

**Town of Boscawen  
ECONOMIC DEVELOPMENT COMMITTEE  
FINAL MEETING MINUTES  
Tuesday, October 3<sup>rd</sup> 2023 at 5:30 p.m.**

**Members Present:** Barbara Randall – Chair, John Porter – Vice Chair; Jacob Martin, Tom Laliberte, Mason Donovan – Alternate, Lorrie Carey – Ex-Officio & Vincent Pagano – Central NH Regional Planning Commission

**Members Excused:** Adele Sanborn

**Members Absent:** Sean Goldman

**Staff Present:** Kellee Easler – Planning and Community Development Director & Katie Phelps – Town Administrator

**Guests Present:** Don Moyer – Friends of the Northern Rail Trail

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Chair Randall opened the meeting at 5:30 p.m. and completed roll call.

Chair Randall made Mr. Donovan a voting member.

**Minutes:**

**Ex-Officio Carey motioned to accept the 9/5/23 draft minutes as presented. Seconded by Vice Chair Porter. All in favor. None opposed.**

**Old Business:**

**Commercial Street Redevelopment Discussion:** Vice Chair Porter said he really enjoyed the ideas previously presented by Ex-Officio Carey, first floor commercial and second floor residential. He said he thinks a big issue is access to Commercial Street. He said TA Phelps mentioned it would be great to have access from the Hannah Dustin Park and Ride. Chair Randall said she liked the survey that TA Phelps created to see what residents would like to see come to Commercial Street. TA Phelps said a restaurant was the most requested choice on the survey. Ex-Officio Carey asked Mr. Pagano if it would be possible to have access from the Hannah Dustin Park and Ride incorporated into the 10-year plan with the state's redevelopment of King Street. Mr. Pagano said transportation was not his expertise, but he thought it would likely add years to the timeline. He will ask and find out. Mr. Laliberte asked how to get a restaurant interested in developing on Commercial Street. Ex-Officio Carey said by recruiting.

**New Business:**

1<sup>st</sup> Annual Pumpkin Ride & Walk: Mr. Donovan said things are coming together. Lindy Heim, Friends of the Northern Rail Trail (FNRT), and Elaine Clow, Boscawen Historical Society, have put together information for signs for the Rail Trail History Walk scheduled for 12 p.m. Franklin Savings Bank has offered to sponsor donuts for the start of the Costumed Bike Ride scheduled for 10 a.m. There will be two Bike Repair Workshops, one at the Boscawen Town Park and the other at the Gerrish Depot scheduled for 10 a.m. Local vendors will include Batulo's Kitchen, Kate's Confections, Fresh Start Farms, and Great Blue Brewery is trying to work out staffing due to another event on the same day. Mr. Donovan said they were short a volunteer or two for the Pumpkin Painting Craft at 11 a.m. Ex-Officio Carey drafted an advertisement in the Hippo, Union Leader, Parenting NH, and other local publications. The event was posted on the Town's website, Town's official Facebook page and unofficial Facebook pages. Mr. Donovan asked if everyone could share the post to any other page that they could think of. The flyer was posted at the Rail Trail kiosks around Boscawen, and PCD Assistant Gallagher updated the King Street sign with the event details. Mr. Donovan said he reached out to Smoke Shack to participate as a vendor and they were unable to, but expressed interest in next year's event if they are asked in March. Richardson's was unable to participate due to staffing. Black Forest Nursery is planning to set up a photo stop by Depot Station. Chair Randall spoke to Adam Crete from Highway View Farm, and he agreed to put a hay bale at another area on the Rail Trail. Chair Randall will touch base with him to confirm. Mr. Donovan reached out to an individual to decorate the Crete's photo stop. Mr. Donovan tried to contact the manager of Cumberland Farms to see if they'd like to participate in some way and was unsuccessful. Mr. Laliberte said he knows the manager and will see if he can speak to him. Boscawen has 6 miles of Rail Trail, and the "Boscawen Challenge" will be to complete a 12-mile loop for interested bikers. Mr. Martin asked if electric bikes are allowed on the Rail Trail. Mr. Moyer said Class 1 & 2 E-Bikes are allowed, because they max out at 20 mph. Class 3 E-Bikes are not. Mr. Donovan was thinking about trying to get some form of music or entertainment from Avaloch Farm Music Institute, but they are closed for the season. Hopefully next year this can be incorporated into the event.

**Volunteers:** Mr. Donovan said the biggest element that remained was volunteers. He said for safety, two volunteers per hour would be ideal. One as a crossing guard at Depot Street, and one for general Q&A. Volunteers for set-up were needed. Mr. Donovan said he would try to hang up half of the signs for the Rail Trail History Walk the night before, and the other half the morning of.

- Set-up and Breakdown: Mr. Donovan
- TA Phelps said she was planning to be at the event all day and would help wherever she is needed.
- Q&A 10-11 am: Vice Chair Porter
- Q&A 11am-12pm: Chair Randall
- Q&A 1-2pm: Mr. Goldman (Chair Randall will reach out to verify Mr. Goldman will be available)
- Crossing Guard 10am-12pm & 1-2pm: Mr. Moyer and will open the gates on the Rail Trail.
- Crossing Guard 12-1pm: Mr. Martin
- Pumpkin Craft: TA Phelps and her family will buy the materials and volunteer at the table.

Ex-Officio Carey said the volunteers should wear reflective vests. TA Phelps will distribute vests on Saturday.

**Specialty Use Permit:** TA Phelps provided an update about the Specialty Use Permit. There ended up being a \$200 permit fee, \$100 for an Administrative Fee and \$100 for an Event Fee. The Administrative Fee was because the event is so close, the permit needed to be expedited. All signs and banners on the premises shall be approved by Department of Natural and Cultural Resources (DNCR) prior to installation. Mr. Donovan said the signs are being provided by the Historical Society, and Ms. Lindy Heim should have copies. Mr. Moyer will work with Ms. Heim to provide copies to DNCR. Mr. Donovan has already sent over a map of the proposed layout. Mr. Moyer will meet with DNCR at the site one week prior. DNCR will want to see total attendance after the event.

**Parking, Seating, Bathrooms & Trash:** TA Phelps said overflow cars could park behind Dorval House if needed, similar to Old Home Day. There will be a sign for “Vendor Temporary Parking” for unloading. The bathrooms will be opened in Dorval House. The Porta Pottys are still available. PCD Director Easler has verified with Public Director Dean Hollins that there will be trash cans. Ex-Officio Carey asked where visitors will eat. Mr. Donovan said tailgating was advertised and encouraged. There are also picnic tables at Dorval House. Mr. Moyer asked what time the vendors will be setting up. Mr. Donovan said 9 a.m. and open from 11-2. There will be apple crisp available after the kid’s walk.

Mr. Donovan will send out the Volunteer List. There are still volunteers needed for set-up and breakdown. TA Phelps will be the point of contact for the event.

**Mr. Donovan motioned to adjourn. Seconded by Ex-Officio Carey. All in favor. None opposed.**

**The next meeting will be held on November 7<sup>th</sup>, 2023.**

*Respectfully submitted by Kara Gallagher.*