

**Town of Boscawen, NH
CONSERVATION COMMISSION
Boscawen Municipal Complex**

**Meeting Minutes - Draft
Tuesday, March 15, 2016 @ 7:30 PM**

Commissioners Present: Tom Gilmore, Chair, Jeffrey Abbe
Commissioner Absent: none
Alternate Commissioners Present: Norman LaPierre

Others Present: Rose Fife, Recording Secretary, Alan Hardy. Planning & Community Development Director

Chair called the meeting to order at 7:02 pm. Norman LaPierre will be a voting member tonight.

Regular Business

Chair & Vice Chair Nominations: A motion to reaffirm the positions discussed in January which was Tom Gilmore as Chair and Jeff Abbe as Vice Chair was made by Jeffrey Abbe, seconded by Norm LaPierre and passed by a unanimous vote. There are a few people interested in alternate positions and they will hopefully be at next month's meeting.

Roll call was taken and all are here.

Tom Gilmore passed around mail, which Alan Hardy stated came in this week, to the Commission members. A certified letter came in from The Development Assistance; a notice that the Planning Board will meet March 1st. Alan Hardy explained why the Commission was notified. The notice was for the California Fields project. This project was subject to impact fees and the Planning Board needed to notify every party so that they could reopen the hearing solely for the purpose of discussing Impact Fees. The Planning Board was able to negotiate an impact fee and the project will now go forward.

The Commission asked Alan Hardy what the last subdivision was that was completed. Alan Hardy stated that Keneval Avenue was the last completed multi-unit subdivision. He also stated that Subdivision Regulations are approved only by the Planning Board and the Zoning Ordinance is approved by the town.

Minutes:

A **motion** to accept the January 19, 2016 Minutes was made by Tom Gilmore, seconded by Jeff Abbe and passed by a unanimous vote.

Treasurer's Report:

Alan Hardy stated that there is no accountant's report as there is no activity as of yet. Pam Hardy will load the budget into the accounting program after it is passed by the Selectmen and then they can do reports.

Old Business:

Bernier Property: Jeff Abbe stated that he has had no contact with Mrs. Bernier. Tom Gilmore stated that Alan Hardy has a name from someone to give them an appraisal on the Keegan property. Tom Gilmore is going to an Easement Monitoring class on Saturday March 19, 2016. Alan Hardy stated that easement appraisers are limited and are very busy. He contacted Ken Stern to obtain contacts. Ken Stern and John Keegan spoke today and they will get together. Ken Stern will work with the Town throughout the process. Ken Stern would like to first speak with John Keegan and then he will meet with the town and give a recommendation of who the town needs to speak with. The Conservation Commission gave Alan Hardy the approval to make contact and if that is still okay, he will speak with Ken Stern. Tom Gilmore said that the approval still holds. Alan Hardy stated that he will try to get a contact. Tom Gilmore said this would be discussed again in April.

BY-LAW Update: Alan Hardy spoke regarding the change proposed under the section titled Election of Officer's which will now read that the election of officers will now be annually at the first meeting of the commission following the town meeting. That is a change. The other change is that it will read that the meetings will be held the third Tuesday of the month.

A **motion** to approve the by-law changes was made by Tom Gilmore, seconded by Jeff Abbe and passed by a unanimous vote. Alan Hardy will update the By-Law and get copies to the commission.

New Business

Tom Gilmore asked Alan Hardy if Deb Hinds had done a walk on the Jones property and submitted the paperwork. Alan Hardy doesn't believe it was done, but he'd like to go back to the State to see if the report was turned in. If the walk was done and the paperwork was turned in, they are all set. Jeff Abbe said if that hadn't happened he'd like to be involved in that process. Alan Hardy went on to say that the report forms are on line. Alan Hardy will send the form out to the commission.

Town Forest: Tom Gilmore stated that the Commission would like to start to get the Town Forest into a single lot. Alan Hardy said the Commission would have to authorize expenditure of the money. He will check with Deb Hinds to see if she would still be willing to help do that. It may simply be a matter of a lot merger. He can speak with Council to do research on it. They should also report to the Selectmen. The merger process can be done at a regularly scheduled Planning Board meeting. Norm LaPierre asked about the process. Alan Hardy stated that it was simple to do a merger to create one lot. If they ever wanted to undue the merger they would have to go before the Planning Board and request a subdivision. Norm LaPierre noted that the property has been surveyed more than once. Alan Hardy said that they should talk to a surveyor and see what can come from the records, what points have been done. Jeff Abbe asked if the town had a surveyor or a go to person. Alan Hardy said there are several that the town sees before various Boards and Commissions. He would go to Web Stout as he has all the historical maps of Boscawen. He also sees Tim Bernier often as he is before the Board's frequently. Joe Wiker is also someone the town is starting to see often. Alan Hardy will talk with Council about lot merger.

A **motion** to move forward with the merger was made by Tom Gilmore, seconded by Norm LaPierre and passed by a unanimous vote.

Alan Hardy has one other thing to research. He received a letter from the State of NH regarding a dredge for a state job; a wetlands program permit application. The subject property: US Route 4 Boscawen. No further

information on the property is given. This is a DOT Highway project. Jeff Abbe will find out where it is for Alan Hardy.

Cold Brook Gravel – Jeff Abbe asked if they would be operating soon as Spring is around the corner. Alan has a procedural problem. They made application to the ZBA regarding setbacks. ZBA gave them a 50 foot setback. Coldbrook is requesting a clarification of the 50 foot setback. There are still items that need to be addressed before they can open up. Tim Bernier and Alan Hardy have to verify the perimeter. MSHA have changed their requirements so they are now requiring fencing. Jeff Abbe stated that the wetlands need to be delineated prior to opening. Alan Hardy said yes.

Jeff Abbe discussed Brian Adams, who visits and utilizes the Town Forest frequently and has been involved in some unauthorized new trail construction of the Town Forest. Alan Hardy said they may have to go out to the Town Forest and wait so that they can meet Mr. Adams and speak with him. Alan Hardy said his work could be supported but only with the Conservation Commission's approval.

A motion to adjourn the meeting at 8:08 pm was made by Norm LaPierre, seconded by Jeff Abbe and passed by a unanimous vote.

Next Meeting April 21, 2016 @ 7:00pm

Respectfully submitted by Rose Fife