	Assistant Clerk (NC)	\$ 5,040.00	\$ 9,466.02	\$ 13,030.00	\$ 7,990.00
4140115	TC Overtime	\$ 1,100.00	\$ 727.86	\$ 1,000.00	\$ (100.00)
4140191	Moderator & Supervisors	\$ 2,500.00	\$ 2,050.00	\$ 6,500.00	\$ 4,000.00
4140332	TC Equipment, Contracts & Supplies	\$ 6,800.00	\$ 6,379.72	\$ 12,800.00	\$ 6,000.00
4140550	TC Printing & Town Reports	\$ 1,300.00	\$ 1,168.67	\$ 1,900.00	\$ 600.00
4140571	TC Meetings, Travel & Dues	\$ 1,900.00	\$ 1,292.54	\$ 2,000.00	\$ 100.00
4140620	TC Election Costs	\$ 5,168.00	\$ 2,806.06	\$ 12,200.00	\$ 7,032.00
4140801	TC Vital Records Preservation	\$ 1.00	\$ -	\$ 1.00	\$ -
4140802	Town Historian Supplies	\$ 1.00	\$ -	\$ 1.00	\$ -
	Total 4140 - Town Clerk/Elections	\$ 102,057.00	\$ 91,812.68	\$ 120,426.00	\$ 18,369.00
	Net Income	\$ 625,443.00	\$ 666,737.48	\$ 604,074.00	
G/L Number	2024 Notes				% Change
3220.1	Motor Vehicle Permit Fees				18%
3220.5	Motor Vehicle Agent Fees				
3290	Dog Licenses, Marriage Licenses, Vital Records, Boat Registrations, Etc.				
4140110	Wage Schedule Step, 3% COLA				
4140111	Wage Schedule Step, 3% COLA				
4140112	Staff Change, labor distribution from 10% TC in 2023 to 25% TC in 2024				
4140113	Staff Change of position from Admin Assistant to Assistant Clerk, Wage Schedule Step, 3% COLA. Labor distribution change, 2023 50%, 2024 30%				
4140115	OT for elections				
4140191	Four elections/two are primaries. More poll workers				
4140332	In 2023 \$315 transferred to 4151334. Replace election equipment/current equipment retiring and will no longer be serviced. Encumbered \$2000 from 2023 and decreased the 2024 budget by \$2000.				
4140550	Underbudgetted in 2023				
4140571	Underbudgetted in 2023, was unable to attend the three day conference.				
4140620	Four Elections (cost for last presidential election year was \$10,299.88)				
4140801	Unfunded due to the election costs for 2024				
4140802	Unfunded due to the election costs for 2024				